

**NOTICE OF MEETING OF THE BOARD OF TRUSTEES OF
HARRIS COUNTY DEPARTMENT OF EDUCATION**

Notice is hereby given that a meeting of the Board of Trustees of Harris County Department of Education will be held on the **15th day of April 2020 at 1:00 p.m.** for the Board to conduct the business of that meeting. Such a meeting is a **REGULAR BOARD MEETING**.

Texas Governor Greg Abbott temporarily suspended a number of open meetings in response to the COVID-19 pandemic, allowing government entities, including HCDE, to conduct meetings by telephone or videoconference. Notice is hereby given that HCDE intends to conduct this regular meeting via videoconference. As required by the temporary suspension, HCDE:

- Has provided online written notice containing a free-of-charge videoconference link, as well as an electronic copy of any agenda packet, before conducting this meeting via videoconference; specifically, the public may use the following free-of-charge videoconference link:
<https://zoom.us/j/703315844?pwd=N2Ura2xwT2hGcWF1WTA0bmlNUGtSdz09> Password: 022624
- Will provide the public with access and a means to participate in the called meeting; and
- Will provide the public with access to a recording of the meeting.

The subjects to be discussed or considered or upon which any formal action might be taken are on the Agenda following.

Additionally, from time to time an issue will be raised concerning an item on our agenda that had not been anticipated. The issue, while within the scope of the agenda topic, may be one that is required or authorized by law to be considered in executive session rather than in public session. In order for the Board to consider such issue in executive session, rather than postpone consideration of it until the next board meeting, the Board lists below most if not all be all of the sections of the Open Meetings Act that address the purposes for which the Board may lawfully meet in executive/closed session. The Board's purpose is not to meet in executive session to consider matters not on the agenda for the meeting. Instead, its purpose is to efficiently and timely conduct its business in accordance with the law.

Therefore, if, during the course of the meeting on agenda items covered by this Notice, the Board should determine that a closed or executive meeting or session of the Board should be held or is required in relation to any item included in this notice, then such closed or executive meeting or session as authorized by Section 551.001 et seq. of the Texas Government Code (the Open Meetings Act) will be held by the Board at the date, hour, and place given in this notice or as soon after the commencement of the meeting covered by this notice as the Board may conveniently meet in such closed or executive meeting or session concerning any and all subjects and purposes authorized by Sections 551.071-551.084, inclusive, of the Open Meetings Act, including, but not limited to:

Section 551.071 For the purpose of a private consultation with the Board's attorney on any or all subjects matters authorized by law.

Section 551.072 For the purpose of discussing the purchase, exchange, lease or value of real property.

Section 551.073 For the purpose of considering a negotiated contract for a prospective gift or donation.

Section 551.074 For the purpose of considering the appointment, employment, evaluation, reassignment, duties, discipline or dismissal of a public officer or employee or to hear complaints or charges against a public officer or employee.

Section 551.076 To consider the deployment, or specific occasions for implementation of security personnel or devices.

Section 551.082 For the purpose of considering discipline of a public school child or children or to hear a complaint by an employee against another employee if the complaint or charge directly results in a need for a hearing.

Section 551.083 For the purpose of considering the standards, guidelines, terms or conditions the Board will follow, or instruct its representatives to follow, in consultation with representatives of employee groups in connection with consultation agreements provided for by Section 13.901 of the Texas Education Code.

Section 551.084 For the purpose of excluding witness or witnesses from a hearing during examination of another witness.

Should any final action, final decision, or final vote be required in the opinion of the Board with regard to any matter considered in such closed or executive session, then such final action, final decision, or final vote shall be at either: a) the open meeting covered by this notice upon the reconvening of this public meeting, or b) at a subsequent public meeting of the Board upon notice thereof, as the Board shall determine.

James Colbert, Jr., County School Superintendent



**The Board of Trustees
April 15, 2020
Agenda of Regular Meeting**

A Regular Meeting of the Board of Trustees of Harris County Department of Education will be held April 15, 2020, beginning at 1:00 p.m. via videoconference at

<https://zoom.us/j/703315844pwd=N2Ura2xwT2hGcWF1WTA0bmlNUGtSdz09>

Password: 022624

The subjects to be discussed or considered or upon which any formal action may be taken are as listed below. Items do not have to be taken in the order shown on this meeting notice.

Unless removed from the consent agenda, items identified within the consent agenda will be acted on at one time.

1. **Invocation** - Richard Cantu, HCDE Trustee
2. **Pledge of Allegiance to the US flag** - Eric Dick, Board President
3. **Pledge of Allegiance to the Texas flag** - Eric Dick, Board President
4. **Public Comment** - In lieu of a public appearance at the Board Meeting, members of the public may submit written comments to the Board via email prior to the beginning of the meeting addressed to publiccomment@hcde-texas.org, which will be provided to the Board. In your email, please state your name address, topic, and comment.
5. **Reports and presentations:**
 - A. **Superintendent Monthly Report** - James Colbert, Jr.
 - B. **Report of the Board Feasibility Subcommittee** - Don Sumners
 - C. **Other reports from Board members** concerning attendance or participation in a board or HCDE-related conference, event, activity, or committee; accolades for an HCDE staff member or other deserving person.
 - D. **Monthly Financial Reports through 02/28/2020** - Jesus Amezcua, Assistant Superintendent for Business Services
6. **ACTION ITEMS - CONSENSUS**
 - A. Monthly Disbursement Report
 - B. Monthly Budget Amendment Report

- C. Monthly Investment Report for February 2020
- D. Consider approval of the following Board Meeting Minutes
 - 1. 03-20-2020 Emergency Called Board Meeting

E. Consider acceptance of the following grant awards:

- 1. **Consider approval for HCDE Head Start to submit a grant request for the 2020 Cost-of-Living Adjustment (COLA) and Quality Improvement (QI) Funds in the amount of \$97,943 for the project period of 09/01/2020 - 08/31/2021. (fully funded by Head Start funds)**

Funding Type	Early Head Start
Cost-of-Living Adjustment (COLA)	\$42,943
Quality Improvement (QI)	\$55,000
Total Funding	\$97,943

- 2. **Consider approval for HCDE Head Start to submit a grant request for the 2020 Cost-of-Living Adjustment (COLA) and Quality Improvement (QI) Funds in the amount of \$580,913 for the project period of 01/01/2020 - 12/31/2020. (fully funded by Head Start funds)**

Funding Type	Head Start
Cost-of-Living Adjustment (COLA)	\$253,733
Quality Improvement (QI)	\$327,180
Total Funding	\$580,913

F. Consider approval of the following items for the HCDE Choice Partners Cooperative:

- 1. **Contract award for job no. 20/023TP Commodity Processing of USDA Foods with the following vendors:** ;Alpha Foods Co. (20/023TP-01), Chinese Food Solutions, Inc. dba Asian Food Solutions/Comida Vida (20/023TP-02), Prairie Mills Baking Company, LLC dba Bake Crafters Food Company (20/023TP-03), Basic American, Inc. dba Basic American Foods (20/023TP-04), Bongards Creameries (20/023TP-05), Brookwood Farms, Inc. (20/023TP-06), Cargill Kitchen Solutions, Inc. (20/023TP-07), Cargill Meat Solutions Corporation (20/023TP-08), ConAgra Brands, Inc. dba Conagra Foodservice (20/023TP-09), Del Monte Foods, Inc. (20/023TP-10), Goodman Food Products, Inc. dba Don Lee Farms (20/023TP-11), Foster Poultry Farms dba Foster Farms (20/023TP-12), Gold Creek Foods, LLC (20/023TP-13), Pilgrim's Pride Corporation dba Goldkist (20/023TP-14), High Liner Foods, Inc. USA (20/023TP-15), Idahoan Foods, LLC (20/023TP-16), Let's Do Lunch, Inc. dba Integrated Food Service (20/023TP-17), Smucker Foodservice, Inc. dba J. M. Smucker; (20/023TP-18), J R Simplot Company (20/023TP-19), Jennie-O Turkey Store Sales, LLC (20/023TP-20), JTM Provisions Co., Inc (20/023TP-21), Land O Lakes, Inc. (20/023TP-22), M.C.I. Foods, Inc (20/023TP-23), McCain Foods USA, Inc. (20/023TP-24), Michael Foods, Inc. (20/023TP-25), National Food Group, Inc (20/023TP-26), Out of the Shell, LLC dba Yang's 5th Taste (20/023TP-27), Peterson Farms Fresh, Inc. (20/023TP-28), Calfed Financial Corporation dba Red Gold LLC (20/023TP-29), Rich Chicks, LLC (20/023TP-30), Rich Holdings, Inc. dba Rich Products Corporation (20/023TP-31), S.A. Piazza and Associates, LLC (20/023TP-32), Schwan's Food Service, Inc. (20/023TP-33), Tabatchnick Fine Foods, Inc. (20/023TP-34), Tasty Brands, LLC (20/023TP-35), Trident Seafoods Corporation (20/023TP-36), Tyson Prepared Foods, Inc. (20/023TP-37), UNO Foods, Inc. (20/023TP-38),

2. **Contract renewal option for job no. 18/033KC for Drug & Alcohol Testing Services & Related Items with the following vendors:** DISA Global Solutions, Inc. dba DISA, Inc (fka Forward Edge, Inc.) (#18/033KC-01), and Pinnacle Medical Management (#18/033KC-02) for the period 05/21/2020 through 05/20/2021.
3. **Contract renewal option for job no. 18/036MC for Mechanical, Electrical, Plumbing (MEP) and Related Items with the following vendors:** A/W Mechanical Services, LP (#18/036MC-01); CFI Mechanical, Inc. (#18/036MC-02); Climatec, LLC (#18/036MC-03); LECS, Ltd. (#18/036MC-05); Letsos Company (#18/036MC-06); Star Service, Inc. (#18/036MC-07), and TK Boilers, LLC dba Gulf Coast Boiler Service Company (#18/036MC-08) for the period 05/16/2020 through 05/15/2021.
4. **Contract renewal option for job no. 19/025KD for Office Supplies with the following vendors:** Butler Business Products, LLC (#19/025KD-01); EIS Office Solutions dba Buy on Purpose (#19/025KD-02); Challenge Office Products, Inc. (#19/025KD-04); Educator's Depot, Inc. (#19/025KD-05); Hallmark Office Products, Inc. (#19/025KD-06), Liberty Data Products, Inc. dba Liberty Office Products (#19/025KD-07); M.A.N.S. Distributors, Inc. (#19/025KD-08); Louis A. Hernandez, Inc. dba Reliant Business Products (#19/025KD-09); School Specialty, Inc. (#19/025KD-10); E.A. Arredondo dba Standard Office Products (#19/025KD-11), and Tejas Office Products, Inc. (#19/025KD-12) for the period 05/15/2020 through 05/14/2021.
5. **Contract renewal option for job no. 19/027MJ for Disaster Recovery Consultants with the following vendors:** CDR Maguire, Inc. (#19/027MJ-01); Disaster Recovery Services, LLC (#19/027MJ-02), and Project & Vendor Management Advisors, LLC dba PVMA (#19/027MJ-03) for the period 05/15/2020 through 05/14/2021.
6. **Contract renewal option for job no. 19/033MJ for Furniture, Fixtures, Equipment (FFE) and Related Items with the following vendors:** A. Bargas & Associates, LLC (#19/033MJ-01); Agati, Inc. (#19/033MJ-02); Allied Plastics Company, Inc. (#19/033MJ-03); Butler Business Products, LLC (#19/033MJ-04); Carolina Biological Supply Company (#19/033MJ-05); Challenge Office Products, Inc. (#19/033MJ-06); Computer Comforts, Inc. (#19/033MJ-07); Educator's Depot, Inc. (#19/033MJ-08); Fellowes, Inc. dba ESI Ergonomic Solutions (#19/033MJ-09); Gateway Printing & Office Supply, Inc. (#19/033MJ-10); Hallmark Office Products, Inc. (#19/033MJ-11); Kaplan Early Learning Company (#19/033MJ-12); Dannette Davis dba Kay Davis Associates, LLC (#19/033MJ-13); Lakeshore Equipment Company dba Lakeshore Learning Materials (#19/033MJ-14); Liberty Data Products, Inc. dba Liberty Office Products (#19/033MJ-15); Library Interiors of Texas, LLC (#19/033MJ-16); Palmieri Furniture Limited (#19/033MJ-17); School Specialty, Inc. (#19/033MJ-18); Tesco Industries, LLC (#19/033MJ-19); and The Edu-Source Corporation (#19/033MJ-20) for the period 05/15/2020 through 05/14/2021.
7. **Contract renewal option for job no. 19/036MR for JOC-IDIQ Heating, Ventilating, and Air Conditioning (HVAC) with the following vendors:** Haynes Mechanical Systems, Inc. (#19/036MR-02); HVAC Mechanical Services of Texas, Ltd. dba Hunton Services (#19/036MR-03), Lange Mechanical Services, L.P. (#19/036MR-04); and The Brandt Companies (#19/036MR-05) for the period 05/15/2020 through 05/14/2021.
8. **HCDE Interlocal Agreements with:** Brazos Valley Council of Governments (BVCOG), Bryan, Texas; Bandera ISD, Bandera, Texas; Crystal City ISD, Crystal City, Texas; Abernathy ISD, Abernathy, Texas; Jarrell ISD, Jarrell, Texas; Sudan ISD, Sudan, Texas; Anton ISD, Anton, Texas; Edgewood ISD, Edgewood, Texas; Kearney School District, Kearney, Missouri; Centralia College, Centralia, Washington (Signature Only); Idabel Public Schools, Idabel, Oklahoma; Glendale-River Hills School District, Glendale, Wisconsin; Pleasant Hill SR-III School District, Pleasant Hill, Missouri; Ferguson Florissant School District, Hazelwood,

Missouri; Queen Creek Unified School District #95, Queen Creek, Arizona (Signature Only), and De Soto Public School, De Soto, Missouri.

G. Consider approval of the following items for Internal Purchasing:

1. **Contract renewal options for job no. 15/063YR-4 for CASE After School and Summer Direct Service Providers with the following vendors:** Abelitoart Appreciation; and Brazilian Arts Foundation for the period of 05/02/2020 through 05/01/2021.
2. **Consider approval of renewal option for job no. 16/031LB for Auditing Services for HCDE with Whitley Penn, LLP** for the period of 7/19/2020 through 7/18/2021 and approval of audit contract for FY 2020.
3. **Contract renewal option for job no. 16/014YR for Early Head Start Child Care Partnerships with the following vendor:** Deskot, LLC dba Kool Kids Daycare for the period of 05/02/2020 through 05/01/2021.

7. **ACTION ITEMS - NON-CONSENSUS**

- A. **Consider approval of the Lease Agreement between Harris County Department of Education (HCDE) and Journey of Faith** for a second term of five years in the amount of \$240,000.00, for the Head Start Division to provide comprehensive services to 3 and 4 year old Head Start eligible children within Humble ISD for the period of June 1, 2020 through May 31, 2025 (approximately 74 children served) (fully funded by the Head Start grant).
- B. **Consider approval to increase the allowable maximum contract amount under CH Local FY 2020** for Data Recognition Corporation (original \$75,000), requesting new total of \$181,380 (increase of \$106,380), for testing material for Adult Education.
- C. **Academic and Behavior School East Addendum (revenue contract) for FY 2019 in the aggregate amount of \$421,600** with Houston ISD for three (3) extended school year contracts total to \$15,600 (in-county: \$5,200 each). Addendum to increase annual contract by \$15,600. Original annual contract is for \$406,000.
- D. **Consider acceptance of the Notice of Award (NOA) from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF) for the Head Start Division** in the amount of \$2,947,763 for the period of 01/01/2020 through 06/30/2020.
- E. **Consider adoption of resolution concerning emergency administrative leave with pay** in accordance with Policy DEA associated with City of Houston water main break and its aftermath on February 27, 2020 and February 28, 2020.
- F. **Consider approval of the 2020-2021 HCDE Work/Holiday Calendar.**
- G. **Consider approval of the Adult Education Part-time Teacher Pay Schedule** and Adult Education Professional Development Stipend effective July 1, 2020.
- H. **Consider ratification and approval of a Services Agreement with SOA Fin1st (job no. 20/019KJ) for Accounting Services** for the time period of March 9, 2020 through August 31, 2020 in an amount not to exceed \$55,000, including reimbursable expenses. Contract needed to provide accounting and school finance technical services to Stafford MSD through August, 2020.

- I. **Consider waiving HCDE Policy DN (Local) regarding appraisals and delegating authority to the Superintendent** and/or his designee to develop and implement an appraisal plan for 2019-2020 due to operational disruptions caused by COVID-19.
 - J. **Consider approval of an appraisal process waiver request to the Texas Education Agency** for 2019-2020 due to operational disruptions caused by COVID-19.
 - K. **Discussion and possible action regarding HCDE providing funding** to the Education Foundation of Harris County in support of scholarships, sponsorships, and grants to Harris County school districts, approving a Memorandum of Understanding with the EFHC regarding same, and approving a Budget Amendment in the amount of \$500,000 for FY 2020.
 - L. **Consider appointment of trustee(s) to serve as Board delegate(s) to the Education Foundation of Harris County.**
8. **EXECUTIVE SESSION** Under the Texas Government Code pursuant to any and all purposes permitted by Sections 551.001-551.084, including, but not limited to: 551.071; 551.074
- A. Employment:
Teacher, Fortis Academy
 - B. Deliberate the appointment, employment, evaluation, reassignment, duties, discipline and/or dismissal of HCDE employees.
 - C. Obtain legal advice regarding pending or contemplated litigation.
 - D. Deliberate Superintendent's recommendation to propose nonrenewal of assistant principal's Chapter 21 term employment contract for one or more reasons outlined in Policy DFBB (Local) and determine whether any requested hearing on the proposed nonrenewal will be conducted by the Board or by an independent hearing examiner; obtain legal advice regarding same.
 - E. Deliberate Superintendent's recommendation to propose nonrenewal of teacher's Chapter 21 term employment contract for one or more reasons outlined in Policy DFBB (Local) and determine whether any requested hearing on the proposed nonrenewal will be conducted by the Board or by an independent hearing examiner; obtain legal advice regarding same.
 - F. Deliberate rescinding proposed suspension without pay, pending discharge, of a probationary contract employee; obtain legal advice regarding same.
9. **RECONVENE** for possible action on items discussed in executive session
- A. Employment:
Teacher, Fortis Academy
 - B. Consider proposing nonrenewal of assistant principal's Chapter 21 term employment contract for one or more reasons outlined in Policy DFBB (Local) and determining whether any requested hearing on the proposed nonrenewal will be conducted by the Board or by an independent hearing examiner.

- C. Consider proposing nonrenewal of teacher's Chapter 21 term employment contract for one or more reasons outlined in Policy DFBB (Local) and determining whether any requested hearing on the proposed nonrenewal will be conducted by the Board or by an independent hearing examiner.
- D. Consider rescinding proposed suspension without pay, pending discharge, of a probationary contract employee.

10. **INFORMATION ITEMS**

- A. **Human Resources Information Items**
- B. **Employee Count**

11. **ADJOURN** - Next regular meeting is scheduled for Wednesday, May 20, 2020, at 1:00 p.m.

A handwritten signature in blue ink, reading "James Colbert, Jr.", with a stylized flourish at the end.

James Colbert, Jr.
County School Superintendent

Regular Board Meeting**5.D.****Meeting Date:** April 15, 2020**Title:** Monthly Financial Statements**Submitted For:** Jesus Amezcua, Business Office**Submitted By:** Stephanie Ritchie**Additional Resource** Stephanie Wright**Personnel:**

Information**Posted Agenda Item:****Monthly Financial Reports through 02/28/2020** - Jesus Amezcua, Assistant Superintendent for Business Services**Subject:**

Financial Reports for April 2020 as of March 31, 2020

Rationale:

Presentation of Monthly Financial Reports

Attachments

Financial Report

Form Review**Inbox**

Assistant Superintendent - Business

Form Started By: Stephanie Ritchie

Final Approval Date: 03/31/2020

Reviewed By

Jesus Amezcua

Date

03/31/2020 10:36 PM

Started On: 03/20/2020 03:25 PM



Month: February 2020

**HARRIS COUNTY DEPARTMENT OF EDUCATION
CERTIFICATION OF FINANCIAL STATEMENTS**

- I. Assistant Superintendent's Message (Highlights)
- II. Investment Report (Monthly Highlights)
- III. Investment Portfolio Report (Monthly Report)
- IV. Highlights of Financial Statements
Donations Report Included in Highlights

Schedules

- 1 General Fund (100-199) Balance Sheet
- 2 Budget Summary - All Funds Combined
- 3 General Fund (100-199) Budget Summary Report
- 4 Special Revenue Funds (200-499) Budget Summary Report
- 5 Debt Service Fund (599) Budget Summary Report
- 6 Capital Project Fund Budget Summary Report
- 7 Choice Partners Fund (711) Budget Summary Report
- 8 Workers Comp. Fund (753) Budget Summary Report
- 9 Internal Service Fund (799) Budget Summary Report
- 10 Trust & Agency Funds (800-840) Budget Summary Report
- 11 Local Construction Fund 199, BM (087) Budget Summary Report
- 12 General Funds Detail By Division
- 13 Special Revenue Funds Detail By Division
- 14 Revenues Update-Customer Fees/Charges
- 15 Expenditures By Class Object Group-All Funds
- 16 Chart for Performance Measurement

We certify that the monthly financial statements are true, and correct to the best of our ability. We have reviewed the expenditures, revenues, and appropriations for accuracy and completeness in the general ledger for the month. Texas Education Agency's Financial Accountability System Resource Guide ("FASRG") Ver 15.0 has been followed to assure grant compliance.

/s/ Jesus J. Amezcua

Jesus J. Amezcua, CPA, Ph.D., Asst. Superintendent for Business Services

/s/ Stephanie Barnett

Stephanie Barnett, CPA, Chief Accounting Officer

/s/ Stephanie Ritchie

Stephanie Ritchie, Senior Accountant

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS 100-199 BALANCE SHEET
Fiscal year to date: February 29, 2020

Schedule 1

ACTUAL

ASSETS

Cash and Temporary Investments	\$ 46,323,851
Property Taxes-Delinquent at September 1, 2019	817,041
Less: Allowances for Uncollectible Taxes	(16,341)
Due from Federal Agencies	8,295
Other Receivables	3,507,884
Inventories	97,591
Deferred Expenditures	-
Other Prepaid Items	37,831
TOTAL ASSETS:	\$ 50,776,152

LIABILITIES

Accounts Payable	165,966
Bond Interest Payable	-
Due to Other Funds	-
Accrued Wages	-
Payroll Deductions	1,121,698
Due to Other Governments	361
Deferred Revenue	809,851
TOTAL LIABILITIES:	\$ 2,097,877

FUND EQUITY

Unassigned Fund Balance	20,407,936
Non-Spendable Fund Balance	169,805
Restricted Fund Balance	-
Committed Fund Balance	2,014,976
Assigned Fund Balance	9,499,397
Excess(Deficiency) of Revenues & Other Resources Over(Under) Expenditures & Other Uses	16,063,871
TOTAL FUND EQUITY:	\$ 48,155,985

Fund Balance Appropriated Year-To-Date 522,290

TOTAL LIABILITIES, FUND EQUITY, AND FUND BALANCE APPROPRIATED TO DATE: \$ 50,776,152

Financial Strength Indicator: Working Capital

$$\begin{array}{rcl}
 \text{Total Current Assets} & 50,776,152 & \\
 = & & \\
 \text{- Total Current Liabilities} & - 2,097,877 & = \mathbf{48,678,276}
 \end{array}$$

Efficient Leverage Indicator

$$\begin{array}{rcl}
 \frac{\text{Unassigned Fund Balance}}{\text{Total Fund Balance}} & = \frac{20,407,936}{48,678,275} & = \mathbf{42 \%}
 \end{array}$$

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
BUDGET SUMMARY-ALL FUNDS COMBINED
Fiscal year to date: February 29, 2020

Schedule 2

	BUDGET	YTD REVENUES		VARIANCE	FY 19-20 % BUDGET REALIZED	FY 18-19 % BUDGET REALIZED
<u>REVENUES & OTHER RESOURCES</u>						
* General Fund-1XX	\$ 55,688,860	\$ 40,782,899		\$ (14,905,961)	73%	62%
Special Revenue Funds-2XX, 3XX, 4XX	41,557,265	11,308,835		(30,248,430)	27%	41%
Debt Service Fund-599	2,917,611	2,372,601		(545,010)	81%	82%
PFC Capital Projects Fund-698&699	3,796,869	55,136		(3,741,733)	1%	5%
Trust and Agency Funds-8XX	-	2,160		2,160	0%	0%
Choice Partners-711	5,004,466	3,295,613		(1,708,853)	66%	119%
Workers' Compensation Fund-753	450,000	158,565		(291,435)	35%	58%
Internal Service Fund-Facilities-799	5,135,951	2,599,450		(2,536,501)	51%	50%
Total Revenues & Other Resources:	114,551,022	60,575,258		(53,975,764)	53%	54%
	BUDGET	YTD EXPENDITURE	ENCUM- BRANCES	VARIANCE	FY 19-20 % BUDGET USED	FY 18-19 % BUDGET USED
<u>EXPENDITURES & OTHER USES</u>						
* General Fund-1XX	61,139,793	24,719,028	2,302,682	34,118,083	44%	62%
Special Revenue Funds-2XX, 3XX, 4XX	41,557,265	13,017,782	4,478,348	24,061,135	42%	41%
Debt Service Fund-599	2,917,611	2,372,601	-	545,010	81%	82%
PFC Capital Projects Fund-698&699	11,921,161	6,125,037	451,288	5,344,836	55%	5%
Trust and Agency Funds-8XX	-	1,423	2,140	(3,563)	0%	0%
Choice Partners-711	5,004,466	3,295,613	190,592	1,518,261	70%	119%
Workers' Compensation Fund-753	450,000	2,843	-	447,157	1%	58%
Internal Service Fund-Facilities-799	5,135,951	2,599,450	883,734	1,652,767	68%	50%
Total Expenditures & Other Uses:	128,126,247	52,133,776	8,308,784	67,683,687	47%	54%
Excess/(Deficiency) Estimated Revenues						
Over/(Under) Expenditures:	(13,575,225)	8,441,482				
Beginning Fund Balance-September 1st:	45,676,309	45,676,309				
Estimated Fund Balance:	\$ 32,101,084	\$ 54,117,791				

*General Fund includes one-time cost projects, such as construction, asset & building replacement costs and software purchase.

Current Tax Revenue to Total Revenue Ratio Indicator:

$$\frac{\text{Current Tax Revenue}}{\text{Total Revenue}} = \frac{22,889,680}{60,575,258} = 37.8 \%$$

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS 100-199 BUDGET SUMMARY REPORT
Fiscal year to date: February 29, 2020

Schedule 3

	BUDGET	YTD REVENUES	VARIANCE	FY 19-20 % BUDGET REALIZED	FY 18-19 % BUDGET REALIZED
<u>REVENUES & OTHER RESOURCES</u>					
Revenues					
Local Customer Fees/Charges	\$ 23,479,627	\$ 14,158,159	\$ (9,321,468)	60%	63%
Local Property Tax Rev-Current	24,300,312	22,889,680	(1,410,632)	94%	95%
Local Property Tax Rev-Del, P&I	150,000	16,576	(133,424)	11%	14%
Local Investment Earnings	453,590	272,307	(181,283)	60%	89%
Local Grants Indirect Cost Rev	727	-	(727)	0%	0%
Local Grants	-	-	-	0%	0%
Local Miscellaneous Revenue	98,000	107,092	9,092	109%	54%
Total Local:	48,482,256	37,443,815	(11,038,441)	77%	79%
State FSP-Compensation	300,000	111,130	(188,870)	37%	46%
State TEA-State Health Insurance	-	225,628	225,628	0%	49%
State Indirect Cost	33,072	-	(33,072)	0%	0%
Total State:	333,072	336,758	3,686	101%	47%
Federal Grants Indirect Cost	1,748,308	781,862	(966,446)	45%	45%
Total Revenues:	50,563,636	38,562,434	(12,001,202)	76%	77%
Other Resources					
Insurance Recovery	-	-	-	0%	0%
Local HCTO Tax Collection Fees	-	-	-	0%	0%
State TRS Matching	2,750,000	-	(2,750,000)	0%	0%
Transfers In-Choice Partners	2,375,224	2,220,465	(154,759)	93%	214%
Total Other Resources:	5,125,224	2,220,465	(2,904,759)	43%	99%
Total Revenues & Other Resources:	55,688,860	40,782,899	(14,905,961)	73%	79%

NOTE: A negative balance in the revenue variance column represents the amount pending to be collected as compared to the budget. A positive balance in the expenditure variance column represents the amount available to spend as compared to the budget.

Indirect Cost to Tax Ratio Indicator:

$$\frac{\text{Indirect Cost General Fund}}{\text{Total General Fund Revenues}} = \frac{781,862}{40,782,899} = 1.9\%$$

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS 100-199 BUDGET SUMMARY REPORT
Fiscal year to date: February 29, 2020

Schedule 3

	BUDGET	YTD EXPENDITURE	ENCUM- BRANCES	VARIANCE	FY 19-20 % BUDGET USED	FY 18-19 % BUDGET USED
<u>EXPENDITURES & OTHER USES</u>						
Expenditures						
Adult Education-Local	\$ 173,390	\$ 81,081	\$ -	\$ 92,309	47%	41%
Educ Cert & Prof Advance	686,795	320,940	11,394	354,461	48%	49%
Assistant Superintendent-Academic Support	318,103	151,811	-	166,292	48%	49%
Asst Supt-Education and Enrichment	296,652	113,768	-	182,884	38%	48%
Board of Trustees	186,626	77,698	2,571	106,357	43%	30%
Business Support Services	1,981,081	942,072	138,748	900,261	55%	51%
Center for Safe & Secure Schools	786,277	249,525	139,790	396,962	50%	43%
Communication	1,058,109	419,610	36,617	601,882	43%	51%
Client Engagement	500,524	234,756	5,357	260,411	48%	43%
Ctr A/S Summ & Exp Learn	772,444	269,636	164,693	338,115	56%	68%
Department-Wide	4,606,178	2,104,408	466,954	2,034,816	56%	62%
Chief of Staff	271,409	136,711	-	134,698	50%	46%
Facilities						
Construction Services	191,197	94,727	-	96,470	50%	47%
Facilities Support Services	-	-	-	-	0%	0%
Local Construction Fund 170	-	336,036	135,069	(471,105)	0%	17%
Building Replacement Schedule	693,867	-	92,444	601,423	13%	46%
Records Management Services	2,034,676	951,333	43,465	1,039,878	49%	49%
Head Start-Local	5,000	2,276	-	2,724	46%	18%
Human Resources	1,081,016	501,917	41,161	537,938	50%	46%
The Teaching and Learning Center						
Bilingual Education	153,320	55,456	18,275	79,589	48%	50%
Digital Education and Innovation	406,642	174,266	-	232,376	43%	42%
TLC (Division Wide)	308,041	143,766	1,072	163,202	47%	52%
Early Childhood Winter Conference	145,929	87,963	16,049	41,918	71%	81%
English Language Arts	190,889	68,958	13,658	108,273	43%	52%
Math	217,220	89,467	25,120	102,632	53%	59%
Professional Development	-	-	-	-	0%	60%
Science	109,707	39,455	4,648	65,604	40%	50%
Social Studies	53,068	18,581	1,785	32,702	38%	79%
Speaker Series	159,821	63,350	47,473	48,997	69%	26%
Special Education	77,561	32,640	-	44,921	42%	44%
Purchasing Support Services	592,322	269,900	6,854	315,568	47%	42%
Research & Evaluation Institute	643,743	293,313	19,505	330,925	49%	46%
Texas Center for Grants Development	593,835	294,512	-	299,323	50%	48%
Retirement Leave Benefits Fund	100,000	231,057	-	(131,057)	231%	0%
Scholastic Arts	167,887	61,016	5,134	101,737	39%	27%
Special Schools & Services						
Academic and Behavior School East	4,388,333	1,915,955	105,804	2,366,574	46%	47%

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
GENERAL FUNDS 100-199 BUDGET SUMMARY REPORT
Fiscal year to date: February 29, 2020

Schedule 3

	BUDGET	YTD EXPENDITURE	ENCUM- BRANCES	VARIANCE	FY 19-20 % BUDGET USED	FY 18-19 % BUDGET USED
EXPENDITURES & OTHER USES						
Expenditures						
Academic and Behavior School West	\$ 3,940,633	\$ 1,705,292	\$ 62,607	\$ 2,172,735	45%	47%
Fortis Academy	1,238,859	545,618	57,864	635,377	49%	57%
Highpoint East School	3,370,344	1,538,016	38,391	1,793,937	47%	50%
Special Schools Administration	846,577	332,687	16,530	497,360	41%	48%
Superintendent's Office	577,344	278,816	1,875	296,652	49%	50%
State TEA Employee Portion Health Ins	-	-	-	-	0%	42%
State TRS On Behalf Payments	2,750,000	-	-	2,750,000	0%	0%
Technology						
Chief Communications Officer	197,545	92,387	-	105,158	47%	51%
Technology Support Services	3,843,191	1,408,084	539,757	1,895,350	51%	43%
School Based Therapy Services	12,308,371	5,617,564	42,019	6,648,788	46%	45%
Total Expenditures:	53,024,526	22,346,427	2,302,682	28,375,417	46%	45%
Other Uses						
Transfers Out-Special Revenue Funds	550,787	-	-	550,787	0%	104%
Transfers Out-Head Start Fund 205	850,000	-	-	850,000	0%	0%
Transfers Out-Debt Service	2,917,611	2,372,601	-	545,010	81%	82%
Transfers Out-Department Wide	3,796,869	-	-	3,796,869	0%	0%
Total Other Uses:	8,115,267	2,372,601	-	5,742,666	29%	49%
Total Expenditures & Other Uses:	61,139,793	24,719,028	2,302,682	34,118,083	44%	46%
Excess/(Deficiency) Estimated Revenues						
Over/(Under) Expenditures:	(5,450,933)	16,063,871				
Beginning Fund Balance-September 1st:	32,614,360	32,614,360				
Estimated Fund Balance:	\$ 27,163,427	\$ 48,678,231				

Financial Strength Indicator: Fund Balance to GF Expenditures

$$\frac{\text{Unassigned Fund Balance}}{\text{Total General Fund Expenditures}} = \frac{20,407,936}{24,719,028} = \mathbf{82.56\%}$$

HARRIS COUNTY DEPARTMENT OF EDUCATION

INTERIM FINANCIAL REPORTS (Unaudited)

SPECIAL REVENUE FUNDS 200-499 BUDGET SUMMARY REPORT

Fiscal year to date: February 29, 2020

Schedule 4 - SR Budget
Summary

	BUDGET	YTD REVENUES		VARIANCE	FY 19-20 % BUDGET REALIZED	FY 18-19 % BUDGET REALIZED
ESTIMATED REVENUES & OTHER RESOURCES						
Estimated Revenues						
Local Program Revenues	\$ 5,371,550	\$ 2,237,903		\$ 3,133,647	42%	39%
State Program Revenues	1,021,128	-		1,021,128	0%	33%
* Federal Program Revenues	33,763,800	9,070,931		24,692,869	27%	30%
Total Estimated Revenues:	40,156,478	11,308,835		28,847,643	28%	32%
Other Resources						
Transfer In-CASE After School Program	550,787	-		550,787	0%	100%
Transfer In-Adult Ed	-	-		-	0%	0%
Transfer In-HeadStart	850,000	-		850,000	0%	3%
Total Other Resources:	1,400,787	-		1,400,787	0%	46%
I Estimated Revenues & Other Resources:	\$ 41,557,265	\$ 11,308,835		\$ 30,248,430	27%	32%
	BUDGET	YTD EXPENDITURE	ENCUM- BRANCES	VARIANCE	FY 19-20 % BUDGET USED	FY 18-19 % BUDGET USED
EXPENDITURES & OTHER USES						
Adult Education Program						
Fed Dist Learning 2219	86,705	64,883	-	21,822	75%	0%
Fed TANF 2230	169,582	-	-	169,582	0%	0%
Fed TANF 2231	203,498	-	-	203,498	0%	0%
Fed ABE Regular 2300	3,610,955	1,876,573	77,624	1,656,758	54%	0%
Fed ABE Regular 2301	3,088,428	-	-	3,088,428	0%	0%
Fed ABE EL/Civics 2340	536,787	76,472	12,307	448,008	17%	0%
Fed ABE EL/Civics 2341	443,545	-	-	443,545	0%	0%
State ABE Regular 3810	464,149	-	-	464,149	0%	0%
State ABE Regular 3811	556,979	-	-	556,979	0%	0%
Loc AdultEd Grant - 4980	1,108	-	-	1,108	0%	0%
Total Adult Education Program:	9,161,736	2,017,929	89,931	7,053,877	23%	0%
Center for Safe & Secure Schools						
STOP School Violence	294,869	54,485	-	240,384	32%	0%
STOP Grant In-Kind	-	9,774	-	(9,774)	0%	0%
Total Center for Safe & Secure Schools:	294,869	64,260	-	230,609	38%	
Educator Certification and Professional Advancement						
Educators & Families for English Learners	20,000	9,500	-	10,500	48%	50%
Total Educator Certification and Professio	20,000	9,500	-	10,500	48%	50%
Schools						
ABS East	-	-	-	-	0%	79%
ABS West	-	3,990	-	(3,990)	0%	0%
Total Schools:	-	3,990	-	(3,990)	0%	36%

*Federal funding is the main source for special revenue grants. The \$33,763,800 Federal Program Revenues includes \$8,139,500 for Adult Education, \$5,923,671 for CASE, \$19,378,046 for Head Start, and \$322,583 for various other divisions.

HARRIS COUNTY DEPARTMENT OF EDUCATION

INTERIM FINANCIAL REPORTS (Unaudited)

SPECIAL REVENUE FUNDS 200-499 BUDGET SUMMARY REPORT

Fiscal year to date: February 29, 2020

Schedule 4 - SR Budget
Summary

	BUDGET	YTD EXPENDITURE	ENCUM- BRANCES	VARIANCE	FY 19-20 % BUDGET USED	FY 18-19 % BUDGET USED
EXPENDITURES & OTHER USES						
The Center for Afterschool, Summer, and Expanded Learning						
Fed/Local After School Partnership	\$ 3,220,243	\$ 738,315	\$ 914,724	\$ 1,567,204	51%	42%
Fed 21st Century CLC-Cycle IX - 2670	1,777,586	142,656	1,347,291	287,639	84%	0%
Fed 21st Century CLC-Cycle X - 2680	1,476,629	166,074	1,221,380	89,174	94%	0%
Loc Houston Endowment - 4639						48%
Loc Houston Endowment - 4630	74,250	40,626	-	33,624	55%	0%
Loc COH Connections Program - 4670	770,000	364,777	8,519	396,704	48%	0%
Loc Ecobot	5,226	-	-	5,226	0%	0%
Total The Center for Afterschool, Summer,	7,323,934	1,452,448	3,491,915	2,379,571	68%	42%
Head Start						
Fed Head Start - 2059	4,672,518	4,534,867	34,739	102,912	98%	27%
Fed Head Start - 2050	12,643,681	1,990,004	503,950	10,149,726	20%	0%
Fed Head Start Training Funds - 2069	22,665	22,389	-	276	99%	24%
Fed Head Start Training Funds - 2060	133,983	12,313	9,734	111,936	16%	0%
Head Start Disaster Assistance - 2070	523,610	2,356	-	521,254	0%	0%
Fed Early Head Start-Operations-2159	192,924	44,544	-	148,380	23%	57%
Fed Early Head Start-Operations-2150	1,965,341	891,020	336,721	737,600	62%	0%
Fed Early Head Start-T&TA-2169	28,420	6,369	-	22,051	22%	25%
Fed Early Head Start-T&TA-2160	44,904	16,577	11,357	16,970	62%	0%
Loc Early Head Start In-Kind - 4750	550,289	61,002	-	489,287	11%	0%
Loc Head Start In-Kind Matching - 4799	716,648	1,855,729	-	(1,139,081)	259%	12%
Loc Head Start In-Kind Matching - 4790	3,208,956	-	-	3,208,956	0%	0%
Loc Head Start Hogg Foundation - 4960	7,413	7,413	-	-	100%	0%
Head Start Other Local Grants - 4980	37,660	23,491	-	14,169	62%	0%
Total Head Start:	24,749,012	9,468,074	896,502	14,384,436	42%	27%
The Teaching and Learning Center						
Texas Council for Developmental Disabilities						0%
NSA Gencyber Grant	7,714	1,582	-	6,132	21%	0%
Local Grants	-	-	-	-	0%	0%
Total The Teaching and Learning Center:	7,714	1,582	-	6,132	21%	0%
Total Expenditures & Other Uses:	\$ 41,557,265	\$ 13,017,782	\$ 4,478,348	\$ 24,061,136	42%	29%
Excess/(Deficiency) Estimated Revenues						
Over/(Under) Expenditures:	\$ -	\$ (1,708,947)				

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
DEBT SERVICE FUND 599 BUDGET SUMMARY REPORT
Fiscal year to date: February 29, 2020

Schedule 5

	BUDGET	YTD ACTUAL	ENCUM- BRANCES	VARIANCE
<u>FUNDING SOURCES</u>				
Transfer In from General Fund	\$ 2,466,182	\$ 2,372,601		\$ (93,581)
Transfer In Debt Service-QZAB	451,429	-		(451,429)
Total Funding Sources:	2,917,611	2,372,601		(545,010)
<u>EXPENDITURES</u>				
Principal-PFC Bonds	2,255,000	2,255,000	-	-
Principal-QZAB	451,429	-	-	451,429
Interest-PFC Bonds	211,182	117,601	-	93,581
Total Expenditures:	2,917,611	2,372,601	-	545,010
Excess/(Deficiency) Estimated Revenues Over/(Under) Expenditures:	-	-		
Beginning Fund Balance-September 1st:	-	-		
Estimated Fund Balance:	\$ -	\$ -		

NOTE: A negative balance in the revenue variance column represents the amount pending to be collected as compared to the budget. A positive balance in the expenditure variance column represents the amount available to spend as compared to the budget.

Efficient Leverage Indicator: Debt to Income Ratio

$$\frac{\text{Annual Principal \& Interest Payments on Term Debt \& Capital Leases}}{\text{General Fund Revenues less Facility Charges}} = \frac{2,372,601}{40,782,899 - 2,599,450} = 6.21\%$$

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
CAPITAL PROJECT FUND BUDGET SUMMARY REPORT
Fiscal year to date: February 29, 2020

Schedule 6

	BUDGET	YTD ACTUAL	ENCUM- BRANCES	VARIANCE
<u>REVENUES</u>				
Issuance of Bonds	\$ -	\$ -		\$ -
Investment Earnings	-	55,136		55,136
Transfers In-General Fund	3,796,869	-		(3,796,869)
Misc Revenue	-	-		-
Other Local Revenues	-	-		-
Total Revenues:	3,796,869	55,136		(3,741,733)
<u>EXPENDITURES</u>				
Facilities Construction	11,921,161	6,125,037	451,288	5,344,836
Total Expenditures:	11,921,161	6,125,037	451,288	5,344,836
Excess/(Deficiency) Estimated Revenues Over/(Under) Expenditures:	(8,124,292)	(6,069,901)		
Beginning Fund Balance-September 1st:	10,600,127	10,600,127		
Estimated Fund Balance:	\$ 2,475,835	\$ 4,530,226		

NOTE: A negative balance in the revenue variance column represents the amount pending to be collected as compared to the budget. A positive balance in the expenditure variance column represents the amount available to spend as compared to the budget.

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
CHOICE PARTNERS FUND 711 BUDGET SUMMARY REPORT
Fiscal year to date: February 29, 2020

Schedule 7

	BUDGET	YTD ACTUAL	ENCUM- BRANCES	VARIANCE
<u>REVENUES</u>				
5720-Local Revenue - School Districts	\$ 4,972,466	\$ 3,262,025		\$ (1,710,441)
5740-Local Revenue - Other	32,000	33,588		1,588
Total Revenues:	5,004,466	3,295,613		(1,708,853)
<u>EXPENDITURES</u>				
6100-Payroll Costs	1,597,594	717,600	-	879,994
6200-Contracted Services	488,416	181,503	135,857	171,056
6300-Supplies and Materials	117,939	21,905	5,054	90,980
6400-Miscellaneous Operating Costs	408,032	136,880	49,681	221,471
6600-Capital Assets	17,261	17,261	-	1
8900-Transfers Out	2,375,224	2,220,465	-	154,759
Total Expenditures:	5,004,466	3,295,613	190,592	1,518,261
Excess/(Deficiency) Estimated Revenues Over/(Under) Expenditures:	-	-		
Beginning Fund Balance-September 1st:	1,000,000	1,000,000		
Estimated Fund Balance:	\$ 1,000,000	\$ 1,000,000		

NOTE: A negative balance in the revenue variance column represents the amount pending to be collected as compared to the budget. A positive balance in the expenditure variance column represents the amount available to spend as compared to the budget.

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 8

INTERIM FINANCIAL REPORTS (Unaudited)**WORKERS COMPENSATION FUND 753 BUDGET SUMMARY REPORT**

Fiscal year to date: February 29, 2020

	BUDGET	YTD ACTUAL	ENCUM- BRANCES	VARIANCE
<u>REVENUES</u>				
Revenues	\$ 450,000	\$ 125,261		\$ (324,739)
Insurance Recovery	-	33,304		33,304
Total Revenues:	450,000	158,565		(291,435)
<u>EXPENDITURES</u>				
6400-Misc Operating Costs	450,000	2,843	-	447,157
Total Expenditures:	450,000	2,843	-	447,157
Excess/(Deficiency) Estimated Revenues Over/(Under) Expenditures:	-	155,722		
Beginning Fund Balance-September 1st:	1,461,822	1,461,822		
Estimated Fund Balance:	<u>\$ 1,461,822</u>	<u>\$ 1,617,544</u>		

NOTE: A negative balance in the revenue variance column represents the amount pending to be collected as compared to the budget. A positive balance in the expenditure variance column represents the amount available to spend as compared to the budget.

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
INTERNAL SERVICE FUND 799 BUDGET SUMMARY REPORT
Fiscal year to date: February 29, 2020

Schedule 9

	BUDGET	YTD ACTUAL	ENCUM- BRANCES	VARIANCE
<u>REVENUES</u>				
Interdepartmental Revenues	\$ 5,135,951	\$ 2,599,450		\$ (2,536,501)
Total Revenues:	<u>5,135,951</u>	<u>2,599,450</u>		<u>(2,536,501)</u>
<u>EXPENDITURES</u>				
6100-Payroll Costs	2,643,991	1,344,227	-	1,299,764
6200-Contracted Services	1,666,114	637,435	858,507	170,172
6300-Supplies and Materials	311,752	161,966	13,200	136,586
6400-Miscellaneous Operating Costs	496,894	455,822	2,419	38,653
6600-Capital Assets	17,200	-	9,608	7,592
Total Expenditures:	<u>5,135,951</u>	<u>2,599,450</u>	<u>883,734</u>	<u>1,652,767</u>
Excess/(Deficiency) Estimated Revenues Over/(Under) Expenditures:	-	-		
Beginning Fund Balance-September 1st:	-	-		
Estimated Fund Balance:	<u>\$ -</u>	<u>\$ -</u>		

NOTE: A negative balance in the revenue variance column represents the amount pending to be collected as compared to the budget. A positive balance in the expenditure variance column represents the amount available to spend as compared to the budget.

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 10

INTERIM FINANCIAL REPORTS (Unaudited)

TRUST & AGENCY FUNDS 800-840 BUDGET SUMMARY REPORT

Fiscal year to date: February 29, 2020

	TOTAL
Revenues	\$ 2,160
Expenditures	1,423
Revenues Over/(Under) Expenditures:	\$ 737
Beginning Fund Balance-September 1st:	-
Estimated Fund Balance:	\$ 737

NOTE: Revenues and Expenditures are reclassified to the balance sheet at year end.

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 11

INTERIM FINANCIAL REPORTS (Unaudited)

LOCAL CONSTRUCTION PROJECTS-BM '087' BUDGET SUMMARY REPORT

Fiscal year to date: February 29, 2020

	BUDGET	YTD ACTUAL	ENCUM- BRANCES	VARIANCE
<u>EXPENDITURES</u>				
ABS East	\$ -	\$ 18,451	\$ 18,179	\$ (36,630)
Highpoint East	-	312,840	112,816	(425,656)
Facilities - Central Support	-	4,746	4,074	(8,819)
Total Expenditures:	-	336,036	135,069	(471,105)

NOTE: These projects are funded from the General Fund-Assigned Fund Balance.

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)

GENERAL FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

Adult Education-Local			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	-	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	33,072	-	-
Indirect Cost Rev-Federal Grants	137,000	81,081	50,749
Total Revenues:	\$ 170,072	\$ 81,081	\$ 50,749
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 170,072	\$ 81,081	\$ 50,749
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	3,566	3,725	-
Supplies & Materials	5,500	148	1,342
Other Operating Costs	164,324	77,208	60,444
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 173,390	\$ 81,081	\$ 61,786
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 173,390	\$ 81,081	\$ 61,786
Revenue Over/(Under) Expenditures:	\$ (3,318)	\$ -	\$ (11,037)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Educ Cert & Prof Advance			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 409,210	\$ 73,325	\$ 137,244
Local Property Tax Rev-Current	277,585	247,615	158,208
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 686,795	\$ 320,940	\$ 295,452
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 686,795	\$ 320,940	\$ 295,452
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	570,336	273,758	249,483
Contracted & Professional Services	61,060	25,864	43,022
Supplies & Materials	17,403	9,768	5,323
Other Operating Costs	37,996	22,943	18,224
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 686,795	\$ 332,334	\$ 316,052
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 686,795	\$ 332,334	\$ 316,052
Revenue Over/(Under) Expenditures:	\$ -	\$ (11,394)	\$ (20,600)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Assistant Superintendent-Academic Support

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	295,103	151,811	141,158
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 295,103	\$ 151,811	\$ 141,158
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 295,103	\$ 151,811	\$ 141,158
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	275,505	137,872	131,046
Contracted & Professional Services	1,460	1,281	381
Supplies & Materials	1,007	905	121
Other Operating Costs	40,131	11,754	9,611
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 318,103	\$ 151,811	\$ 141,158
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 318,103	\$ 151,811	\$ 141,158
Revenue Over/(Under) Expenditures:	\$ (23,000)	\$ -	\$ -

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Asst Supt-Education and Enrichment

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	296,652	113,768	137,882
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 296,652	\$ 113,768	\$ 137,882
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 296,652	\$ 113,768	\$ 137,882
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	262,437	98,839	124,288
Contracted & Professional Services	1,320	343	381
Supplies & Materials	5,356	3,491	921
Other Operating Costs	27,539	11,095	12,292
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 296,652	\$ 113,768	\$ 137,882
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 296,652	\$ 113,768	\$ 137,882
Revenue Over/(Under) Expenditures:	\$ -	\$ -	\$ -

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Board of Trustees			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	186,626	77,698	56,820
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 186,626	\$ 77,698	\$ 56,820
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 186,626	\$ 77,698	\$ 56,820
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	56,964	27,817	22,260
Contracted & Professional Services	9,300	24,997	10,777
Supplies & Materials	41,550	7,814	8,593
Other Operating Costs	78,812	19,641	17,761
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 186,626	\$ 80,269	\$ 59,391
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 186,626	\$ 80,269	\$ 59,391
Revenue Over/(Under) Expenditures:	\$ -	\$ (2,571)	\$ (2,571)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Business Support Services			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 100,000	\$ 1,823	\$ -
Local Property Tax Rev-Current	1,361,599	723,007	639,819
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	1,030
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	502,240	217,242	198,475
Total Revenues:	\$ 1,963,839	\$ 942,072	\$ 839,324
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 1,963,839	\$ 942,072	\$ 839,324
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	1,390,583	678,041	617,364
Contracted & Professional Services	388,505	314,108	298,254
Supplies & Materials	65,407	44,311	22,583
Other Operating Costs	136,586	44,359	66,860
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 1,981,081	\$ 1,080,820	\$ 1,005,061
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 1,981,081	\$ 1,080,820	\$ 1,005,061
Revenue Over/(Under) Expenditures:	\$ (17,242)	\$ (138,748)	\$ (165,737)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)

GENERAL FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

Center for Safe & Secure Schools

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 572,750	\$ 143,051	\$ 168,380
Local Property Tax Rev-Current	213,527	106,645	72,886
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	(170)	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 786,277	\$ 249,525	\$ 241,267
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 786,277	\$ 249,525	\$ 241,267
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	418,020	191,297	203,746
Contracted & Professional Services	263,137	151,032	17,765
Supplies & Materials	37,963	16,400	12,132
Other Operating Costs	67,157	30,585	23,769
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 786,277	\$ 389,315	\$ 257,412
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 786,277	\$ 389,315	\$ 257,412
Revenue Over/(Under) Expenditures:	\$ -	\$ (139,790)	\$ (16,145)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Communication			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	1,058,109	419,610	388,096
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 1,058,109	\$ 419,610	\$ 388,096
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 1,058,109	\$ 419,610	\$ 388,096
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	840,871	360,888	321,415
Contracted & Professional Services	91,616	34,247	58,843
Supplies & Materials	64,432	36,209	23,121
Other Operating Costs	61,190	24,883	18,468
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 1,058,109	\$ 456,227	\$ 421,847
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 1,058,109	\$ 456,227	\$ 421,847
Revenue Over/(Under) Expenditures:	\$ -	\$ (36,617)	\$ (33,751)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)

GENERAL FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

Client Engagement			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	500,524	234,756	294,805
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 500,524	\$ 234,756	\$ 294,805
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 500,524	\$ 234,756	\$ 294,805
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	367,091	182,355	252,921
Contracted & Professional Services	18,559	6,283	7,930
Supplies & Materials	25,110	8,806	11,997
Other Operating Costs	89,764	42,669	28,965
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 500,524	\$ 240,113	\$ 301,812
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 500,524	\$ 240,113	\$ 301,812
Revenue Over/(Under) Expenditures:	\$ -	\$ (5,357)	\$ (7,007)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)

GENERAL FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

Ctr A/S Summ & Exp Learn			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
REVENUES & OTHER RESOURCES			
Revenues			
Customer Fees/Charges	\$ 86,700	\$ 40,969	\$ 27,290
Local Property Tax Rev-Current	685,744	228,667	203,853
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 772,444	\$ 269,636	\$ 231,143
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 772,444	\$ 269,636	\$ 231,143
EXPENDITURES & OTHER USES			
Expenditures & Encumbrances			
Payroll Costs	314,674	144,591	148,058
Contracted & Professional Services	340,872	210,984	236,510
Supplies & Materials	19,668	960	11,155
Other Operating Costs	97,230	77,794	46,206
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 772,444	\$ 434,329	\$ 441,929
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 772,444	\$ 434,329	\$ 441,929
Revenue Over/(Under) Expenditures:	\$ -	\$ (164,693)	\$ (210,786)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)

GENERAL FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

Department-Wide			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
REVENUES & OTHER RESOURCES			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ 9,297
Local Property Tax Rev-Current	4,996,870	15,446,396	15,360,187
Local Property Tax Rev-Del, P&I	150,000	16,576	21,517
Investment Earnings	453,590	272,307	269,433
Insurance Recovery	-	-	101,989
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	62,659	26,280
Indirect Cost Rev-Local Grants	727	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 5,601,187	\$ 15,797,938	\$ 15,788,702
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	1,768,397	2,220,465	4,444,890
Total Other Resources:	\$ 1,768,397	\$ 2,220,465	\$ 4,444,890
Total Revenues & Other Resources:	\$ 7,369,584	\$ 18,018,402	\$ 20,233,592
EXPENDITURES & OTHER USES			
Expenditures & Encumbrances			
Payroll Costs	73,519	-	-
Contracted & Professional Services	1,494,660	1,035,236	1,027,876
Supplies & Materials	121,889	85,428	7,126
Other Operating Costs	2,905,746	1,445,517	1,202,931
Debt Services	-	-	-
Capital Outlay	10,364	5,182	-
Total Expenditures & Encumbrances:	\$ 4,606,178	\$ 2,571,362	\$ 2,237,933
Other Uses			
Transfers Out-Special Revenue Funds	550,787	-	574,753
Transfers Out-Head Start Fund 205	850,000	-	-
Transfers Out-Debt Service	2,917,611	2,372,601	2,579,593
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	3,796,869	-	-
Total Other Uses:	\$ 8,115,267	\$ 2,372,601	\$ 3,154,345
Total Expenditures & Other Uses:	\$ 12,721,445	\$ 4,943,963	\$ 5,392,278
Revenue Over/(Under) Expenditures:	\$ (5,351,861)	\$ 13,074,439	\$ 14,841,314

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

	Chief of Staff		
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	271,409	136,711	131,012
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 271,409	\$ 136,711	\$ 131,012
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 271,409	\$ 136,711	\$ 131,012
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	260,741	130,638	125,453
Contracted & Professional Services	500	381	152
Supplies & Materials	709	130	1,726
Other Operating Costs	9,459	5,561	4,183
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 271,409	\$ 136,711	\$ 131,516
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 271,409	\$ 136,711	\$ 131,516
Revenue Over/(Under) Expenditures:	\$ -	\$ -	\$ (504)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Facilities-Choice Partners Cooperative

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	-	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	-
Other Operating Costs	-	-	-
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Facilities-Construction Services

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	191,197	94,727	91,733
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 191,197	\$ 94,727	\$ 91,733
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 191,197	\$ 94,727	\$ 91,733
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	179,831	90,802	86,558
Contracted & Professional Services	2,000	812	1,699
Supplies & Materials	1,000	930	-
Other Operating Costs	8,366	2,183	3,476
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 191,197	\$ 94,727	\$ 91,733
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 191,197	\$ 94,727	\$ 91,733
Revenue Over/(Under) Expenditures:	\$ -	\$ -	\$ -

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Facilities-Facilities Support Services

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	-	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	-
Other Operating Costs	-	-	-
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Facilities-Local Construction Fund 170

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	-	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ -	\$ -	\$ -
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ -	\$ -	\$ -
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	8,819	25,000
Supplies & Materials	-	-	-
Other Operating Costs	-	-	-
Debt Services	-	-	-
Capital Outlay	-	462,286	146,558
Total Expenditures & Encumbrances:	\$ -	\$ 471,105	\$ 171,558
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ -	\$ 471,105	\$ 171,558
Revenue Over/(Under) Expenditures:	\$ -	\$ (471,105)	\$ (171,558)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Facilities-Building Replacement Schedule

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	593,867	-	9,147
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 593,867	\$ -	\$ 9,147
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 593,867	\$ -	\$ 9,147
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	15,000
Supplies & Materials	-	-	7,248
Other Operating Costs	-	-	-
Debt Services	-	-	-
Capital Outlay	693,867	92,444	-
Total Expenditures & Encumbrances:	\$ 693,867	\$ 92,444	\$ 22,248
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 693,867	\$ 92,444	\$ 22,248
Revenue Over/(Under) Expenditures:	\$ (100,000)	\$ (92,444)	\$ (13,101)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Facilities-Records Management Services

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 1,826,425	\$ 812,627	\$ 789,134
Local Property Tax Rev-Current	11,424	111,982	53,432
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	90,000	26,725	17,926
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 1,927,849	\$ 951,333	\$ 860,493
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	106,827	-	-
Total Other Resources:	\$ 106,827	\$ -	\$ -
Total Revenues & Other Resources:	\$ 2,034,676	\$ 951,333	\$ 860,493
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	905,097	427,360	402,063
Contracted & Professional Services	130,900	69,499	80,939
Supplies & Materials	219,400	113,771	113,794
Other Operating Costs	779,279	384,168	339,855
Debt Services	-	-	-
Capital Outlay	-	-	10,465
Total Expenditures & Encumbrances:	\$ 2,034,676	\$ 994,798	\$ 947,116
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 2,034,676	\$ 994,798	\$ 947,116
Revenue Over/(Under) Expenditures:	\$ -	\$ (43,465)	\$ (86,623)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)

GENERAL FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

Head Start-Local			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	5,000	2,276	911
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 5,000	\$ 2,276	\$ 911
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 5,000	\$ 2,276	\$ 911
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	430
Supplies & Materials	-	-	-
Other Operating Costs	5,000	2,276	482
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 5,000	\$ 2,276	\$ 911
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 5,000	\$ 2,276	\$ 911
Revenue Over/(Under) Expenditures:	\$ -	\$ -	\$ -

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Human Resources			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	805,161	382,784	376,052
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	275,855	119,133	108,841
Total Revenues:	\$ 1,081,016	\$ 501,917	\$ 484,893
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 1,081,016	\$ 501,917	\$ 484,893
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	855,056	437,658	408,977
Contracted & Professional Services	57,150	32,961	39,424
Supplies & Materials	54,000	21,123	9,226
Other Operating Costs	114,810	51,336	44,964
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 1,081,016	\$ 543,078	\$ 502,592
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 1,081,016	\$ 543,078	\$ 502,592
Revenue Over/(Under) Expenditures:	\$ -	\$ (41,161)	\$ (17,699)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

The Teaching and Learning Center-Bilingual Education

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 85,000	\$ 31,155	\$ 9,300
Local Property Tax Rev-Current	68,320	24,301	30,518
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 153,320	\$ 55,456	\$ 39,818
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 153,320	\$ 55,456	\$ 39,818
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	65,001	33,126	30,958
Contracted & Professional Services	49,962	33,466	28,200
Supplies & Materials	23,122	5,909	6,748
Other Operating Costs	15,235	1,230	1,137
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 153,320	\$ 73,731	\$ 67,043
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 153,320	\$ 73,731	\$ 67,043
Revenue Over/(Under) Expenditures:	\$ -	\$ (18,275)	\$ (27,225)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

The Teaching and Learning Center-Digital Learning

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	-	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	-
Other Operating Costs	-	-	-
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

The Teaching and Learning Center-Digital Education and Innovation

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 483,919	\$ 319,581	\$ 74,845
Local Property Tax Rev-Current	-	-	26,809
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 483,919	\$ 319,581	\$ 101,654
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 483,919	\$ 319,581	\$ 101,654
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	223,102	104,016	97,938
Contracted & Professional Services	60,616	51,794	815
Supplies & Materials	8,126	8,668	204
Other Operating Costs	114,798	9,788	2,697
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 406,642	\$ 174,266	\$ 101,654
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 406,642	\$ 174,266	\$ 101,654
Revenue Over/(Under) Expenditures:	\$ 77,277	\$ 145,315	\$ -

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

The Teaching and Learning Center-TLC (Division Wide)

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	308,041	143,766	153,267
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 308,041	\$ 143,766	\$ 153,267
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 308,041	\$ 143,766	\$ 153,267
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	242,564	113,966	102,215
Contracted & Professional Services	10,630	445	17,912
Supplies & Materials	7,707	5,216	7,540
Other Operating Costs	47,140	25,212	31,688
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 308,041	\$ 144,839	\$ 159,355
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 308,041	\$ 144,839	\$ 159,355
Revenue Over/(Under) Expenditures:	\$ -	\$ (1,072)	\$ (6,089)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

The Teaching and Learning Center-Early Childhood Winter Conference

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 100,000	\$ 46,345	\$ 64,380
Local Property Tax Rev-Current	61,747	41,118	43,846
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	500	500
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 161,747	\$ 87,963	\$ 108,726
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 161,747	\$ 87,963	\$ 108,726
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	51,229	26,337	40,648
Contracted & Professional Services	62,700	54,590	54,094
Supplies & Materials	10,029	4,683	6,528
Other Operating Costs	21,971	18,401	11,167
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 145,929	\$ 104,011	\$ 112,436
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 145,929	\$ 104,011	\$ 112,436
Revenue Over/(Under) Expenditures:	\$ 15,818	\$ (16,049)	\$ (3,710)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

The Teaching and Learning Center-English Language Arts

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 155,000	\$ 41,022	\$ 140,675
Local Property Tax Rev-Current	35,889	27,936	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 190,889	\$ 68,958	\$ 140,675
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 190,889	\$ 68,958	\$ 140,675
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	100,800	50,793	36,803
Contracted & Professional Services	41,360	17,941	52,691
Supplies & Materials	23,757	7,066	5,868
Other Operating Costs	24,972	6,816	5,422
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 190,889	\$ 82,616	\$ 100,784
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 190,889	\$ 82,616	\$ 100,784
Revenue Over/(Under) Expenditures:	\$ -	\$ (13,658)	\$ 39,891

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

The Teaching and Learning Center-Math

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 186,150	\$ 44,825	\$ 71,437
Local Property Tax Rev-Current	31,070	44,642	32,630
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 217,220	\$ 89,467	\$ 104,067
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 217,220	\$ 89,467	\$ 104,067
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	135,226	67,866	70,687
Contracted & Professional Services	56,106	39,391	49,700
Supplies & Materials	8,587	3,096	2,921
Other Operating Costs	17,301	4,236	9,050
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 217,220	\$ 114,588	\$ 132,357
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 217,220	\$ 114,588	\$ 132,357
Revenue Over/(Under) Expenditures:	\$ -	\$ (25,120)	\$ (28,290)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)

GENERAL FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

The Teaching and Learning Center-Professional Development

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ 11,382	\$ -
Local Property Tax Rev-Current	-	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ -	\$ 11,382	\$ -
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ -	\$ 11,382	\$ -
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	23,452
Supplies & Materials	-	-	-
Other Operating Costs	-	-	-
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ -	\$ -	\$ 23,452
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ -	\$ -	\$ 23,452
Revenue Over/(Under) Expenditures:	\$ -	\$ 11,382	\$ (23,452)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

The Teaching and Learning Center-Science

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 91,000	\$ 9,440	\$ 39,108
Local Property Tax Rev-Current	18,707	30,015	34,222
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 109,707	\$ 39,455	\$ 73,330
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 109,707	\$ 39,455	\$ 73,330
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	78,484	34,098	57,560
Contracted & Professional Services	6,640	5,841	6,691
Supplies & Materials	12,213	2,043	5,200
Other Operating Costs	12,370	2,121	3,880
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 109,707	\$ 44,103	\$ 73,330
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 109,707	\$ 44,103	\$ 73,330
Revenue Over/(Under) Expenditures:	\$ -	\$ (4,648)	\$ -

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)

GENERAL FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

The Teaching and Learning Center-Social Studies

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
REVENUES & OTHER RESOURCES			
Revenues			
Customer Fees/Charges	\$ 47,900	\$ 2,300	\$ 6,905
Local Property Tax Rev-Current	5,168	16,281	22,446
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 53,068	\$ 18,581	\$ 29,351
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 53,068	\$ 18,581	\$ 29,351
EXPENDITURES & OTHER USES			
Expenditures & Encumbrances			
Payroll Costs	31,833	15,612	25,377
Contracted & Professional Services	6,500	3,355	5,070
Supplies & Materials	9,100	1,179	1,772
Other Operating Costs	5,635	220	632
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 53,068	\$ 20,366	\$ 32,851
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 53,068	\$ 20,366	\$ 32,851
Revenue Over/(Under) Expenditures:	\$ -	\$ (1,785)	\$ (3,500)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)

GENERAL FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

The Teaching and Learning Center-Speaker Series

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
REVENUES & OTHER RESOURCES			
Revenues			
Customer Fees/Charges	\$ 143,970	\$ 6,740	\$ 143,332
Local Property Tax Rev-Current	31,669	56,610	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 175,639	\$ 63,350	\$ 143,332
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 175,639	\$ 63,350	\$ 143,332
EXPENDITURES & OTHER USES			
Expenditures & Encumbrances			
Payroll Costs	47,961	26,012	21,305
Contracted & Professional Services	83,970	68,885	78,600
Supplies & Materials	16,900	12,095	11,436
Other Operating Costs	10,990	3,832	10,411
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 159,821	\$ 110,824	\$ 121,752
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 159,821	\$ 110,824	\$ 121,752
Revenue Over/(Under) Expenditures:	\$ 15,818	\$ (47,473)	\$ 21,580

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

The Teaching and Learning Center-Special Education

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 69,000	\$ 15,768	\$ 20,797
Local Property Tax Rev-Current	8,561	16,873	11,847
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 77,561	\$ 32,640	\$ 32,644
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 77,561	\$ 32,640	\$ 32,644
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	65,005	32,640	30,512
Contracted & Professional Services	8,575	-	-
Supplies & Materials	1,277	-	439
Other Operating Costs	2,704	-	1,692
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 77,561	\$ 32,640	\$ 32,644
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 77,561	\$ 32,640	\$ 32,644
Revenue Over/(Under) Expenditures:	\$ -	\$ -	\$ -

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Purchasing Support Services**REVENUES & OTHER RESOURCES****Revenues**

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	592,322	269,900	248,590
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 592,322	\$ 269,900	\$ 248,590

Other Resources

Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 592,322	\$ 269,900	\$ 248,590

EXPENDITURES & OTHER USES**Expenditures & Encumbrances**

Payroll Costs	500,740	254,801	221,187
Contracted & Professional Services	28,010	39	12,111
Supplies & Materials	24,200	4,705	3,392
Other Operating Costs	39,372	17,208	14,928
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 592,322	\$ 276,754	\$ 251,618

Other Uses

Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 592,322	\$ 276,754	\$ 251,618
Revenue Over/(Under) Expenditures:	\$ -	\$ (6,854)	\$ (3,028)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

QZAB & Maint Tax Notes FD

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	-	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	28,423
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ -	\$ -	\$ 28,423
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ -	\$ -	\$ 28,423
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	-
Other Operating Costs	-	-	-
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ -	\$ -	\$ -
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ -	\$ -	\$ -
Revenue Over/(Under) Expenditures:	\$ -	\$ -	\$ 28,423

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Research & Evaluation Institute			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 106,688	\$ 39,750	\$ 39,750
Local Property Tax Rev-Current	537,055	253,563	250,404
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 643,743	\$ 293,313	\$ 290,154
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 643,743	\$ 293,313	\$ 290,154
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	585,559	278,557	264,118
Contracted & Professional Services	2,906	242	123
Supplies & Materials	29,671	22,081	10,134
Other Operating Costs	25,607	11,939	15,959
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 643,743	\$ 312,818	\$ 290,335
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 643,743	\$ 312,818	\$ 290,335
Revenue Over/(Under) Expenditures:	\$ -	\$ (19,505)	\$ (181)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Texas Center for Grants Development

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 1,000	\$ 735	\$ 1,570
Local Property Tax Rev-Current	592,835	293,777	287,429
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 593,835	\$ 294,512	\$ 288,999
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 593,835	\$ 294,512	\$ 288,999
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	536,564	267,478	255,264
Contracted & Professional Services	4,400	1,258	1,013
Supplies & Materials	24,553	15,813	13,248
Other Operating Costs	28,318	9,963	20,428
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 593,835	\$ 294,512	\$ 289,953
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 593,835	\$ 294,512	\$ 289,953
Revenue Over/(Under) Expenditures:	\$ -	\$ -	\$ (954)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Retirement Leave Benefits Fund

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	100,000	231,057	83,785
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 100,000	\$ 231,057	\$ 83,785
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 100,000	\$ 231,057	\$ 83,785
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	100,000	231,057	83,785
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	-
Other Operating Costs	-	-	-
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 100,000	\$ 231,057	\$ 83,785
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 100,000	\$ 231,057	\$ 83,785
Revenue Over/(Under) Expenditures:	\$ -	\$ -	\$ -

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Scholastic Arts			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 10,000	\$ 33,888	\$ 25,655
Local Property Tax Rev-Current	167,707	23,226	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	6,000	5,000	1,705
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 183,707	\$ 62,114	\$ 27,360
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 183,707	\$ 62,114	\$ 27,360
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	111,741	57,925	19,342
Contracted & Professional Services	13,385	3,641	15,375
Supplies & Materials	7,210	1,949	383
Other Operating Costs	35,551	2,635	3,943
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 167,887	\$ 66,150	\$ 39,044
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 167,887	\$ 66,150	\$ 39,044
Revenue Over/(Under) Expenditures:	\$ 15,820	\$ (4,036)	\$ (11,684)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)

GENERAL FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

Special Schools & Services-Academic and Behavior School East

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
REVENUES & OTHER RESOURCES			
Revenues			
Customer Fees/Charges	\$ 3,469,001	\$ 3,487,267	\$ 3,228,800
Local Property Tax Rev-Current	864,332	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	313
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 4,333,333	\$ 3,487,267	\$ 3,229,113
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 4,333,333	\$ 3,487,267	\$ 3,229,113
EXPENDITURES & OTHER USES			
Expenditures & Encumbrances			
Payroll Costs	3,716,843	1,654,067	1,670,814
Contracted & Professional Services	166,410	72,466	147,600
Supplies & Materials	148,580	120,800	22,510
Other Operating Costs	356,500	174,426	176,996
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 4,388,333	\$ 2,021,759	\$ 2,017,921
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 4,388,333	\$ 2,021,759	\$ 2,017,921
Revenue Over/(Under) Expenditures:	\$ (55,000)	\$ 1,465,508	\$ 1,211,191

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Special Schools & Services-Academic and Behavior School West

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 3,193,600	\$ 2,254,239	\$ 2,585,680
Local Property Tax Rev-Current	690,033	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	2,000	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 3,885,633	\$ 2,254,239	\$ 2,585,680
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 3,885,633	\$ 2,254,239	\$ 2,585,680
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	3,428,604	1,520,679	1,516,397
Contracted & Professional Services	110,045	42,836	79,252
Supplies & Materials	124,010	97,432	30,320
Other Operating Costs	277,974	106,951	107,588
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 3,940,633	\$ 1,767,898	\$ 1,733,557
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 3,940,633	\$ 1,767,898	\$ 1,733,557
Revenue Over/(Under) Expenditures:	\$ (55,000)	\$ 486,341	\$ 852,123

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Special Schools & Services-Fortis Academy

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 196,250	\$ 275,000	\$ 102,000
Local Property Tax Rev-Current	580,609	270,618	479,926
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 776,859	\$ 545,618	\$ 581,926
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	500,000	-	-
Total Other Resources:	\$ 500,000	\$ -	\$ -
Total Revenues & Other Resources:	\$ 1,276,859	\$ 545,618	\$ 581,926
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	772,436	384,763	358,847
Contracted & Professional Services	114,760	68,094	258,811
Supplies & Materials	139,240	61,412	40,189
Other Operating Costs	212,423	89,212	94,651
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 1,238,859	\$ 603,482	\$ 752,499
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 1,238,859	\$ 603,482	\$ 752,499
Revenue Over/(Under) Expenditures:	\$ 38,000	\$ (57,864)	\$ (170,573)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Special Schools & Services-Highpoint East School

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 2,094,473	\$ 1,781,718	\$ 1,805,575
Local Property Tax Rev-Current	1,265,871	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 3,360,344	\$ 1,781,718	\$ 1,805,575
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 3,360,344	\$ 1,781,718	\$ 1,805,575
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	2,621,274	1,227,328	1,137,891
Contracted & Professional Services	236,820	102,575	218,055
Supplies & Materials	106,320	52,176	61,534
Other Operating Costs	405,930	194,329	191,848
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 3,370,344	\$ 1,576,407	\$ 1,609,328
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 3,370,344	\$ 1,576,407	\$ 1,609,328
Revenue Over/(Under) Expenditures:	\$ (10,000)	\$ 205,311	\$ 196,247

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Special Schools & Services-Special Schools Administration

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	808,577	320,308	249,564
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	12,379	6,793
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 808,577	\$ 332,687	\$ 256,357
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 808,577	\$ 332,687	\$ 256,357
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	465,043	229,617	193,145
Contracted & Professional Services	229,590	86,180	16,318
Supplies & Materials	97,750	16,202	25,666
Other Operating Costs	54,194	17,218	29,060
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 846,577	\$ 349,217	\$ 264,188
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 846,577	\$ 349,217	\$ 264,188
Revenue Over/(Under) Expenditures:	\$ (38,000)	\$ (16,530)	\$ (7,831)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Superintendent's Office

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	527,344	278,816	254,648
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 527,344	\$ 278,816	\$ 254,648
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 527,344	\$ 278,816	\$ 254,648
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	467,988	248,335	228,283
Contracted & Professional Services	50,157	10,498	5,542
Supplies & Materials	13,550	6,561	2,913
Other Operating Costs	45,649	15,298	19,043
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 577,344	\$ 280,692	\$ 255,781
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 577,344	\$ 280,692	\$ 255,781
Revenue Over/(Under) Expenditures:	\$ (50,000)	\$ (1,875)	\$ (1,133)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

State TEA Employee Portion Health Ins

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	-	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	225,628	317,720
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ -	\$ 225,628	\$ 317,720
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ -	\$ 225,628	\$ 317,720
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	273,025
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	-
Other Operating Costs	-	-	-
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ -	\$ -	\$ 273,025
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ -	\$ -	\$ 273,025
Revenue Over/(Under) Expenditures:	\$ -	\$ 225,628	\$ 44,695

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

State TRS On Behalf Payments

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	-	-	-
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ -	\$ -	\$ -
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	2,750,000	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ 2,750,000	\$ -	\$ -
Total Revenues & Other Resources:	\$ 2,750,000	\$ -	\$ -
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	2,750,000	-	-
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	-
Other Operating Costs	-	-	-
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 2,750,000	\$ -	\$ -
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 2,750,000	\$ -	\$ -
Revenue Over/(Under) Expenditures:	\$ -	\$ -	\$ -

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Technology-Chief Communications Officer

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ -	\$ -	\$ -
Local Property Tax Rev-Current	197,545	92,387	98,679
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 197,545	\$ 92,387	\$ 98,679
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 197,545	\$ 92,387	\$ 98,679
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	176,340	88,405	88,116
Contracted & Professional Services	1,500	191	1,193
Supplies & Materials	5,300	62	4,906
Other Operating Costs	14,405	3,729	4,464
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 197,545	\$ 92,387	\$ 98,679
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 197,545	\$ 92,387	\$ 98,679
Revenue Over/(Under) Expenditures:	\$ -	\$ -	\$ -

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)

GENERAL FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

Technology-Technology Support Services

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
REVENUES & OTHER RESOURCES			
Revenues			
Customer Fees/Charges	\$ 18,203	\$ -	\$ -
Local Property Tax Rev-Current	2,781,530	1,043,678	961,193
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	17
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	833,213	364,406	332,926
Total Revenues:	\$ 3,632,946	\$ 1,408,084	\$ 1,294,136
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 3,632,946	\$ 1,408,084	\$ 1,294,136
EXPENDITURES & OTHER USES			
Expenditures & Encumbrances			
Payroll Costs	2,142,818	993,137	932,699
Contracted & Professional Services	504,160	305,280	339,102
Supplies & Materials	831,085	558,059	296,550
Other Operating Costs	151,826	48,258	42,920
Debt Services	-	-	-
Capital Outlay	213,302	43,106	49,723
Total Expenditures & Encumbrances:	\$ 3,843,191	\$ 1,947,841	\$ 1,660,995
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 3,843,191	\$ 1,947,841	\$ 1,660,995
Revenue Over/(Under) Expenditures:	\$ (210,245)	\$ (539,757)	\$ (366,858)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)**GENERAL FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

School Based Therapy Services

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Customer Fees/Charges	\$ 10,033,388	\$ 4,685,211	\$ 4,529,428
Local Property Tax Rev-Current	2,274,983	932,353	753,685
Local Property Tax Rev-Del, P&I	-	-	-
Investment Earnings	-	-	-
Insurance Recovery	-	-	-
FSP-Compensation	-	-	-
TEA-State Health Ins-Employee Portion	-	-	-
Local Grants	-	-	-
Other Local Revenues	-	-	-
Indirect Cost Rev-Local Grants	-	-	-
Indirect Cost Rev-State	-	-	-
Indirect Cost Rev-Federal Grants	-	-	-
Total Revenues:	\$ 12,308,371	\$ 5,617,564	\$ 5,283,113
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	-	-	-
Transfers In-Choice Partners	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 12,308,371	\$ 5,617,564	\$ 5,283,113
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	11,925,697	5,504,793	5,183,011
Contracted & Professional Services	40,900	17,301	15,563
Supplies & Materials	107,900	46,763	50,863
Other Operating Costs	233,874	90,726	80,458
Debt Services	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 12,308,371	\$ 5,659,583	\$ 5,329,895
Other Uses			
Transfers Out-Special Revenue Funds	-	-	-
Transfers Out-Head Start Fund 205	-	-	-
Transfers Out-Debt Service	-	-	-
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 12,308,371	\$ 5,659,583	\$ 5,329,895
Revenue Over/(Under) Expenditures:	\$ -	\$ (42,019)	\$ (46,782)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 12

INTERIM FINANCIAL REPORTS (Unaudited)

GENERAL FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

Total General Fund			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
REVENUES & OTHER RESOURCES			
Revenues			
Customer Fees/Charges	\$ 23,479,627	\$ 14,158,159	\$ 14,020,581
Local Property Tax Rev-Current	24,300,312	22,889,680	22,139,490
Local Property Tax Rev-Del, P&I	150,000	16,576	21,517
Investment Earnings	453,590	272,307	297,857
Insurance Recovery	-	-	101,989
FSP-Compensation	300,000	111,130	156,489
TEA-State Health Ins-Employee Portion	-	225,628	317,720
Local Grants	-	-	-
Other Local Revenues	98,000	107,092	54,564
Indirect Cost Rev-Local Grants	727	-	-
Indirect Cost Rev-State	33,072	-	-
Indirect Cost Rev-Federal Grants	1,748,308	781,862	690,991
Total Revenues:	\$ 50,563,636	\$ 38,562,434	\$ 37,801,197
Other Resources			
Local HCTO Tax Collection Fees	-	-	-
State TRS Matching	2,750,000	-	-
Transfers In-Choice Partners	2,375,224	2,220,465	4,444,890
Total Other Resources:	\$ 5,125,224	\$ 2,220,465	\$ 4,444,890
Total Revenues & Other Resources:	\$ 55,688,860	\$ 40,782,899	\$ 42,246,087
EXPENDITURES & OTHER USES			
Expenditures & Encumbrances			
Payroll Costs	38,113,577	16,627,328	16,033,562
Contracted & Professional Services	4,754,707	2,906,880	3,291,664
Supplies & Materials	2,460,581	1,404,163	847,671
Other Operating Costs	6,778,128	3,107,719	2,778,554
Debt Services	-	-	-
Capital Outlay	917,533	603,018	206,746
Total Expenditures & Encumbrances:	\$ 53,024,526	\$ 24,649,109	\$ 23,158,197
Other Uses			
Transfers Out-Special Revenue Funds	550,787	-	574,753
Transfers Out-Head Start Fund 205	850,000	-	-
Transfers Out-Debt Service	2,917,611	2,372,601	2,579,593
Transfers Out-PFC Fund	-	-	-
Transfers Out-Department Wide	3,796,869	-	-
Total Other Uses:	\$ 8,115,267	\$ 2,372,601	\$ 3,154,345
Total Expenditures & Other Uses:	\$ 61,139,793	\$ 27,021,710	\$ 26,312,543
Revenue Over/(Under) Expenditures:	\$ (5,450,933)	\$ 13,761,189	\$ 15,933,545

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 13

INTERIM FINANCIAL REPORTS (Unaudited)

SPECIAL REVENUE FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

Adult Education Program			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Local Revenues	\$ 1,108	\$ -	\$ -
State Program Revenue	1,021,128	-	183,948
Federal Program Revenue	8,139,500	1,711,226	1,410,463
Total Revenues:	\$ 9,161,736	\$ 1,711,226	\$ 1,594,412
Other Resources			
Transfers In	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 9,161,736	\$ 1,711,226	\$ 1,594,412
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	7,439,477	1,724,310	1,815,009
Contracted & Professional Services	722,039	242,256	77,526
Supplies & Materials	737,199	125,192	141,883
Other Operating Costs	240,284	16,101	12,116
Capital Outlay	22,737	-	-
Total Expenditures & Encumbrances:	\$ 9,161,736	\$ 2,107,859	\$ 2,046,533
Other Uses			
Transfers Out	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 9,161,736	\$ 2,107,859	\$ 2,046,533
Revenue Over/(Under) Expenditures:	\$ -	\$ (396,634)	\$ (452,121)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 13

INTERIM FINANCIAL REPORTS (Unaudited)

SPECIAL REVENUE FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

Educator Certification and Professional Advancement
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	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Local Revenues	\$ -	\$ -	\$ -
State Program Revenue	-	-	-
Federal Program Revenue	20,000	-	-
Total Revenues:	\$ 20,000	\$ -	\$ -
Other Resources			
Transfers In	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 20,000	\$ -	\$ -
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	-
Other Operating Costs	20,000	9,500	10,000
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 20,000	\$ 9,500	\$ 10,000
Other Uses			
Transfers Out	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 20,000	\$ 9,500	\$ 10,000
Revenue Over/(Under) Expenditures:	\$ -	\$ (9,500)	\$ (10,000)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 13

INTERIM FINANCIAL REPORTS (Unaudited)

SPECIAL REVENUE FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

Ctr A/S Summ & Exp Learn

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Local Revenues	\$ 849,476	\$ 279,431	\$ -
State Program Revenue	-	-	-
Federal Program Revenue	5,923,671	1,035,305	1,091,598
Total Revenues:	\$ 6,773,147	\$ 1,314,736	\$ 1,091,598
Other Resources			
Transfers In	550,787	-	550,787
Total Other Resources:	\$ 550,787	\$ -	\$ 550,787
Total Revenues & Other Resources:	\$ 7,323,934	\$ 1,314,736	\$ 1,642,385
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	1,819,105	772,143	644,614
Contracted & Professional Services	4,457,905	3,523,337	3,791,658
Supplies & Materials	310,875	57,863	66,674
Other Operating Costs	736,049	591,019	475,126
Capital Outlay	-	-	19,738
Total Expenditures & Encumbrances:	\$ 7,323,934	\$ 4,944,363	\$ 4,997,811
Other Uses			
Transfers Out	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 7,323,934	\$ 4,944,363	\$ 4,997,811
Revenue Over/(Under) Expenditures:	\$ -	\$ (3,629,627)	\$ (3,355,426)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 13

INTERIM FINANCIAL REPORTS (Unaudited)**SPECIAL REVENUE FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Head Start Program			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Local Revenues	\$ 4,520,966	\$ 1,948,698	\$ 2,115,370
State Program Revenue	-	-	-
Federal Program Revenue	19,378,046	6,287,582	6,580,198
Total Revenues:	\$ 23,899,012	\$ 8,236,280	\$ 8,695,568
Other Resources			
Transfers In	850,000	-	23,966
Total Other Resources:	\$ 850,000	\$ -	\$ 23,966
Total Revenues & Other Resources:	\$ 24,749,012	\$ 8,236,280	\$ 8,719,533
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	9,756,314	5,878,074	5,503,134
Contracted & Professional Services	2,554,258	1,779,196	2,517,878
Supplies & Materials	7,426,855	619,308	1,128,491
Other Operating Costs	4,958,151	2,069,266	2,225,031
Capital Outlay	53,434	18,731	118,950
Total Expenditures & Encumbrances:	\$ 24,749,012	\$ 10,364,576	\$ 11,493,484
Other Uses			
Transfers Out	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 24,749,012	\$ 10,364,576	\$ 11,493,484
Revenue Over/(Under) Expenditures:	\$ -	\$ (2,128,296)	\$ (2,683,260)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 13

INTERIM FINANCIAL REPORTS (Unaudited)

SPECIAL REVENUE FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

The Teaching and Learning Center

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Local Revenues	\$ -	\$ -	\$ -
State Program Revenue	-	-	-
Federal Program Revenue	-	-	-
Total Revenues:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Other Resources			
Transfers In	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	-
Supplies & Materials	-	-	-
Other Operating Costs	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Other Uses			
Transfers Out	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 13

INTERIM FINANCIAL REPORTS (Unaudited)

SPECIAL REVENUE FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

Center for Safe and Secure Schools

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Local Revenues	\$ -	\$ 9,774	\$ 8,069
State Program Revenue	-	-	-
Federal Program Revenue	294,869	36,819	14,652
Total Revenues:	\$ 294,869	\$ 46,593	\$ 22,721
Other Resources			
Transfers In	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 294,869	\$ 46,593	\$ 22,721
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	163,164	56,314	29,156
Contracted & Professional Services	106,430	2,281	-
Supplies & Materials	5,399	3,629	618
Other Operating Costs	19,876	2,035	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 294,869	\$ 64,260	\$ 29,774
Other Uses			
Transfers Out	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 294,869	\$ 64,260	\$ 29,774
Revenue Over/(Under) Expenditures:	\$ -	\$ (17,666)	\$ (7,053)

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 13

INTERIM FINANCIAL REPORTS (Unaudited)

SPECIAL REVENUE FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

Special Schools - ABS East

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Local Revenues	\$ -	\$ -	\$ -
State Program Revenue	-	-	-
Federal Program Revenue	-	-	-
Total Revenues:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Other Resources			
Transfers In	-	-	-
Total Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Revenues & Other Resources:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	-	-	-
Contracted & Professional Services	-	-	-
Supplies & Materials	-	3,990	3,587
Other Operating Costs	-	-	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	<u>\$ -</u>	<u>\$ 3,990</u>	<u>\$ 3,587</u>
Other Uses			
Transfers Out	-	-	-
Total Other Uses:	<u>\$ -</u>	<u>\$ -</u>	<u>\$ -</u>
Total Expenditures & Other Uses:	<u>\$ -</u>	<u>\$ 3,990</u>	<u>\$ 3,587</u>
Revenue Over/(Under) Expenditures:	<u>\$ -</u>	<u>\$ (3,990)</u>	<u>\$ (3,587)</u>

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 13

INTERIM FINANCIAL REPORTS (Unaudited)

SPECIAL REVENUE FUNDS DETAIL BY DIVISION

ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR

Fiscal year to date: February 29, 2020

Technology Support Services

	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Local Revenues	\$ -	\$ -	\$ -
State Program Revenue	-	-	-
Federal Program Revenue	7,714	-	-
Total Revenues:	\$ 7,714	\$ -	\$ -
Other Resources			
Transfers In	-	-	-
Total Other Resources:	\$ -	\$ -	\$ -
Total Revenues & Other Resources:	\$ 7,714	\$ -	\$ -
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	3,450	-	-
Contracted & Professional Services	-	-	-
Supplies & Materials	1,096	706	-
Other Operating Costs	3,168	876	-
Capital Outlay	-	-	-
Total Expenditures & Encumbrances:	\$ 7,714	\$ 1,582	\$ -
Other Uses			
Transfers Out	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 7,714	\$ 1,582	\$ -
Revenue Over/(Under) Expenditures:	\$ -	\$ (1,582)	\$ -

HARRIS COUNTY DEPARTMENT OF EDUCATION

Schedule 13

INTERIM FINANCIAL REPORTS (Unaudited)**SPECIAL REVENUE FUNDS DETAIL BY DIVISION****ACTUALS AND ENCUMBRANCES-CURRENT YEAR V. PRIOR YEAR**

Fiscal year to date: February 29, 2020

Total Special Revenue Fund			
	CURRENT YEAR- BUDGET	CURRENT YEAR- ACTUAL REV, EXP AND ENC	PRIOR YEAR- ACTUAL REV, EXP & ENC
<u>REVENUES & OTHER RESOURCES</u>			
Revenues			
Local Revenues	\$ 5,371,550	\$ 2,237,903	\$ 2,125,689
State Program Revenue	1,021,128	-	183,948
Federal Program Revenue	33,763,800	9,070,931	9,096,911
Total Revenues:	\$ 40,156,478	\$ 11,308,835	\$ 11,406,548
Other Resources			
Transfers In	1,400,787	-	574,753
Total Other Resources:	\$ 1,400,787	\$ -	\$ 574,753
Total Revenues & Other Resources:	\$ 41,557,265	\$ 11,308,835	\$ 11,981,301
<u>EXPENDITURES & OTHER USES</u>			
Expenditures & Encumbrances			
Payroll Costs	19,181,510	8,430,843	7,991,913
Contracted & Professional Services	7,840,632	5,547,070	6,387,061
Supplies & Materials	8,481,424	810,689	1,341,253
Other Operating Costs	5,977,528	2,688,797	2,722,272
Capital Outlay	76,171	18,731	138,688
Total Expenditures & Encumbrances:	\$ 41,557,265	\$ 17,496,130	\$ 18,581,187
Other Uses			
Transfers Out	-	-	-
Total Other Uses:	\$ -	\$ -	\$ -
Total Expenditures & Other Uses:	\$ 41,557,265	\$ 17,496,130	\$ 18,581,187
Revenue Over/(Under) Expenditures:	\$ -	\$ (6,187,295)	\$ (6,509,196)

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
REVENUES UPDATE - FY 2020 CUSTOMER FEES/CHARGES
Fiscal year to date: February 29, 2020

Schedule 14

	(a) BUDGET	(b) YTD ACTUAL	% REALIZED (b)/(a)
REVENUES-CUSTOMER FEES & CHARGES			
Educ Cert & Prof Advance	409,210	73,325	18%
Business Support Services	100,000	1,823	2%
Center for Safe & Secure Schools	572,750	143,051	25%
Ctr A/S Summ & Exp Learn	86,700	40,969	47%
Facilities			
Records Management Services	1,826,425	812,627	44%
The Teaching and Learning Center			
Bilingual Education	85,000	31,155	37%
Digital Education and Innovation	483,919	319,581	66%
Early Childhood Winter Conference	100,000	46,345	46%
English Language Arts	155,000	41,022	26%
Math	186,150	44,825	24%
Professional Development	-	11,382	N/A
Science	91,000	9,440	10%
Social Studies	47,900	2,300	5%
Speaker Series	143,970	6,740	5%
Special Education	69,000	15,768	23%
Research & Evaluation Institute	106,688	39,750	37%
Texas Center for Grants Development	1,000	735	74%
Scholastic Arts	10,000	33,888	339%
Special Schools & Services			
Academic and Behavior School East	3,469,001	3,487,267	101%
Academic and Behavior School West	3,193,600	2,254,239	71%
Fortis Academy	196,250	275,000	140%
Highpoint East School	2,094,473	1,781,718	85%
Technology			
Technology Support Services	18,203	-	0%
School Based Therapy Services	10,033,388	4,685,211	47%
Total Revenues-Customer Fees & Charges:	\$ 23,479,627	\$ 14,158,159	60%

Fee for Service Revenue Growth Ratio

$$\frac{\text{Fee for Service Current Year less Fee for Service Previous Year}}{\text{Fee for Service Previous Year}} = \frac{14,158,159 - 14,020,581}{14,020,581} = 0.98\%$$

Revenue Growth Indicator

$$\frac{\text{Total Fee for Service Revenues (GF)}}{\text{Total Revenues}} = \frac{14,158,159}{60,575,258} = 23.37\%$$

HARRIS COUNTY DEPARTMENT OF EDUCATION
EXPENDITURES BY CLASS OBJECT GROUP - ALL FUNDS
Fiscal year to date: February 29, 2020

Schedule 15

	BUDGET	ACTUAL EXPENDITURES PLUS ENCUMBRANCES	VARIANCE	%SPENT
<u>CLASS OBJECT GROUPS</u>				
6100-Payroll Costs	\$ 61,536,672	\$ 27,119,997	\$ 34,416,675	44%
6200-Contracted Services	14,820,369	10,323,726	4,496,643	69%
6300-Supplies & Materials	11,371,926	2,420,018	8,951,908	21%
6400-Miscellaneous Operating Costs	14,110,582	6,444,684	7,665,898	45%
6500-Debt Service	2,917,611	2,372,601	545,010	81%
6600-Capital Outlay	12,878,596	7,168,468	5,710,128	55%
8900-Transfers Out	10,490,491	4,593,066	5,897,425	43%
TOTAL EXPENDITURES:	\$ 128,126,247	\$ 60,442,560	\$ 67,683,687	47%

NOTE: A positive balance in the expenditure variance column represents the amount available to spend as compared to the budget.

HARRIS COUNTY DEPARTMENT OF EDUCATION
INTERIM FINANCIAL REPORTS (Unaudited)
CHART FOR PERFORMANCE MEASUREMENT
Fiscal year to date: February 29, 2020

Schedule 16

<u>BUDGET MANAGER TITLE</u>	<u>Revenues</u>	<u>Tax Subsidy</u>	<u>Expenditure and Encumbran</u>	<u>Includes Tax subsidy Variance</u>	<u>w/o Tax Profit Ratio</u>	<u>Profitability Variance</u>
Educator Certification and Professional Advancement	\$ 73,325	\$ 247,615	\$ 332,334	\$ (11,394)	-353%	\$ (259,009)
Choice Partners Cooperative	3,295,613	-	1,265,740	2,029,873	62%	2,029,873
Records Management	839,351	111,982	994,798	(43,465)	-19%	(155,447)
School Based Therapy Services	4,685,211	932,353	5,659,583	(42,019)	-21%	(974,371)
Schools	7,810,603	590,926	6,318,763	2,082,765	19%	1,491,839

Regular Board Meeting**6.A.****Meeting Date:** April 15, 2020**Title:** March Disbursement Report**Submitted For:** Jesus Amezcua, Business Office**Submitted By:** Stephanie Ritchie**Additional Resource** Stephanie Wright**Personnel:**

Information**Posted Agenda Item:**

Monthly Disbursement Report

Subject:

March Disbursement Report

Rationale:

March Disbursement Report

Attachments

Disbursement Report

Form Review**Inbox**

Assistant Superintendent - Business

Form Started By: Stephanie Ritchie

Final Approval Date: 03/31/2020

Reviewed By

Jesus Amezcua

Date

03/31/2020 11:07 PM

Started On: 03/20/2020 03:27 PM

Fiscal Year 2019-2020

HARRIS COUNTY DEPARTMENT OF EDUCATION

FEBRUARY 2020 Payroll

<u>Posting Date</u>	<u>Payee/Description</u>	<u>Transaction Amount</u>
2/4/2020	JANUARY 2020 TRS TEXNET Payment	\$458,634.59
2/5/2020	FEBRUARY 2020 TRS Active Care Medical Payment	343,236.00
2/13/2020	Payroll Deductions for FEBRUARY 14th	44,647.14
2/13/2020	IRS Tax Payment for FEBRUARY 14th	428,128.39
2/25/2020	Payroll Deductions for FEBRUARY 28TH	44,721.89
2/25/2020	IRS Tax Payment for FEBRUARY 28TH	423,336.48
	Total WIRE Transfers:	<u>\$1,742,704.49</u>

RECAP OF ALL DISBURSEMENTS

	<u>Checks Printed</u>	<u>PCard</u>	<u>WIRES</u>	<u>Total Disbursements</u>
Total General Operating & Payroll Clearing (100-199)	\$ 648,127.49			
Total Special Revenue (200-400)	588,186.25			
Total Capital Project (600)	406,460.88			
Total Internal Service/Facilities (700)	268,575.07			
Total Fiduciary (800)	270.00			
Total (900)	-			
Total P Card Activity		\$145,141.27		
Total ACH Transfers-Gen Operating & Payroll Clearing				
		\$1,911,619.69	\$1,742,704.49	\$3,799,465.45

Credit Card charges paid by check from above
(other than P Card)

\$2,417.79

Harris County Department of Education
Vendors with total aggregate payments of \$50,000 or more in Fiscal Year 2020
as of February 29, 2020

Vendor	Vendor #	Sum of payme	Description	Contract Type
BUTLER BUSINESS PRODUCTS	17320	\$ 100,786.26	Job # 17/004KH, 17/006KH, 14/020MP, 17/011KH, 16/011MP	Office Supplies
CDW GOVERNMENT INC	18165	\$ 240,250.78	Job # 15/041JN-07	Facilities services
CHILDCARE CAREERS LLC	85300	\$ 95,550.71	Job# 18/035KJ	Staffing Services for Head Start
CITY OF HOUSTON HEALTH DEPARTMENT	32920	\$ 57,879.00	Lease Agreement	Lease Agreement for Head Start
DATA RECOGNITION CORPORATION	88048	\$ 92,216.75	Sole Source	Test booklets
DESKOT LLC	87246	\$ 78,333.00	Job # 16/014YR, Partnership Agreement	Service Agreement
DURA PIER FACILITIES SERVICES LTD	82491	\$ 383,728.45	Job # 15/041JN-07	Facilities services
EDUCATOR'S DEPOT INC	83255	\$ 323,435.88	Job # 16/034KC, 19/033MJ, 19/025KD, 15/052KC	Office Supplies
ENERGY FUTURE HOLDINGS CORP	88315	\$ 268,175.47	Service Agreement	Utilities
EXECUTIVE THREAT SOLUTIONS LLC	85264	\$ 112,058.00	Job #16/060CG, Service Agreement	Security service
FOSTER FENCE LTD	26235	\$ 84,480.00	Job # 18/060JN	Service Agreement
HARRIS COUNTY APPRAISAL DISTRICT	29680	\$ 86,818.00	Per Texas Law/Linebarger	Tax appraisal
HARRIS COUNTY TREASURER	29920	\$ 202,969.00	Security Service	Service Agreement
HOUSTON ISD	32530	\$ 56,110.27	Interlocal	Interlocal Contract
ITECH ENTERPRISES LLC	86921	\$ 63,157.78	Job # 18/056KD	Technology Equipment
KARCZEWSKI BRADSHAW LLP	87975	\$ 103,814.62	Professional Service Contract	Legal Services
KQC INVESTORS, LLC	83870	\$ 326,261.97	Lease Agreement	Lease Agreement for Head Start
LABATT INSTITUTIONAL SUPPLY COMPANY	86944	\$ 196,552.70	Job # 16/029TJ-03	Meals for Head Start
MCGRIFF SEIBELS & WILLIAMS OF	39976	\$ 335,130.66	Job # 17/002LB	HCDE Insurance
METROPOLITAN LIFE INSURANCE COMPANY	87340	\$ 52,676.86	Insurance coverage	Insurance Coverage
POWERSCHOOL GROUP LLC	87278	\$ 62,400.14	Invoice	Sungard Annual maintenance renewal
PS LIGHTWAVE INC	86862	\$ 61,061.12	Job # 15/006MP	Technology Equipment/Supplies
PUBLIC AGENCY RETIREMENT SERVICES	60818	\$ 231,053.02	Payroll deduction	Payroll deduction
QSS, L.C	47923	\$ 161,934.95	Job # 15/037JN	Security equipment
SCHOLASTIC LIBRARY PUBLISHING INC	88307	\$ 68,496.46	Job # 15/035KC	Educational supplies
SHELDON INDEPENDENT SCHOOL DISTRICT	52120	\$ 80,645.11	Interlocal	Interlocal Contract
TEXAS POLITICAL SUBDIVISIONS	58844	\$ 84,875.27	Insurance	Liability
THE STANDARD LIFE INSURANCE	81820	\$ 89,404.98	Insurance	Insurance Coverage
UNUM LIFE INSURANCE CO OF AMERICA	39630	\$ 73,197.67	Insurance	Employee's life insurance
UNUM LIFE INSURANCE CO. OF AMERICA	87696	\$ 106,880.06	Insurance	Employee's life insurance
VERIZON WIRELESS	61927	\$ 79,211.25	GSA Contract	Wireless Service
VERSA CREATIVE GROUP LLC	88087	\$ 123,071.74	Job # 19/047KC	Marketing supplies

HARRIS COUNTY DEPARTMENT OF EDUCATION
Procurement Card Report - January 2020

Description		
Beginning		99
New		0
Closed		1
Total:		98
<hr/>		
BUDGET MANAGER		
Budget Manager Codes	Division	
201	Adult Education	3
050	Business Support Services	2
925	Communications and Public Information	2
922	Cooperative for Afterschool Enrichment	3
901	Head Start	5
030	Human Resources	2
092	Client Engagement	3
924	Research and Evaluation	1
923	Center for Grants Development	1
014	Educator Certification and Professional Advancement	1
005	Center for Safe and Secure Schools	4
Administration:		
011	Assistant Superintendent - Parker	2
012	Assistant Superintendent- McLeod	1
094	Special Assistant to the Superintendent	1
	Chief of Staff for the Superintendent	1
001	Superintendent	1
	Executive Assistant to Board of Trustees	1
Facilities:		
799	Facility Support Services	22
089	Choice Facility Partners	9
955	Gulf Coast Food Cooperative	1
Instructional Support Services:		
	Teaching and Learning Center Administration	6
304	TLC - Special Populations	1
303	TLC - Science	1
302	TLC - Math	1
307	TLC - English/Language Arts	1
	TLC - Special Projects	1
Purchasing Services:		
950	Purchasing	1
Schools Division:		
131	AB - East	2
132	AB - West	2
970	Highpoint - East	2
	Fortis Academy	2
111	Special Education Therapy Services	3
501	Special Schools Administration	4
Technology:		
093	Chief Information Officer	3
954	Records Management Services	2
091	Texas Virtual Schools	0
Total:		<u>98</u>

Procurement Card Report (P-Card)
Vendor Payments Over \$2,000
September 1, 2019 to January 31, 2020

*Highlighted items are newly added transactions for the current month

Merchant Name	Transactions	
	Count	Amount
AMAZON	327	\$ 24,011.93
CE HOUSTON	16	\$ 6,489.43
HILTON HOTELS (HAMPTON/DOUBLETREE SUITES/HOME2SUITES/HOMEWOOD SUITES)	48	\$ 17,838.24
GOOGLE ADS	11	\$ 5,500.00
INT*IN TRANSACTIONS (MISC.)	37	\$ 13,895.90
GRAINGER	44	\$ 9,494.47
FEDEX	11	\$ 3,918.44
J HARDING & CO.	22	\$ 5,948.66
NATIONAL COUNCIL FOR BEHAVIORAL HEALTH	2	\$ 2,673.75
TASBO	33	\$ 10,800.00
TEACHSTONE	6	\$ 5,124.80
JASON'S DELI	47	\$ 8,972.43
PAYPAL TRANSACTIONS	65	\$ 17,093.71
SOUTHWEST AIRLINES	52	\$ 14,600.72
THE HOME DEPOT	207	\$ 14,675.79
WALMART/SAM'S CLUB	387	\$ 43,307.97
ALONTI CAFÉ & CATERING	34	\$ 12,946.07
BUTLER BUSINESS PRODUCTS	39	\$ 6,606.44
CAMBRIDGE UNIVERSITY PRESS	1	\$ 3,213.44
EMBASSY SUITES	32	\$ 10,610.27
FP MAILING SOLUTIONS	15	\$ 6,693.06
LP PRINTING	16	\$ 5,700.46
NATIONAL ALLIANCE OF BLACK SCHOOL EDUCATORS	9	\$ 3,675.00
PEPBOYS STORE	36	\$ 5,464.84
REGION 4 EDUCATION SERVICE CENTER	23	\$ 3,160.00
TASA AUTHNET	25	\$ 9,010.00
THE FRENCH CORNER	3	\$ 2,847.75
HYATT HOTELS	23	\$ 9,261.96
OFFICE DEPOT	73	\$ 5,764.06
CHICK-FIL-A	21	\$ 4,795.03
MARIOTT HOTEL	20	\$ 4,678.91
ENTERPRISE RENT-A-CAR	20	\$ 4,950.55
SQUARE, INC. TRANSACTIONS (MISC.)	19	\$ 6,448.55
UNITED AIRLINES	36	\$ 9,769.30
USPS POST OFFICE	160	\$ 3,527.25
EIG TRANSACTIONS (ENDURANCE INTERNATIONAL GROUP)	23	\$ 5,948.70
CORNER BAKERY CAFÉ	1	\$ 2,187.00
FASTSIGNS	6	\$ 2,664.34
HOUSTON ZOO	7	\$ 4,324.60
TAPPA (TEXAS ASSOCIATION OF PHYSICAL PLANT ADMINISTRATION)	1	\$ 2,700.00
IDENTOGO -TX FINGERPRINTING SERVICE	86	\$ 3,946.09
LA MADELEINE	14	\$ 3,150.18

Procurement Card Report (P-Card)
Vendor Payments Over \$2,000
September 1, 2019 to January 31, 2020

*Highlighted items are newly added transactions for the current month

Merchant Name	Transactions	
	Count	Amount
LOWE'S	43	\$ 2,340.76
OMNI HOTELS	5	\$ 2,718.04
ALPHA EVENT MARKETING	3	\$ 3,090.00
H.L. FLAKE COMPANY	13	\$ 2,017.27
HOUSTON PERMITTING CENTER	18	\$ 3,617.90
LAMBDA SOLUTIONS, INC.	1	\$ 2,600.00
ACE MART	13	\$ 2,014.80
CENGAGE LEARNING, INC.	1	\$ 3,300.00
4IMPRINT	9	\$ 5,020.53
COABC (COMMISSION ON ADULT BASIC)	10	\$ 2,550.00
HUBSPOT, INC.	5	\$ 2,000.00
TUFF SHED	1	\$ 2,661.75
SHUTTERSTOCK	6	\$ 2,583.94
STERLING MEDICAL	2	\$ 2,233.00
THE EXPERIENCE MANAGEMENT	5	\$ 4,095.00
WESTIN HOTELS	3	\$ 2,223.88
UNITED REFRIGERATION	18	\$ 2,302.77
REINASSANCE HOTELS	3	\$ 2,177.26
H-E-B	21	\$ 2,451.03
Total Vendor Charges > \$2,000	2,238	\$ 400,388.02
Total Vendor Charges < \$2,000	1,163	\$ 168,489.69
Total Year-to-Date Vendor Charges	3,401	\$ 568,877.71

HCDE Procurement Card Report

February Statement

001 - Superintendent's Office

2020-01-07	WAL-MART #4526	64180000	Business meeting refreshments	\$43.30
2020-01-09	HOUSTON CHRONICLE CIRC	63290000	Reading materials	\$50.00
2020-01-10	APPLE STORE #R437	63990000	General supplies	\$437.95
2020-01-13	LAZ PARKING 610180	64170000	Local daily mileage	\$4.00
2020-01-14	PAPPAS SEAFOOD HOUSE #	64150000	Business meeting meals	\$84.45
2020-01-15	MARRIOTT CITYPLACE PKG	64170000	Local daily mileage	\$8.66
2020-01-16	WAL-MART #5959	64180000	Business meeting refreshments	\$44.43
2020-01-17	CANYON CREEK	64150000	Business meeting meal	\$48.12
2020-01-22	UNITED 01615620535830	64130000	Employee travel transportation	\$79.00
2020-01-22	UNITED 01615620535826	64130000	Employee travel transportation	\$64.00
2020-01-22	UNITED 01624917611800	64130000	Employee travel transportation	\$614.80
2020-01-26	AUSTIN CONV CENTER PKG	64130000	Employee travel transportation	\$15.00
2020-01-28	AUSTIN CONV CENTER PKG	64130000	Employee travel transportation	\$90.00
2020-01-29	HAMPTON INN AUSTIN DOW	64110000	Employee travel lodging	\$1,104.48
2020-01-29	AUSTIN CONV CENTER PKG	64130000	Employee travel transportation	\$27.00
2020-02-04	TST* DOWN HOUSE	64150000	Business meeting meal	\$30.52

001 - Superintendent's Office \$2,745.71

005 - Center for Safe and Secure Schools

2020-01-06	INT*IN *COLOR ONE SYST	63960000	Business cards	\$49.00
2020-01-07	OFFICE DEPOT #2809	63960000	Copies of handouts for RDP workshop	\$87.96
2020-01-13	OFFICE DEPOT #20	63990000	Supplies for CSSS workshops	\$78.29
2020-01-13	LOGMEIN*GOTOMEETING	64970000	CSSS webinar subscription tool	\$36.00
2020-01-13	WM SUPERCENTER #3640	64180000	Refreshments for Threat Assessment workshop	\$98.47
2020-01-14	FEDEX OFFIC21100021113	63960000	Print copies of CSSS course offerings	\$113.00
2020-01-14	OFFICE DEPOT #20	63990000	Supplies for CSSS workshops	\$9.89
2020-01-14	OFFICE DEPOT #416	63990000	CSSS supplies for workshops	\$23.97
2020-01-15	AMAZON.COM*H966J7R33	63290000	Restorative reading material	\$13.47
2020-01-15	OFFICE DEPOT #2809	63960000	Handouts copies for RDP workshop	\$102.40
2020-01-15	OFFICE DEPOT #2195	64990000	Copies for Threat Assessment workshop	\$28.00
2020-01-15	WAL-MART #3640	63990000	Supplies for CSSS workshops	\$3.88
2020-01-16	CHICK-FIL-A #03808	64150000	Threat Assessment workshop lunch	\$902.06
2020-01-17	OFFICE DEPOT #15	63990000	Tax refund for office supplies	(\$5.36)
2020-01-20	H-E-B #687	64180000	Refreshments for CSSS workshops	\$7.71
2020-01-20	H-E-B #687	64180000	Refreshments for CSS workshops	\$58.11
2020-01-23	AMZN MKTP US	63990000	Tax refund for Restorative book	(\$5.10)
2020-01-23	AMAZON.COM	63290000	Tax refund for book order	(\$1.76)
2020-01-23	AMAZON.COM	63290000	Tax refund for book order	(\$2.97)
2020-01-23	AMZN MKTP US	63990000	Tax refund for tablet case	(\$3.70)
2020-01-23	AMZN MKTP US	63990000	Tax refund for tablet charger	(\$0.47)
2020-01-23	AMZN MKTP US	63990000	Tax refund for tablet case	(\$1.40)
2020-01-24	OFFICE DEPOT #2195	63990000	Tax refund for office supplies	(\$8.81)
2020-01-25	FEDEX OFFIC21000021097	63960000	Color copies for RDP handouts	\$112.50
2020-01-25	EIG*CONSTANTCONTACT.C	64970000	CSSS constant contact subscription	\$101.27
2020-01-26	AUSTIN CONV CENTER PKG	64130000	Parking fee for Austin, TX trip	\$10.00
2020-01-27	J HARDING & CO	64990000	CSSS t-shirts	\$95.98

HCDE Procurement Card Report - February Statement

005 - Center for Safe and Secure Schools

2020-01-28	AUSTIN CONV CENTER PKG	64130000	Parking fee for Austin, TX trip	\$5.00
2020-01-29	J HARDING & CO	64990000	CSSS team t-shirt	\$59.98
2020-01-29	DOUBLETREE HOTELS	64110000	Hotel expense for Austin, TX trip	\$649.35
2020-01-30	PAYPAL *SASS	64140000	National Summit on School	\$219.00
			Safety registration fee	
2020-01-30	UNITED 01624930721131	64130000	Flight expense for Utah trip	\$548.80
2020-01-31	TEXASALLIAN	64140000	TASBE registration fee	\$370.00
2020-02-04	WM SUPERCENTER #3640	64180000	Refreshments for NIMS training	\$36.02

005 - Center for Safe and Secure Schools \$3,790.54

010 - Board of Trustees

2020-01-06	4IMPRINT	63990000	Promotional Items Board Mtg. for HCDE CCO	\$610.18
2020-01-06	ACADEMY AWARDS TROPHIE	64950000	Plaque for Board Member	\$234.50
2020-01-06	ACADEMY AWARDS TROPHIE	64950000	Plaque for Board Member	\$65.00
2020-01-07	AZTEC EVENTS AND TENTS	64160000	Board appreciation	\$366.66
2020-01-08	KEIF'S CATERING	64160000	Board Appreciation Reception	\$1,600.00
2020-01-10	SAMS CLUB #6367	64160000	Board appreciation	\$95.32
2020-01-10	PARTY CITY 0175	64160000	Board appreciation	\$119.92
2020-01-15	SAMS CLUB #6367	64160000	Board appreciation	\$78.25
2020-01-15	H-E-B #737	64160000	Board appreciation	\$663.20
2020-01-15	PARTY CITY 0175	64160000	Board appreciation	\$11.96
2020-01-27	IN *COLOR ONE SYSTEMS,	63960000	Business cards for new board members	\$98.00
2020-01-27	CDW GOVT #WPG5349	63990000	iPad cover for board member iPad	\$93.99

010 - Board of Trustees \$4,036.98

011 - Assistant Superintendent-Parker

2020-01-13	COH PARKING METERS	64170000	Parking for Theresa Perez (Court Subpoena)	\$7.00
2020-01-15	AMZN MKTP US*S42RC46U3	63990000	Supply expense for Jonathan Parker	\$21.99
2020-01-15	MARRIOTT CITYPLACE PKG	64170000	Parking expense for Jonathan Parker	\$8.00
2020-01-15	MARRIOTT CITYPLACE PKG	64170000	Parking expense for Darlene Breaux, REI	\$8.00
2020-01-22	UNITED 01624917681844	64130000	Airfare Expense for Jonathan Parker, X4 conference	\$614.80
2020-01-24	TEXASALLIAN	64140000	Registration Expense, Jonathan Parker, MOAM TABSE	\$70.00
2020-01-25	BEST BUY 00013979	63990000	Supply expense for Jonathan Parker (TASA MW Conf)	\$64.99
2020-01-29	EMBASSY SUITES DWNTWN	64110000	Hotel Expense for Jonathan Parker (TASA MW Conf)	\$899.79
2020-02-04	JASON'S DELI TNY 028	64150000	Lunch expense for Jonathan Parker, Senior Director	\$72.69

011 - Assistant Superintendent-Parker \$1,767.26

HCDE Procurement Card Report - February Statement

012 - Assistant Superintendent-McLeod

2020-01-10	AERA MEETING	64140000	Refund for AERA Conference for K.McLeod	(\$215.00)
2020-02-05	LA MADELEINE SAWYER HE	64180000	Refreshments for E&E Director's Meeting	\$108.00

012 - Assistant Superintendent-McLeod (\$107.00)

014 - Alternative Teacher Certification

2020-01-11	JASON'S DELI TNY 028	64180000	refreshments meetings - ECA - Lidia Zatopek	\$65.97
2020-01-11	JASON'S DELI TNY 028	64150000	business meeting meals - ECA - Lidia Zatopek	\$181.55
2020-01-20	AMAZON.COM*D65M50RP3	63910000	instructional material - ECA - Lidia Zatopek	\$49.15
2020-01-24	AMAZON.COM*3Z7XH9X13	63910000	Instructional material- ECA - Lidia Zatopek	\$46.98
2020-01-30	THE EXPERIENCE MANAGEM	64140000	empl trvl - conf reg & fees - ECA - Lidia Zatopek	\$799.00
2020-02-01	JASON'S DELI TNY 028	64180000	refreshments meetings - ECA - Lidia Zatopek	\$73.67
2020-02-01	JASON'S DELI TNY 028	64150000	business meeting meals - ECA - Lidia Zatopek	\$140.47
2020-02-03	EVAL SYSTEMS TEST FEE	63910000	instructional material- ECA - Lidia Zatopek	\$550.00

014 - Alternative Teacher Certification \$1,906.79

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030 - Human Resources

2020-01-06	AASPA	64960000	Job Posting	\$250.00
2020-01-08	USPS PO 4801740017	64980000	Postage	\$37.35
2020-01-13	USPS PO 4801740017	64980000	Postage	\$6.85
2020-01-14	LITTLE AMERICA HOTEL	64110000	Hotel for Conference - NT	\$716.00
2020-01-14	IDENTOGO - TX FINGERPR	62990000	Fingerprints for Applicant	\$49.25
2020-01-15	INDEED	64960000	Job Posting	\$305.00
2020-01-16	USPS PO 4801740017	64980000	Postage	\$6.85
2020-01-17	IDENTOGO - TX FINGERPR	62990000	Fingerprints for Applicant	\$49.25
2020-01-17	IDENTOGO - TX FINGERPR	62990000	Fingerprints for Applicant	\$49.25
2020-01-17	USPS PO 4801740017	64980000	Postage	\$14.85
2020-01-17	SOUTHWES 5262162105517	64130000	Conference Airline- NT	\$945.96
2020-01-21	IDENTOGO - TX FINGERPR	62990000	Fingerprints for Applicant	\$49.25
2020-01-21	IDENTOGO - TX FINGERPR	62990000	Fingerprints for Applicant	\$49.25
2020-01-21	USPS PO 4801740017	64980000	Postage	\$13.70
2020-01-22	IDENTOGO - TX FINGERPR	62990000	Fingerprints for Applicant	\$49.25
2020-01-23	INDEED	64960000	Refund for Job Posting	(\$305.00)
2020-01-24	HOUSTON HUMAN RESOURCE	64940000	HR Houston I-9 Training-A. Barker	\$25.00
2020-01-24	SAMSCLUB.COM	64970000	Sam's Club Annual Membership Renewal-A. Barker	\$45.00
2020-01-24	IDENTOGO - TX FINGERPR	62990000	Fingerprints for Applicants	\$49.25
2020-01-24	USPS PO 4801740017	64980000	Postage	\$6.85
2020-01-25	SAMSCLUB.COM	63990000	Supplies for meetings and for the office	\$95.16
2020-01-27	IDENTOGO - TX FINGERPR	62990000	Fingerprints for Applicant	\$49.25
2020-01-27	IDENTOGO - TX FINGERPR	62990000	Fingerprints for Applicants	\$49.25
2020-01-27	IDENTOGO - TX FINGERPR	62990000	Fingerprints for Applicants	\$49.25
2020-01-27	USPS PO 4801740017	64980000	Postage	\$6.95
2020-01-28	TXDPS CRIME RECS	62990000	Name Base Search Background	\$9.46
2020-01-28	NOTARY PUBLIC	64970000	Notary Subscription -AL	\$112.00
2020-01-29	USPS PO 4801740017	64980000	Postage	\$6.95
2020-01-30	IDENTOGO - TX FINGERPR	62990000	Fingerprint for applicants	\$49.25
2020-01-31	USPS PO 4801740017	64980000	Postage	\$14.20
2020-02-03	IDENTOGO - TX FINGERPR	62990000	Fingerprints for Applicant	\$49.25
2020-02-03	IDENTOGO - TX FINGERPR	62990000	Fingerprints for Applicant	\$49.25
2020-02-04	IDENTOGO - TX FINGERPR	62990000	Fingerprints for Applicant	\$49.25

030 - Human Resources \$3,002.63

HCDE Procurement Card Report - February Statement

050 - Business Support Services

2020-01-09	AMAZON PRIME*2S3FD65Q3	64970000	DISPUTE	\$12.99
2020-01-15	MARRIOTT CITYPLACE PKG	64130000	J.AMEZCUA PARKING ALDINE	\$8.00
2020-01-20	AMZN MKTP US*O19FW7YK3	63990000	STATE OF THE DIST.CONF CONF TABLE AV BOX CONNECTION D.BARTZ & J.AMEZCU	\$314.00
2020-01-24	AMZN MKTP US*BA9V61253	63990000	MS SURFACE ADAPTER CHARGER J.AMEZCUA	\$29.99
2020-01-26	TAXI SVC ALEXANDRIA	64130000	J.AMEZCUA BUD COMMITTEE MTG TAXI AIRPORT TO CONF.	\$16.44
2020-01-28	SQ *UVC INC	64130000	J.AMEZCUA CAB HOTEL TO AIRPORT BUD.COMMITTE MTG.	\$15.84
2020-01-28	APPLE.COM/US	63940002	CREDIT FROM DEC. STATEMENT. TAX CHARGED CREDIT	(\$8.17)
2020-01-28	GRAND HYATT WASHINGTON	64110000	J.AMEZCUA GFOA BUD.MTG CONF 1/26-1/28/20 WASH,D.C	\$551.76
2020-01-31	USPS PO 4800400049	64980000	CERTIFIED MAIL QUALTRICS CHECK TO BE MAILED	\$7.09
2020-02-03	DELTA 00624175700116	64130000	J.AMEZCUA AIRFARE QUALTRICS CONF. 3/10-3/13/2020	\$546.80
2020-02-03	OFFICE DEPOT #2809	63990000	OFFICE SUPPLIES FOR CAFR & 2020 LAW BOOKS	\$53.17

050 - Business Support Services \$1,547.91

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083 - Facilities Support Services

2020-01-06	THE HOME DEPOT #0577	63150000	Misc building and materials supplies 6300	\$39.96
2020-01-06	AN CHEVROLET GULF FREE	63170000	Vehicle parts unit 29- Facilities	\$98.73
2020-01-06	PEPBOYS STORE 239	63190000	Maintenance supplies - Facilities	\$40.14
2020-01-08	STERLINGTON MEDICAL	63190000	Maintenance supplies - Facilities	\$1,595.00
2020-01-08	FASTSIGNS #12201	63150000	Building supplies - Irvington	\$45.00
2020-01-09	PEPBOYS STORE 239	63170000	Credit vehicle parts - Facilities	(\$89.95)
2020-01-09	O'REILLY AUTO PARTS 40	63190000	Maintenance supplies - Facilities	\$5.99
2020-01-09	PEPBOYS STORE 239	63190000	Maintenance supplies - Facilities	\$20.89
2020-01-09	ISI*COMMERCIAL REFRIG	63190000	Maintenance supplies - Facilities	\$40.00
2020-01-09	EXXONMOBIL 48169890	63110000	Fuel unit 8 - Facilities	\$49.81
2020-01-09	LOWES #00681*	63190000	Maintenance supplies - Facilities	\$43.95
2020-01-09	GRAINGER	63150000	Building supplies and materials for 6300	\$65.24
2020-01-09	GRAINGER	63150000	Building supplies and materials	\$402.58
2020-01-10	THE HOME DEPOT #0577	63150000	Building supplies and materials for 6300	\$111.28
2020-01-10	THE HOME DEPOT #6985	63150000	Building supplies - NPO/Westview	\$31.76
2020-01-10	THE HOME DEPOT #6828	63190000	Split - Maintenance supplies - Facilities (97.84%)	\$119.00
2020-01-10	THE HOME DEPOT #6828	63190000	Split - Maintenance supplies - Facilities (54.01%)	\$9.97
2020-01-10	JENSEN FOOD MART	63110000	Fuel unit 9 - Facilities	\$54.00
2020-01-10	AMZN MKTP US*HW6BZ1FX3	63150000	Building supplies and materials for 6300 Irvington	\$25.49
2020-01-10	AMAZON.COM*6O1PP3KJ3	63150000	Building supplies and materials for 6300	\$24.96
2020-01-10	AN CHEVROLET GULF FREE	63170000	Credit vehicle parts - Facilities	(\$106.24)
2020-01-10	AMAZON.COM*FQ8ZY27C3	63990000	Office supplies - Facilities	\$43.99
2020-01-11	AMAZON.COM*WI81I2FG3	63150000	Building supplies and materials for 6300	\$399.99
2020-01-11	PEPBOYS STORE 239	63190000	Maintenance supplies - Facilities	\$32.02
2020-01-11	NAP #3 - HOUSTON	63170000	Vehicle parts unit 29 - Facilities	\$52.00
2020-01-11	AMAZON.COM*S12PK6053	63990000	Office supplies - Facilities	\$131.97
2020-01-11	PEPBOYS STORE 239	63190000	Maintenance supplies- Facilities	\$29.94
2020-01-11	SOUTHWESTERN PAINT----	63150000	Building supplies -6300 Irvington	\$69.98
2020-01-12	AMAZON.COM*QD8DN1K63	63150000	Kitchen supplies for 6300	\$39.67
2020-01-13	DELTA 0062414775976	64130000	CREDIT GIVEN FOR TICKET CANCELLATION (SEE EMAIL)	(\$703.80)
2020-01-13	THE HOME DEPOT #0577	63150000	Building supplies and materials for 6300	\$48.69
2020-01-13	DELTA 00624147759760	64130000	DELTA AIRLINE TICKET TO ATTEND X4 SUMMIT	\$703.80
2020-01-14	THE HOME DEPOT #6985	63190000	Maintenance supplies - Facilities	\$36.01
2020-01-14	UNITED REFRIG BR #83	63190000	Split - Maintenance supplies - Facilities (32.13%)	\$60.60
2020-01-14	UNITED REFRIG BR #83	63150000	Split - Building supplies - NPO (67.87%)	\$128.00
2020-01-14	EXXONMOBIL 47939723	63110000	Fuel unit 8 - Facilities	\$56.34
2020-01-14	THE HOME DEPOT #6806	63190000	Maintenance supplies - Facilities	\$141.35
2020-01-14	THE HOME DEPOT #6806	63190000	Maintenance supplies - Facilities	\$2.18
2020-01-14	HILTON ADVPURCH8002367	64110000	HOTEL STAY FOR RICH VELA-35TH ANNUAL STATE CONFERE	\$270.04
2020-01-14	THE HOME DEPOT #0577	63150000	Building supplies - NPO/Westview	\$59.81

HCDE Procurement Card Report - February Statement

083 - Facilities Support Services

2020-01-15	THE HOME DEPOT 6985	63190000	Maintenance supplies - Facilities	\$83.38
2020-01-15	STERLINGTON MEDICAL	63190000	Maintenance supplies - Facilities	\$638.00
2020-01-16	THE HOME DEPOT #1832	63190000	Maintenance supplies - Facilities	\$75.94
2020-01-16	UNITED 01624907467385	64130000	UNITED AIRLINE TICKET FOR X4 SUMMIT	\$624.80
2020-01-16	HOBBY-LOBBY #0103	63990000	New clock for the boardroom/misc supplies for 6300	\$125.03
2020-01-16	AMZN MKTP US*QF9GI2G63	63990000	Misc supplies for the Facilities Division	\$8.99
2020-01-16	FP MAILING SOLUTIONS	64980000	Postage for HCDE	\$1,035.00
2020-01-16	FP MAILING SOLUTIONS	62660000	Rental payment for the postage meter	\$207.00
2020-01-16	FP MAILING SOLUTIONS	62660000	Rental payment for the postage meter for HCDE	\$286.63
2020-01-17	AMZN MKTP US*YB4JC39H3	63990000	Misc kitchen supplies for 6300	\$34.99
2020-01-18	CHEVRON 0303636	63110000	Fuel unit 44- Facilities	\$61.95
2020-01-18	AMAZON.COM*129Q62I93	63990000	Misc kitchen supplies for 6300 Irvington	\$36.63
2020-01-18	AMZN MKTP US*0R2PA2TB3	63150000	Misc building supplies and materials for 6300	\$171.48
2020-01-20	OFFICE DEPOT #2093	63990000	FOR GENERAL OFFICE SUPPLIES	\$41.46
2020-01-20	AZTEC EVENTS AND TENTS	63990000	Charge for linens for Board Appreciation	\$65.00
2020-01-21	AMZN MKTP US*4Q8D31XB3	63990000	Misc kitchen supplies for 6300	\$24.99
2020-01-21	HOUSTON PERMITTING CTR	64920000	Split -Permit - 3811 Caplin/Warehouse/Facilities (51.02%)	\$741.10
2020-01-21	THE HOME DEPOT #6985	63150000	Split - Building supplies - Facilities (55.07%)	\$31.36
2020-01-21	HOUSTON PERMITTING CTR	64920000	Split - Building permit - Adult Edu (12.24%)	\$177.84
2020-01-21	HOUSTON PERMITTING CTR	64920000	Split - Building permit - Irvington (18.37%)	\$266.76
2020-01-21	TARGET SPECIALTY	64940000	Workshop/Training - Facilities	\$436.00
2020-01-21	CE HOUSTON	63150000	Building supplies - NPO/Westview	\$1,731.03
2020-01-21	LOWES #01145*	63190000	Maintenance supplies - Facilities	\$63.95
2020-01-22	EXXONMOBIL 47943501	63110000	Fuel unit 8 - Facilities	\$53.91
2020-01-22	GRAINGER	63190000	Maintenance supplies - Facilities	\$248.04
2020-01-22	AMZN MKTP US*AJ20K4UG3	63150000	Misc building supplies and materials for 6300	\$193.35
2020-01-22	AMZN MKTP US	63150000	Refund for item not received/misc bldg. supplies	(\$69.99)
2020-01-22	AMZN MKTP US*S06KN9UG3	63990000	Stamp ink for mail	\$10.50
2020-01-22	AMZN MKTP US*4K5Y08X83	63990000	Misc kitchen supplies for 6300	\$19.95
2020-01-22	UNITED 01624917430021	64130000	CREDIT GIVEN FOR CHANGE TO AIRLINE TICKET SEATING	(\$76.00)
2020-01-22	UNITED 01615620275555	64130000	ADDITIONAL FEE TO CHANGE OUTGOING FLIGHT	\$200.00
2020-01-23	SUMMIT ELECTRIC SUPPLY	63150000	Split - Building supplies - 6311 Irvington (50%)	\$255.50
2020-01-23	CE HOUSTON	63150000	Refund - NPO/Westview	(\$1,731.03)
2020-01-23	O'REILLY AUTO PARTS 40	63170000	Vehicle parts unit 42- Facilities	\$50.56
2020-01-23	PEPBOYS STORE 239	63170000	Vehicle part unit 42- Facilities	\$38.97
2020-01-24	PEPBOYS STORE 239	63190000	Maintenance supplies - Facilities	\$278.28

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083 - Facilities Support Services

2020-01-24	TXMHS	64970000	J. Lara/ Electrical license renewal	\$25.00
2020-01-24	AMZN MKTP US*LP7DE5VV3	63990000	Misc kitchen supplies for 6300	\$22.47
2020-01-24	AMZN MKTP US*RV8ZZ0PF3	63990000	Misc kitchen supplies for 6300	\$92.75
2020-01-24	AZTEC EVENTS AND TENTS	63990000	Refund overcharge for rental linens	(\$40.00)
2020-01-24	NNA SERVICES LLC	64970000	J.Carson's notary renewal	\$146.22
2020-01-25	THE HOME DEPOT 577	63150000	Building supplies and materials for 6300	\$244.45
2020-01-26	AMZN MKTP US*NV17K3UD3	63990000	Misc kitchen supplies for 6300	\$18.99
2020-01-27	TASBO	64970000	TASBO membership for Director - Facilities	\$135.00
2020-01-27	TASBO	64970000	Membership Renewal	\$135.00
2020-01-27	ONE STOP MUFFLER SHOP	62470000	Vehicle Inspection unit 5- Facilities	\$25.50
2020-01-27	PEPBOYS STORE 239	63170000	Vehicle parts unit 37-Facilities	\$18.98
2020-01-27	EXXONMOBIL 48326060	63110000	Fuel unit 37 - Facilities	\$12.80
2020-01-28	THE HOME DEPOT #0577	63150000	Building supplies - Irvington	\$29.89
2020-01-28	ACE MART KATY FREEWAY	63150000	Building supplies - Irvington	\$105.56
2020-01-28	GRAINGER	63150000	Building supplies and materials for 6300	\$100.10
2020-01-28	LOWES #00681*	63150000	Building supplies - Irvington	\$39.34
2020-01-28	ACME ARCHITECTURAL HAR	63150000	Building supplies - Irvington	\$45.57
2020-01-28	LENNOX INDUSTRIES	63150000	Building supplies - NPO/Westview	\$49.68
2020-01-28	EXXONMOBIL 47941521	63110000	Fuel unit 37 - Facilities	\$43.00
2020-01-28	BR FLEET SERVICES LLC	62470000	Vehicle inspection unit# 37-Facilities	\$40.00
2020-01-29	GRAINGER	63150000	Building supplies and materials for 6300	\$125.14
2020-01-29	EXXONMOBIL 47938733	63110000	Fuel unit 8 - Facilities	\$52.29
2020-01-29	EMBASSY SUITES DWNTWN	64130000	2020 TASBO MID-WINTER CONFERENCE HOTEL STAY	\$942.81
2020-01-29	ACE MART KATY FREEWAY	63150000	Building supplies - Irvington	\$158.34
2020-01-29	THE HOME DEPOT #0569	63190000	Split - Maintenance supplies - Facilities (63.82%)	\$13.97
2020-01-29	AMZN MKTP US*CQ1ZO5CY3	63150000	Misc building supplies for 6300	\$56.97
2020-01-29	PEPBOYS STORE 239	63170000	Vehicle parts unit 6-Facilities	\$356.64
2020-01-30	AMAZON.COM*4L5IW7B73	63150000	Misc building supplies for 6300	\$107.86
2020-01-30	ONE STOP MUFFLER SHOP	62470000	Vehicle inspection unit 10-Facilities	\$25.50
2020-01-30	PEPBOYS STORE 239	63190000	Maintenance supplies - Facilities	\$87.09
2020-01-30	628328-ABBA TRAINING	64970000	Credit/refund - Facilities	(\$29.95)
2020-01-30	TASBO	64940000	Annual TASBO Conference/C. Manning	\$555.00
2020-01-30	JOHNSON SUPPLY N SHE	63150000	Building supplies - NPO/Westview	\$213.51
2020-01-31	THE HOME DEPOT #6507	63190000	Maintenance supplies - Facilities	\$17.82
2020-01-31	THE HOME DEPOT #0585	63990000	TOOLS NEEDED FOR ALBERT VALADEZ CPSI CERTIFICATION	\$120.73
2020-01-31	SHERWIN WILLIAMS 70745	63150000	Building supplies - 6300 Irvington	\$61.62
2020-01-31	SHELL OIL 12548747000	63110000	Fuel unit 9 - Facilities	\$44.16
2020-01-31	HARRIS COUNTY TX-RAUL	62470000	Conv./Processing Fee unit 37 - Facilities	\$0.97
2020-01-31	HARRIS COUNTY TX-RAUL	62470000	Conv. Fee unit 5 -Facilities	\$0.18
2020-01-31	HARRIS COUNTY TX-RAUL	62470000	Conv. Fee unit 10 -Facilities	\$0.18

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083 - Facilities Support Services

2020-01-31	HARRIS COUNTY TX-RAUL	62470000	Vehicle registration unit 37 - Facilities	\$22.00
2020-01-31	HARRIS COUNTY TX-RAUL	62470000	Vehicle Registration unit 5- Facilities	\$8.25
2020-01-31	HARRIS COUNTY TX-RAUL	62470000	Vehicle registration unit 10 -Facilities	\$8.25
2020-02-01	EXXONMOBIL 47943014	63110000	Fuel unit 8 - Facilities	\$35.35
2020-02-02	AMZN MKTP US*2V3I691J3	63150000	Misc building supplies and materials	\$41.97
2020-02-03	PEPBOYS STORE 239	62470000	Maintenance supplies - Facilities	\$96.67
2020-02-03	TEX DEPT LICEN N REG	64970000	Electrical license renewal for J. Lara	\$30.00
2020-02-04	FP MAILING SOLUTIONS	64980000	Postage	\$517.50
2020-02-04	LOWES #00681*	63190000	Maintenance supplies - Facilities	\$50.44
2020-02-04	LOWES #00681*	63150000	Building supplies - NPO/Westview	\$85.42

083 - Facilities Support Services \$15,768.47

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084 - Facilities Operations

2020-01-07	THE HOME DEPOT #0566	63150000	Building supplies - ABS West	\$39.83
2020-01-09	ISI*COMMERCIAL REFRIG	63150000	Split - Building supplies - Fortis (84.84%)	\$67.57
2020-01-09	ISI*COMMERCIAL REFRIG	63150000	Split - Building supplies - HP East (15.16%)	\$12.07
2020-01-10	THE HOME DEPOT #6558	63150000	Building supplies - ABS West	\$26.91
2020-01-10	TUFF SHED 999	62460000	FOR PURCHASE OF PREMIER RANCH 8X10 & DELIVERY	\$2,661.75
2020-01-10	LOWES #01128*	63150000	Building supplies - ABS East	\$12.48
2020-01-10	THE HOME DEPOT #6828	63150000	Split - Building supplies - Fortis (2.16%)	\$2.63
2020-01-10	THE HOME DEPOT #6828	63150000	Split - Building supplies - Fortis (45.99%)	\$8.49
2020-01-10	THE HOME DEPOT #0566	63150000	Building supplies - Fortis	\$151.40
2020-01-14	HOUSTON PERMITTING CEN	64920000	ABS WEST REVISION PLAN - HOUSTON PERMIT DEPT.	\$112.64
2020-01-16	THE HOME DEPOT 577	63150000	Building supplies - ABS West	\$83.76
2020-01-16	CE HOUSTON SE	63150000	Building supplies - ABS West	\$3.90
2020-01-17	THE HOME DEPOT #6558	63150000	Split - Building supplies - ABS West (56.5%)	\$38.94
2020-01-17	THE HOME DEPOT #6558	63150000	Building supplies - ABS West	\$13.96
2020-01-21	THE HOME DEPOT #6558	63150000	Building supplies - ABS West	\$49.97
2020-01-21	HOUSTON PERMITTING CTR	64920000	Split - Building permit - Science lab (6.12%)	\$88.92
2020-01-21	HOUSTON PERMITTING CTR	64920000	Split - Building permit - ABC East (6.12%)	\$88.92
2020-01-21	HOUSTON PERMITTING CTR	64920000	Split - Building permit - ABC West (6.12%)	\$88.92
2020-01-21	BINSWANGER GLASS #088	63150000	Building supplies - ABS West	\$45.44
2020-01-21	LOWES #01145*	63150000	Building supplies - HP East	\$8.98
2020-01-23	THE HOME DEPOT #6828	63150000	Building supplies - Fortis	\$68.05
2020-01-23	THE HOME DEPOT #6510	63150000	ITEMS NEEDED FOR THE FORTIS CHALLENGE COURSE	\$74.94
2020-01-24	HCPH-ENVIRONMENTAL PH	64920000	Building permit - Fortis	\$360.00
2020-01-24	THE HOME DEPOT #6510	63150000	ITEMS NEEDED FOR THE FORTIS CHALLENGE COURSE	\$144.51
2020-01-27	UNITED REFRIG BR #83	63150000	Building supplies - HP East	\$128.00
2020-01-28	THE HOME DEPOT #6558	63150000	Building supplies - ABS West	\$115.66
2020-01-28	THE HOME DEPOT 577	63150000	Building supplies - ABS West	\$99.00
2020-01-28	THE HOME DEPOT 6558	63150000	Return - ABS West	(\$99.00)
2020-01-31	CITY SUPPLY COMPANY, I	63150000	Building supplies - Highpoint EAST	\$12.12
2020-02-03	THE HOME DEPOT #6509	63150000	Building supplies - ABS EAST	\$55.68

084 - Facilities Operations \$4,566.44

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089 - Choice Facility Partners

2020-01-10	DEMERIS BARBECUE - SHE	64150000	Gulf Coast M & O lunch	\$1,624.20
2020-01-11	BIDCRAWL - BIDS/RFP	64960000	Hosting website for bid legal advertisements	\$314.99
2020-01-13	HUBSPOT INC.	64990000	Subscription for CRM usage-Choice Partners	\$400.00
2020-01-15	BUTLER BUSINESS PRODUC	63990000	General office supplies for Choice Partners	\$66.86
2020-01-21	CHICK-FIL-A #02918	64150000	LUNCH FOR EVAL. COMMITTEE FOR RFP#20/018MJ	\$37.84
2020-01-22	CHICK-FIL-A #02918	64150000	Working Lunch for Evaluation Team	\$45.23
2020-01-23	KROGER #346	64180000	BEVERAGES FOR CP VENDOR/MEMBER APPRECIATION LUNCH	\$48.63
2020-01-23	VOGUE CLEANERS	64990000	TABLE CLOTH CLEANING - VENDOR/MEMBER APPRECIATION	\$275.74
2020-01-23	CHIPOTLE 3129	64150000	Working Lunch for Evaluation Team	\$10.01
2020-01-23	AUSTIN CONVENTION CENT	62660000	Electricity for TASA midwinter conference Jan.2020	\$180.00
2020-01-27	ALONTI CAFE & CATERING	64150000	CATERED LUNCH FOR VENDOR/MEMBER APPRECIATION	\$1,950.30
2020-01-27	CACFP.ORG	64960004	2020 CP 1/4 page Conference Program ad for CACFP	\$400.00
2020-01-29	CHICK-FIL-A #02918	64150000	TAX REIMBURSEMENT FOR LUNCH FOR RFP#20/018MJ	(\$2.88)
2020-02-04	LOGMEIN*GOTOMEETING	64990000	Webinar online subscription	\$280.00
089 - Choice Facility Partners				\$5,630.92

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089 - Choice Partners

2020-01-07	SOUTHWES	5262157697225	64130000	CJE National Conference 2020-J.A. Drury	\$201.46
2020-01-08	RVT*FORT BEND ISD		62650000	FBISD SBEP Vendor Exhibit -CP Booth Exhibit Only	\$50.00
2020-01-08	INT*IN *COLOR ONE SYST		63960000	Printing job (charged incorrectly to this account)	\$572.00
2020-01-10	SOUTHWES	5262159207026	64130000	Bosworth Panel	\$421.98
2020-01-10	TASA AUTHNET		64140000	Discussion/Meeting - J.A. Drury TASA Midwinter Registration - SKendrick	\$375.00
2020-01-14	HILTON HOTEL AMERICAS		64110000	TASBO 2020 Conf. Special Event - J.A. Drury	\$251.55
2020-01-14	ALONTI CAFE & CATERING		64150000	CP Annual Vendor Exhibit Vendor Breakfast	\$330.00
2020-01-15	ARNE'S		64990000	Decorations for Award Ceremony	\$30.48
2020-01-16	J HARDING & CO		64960005	Promotional Item for Supply Catalog	\$1,232.00
2020-01-16	TASBO		64140000	TASBO Registration	\$385.00
2020-01-17	CROWNE PLAZA PHOENIX		64110000	Hotel for CJE Conference - SKendrick	\$361.46
2020-01-17	HOU PARKING GARAGE		64130000	CJE National Conference 2020-J.A. Drury	\$48.00
2020-01-17	HILTON GARDEN INN		64110000	CJE National Conference 2020-J.A. Drury	\$247.82
2020-01-21	ARNE'S		64990000	Decorations for Award Ceremony	\$132.82
2020-01-23	FANNIN FLOWERS, INC.		64990000	Decorations for Award Ceremony	\$119.60
2020-01-23	ARNE'S		64990000	Decorations for Award Ceremony	\$19.96
2020-01-23	BLUE GOOSE GRAPEVINE		64150000	Choice Partners/XBS Southwest Business Meeting-JAD	\$51.86
2020-01-23	HOU PARKING GARAGE		64130000	Bosworth Panel	\$24.00
2020-01-28	EMBASSY SUITES DWNTWN		64110000	Discussion/Meeting - J.A. Drury TASA Mid-Winter Conference 2020 - J.A. Drury	\$593.94
2020-01-28	ZACHRY PUBLICATIONS		62650000	N/E CJAC Conf. 2020- CP Exhibitor Booth Only	\$450.00
2020-01-28	ZACHRY PUBLICATIONS		62650000	TX Assoc. Cnty Legislative Conf.- Exhibitor Booth	\$700.00
2020-01-28	EMBASSY SUITES DWNTWN		64110000	Hotel for TASA Midwinter - SKendrick	\$674.04
2020-01-29	SMALL BUSINESS EXPO		62650000	TX Tech Sm Bus Expo - CP Exhibitor Booth Only	\$600.00
2020-01-31	TST* EGGHAUS GOURMET		64180000	Refreshments for Supply Catalog Evaluation Meeting	\$158.50
2020-01-31	UNITED	01624932492341	64130000	Qualtrics Conference 2020 - J.A. Drury	\$548.80
2020-02-03	PAYPAL *CMAT		64970000	CMAT Annual Membership - SKendrick	\$20.00
2020-02-03	IN *COLOR ONE SYSTEMS,		63960000	CP Member & Vendor Pushcard	\$330.00
2020-02-04	PPANCT		62650000	PPANCT 2020 Conf. - CP Exhibitor Booth Only	\$800.00
2020-02-04	BUC-EE'S #40		64130000	Fuel for Rental Car to TCEA in Austin	\$19.43
2020-02-04	HILTON HOTEL AUSTIN		64110000	Lodging for TCEA in Austin	\$313.56
2020-02-05	FREEMAN		62660000	Equipment rental for TCEA	\$930.40

089 - Choice Partners \$10,993.66

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090 - Technology Support Services

2020-01-11	DIGICERT INC	62450000	Domain renewal	\$1,307.00
2020-01-13	TEXAS COMPUTER EDUCATI	64140000	TCEA Conference Registration for T. Davis	\$389.00
2020-01-14	DISNEY RESORTS-RESE	64110000	Room Deposit for PowerEdge Conf. T. Henderson	\$241.88
2020-01-14	DISNEY RESORTS-RESE	64110000	Room Deposit for PowerEdge Conf. D. Goza	\$241.88
2020-01-30	UNITED 01624930269900	64130000	Flight for T. Henderson-PowerEdge Conference	\$402.79
2020-02-02	DIGICERT INC	62450000	Domain Renewal	\$261.00
2020-02-02	DIGICERT INC	62450000	Domain Renewal	\$261.00

090 - Technology Support Services \$3,104.55

092 - Marketing Services

2020-01-15	BUTLER BUSINESS PRODUC	63990000	Ordered Printer Cartridge	\$91.99
2020-01-17	AMERICAN MARKETING ASS	64940000	A&A-Workshop Luncheon for Janet, Nick & Freddy	\$125.00
2020-01-17	LP PRINTING - ECOMM	63960000	Printing for Client Engagement	\$123.00
2020-01-17	LP PRINTING - ECOMM	63960000	Printing for Client Engagement	\$123.00
2020-01-22	FREEMAN	62660000	Carpet & Padding for TASA Midwinter booth	\$1,721.60
2020-01-26	TARGET 00000968	63990000	Exhibit Equipment, Chairs	\$37.02
2020-01-26	LOWES #02840*	63990000	Exhibit Equipment-Extension cord	\$37.48
2020-01-26	BREED & COMPANY 1	63990000	Exhibit equipment, Screws	\$7.58
2020-01-27	AUSTIN CONV CENTER PKG	64130000	Parking for conference.	\$10.00
2020-01-28	EMBASSY SUITES DWNTWN	63990000	S De Los Santos Room for TASA Mid Winter	\$559.26
2020-01-28	CHEVRON 0203167	64130000	Gas for rent car for TASA Midwinter.	\$23.40
2020-01-28	AUSTIN CONV CENTER PKG	64130000	Parking for TASA Midwinter	\$10.00
2020-01-28	EMBASSY SUITES DWNTWN	64110000	JWachs hotel for TASA Midwinter	\$641.54
2020-01-29	ENTERPRISE RENT-A-CAR	64130000	Rent car for TASA Midwinter	\$780.96

092 - Marketing Services \$4,291.83

093 - Chief Information Officer

2020-01-15	PUBLIC RELATIONS SOCIE	64990000	Membership for PRSA	\$150.00
2020-01-16	HOUSTON CHRONICLE CIRC	63290000	Newspaper Subscription for D. Clark	\$16.00
2020-01-21	UNITED 01624916188976	64110000	Flight for D. Clark for Qualtics Conf.	\$548.80
2020-01-28	EMBASSY SUITES DWNTWN	64110000	Hotel for TASA Conf. for D. Clark	\$612.86
2020-01-28	EMBASSY SUITES DWNTWN	64110000	Hotel for TASA Conf. for D. Clark	\$4.00
2020-01-31	PRSA	64990000	PRSA Silver Anvil	\$340.00

093 - Chief Information Officer \$1,671.66

094 - External Relations

2020-01-09	ALONTI CAFE & CATERING	64150000	Business meeting lunch	\$112.00
2020-01-09	AMAZON.COM*6J81L0OV3	63990000	Supplies (Danielle Bartz)	\$14.99
2020-01-23	UNITED 01624919757834	64130000	Employee travel transportation	\$494.80
2020-01-29	HAMPTON INN AUSTIN DOW	64110000	Split - Employee travel lodging (82.35%)	\$828.36
2020-01-29	HAMPTON INN AUSTIN DOW	64130000	Split - Employee travel transportation (17.65%)	\$177.52
2020-01-30	HAMPTON INN AUSTIN DOW	64130000	Employee travel transportation	(\$44.38)
2020-01-30	HOUSTON CHRONICLE CIRC	63290000	Reading materials	\$14.00

094 - External Relations \$1,597.29

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098 - Department Wide

2020-01-17	PP*CROCKETT INSURANCE	64990000	Misc operating cost-EFHC insurance	\$1,145.04
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098 - Department Wide	\$1,145.04
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111 - Therapy Services

2020-01-10	TPTA CCAP	64940000	TPTA Application Fee	\$90.00
2020-01-11	APTA - DUES	64970000	C.Crabb professional dues and membership	\$510.00
2020-01-16	EIG*CONSTANTCONTACT.C	64990000	Email blast for job recruitment	\$45.00
2020-01-17	BUTLER BUSINESS PRODUC	63990000	Office supplies	\$318.97
2020-01-21	TCASE	64140000	C.Crabb registration fees and materials	\$615.00
2020-01-23	SOUTHWES 5262164306735	64130000	P.Shaw AOTA National Conference airfare	\$320.96
2020-01-23	SOUTHWES 5262164306736	64130000	M.McGouldrick AOTA National Conference airfare	\$320.96
2020-01-23	JASON'S DELI TNY 028	64150000	Basic Training for therapist mandatory lunch	\$129.49
2020-01-29	AOTA	64140000	P.Shaw registration to AOTA National Conference	\$451.00
2020-01-29	AOTA	64140000	M. McGouldrick registration to AOTA National Conf.	\$451.00

111 - Therapy Services	\$3,252.38
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131 - ABC East

2020-01-11	USPS PO 4801770025	64980000	Postage for parent letters.	\$10.15
2020-01-12	OFFICE DEPOT #20	63990000	Copy paper for office and teachers.	\$73.98
2020-01-13	USPS PO 4801250027	64980000	Postage for letters to parents (restraints).	\$8.00
2020-01-16	OFFICE DEPOT #482	63990000	General Supplies-Paper for ABS-East	\$147.96
2020-01-21	CHICK-FIL-A #03071	64180000	Light snacks for staff @ morning pulse meeting.	\$193.95
2020-01-22	USPS PO 4868450501	64980000	expenses	\$41.20
2020-01-23	WAL-MART #2439	63990000	expenses	\$9.51
2020-01-23	OFFICE DEPOT #482	63990000	expenses	\$73.98
2020-01-24	FEATNT	64940000	Payment for Staff Development for Gray and Bowen	\$298.00
2020-01-24	USPS PO 4801250027	64980000	Postage for letters to parents.	\$30.45
2020-01-24	LITTLE CAESARS 4591	64180000	snacks for students	\$20.00
2020-01-26	BARNES & NOBLE #2582	63990000	Books for students and staff.	\$136.58
2020-01-29	USPS PO 4868450501	64980000	expenses	\$85.60
2020-01-29	CORNER STORE 2305	63110000	expenses	\$65.43
2020-01-30	BARNES & NOBLE #2582	63990000	Reading supplies for students.	\$38.34
2020-01-30	BARNES & NOBLE #2582	63990000	Reading materials for staff and admin.	\$23.36
2020-01-30	VONLANE	64130000	Travel to Dallas/FW area for Autism Conference.	\$204.00
2020-01-30	H-E-B #540	64180000	Light snacks for celebration.	\$54.09
2020-01-30	USPS PO 4868450501	64980000	expenses	\$24.00
2020-02-03	H-E-B #540	63980000	expenses	\$89.27
2020-02-04	VONLANE	64130000	Change in time - this is part of final price.	\$6.00

131 - ABC East	\$1,633.85
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132 - ABC West

2020-01-07	SAMSClub #8245	63990000	General Supplies	\$59.64
2020-01-07	SAMS CLUB #8245	64990000	Reenforcers for ABA & Boys Town Students	\$33.54
2020-01-07	SAMS CLUB #8245	63990000	General Supplies	\$66.84
2020-01-08	WAL-MART #3584	63990000	General Supplies	\$30.80
2020-01-08	SAMSClub #4769	64990000	Boys Town Trading Store/rewards for students	\$87.21
2020-01-08	SAMSClub #4769	63990000	General Supplies	\$123.96
2020-01-08	WAL-MART #3584	63990000	General Supplies	\$32.41
2020-01-09	SAMSClub #8245	64990000	Boys Town Trading Store/Rewards for students	\$88.24
2020-01-09	SAMS CLUB #8245	63980000	Food for Classroom	\$31.31
2020-01-09	HARRIS CNTY DEPT OF ED	64940000	Workshop for a Staff Member	\$25.00
2020-01-09	USPS PO 4803780062	64980000	Postage Certified Mail for the Parents	\$9.50
2020-01-10	CICI S PIZZA 347	64990000	ABA & Boys Town Rewards for students	\$140.85
2020-01-10	99 CENTS ONLY STORES 2	64990000	Boys Town Trading Store/Rewards for students	\$42.35
2020-01-10	99 CENTS ONLY STORES 2	63980000	Food for Classroom	\$27.98
2020-01-10	99 CENTS ONLY STORES 2	63990000	General Supplies	\$15.92
2020-01-10	USPS PO 4803790066	64980000	Postage Certified Mail for the Parents	\$8.85
2020-01-10	OFFICE DEPOT #2195	63990000	General Supplies for Staff	\$134.72
2020-01-12	SAMSClub #8245	64990000	Boys Town Trading Store/Rewards for students	\$61.40
2020-01-12	SAMSClub #8245	63980000	Food for Classroom	\$48.74
2020-01-12	SAMS CLUB #8245	63980000	Food for Classroom	\$137.15
2020-01-12	SAMS CLUB #8245	63990000	General Supplies	\$15.36
2020-01-13	SAMSClub #4769	64990004	SIRE Field Trip ABS West	\$69.58
2020-01-13	SAMS CLUB #4769	64990000	ABA & Boys Town Reenforcers for students	\$77.34
2020-01-13	SAMS CLUB #4769	63990000	General Supplies	\$62.50
2020-01-14	SAMS CLUB #8245	64990000	Boys Town Trading Store/Rewards for students	\$69.90
2020-01-14	USPS PO 4803790066	64980000	Postage Certified Mail for the Parents	\$4.00
2020-01-15	INSTITUTE FOR BRAIN PO	64940000	Training for a Staff Member	\$89.00
2020-01-15	USPS PO 4803790066	64980000	Postage Certified Mail for the Parents	\$12.15
2020-01-16	CHEVRON 0208305	63110000	ABS West SIRE Field Trip Bus/Diesel	\$54.59
2020-01-16	CHEVRON 0208305	63110000	ABS West SIRE Field Trip Bus/Diesel	\$70.00
2020-01-16	LIBERTY OFFICE PROD	63990000	General Supplies for Staff	\$131.96
2020-01-16	USPS PO 4803790066	64980000	Postage Certified Mail for the Parents	\$2.00
2020-01-17	USPS PO 4803790066	64980000	Postage Certified Mail for the Parents	\$2.00
2020-01-21	USPS PO 4803790066	64980000	Postage Certified Mail for the Parents	\$12.15
2020-01-21	WAL-MART #3584	64990000	Boys Town Trading Store/Rewards for students	\$253.17
2020-01-21	WAL-MART #3584	64990000	ABS West Chinese New Year Recognition for students	\$71.54
2020-01-21	SAMSClub #4769	64990000	Boys Town Trading Store/Rewards for students	\$147.52

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132 - ABC West

2020-01-21	SAMSClub #4769	64990000	Boys Town Trading	\$150.74
2020-01-21	WAL-MART #3584	64990000	Store/Rewards for students	
2020-01-21	WAL-MART #3584	64990000	Boys Town Trading	\$246.26
2020-01-21	WAL-MART #3584	64990000	Store/Rewards for students	
2020-01-21	SAMS CLUB #4769	63990000	Boys Town Trading Store/	\$5.96
2020-01-21	WM SUPERCENTER #3584	64990000	Rewards for students	
2020-01-22	HILTON ADVPURCH8002367	64110000	General Supplies	\$41.76
2020-01-22	USPS PO 4803790066	64980000	Boys Town Trading	\$53.28
2020-01-23	WAL-MART #3584	64160000	Store/Rewards for students	
2020-01-23	SAMS CLUB #4769	64160000	DFW Autism Conference for Ms. Woodson	\$200.37
2020-01-23	SAMS CLUB #4769	63990000	Postage Certified Mail for the Parents	\$10.15
2020-01-23	WM SUPERCENTER #3584	63990000	ABS West Chinese New Year Recognition for students	\$51.67
2020-01-23	MULAN ASIAN MARKET	64990000	ABS West Chinese New Year Recognition for students	\$180.94
2020-01-23	THE HOME DEPOT #6558	63990000	General Supplies	\$56.20
2020-01-23	THE HOME DEPOT #6558	63990000	General Supplies	\$17.29
2020-01-23	OFFICE DEPOT #2195	63990000	ABS West Chinese New Year Recognition for students	\$114.25
2020-01-23	OFFICE DEPOT #2195	63910000	General Supplies	\$187.03
2020-01-23	USPS PO 4803790066	64980000	General Supplies	\$41.71
2020-01-24	USPS PO 4803790066	64980000	General Supplies for the Staff	\$73.85
2020-01-27	USPS PO 4803790066	64980000	Instructional Materials for Students	\$414.56
2020-01-28	CHEVRON 0307457	63110000	Postage Certified Mail for the Parents	\$14.00
2020-01-28	SAMSClub #4769	63990000	Postage Certified Mail for the Parents	\$10.30
2020-01-28	SAMSClub #4769	64990000	Postage Certified Mail for the Parents	\$10.40
2020-01-28	SAMSClub #4769	63990000	ABS West Bus Fill Up	\$105.92
2020-01-28	SAMS CLUB #4769	64990000	General Supplies	\$30.46
2020-01-28	SAMS CLUB #4769	64990000	Boys Town Trading	\$38.56
2020-01-28	USPS PO 4803790066	64980000	Store/Rewards for students	
2020-01-29	EB TXABS ANNUAL CONFE	64140000	General Supplies	\$84.80
2020-01-29	USPS PO 4803790066	64980000	ABA & Boys Town Reenforcers for students	\$27.84
2020-01-29	DESTINATION XL # 9074	63910000	Postage Certified Mail for the Parents	\$2.05
2020-01-30	PROFESSIONAL FIT CLO	63910000	TXABS Annual Conference for Ms. James	\$75.00
2020-01-30	SPRINGHILL SUITES	64110000	Postage Certified Mail for the Parents	\$8.20
2020-01-30	PAYPAL *HOUSTONAREA	64970000	Instructional Materials for Students	\$109.98
2020-01-30	USPS PO 4803780062	64980000	Instructional Material for a Student	\$145.00
2020-01-31	USPS PO 4803790066	64980000	TXABS Annual Conference Ms. James	\$108.10
			HAABSE Membership for Ms. Lee	\$133.23
			Postage Certified Mail for the Parents	\$4.10
			Postage Certified Mail for the Parents	\$10.55

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132 - ABC West

2020-01-31	AMZN MKTP US*ZI7UV1DC3	63910000	Instructional Material for the Students	\$14.95
2020-02-03	LIBERTY OFFICE PROD	63990000	General Supplies for the School	\$197.94
2020-02-03	USPS PO 4803790066	64980000	Postage Certified Mail for the Parents	\$4.10
2020-02-04	J HARDING & CO	63990000	General Supplies for the Staff	\$137.50
2020-02-04	USPS PO 4803790066	64980000	Postage Certified Mail for the Parents	\$10.25
2020-02-04	99 CENTS ONLY STORES 2	64990000	Boys Town Trading	\$15.47
2020-02-04	99 CENTS ONLY STORES 2	63980000	Store/Rewards for students Food for Classroom	\$24.97

132 - ABC West \$5,520.86

190 - Technology Cloud Project

2020-01-10	REGION 4 EDUCATION SER	64940000	Workshop Reg. Tx. Principal Eva. Support System	\$375.00
2020-01-14	4IMPRINT	64990000	Misc. supplies for DEI	\$373.91
2020-01-14	PAYPAL *TRJ SERVICE	62990000	Photo Booth for Ron Clark Event	\$375.00
2020-01-14	4IMPRINT	63990000	Tote bags for Ron Clark Event	\$1,777.33
2020-01-14	OFFICE DEPOT #20	63990000	Desk Organizers for Office	\$88.98
2020-01-15	AMZN MKTP US*2N34N77I3	63990000	Lanyards for Ron Clark Workshop	\$185.40
2020-01-16	HOUSTON T- SHIRT PRINT	63990000	T-Shirts for Ron Clark	\$132.50
2020-01-16	AMZN MKTP US*PG4B38333	63990000	Two Way Radios for Ron Clark Workshop	\$82.23
2020-01-17	AMZN MKTP US*XJ8S51ZO3	63990000	Permanent Markers	\$14.14
2020-01-17	LA MADELEINE SAWYER HE	64150000	Meal for Meeting	\$328.10
2020-01-20	AMZN MKTP US*QL0EA3BL3	63990000	Decorations, Name Tags, Clipboards Ron Clark Works	\$124.05
2020-01-22	HOUSTON T- SHIRT PRINT	63990000	T-Shirts for Ron Clark Workshop 2nd Payment	\$132.50
2020-01-23	FORMSITE.COM	62990000	Online Registration Platform	\$275.41
2020-01-23	POST OAK TROPHIES AND	63990000	Plaques for Ron Clark Workshop	\$148.00
2020-01-23	BUTLER BUSINESS PRODUC	63990000	Split - Office supplies Toner cartridge DEI (33.34%)	\$34.00
2020-01-24	4IMPRINT	63990000	Badges for Ron Clark Workshop	\$466.80
2020-01-24	FEDEX OFFICE 00000828	63960000	Printing of Programs for Ron Clark Workshop	\$156.95
2020-01-24	OFFICE DEPOT #2195	63990000	Scissors, box openers, staplers, tickets Ron Clark	\$53.40
2020-01-26	HOUSTON MARRIOTT WESTC	64110000	Hotel Room Ron Clark	\$111.15
2020-01-26	HOUSTON MARRIOTT WESTC	64110000	Room during Ron Clark Workshop	\$111.15
2020-01-28	HILTON HOTEL AUSTIN	64110000	Hotel stay TASA Midwinter Conf.	\$1,015.48
2020-01-28	PAYPAL *SHONDA	63960000	Additional Program Pages for Ron Clark	\$175.00
2020-02-02	ADOBE *800-833-6687	63970000	Adobe ID account login-Access Adobe products	\$9.99

190 - Technology Cloud Project \$6,546.47

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201 - Adult Education

2020-01-08	PAYPAL *TEXASASSOCF	64140000	Registration fee for S. Ross to attend TALAE Conf.	\$155.00
2020-01-08	PAYPAL *TEXASASSOCF	64140000	Reg. fee for A Johnson to attend the TALAE Conf.	\$125.00
2020-01-09	PAYPAL *TEXASASSOCF	64140000	Reg. fee for A. De Leon to attend the TALAE Conf.	\$250.00
2020-01-09	PAYPAL *TEXASASSOCF	64140000	Reg. fee for May O'Brien to attend the TALAE Conf.	\$250.00
2020-01-09	CENGAGE LEARNING, INC	63210000	Purchase of textbooks for the classroom	\$3,300.00
2020-01-16	ALONTI CAFE & CATERING	64180000	Refreshments for OPT's Meeting	\$122.51
2020-01-25	TALKTOTHEMANAGER, INC.	63970000	Software purchase for the classroom	\$199.00
2020-01-27	UNITED 01624925505416	64130000	Travel for S. Ross to attend TALAE Conf.	\$339.80
2020-01-28	COABC	64140000	Split - Reg. fee for S. Ross to attend COABE Conf. (50%)	\$255.00
2020-01-28	COABC	64140000	Split - Reg. fee for S. Ross to attend COABE Conf. (50%)	\$255.00
2020-01-28	COABC	64140000	Split-Reg. fee for G. Medina - attend COABE Conf. (50%)	\$255.00
2020-01-28	COABC	64140000	Split-Reg. fee for G. Medina - attend COABE Conf. (50%)	\$255.00
2020-01-30	TEXASALLIAN	64140000	Reg. fee for S. Ross to attend TABSE	\$70.00
2020-01-30	COABC	64140000	Split-Reg. fee for M. OBrien to attend COABE Conf. (50%)	\$255.00
2020-01-30	COABC	64140000	Split-Reg. fee for M. OBrien to attend COABE Conf. (50%)	\$255.00
2020-01-30	COABC	64140000	Split-Reg. fee for B.Bentley to attend COABE Conf. (50%)	\$255.00
2020-01-30	COABC	64140000	Split-Reg. fee for B.Bentley to attend COABE Conf. (50%)	\$255.00
2020-01-31	COABC	64140000	Split-Reg. fee for A. DeLeon to attend COABE Conf. (50%)	\$255.00
2020-01-31	COABC	64140000	Split-Reg. fee for A. DeLeon to attend COABE Conf. (50%)	\$255.00
2020-02-03	WAL-MART #3640	64180000	Refreshments for the TWC Monitoring Review Team	\$8.98
2020-02-04	WAL-MART #3640	64180000	Refreshments for the TWC Monitoring Review Team	\$28.02

201 - Adult Education \$7,398.31

301 - ISS-Division Wide

2020-01-06	INT*IN *COLOR ONE SYST	63960000	TLC Postcards	\$70.00
2020-01-09	SOUTHWES 5262158484276	64130000	Flight to ESEA Conference	\$157.96
2020-01-16	BUFFER PUBLISH PRO MO	64990000	Marketing Tool	\$15.00
2020-01-29	HILTON HOTEL AUSTIN	64110000	Hotel Room for TASA 2020 Midwinter Conference	\$1,596.30
2020-01-30	AMZN MKTP US*IM5J72DO3	63990000	Backpack for Laptop	\$68.19
2020-01-30	SOUTHWES 5262166668885	64130000	AirLine Ticket up grade	\$120.00
2020-01-31	MICHAELS STORES 5129	64990000	Ink and stamp and mini distress	\$48.90
2020-02-04	SQ *TAXI CAB	64130000	Taxi Cab `	\$40.80

301 - ISS-Division Wide \$2,117.15

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302 - ISS-Math

2020-01-09	AMZN MKTP US*PL1IG84Y3	64990000	Misc. supplies Workstation Make & Take ws	\$31.98
2020-01-09	WM SUPERCENTER #5959	64990000	Misc. supplies DIY:Geometry M&T HISD/Grissom Elem.	\$34.67
2020-01-10	DOLLAR TREE	64990000	Misc. supplies Model Drawing ws	\$34.00
2020-01-10	DOLLAR TREE	64990000	Misc. supplies Model Drawing ws	\$10.00
2020-01-10	BUTLER BUSINESS PRODUC	63990000	Office supplies - Cart for Math ws	\$338.50
2020-01-11	AMZN MKTP US*QT43Z1C83	64990000	Misc. supplies DIY:Workstation Make & Take Gr. 3	\$102.15
2020-01-14	AMAZON.COM*NJ6TB6QY3	64990000	Misc. supplies DIY:Composing and Decomposing ws	\$33.78
2020-01-14	AMAZON.COM*WV7V526R3	64990000	Misc. supplies DIY:Workstation M&T Gr. 3	\$33.78
2020-01-15	AMZN MKTP US*7B0220743	64990000	Misc. supplies DIY:Composing & Decomposing Gr 1-2	\$9.79
2020-01-16	OFFICE DEPOT #2809	63990000	Office supplies for Math	\$85.40
2020-01-16	DOLLAR TREE	64990000	Misc. supplies DIY: Workstation Make & Take Gr. 3	\$87.00
2020-01-16	DOLLAR TREE	64990000	Misc. supplies DIY: Workstation Make & Take Gr. 3	\$4.00
2020-01-16	WAL-MART #4526	64990000	Misc. supplies DIY: Workstation M&T Gr. 3	\$91.86
2020-01-17	STAPLES 00118604	63990000	Office Supplies for Math	\$92.95
2020-01-17	WAL-MART #2718	64990000	Misc. supplies DIY:Workstation Make & Take Gr. 3-6	\$113.76
2020-01-22	AMZN MKTP US*RB8J41CA3	64990000	Misc. supplies DIY:Workstation M&T Gr. 4	\$436.40
2020-01-23	BUTLER BUSINESS PRODUC	63990000	Split - Office supplies Toner cartridge Math (33.33%)	\$33.99
2020-01-24	WM SUPERCENTER #5959	64990000	Misc. supplies Workstation M&T	\$77.96
2020-01-27	AMZN MKTP US*MI5HS28Y3	64990000	Misc. supplies Workstation M&T Algebra ws	\$31.71
2020-01-27	DOLLAR TREE	64990000	Misc. supplies Workstation M&T Algebra ws	\$7.00
2020-01-27	EAI EDUCATION	64990000	Misc. supplies Workstation M&T Algebra ws	\$143.28
2020-01-27	OFFICE DEPOT #2809	63990000	Office supplies for Math	\$18.58
2020-01-29	DOLLAR TREE	64990000	Misc. supplies Workstation M&T Algebra ws	\$26.00
2020-01-29	DOLLARTREE	64990000	Misc. supplies Workstation M&T Algebra ws	\$110.00
2020-02-02	AMZN MKTP US*F28JA1DZ3	63990000	Office supplies for Math	\$22.39
2020-02-04	OFFICE DEPOT #2809	63990000	Office supplies for Math	\$24.99

302 - ISS-Math \$2,035.92

303 - ISS-Science

2020-01-15	WAL-MART #0744	64180000	Refreshments STAAR Academy Gr. 8 ws	\$51.60
2020-01-16	AMZN MKTP US*I27IT4LU3	63990000	Office Supplies for Science	\$41.52
2020-01-21	ALONTI CAFE & CATERING	64150000	Participants lunch Charting with the Chicks ws	\$167.37
2020-01-23	BUTLER BUSINESS PRODUC	63990000	Split - Office supplies Toner cartridge Science (33.33%)	\$33.99
2020-01-30	WAL-MART #0744	64990000	Misc. supplies presenting at ECWC	\$8.09

303 - ISS-Science \$302.57

HCDE Procurement Card Report - February Statement

304 - ISS-Bilingual

2020-01-12	AMZN MKTP US*RI4TR1G33	63290000	Split - Reading Materials for TLC Director (65.35%)	\$104.33
2020-01-12	AMZN MKTP US*RI4TR1G33	63290000	Split - Office Supplies (34.65%)	\$55.31
2020-01-12	TASA AUTHNET	64140000	TASA Employee Conf. Fee	\$175.00
2020-01-13	AMAZON.COM*9P4OZ5AN3	63290000	Reading Materials for TLC Director.	\$20.46
2020-01-17	AMZN MKTP US*VG6Y79QD3	63290000	Reading Material for TLC Director.	\$13.44
2020-01-22	AMAZON.COM*414MG1273	63290000	Reading Materials for TLC Director.	\$60.56
2020-01-23	AMAZON.COM*2E3GJ16Z3	63290000	Reading Material for TLC Director.	\$14.99
2020-01-24	OMNI AUSTIN DOWNTOWN	64110000	Lodging Fee for 2020 TCWSE Annual Conference.	\$465.43
2020-01-24	STAPLES 00118604	63990000	Office supplies for workshops	\$29.62
2020-01-26	OMNI AUSTIN DOWNTOWN	64130000	Hotel parking fee (2020 TCWSE Annual Conference)	\$75.78
2020-01-29	OFFICE DEPOT #2809	63990000	Office Supplies for TLC workshops.	\$59.19
2020-02-01	SAMSClub #8245	64970000	Sam's Club Annual Membership Due.	\$45.00
304 - ISS-Bilingual				\$1,119.11

HCDE Procurement Card Report - February Statement

307 - ISS-English Language Arts

2020-01-08	BUTLER BUSINESS PRODUC	63990000	Easel pad, office supplies for TLC Director.	\$162.70
2020-01-09	AMAZON.COM*SO5R03ZY3	63990000	General Office Supplies for ELA Director.	\$122.90
2020-01-10	HALF PRICE BOOKS #011	63910000	Instructional Materials (Books) for TLC workshops.	\$62.90
2020-01-10	WM SUPERCENTER #194	64180000	Refreshments for TLC workshops.	\$180.79
2020-01-12	AMAZON.COM*OU1815433	63910000	Instructional Materials (Books) for ELA workshops.	\$162.35
2020-01-12	AMAZON.COM*YU9IF6AS3	63910000	Flying Lessons & Other Stories (10 Books).	\$74.40
2020-01-12	AMAZON.COM*156XN69G3	63990000	Office Supplies for ELA workshops.	\$94.50
2020-01-13	AMZN MKTP US*I666H2JE3	63990000	Office Supplies for TLC workshop materials.	\$67.80
2020-01-15	AMZN MKTP US*9G6EX0M63	63990000	Office Supplies for ELA workshops	\$30.33
2020-01-16	OFFICE DEPOT #2809	63990000	Office Supplies for TLC workshops.	\$71.05
2020-01-16	AMAZON.COM*FH7CV64N3	63290000	Reading Materials for ELA director.	\$87.54
2020-01-16	AMAZON.COM*4G1RS62N3	63290000	Reading Materials for ELA TLC Director.	\$32.61
2020-01-16	AMAZON.COM*7D61H2BV3	63290000	Reading Material (Book) for ELA director.	\$23.66
2020-01-16	AMZN MKTP US*GG5PY7GD3	63290000	Reading material for TLC ELA Director.	\$6.78
2020-01-16	AMZN MKTP US*X150S5WP3	63990000	Office supplies for ELA workshops.	\$48.51
2020-01-29	AMZN MKTP US*JF6604O43	63290000	Reading Material for ELA Director.	\$18.79
2020-01-30	AMAZON.COM*G74LI8NZ3	63290000	Reading Material for ELA Director	\$27.09
2020-02-03	AMAZON.COM*1A6HU7W13	63290000	Reading material for TLC ELA director.	\$13.39
2020-02-03	SP * ADVANCED GRAPHICS	63990000	Poster Maker Paper.	\$314.97
2020-02-03	EB CREST CONFERENCE-S	63290000	CREST Conf. Reg. Fee	\$181.98
2020-02-03	SOUTHWES 5262167875700	64130000	Transportation fee for CREST Conf.	\$237.96
				<hr/>
				307 - ISS-English Language Arts \$2,023.00

308 - ISS-Social Studies

2020-01-10	AMZN MKTP US*YN1MY6HR3	63990000	N. America Wall Maps for S.S. workshops.	\$29.98
2020-01-11	AMZN MKTP US*1D3RF12M3	63990000	World Wall Map for S.S. workshop.	\$29.90
2020-01-12	AMZN MKTP US*4M4901ZT3	63990000	United States wall map for S. S. workshop.	\$43.90
2020-01-15	AMAZON.COM*NT1CN04L3	63910000	Instructional Materials for S. S. workshops.	\$184.75
2020-01-16	AMAZON.COM*RE9IV59I3	63910000	Instructional Materials for S. S. workshops.	\$69.72
				<hr/>

308 - ISS-Social Studies \$358.25

HCDE Procurement Card Report - February Statement

309 - ISS-EC Winter Conference

2020-01-09	WM SUPERCENTER #5959	63990000	Office supplies ECWC Event	\$19.60
2020-01-21	AMAZON.COM*3P6FQ13D3	63990000	Toner Cartridges	\$608.67
2020-01-22	4IMPRINT	63990000	Wristbands for 2020 ECWC	\$224.83
2020-01-23	AMAZON.COM*AK2TU1AV3	63990000	HDMI Cable and USB Adapters for 2020 ECWC.	\$47.50
2020-01-24	AMAZON.COM*AN0HM3BH3	63990000	Sharpies and Permanent Markers for ECWC.	\$16.89
2020-01-24	PAYPAL *RAY DESIGNS	64990000	2020 ECWC Balloon Decorations.	\$1,270.82
2020-01-28	ISELFIE BO* SELFIE BOO	62660000	Photo Booth Rental for 2020 ECWC.	\$336.38
2020-01-29	BUTLER BUSINESS PRODUC	64990000	T-Shirts for 2020 ECWC staff/volunteer/participant	\$1,847.50
2020-01-30	BUTLER BUSINESS PRODUC	64990000	Shirts for ECWC	\$1,420.00
2020-01-31	CROWNE PLAZA HOUSTON N	64110000	Lodging for ECWC 2020	\$127.53
2020-01-31	CROWNE PLAZA HOUSTON N	64110000	Lodging for ECWC 2020	\$127.53
2020-01-31	IN *SIGNATURE EVENTX	64990000	Drummer for 2020 ECWC.	\$500.00
2020-01-31	WAL-MART #2718	64990000	Misc. supplies ECWC Event	\$158.00
2020-01-31	TEXAS ART SUPPLY 52	63990000	Fome-Cor Board for 2020 ECWC Signage.	\$122.70
2020-01-31	H-E-B #687	64990000	Door Prize Items for 2020 ECWC.	\$519.65
2020-01-31	HOBBY-LOBBY #0126	64990000	2020 ECWC General Supplies for Door Prize Items.	\$23.94
2020-01-31	HOBBY-LOBBY #0126	64990000	2020 ECWC General Supplies for Door Prize Items.	\$54.88
2020-02-01	SHIPLEY DONUTS	64150005	Refreshments for ECWC Event	\$119.84
2020-02-01	CROWNE PLAZA HOUSTON N	64110000	Staff working on 2020 Early Childhood Winter Conf.	\$255.06
2020-02-01	CROWNE PLAZA HOUSTON N	64110000	Lodging for ECWC 2020	\$127.53
2020-02-01	CROWNE PLAZA HOUSTON N	64110000	Lodging for ECWC 2020	\$127.53
2020-02-01	CROWNE PLAZA HOUSTON N	64110000	Hotel Room for ECWC	\$127.53
2020-02-01	BARNES & NOBLE #2643	63290000	Reading Materials ECWC director	\$17.56
2020-02-03	PAYPAL *RAY DESIGNS	64990000	Balloon Arrangement Refund.	(\$400.00)
2020-02-03	TEXAS ART SUPPLY 52	64990000	Credit Refund for Fome-Cor Board	(\$86.23)

309 - ISS-EC Winter Conference \$7,715.24

314 - ISS-Speaker Series

2020-01-09	AMAZON.COM*LA6VS6DV3	63990000	Office Supplies - Post-It Easel Pads ordered.	\$41.58
2020-01-10	STAPLES 00119024	63990000	Flip Charts for Workshops	\$69.98
2020-01-10	KROGER #144	64180000	Refreshments for TLC leadership workshops	\$24.48
2020-01-13	JASON'S DELI TNY 028	64150000	Lunch for Workshop	\$252.00
2020-01-14	JASON'S DELI TNY 028	64150000	Lunch for Workshop	\$255.00
2020-01-18	AMAZON.COM*OU9SX1D73	63990000	Hanging File Organizer	\$31.96
2020-01-26	WM SUPERCENTER #5388	64180000	Snacks for Leadership Meetings	\$35.28
2020-01-27	JASON'S DELI TNY 028	64150000	Lunch for Workshop	\$119.42

314 - ISS-Speaker Series \$829.70

HCDE Procurement Card Report - February Statement

501 - Special Schools

2020-01-06	LAREDO TAQUERIA	64150000	Expenses for All Staff Development Day	\$525.00
2020-01-09	TEOTIHUACAN MEXICAN CA	64150000	Expenses for meeting with Texas Education Agency	\$134.92
2020-01-15	AMAZON.COM*8V8086VR3	63290000	Reading material for Brenda Mullins	\$34.99
2020-01-15	MARRIOTT CITYPLACE PKG	64940000	Expenses for the State of Conference-Aldine ISD	\$8.00
2020-01-20	AMAZON.COM*ZG7C45BZ3	63290000	Expenses for reading material	\$59.28
2020-01-22	PAYPAL *TEXASALLIAN	64140000	Registration expenses for Nkecki TABSE	\$180.54
2020-01-23	UNITED 01624919833445	64130000	Expenses for Travel Transportation Conference-Mays	\$614.80
2020-01-23	UNITED 01615623508041	64130000	Expenses for Travel Transportation Conference-Mays	\$33.00
2020-01-23	THE EXPERIENCE MANAGEM	64140000	Expenses for The Experience Manager Conference	\$799.00
2020-01-24	FEATNT	64140000	Expenses for DFW Autism Conference	\$596.00
2020-01-24	FEATNT	64140000	Brenda Mullins registration for DFW Autism	\$149.00
2020-01-25	EB TXABS ANNUAL CONFE	64140000	Registration expenses for TXABS Conference	\$75.00
2020-01-27	EB TXABS ANNUAL CONFE	64140000	Registration for Nkechi Ihejirika	\$75.00
2020-01-27	EB TXABS ANNUAL CONFE	64140000	Registration for Brenda Mullins	\$75.00
2020-01-28	UBER TRIP	64130000	Expenses for Anthony Mays-TASA	\$10.00
2020-01-28	UBER TRIP	64130000	Expenses for Anthony Mays-TASA	\$10.00
2020-01-28	UBER TRIP	64130000	Expenses for Anthony Mays-TASA	\$10.00
2020-01-28	UBER TRIP	64130000	Expenses for Anthony Mays-TASA	\$7.53
2020-01-29	EMBASSY SUITES DWNTWN	64110000	Expenses for Anthony Mays-TASA	\$927.69
2020-01-29	UBER TRIP	64130000	Expenses for Anthony Mays-TASA	\$22.00
2020-02-03	JW MARRIOTT AUSTIN	64110000	Hotel expenses for Brenda Mullins TCASE	\$241.11
2020-02-04	JW MARRIOTT AUSTIN	64110000	Reimbursement	(\$241.11)
501 - Special Schools				\$4,346.75

HCDE Procurement Card Report - February Statement

800 - Fortis Academy

2020-01-06	SAMSClub #8245	63410000	Fees for students Breakfast	\$392.28
2020-01-07	SAMS CLUB #8245	63410000	fees for student's cafeteria expenses	\$45.69
2020-01-08	MARRIOTT S ANTONIO RVR	64110000	Nakia Lee Francis lodging fees	\$551.70
2020-01-08	TEXAS COUNSELING ASSOC	64140000	Nakia Lee Francis Registration fees	\$345.00
2020-01-08	PARTY CITY 971	63990000	Fees for office supplies	\$12.99
2020-01-08	WAL-MART #1279	63910000	fees for instructional supplies culinary class	\$25.56
2020-01-09	TASA AUTHNET	64140000	Fees for Dr. Moten's Midwinter Conference	\$425.00
2020-01-10	WAL-MART #1279	64180000	fees for business meeting refreshments	\$10.76
2020-01-10	TACO CABANA 20241	64180000	Fees for business meeting Refreshments	\$27.98
2020-01-14	ALONTI CAFE & CATERING	64150000	Split - Fees for business meeting meals (87.4%)	\$226.50
2020-01-14	ALONTI CAFE & CATERING	64990000	Split - Fees Delivery and Gratuity (12.6%)	\$32.65
2020-01-27	WAL-MART #1279	64990000	Fess for student's shirts	\$70.32
2020-01-29	EMBASSY STES AUSTIN	64110000	Fees for Dr. Moten's Lodging	\$496.17
2020-01-30	CHICK-FIL-A #02918	63410000	Fees for student's lunches	\$38.13
2020-01-30	SAMSClub #8245	63110000	Fees for fuel (Fortis Van)	\$44.59
2020-01-30	SAMS CLUB #8245	63410000	Split - Fees for Student's Breakfasts (94.37%)	\$472.51
2020-01-30	SAMS CLUB #8245	64970000	Split - Fees for Membership (5.63%)	\$28.17
2020-02-04	TEXAS ASSOCIATION FOR	64940000	Registration fees for Anthony Moten	\$135.00

800 - Fortis Academy	\$3,381.00
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HCDE Procurement Card Report - February Statement

901 - Head Start

2020-01-06	LOVES TRAVEL S00004192	63110000	Fuel for the Head Start Courier's Vehicle	\$36.19
2020-01-06	WM SUPERCENTER #5959	64990000	Stored Christmas decorations and tree for HS.	\$10.00
2020-01-06	WAL-MART #1137	63110000	Fuel for the Head Start Courier's Vehicle	\$37.44
2020-01-08	THE HOME DEPOT #0569	63190000	Maintenance supplies - Coolwood	\$38.97
2020-01-08	THE HOME DEPOT #0569	63190000	Maintenance supplies - coolwood	\$6.98
2020-01-08	THE HOME DEPOT #0569	63190000	Maintenance supplies - Coolwood	\$143.64
2020-01-10	LOVES TRAVEL S00004192	63110000	Fuel for the Head Start Courier's Vehicle	\$32.67
2020-01-11	SAMSCLUB.COM	63910000	To purchase diapers/wipes per compliance BEHS/CCP.	\$1,429.18
2020-01-14	WAL-MART #3584	64990000	Miscellaneous supplies for the Admin Asst. Conf. (90.76%)	\$16.10
2020-01-14	WAL-MART #3584	64990000	Miscellaneous supplies for the Admin Asst. Conf. (9.24%)	\$1.64
2020-01-14	GRAINGER	63190000	Maintenance supplies - Baytown Head Start	\$153.99
2020-01-15	THE HOME DEPOT #0565	63190000	Maintenance supplies - LaPorte	\$79.94
2020-01-15	THE HOME DEPOT #0565	63190000	Maintenance supplies - LaPorte	\$8.98
2020-01-15	SAMSCLUB.COM	63180000	Custodial supplies for Baytown Early Head Start	\$97.12
2020-01-15	THE HOME DEPOT #0569	63190000	Maintenance supplies - Channelview Head start	\$46.53
2020-01-15	WM SUPERCENTER #1137	63110000	Fuel for the Head Start Courier's Vehicle	\$36.44
2020-01-16	SKILLPATH / NATIONAL	64940000	Admin Assistance Conference Credit A Lopez	(\$149.00)
2020-01-16	SKILLPATH / NATIONAL	64940000	Admin Assistance Conference Credit A Olivia	(\$149.00)
2020-01-16	SKILLPATH / NATIONAL	64940000	Admin Assistance Conference Credit A Zuniga	(\$149.00)
2020-01-16	SKILLPATH / NATIONAL	64940000	Admin Assistance Conference Credit C Porche'	(\$149.00)
2020-01-16	SKILLPATH / NATIONAL	64940000	Admin Assistance Conference Credit C Robinson	(\$149.00)
2020-01-16	SKILLPATH / NATIONAL	64940000	Admin Assistance Conference Credit L Hazelip	(\$149.00)
2020-01-16	SKILLPATH / NATIONAL	64940000	Admin Assistance Conference Credit N Argueta	(\$149.00)
2020-01-16	SKILLPATH / NATIONAL	64940000	Admin Assistance Conference Credit R Menefee	(\$149.00)
2020-01-16	SKILLPATH / NATIONAL	64940000	Admin Assistance Conference Credit S Bukuru	(\$149.00)
2020-01-16	SKILLPATH / NATIONAL	64940000	Admin Assistance Conference Credit S McBride	(\$149.00)
2020-01-17	CE HOUSTON SE	63190000	Maintenance supplies - Channelview	\$69.06
2020-01-17	SOUTHWES 5262162105234	64130000	X4 The Experience Mgmt Summit (90%)	\$851.36
2020-01-17	SOUTHWES 5262162105234	64130000	X4 The Experience Mgmt Summit (10%)	\$94.60
2020-01-17	THE HOME DEPOT #6558	63190000	Split - Maintenance supplies - Channelview (43.5%)	\$29.98
2020-01-17	WM SUPERCENTER #194	63410000	Purchase will support offset additional cost LL.	\$27.97

HCDE Procurement Card Report - February Statement

901 - Head Start

2020-01-17	TEACHSTONE TRAINING	64940000	Teachstone Training for 4 Early HS Staff	\$750.00
2020-01-18	THE HOME DEPOT #0565	63190000	Maintenance supplies - LaPorte	\$107.14
2020-01-18	SAMSCLUB.COM	64180000	Refreshments for the ESAC Meeting	\$131.80
2020-01-21	THE HOME DEPOT #6985	63190000	Split - Maintenance supplies - Pugh (44.93%)	\$25.59
2020-01-21	LOVES TRAVEL S00004192	63110000	Fuel for the Head Start Courier's Vehicle	\$36.85
2020-01-22	SOUTHWES 5262163980502	64130000	TX ECC - Large Community Conf. VLP Flight (90%)	\$420.26
2020-01-22	SOUTHWES 5262163980502	64130000	TX ECC - Large Community Conf. VLP Flight (10%)	\$46.70
2020-01-23	SUNOCO 0245944400 QPS	63110000	Fuel for the Head Start Courier's Vehicle	\$36.41
2020-01-23	SUMMIT ELECTRIC SUPPLY	63190000	Split - Maintenance supplies - Coolwood (50%)	\$255.50
2020-01-23	THE EXPERIENCE MANAGEM	64140000	X4 The Experience Mgmt Summit VLP Registration (90%)	\$719.10
2020-01-23	THE EXPERIENCE MANAGEM	64140000	X4 The Experience Mgmt Summit VLP Registration (10%)	\$79.90
2020-01-23	IDENTOGO - TX FINGERPR	62990000	Fingerprint services for Y Aguilar	\$40.75
2020-01-24	THE HOME DEPOT #6806	63190000	Maintenance supplies - Tidwell	\$44.54
2020-01-24	THE HOME DEPOT #6507	63190000	Maintenance supplies - Barrett Station	\$46.78
2020-01-24	THE HOME DEPOT #6560	63190000	Refund - Barrett Station	(\$39.28)
2020-01-24	THE HOME DEPOT #6560	63190000	Maintenance supplies - Barrett Station	\$37.85
2020-01-28	FUELWISE	63110000	Fuel for the Head Start Courier's Vehicle	\$36.14
2020-01-28	SKILLPATH / NATIONAL	64940000	Admin Assistance Conference Credit V Peacock (90%)	(\$134.10)
2020-01-28	SKILLPATH / NATIONAL	64940000	Admin Assistance Conference Credit V Peacock (10%)	(\$14.90)
2020-01-28		62990000	Duplicate fingerprint charge credit for Oct 2019	(\$40.75)
2020-01-29	SECURE PARKING USA LLC	64130000	TX ECC - Large Community Conf. VLP Parking (90%)	\$31.40
2020-01-29	SECURE PARKING USA LLC	64130000	TX ECC - Large Community Conf. VLP Parking (10%)	\$3.49
2020-01-29	IDENTOGO - TX FINGERPR	62990000	Fingerprint services for Jacqueline Robinson	\$40.75
2020-01-29	HILTON AUSTIN AIRPOR	64110000	TX ECC - Large Community Conf. VLP Lodging (36.39%)	\$54.93
2020-01-29	HILTON AUSTIN AIRPOR	64110000	TX ECC - Large Community Conf. VLP Lodging (57.25%)	\$86.40
2020-01-29	HILTON AUSTIN AIRPOR	64110000	TX ECC - Large Community Conf. VLP Lodging (6.36%)	\$9.60
2020-01-29	THE HOME DEPOT #0576	63190000	Maintenance supplies - Humble Head Start	\$10.56
2020-01-29	THE HOME DEPOT #0569	63190000	Split - Maintenance supplies - Channelview (36.18%)	\$7.92
2020-01-30	THE HOME DEPOT #6507	63190000	Maintenance supplies- JD Walker	\$4.49
2020-01-31	SHELL OIL 425842201QPS	63110000	Fuel for the Head Start Courier's Vehicle	\$36.23
2020-01-31	NAPOLI S WINE CAFE	64150000	Coordinating Council 4 Grantee Directors' Meeting (90%)	\$75.85

HCDE Procurement Card Report - February Statement

901 - Head Start

2020-01-31	NAPOLI S WINE CAFE	64150000	Coordinating Council 4 Grantee Directors' Meeting (10%)	\$8.43
2020-01-31	AMZN MKTP US*2B0TK2TR3	64990000	Supplies - Ctr Leadership Appreciation Luncheon (79.96%)	\$8.42
2020-01-31	AMZN MKTP US*2B0TK2TR3	64990000	Supplies - Ctr Leadership Appreciation Luncheon (20.04%)	\$2.11
2020-02-03	HCPH-ENVIRONMENTAL PH	64920000	Food Establishment permit for Tidwell Head Start	\$285.00
2020-02-03	THE HOME DEPOT #6507	63190000	Maintenance supplies - Baytwon	\$17.17
2020-02-03	LOVES TRAVEL S00004192	63110000	Fuel for the Head Start Courier's Vehicle	\$36.35
2020-02-04	AMZN MKTP US	64990000	Supplies - Ctr Leadership Appreciation Luncheon (20%)	(\$0.16)
2020-02-04	TARGET 00020933	63990000	Miscellaneous supplies for Leadership Appreciation	\$0.65
2020-02-04	DOLLAR TREE	63990000	Miscellaneous supplies for Leadership Appreciation	\$5.00
2020-02-04	AMZN MKTP US	64990000	Supplies - Ctr Leadership Appreciation Luncheon (80%)	(\$0.64)
901 - Head Start				\$5,069.01

HCDE Procurement Card Report - February Statement

922 - Coop After School Enrich (CASE)

2020-01-07	UNITED 01624891542525	64130000	Conference flight for Kittra Hewitt	\$700.80
2020-01-07	SOUTHWES 5262157562858	64130000	Conference flight for Adrian Izaguirre	\$429.96
2020-01-07	ASCD	64140000	Conference Registration for Adrian Izaguirre	\$725.00
2020-01-07	LEARNING & THE BRAIN C	64140000	Conference Registration for Mary Glover	\$788.00
2020-01-07	LEARNING & THE BRAIN C	64140000	Conference Registration for Kittra Hewitt	\$788.00
2020-01-08	GET YOUR TEACH ON EDUC	64140000	Conference Registration for Victoria Lopez-Case	\$406.60
2020-01-09	CALENDLY	64990000	Monthly subscription	\$10.00
2020-01-09	SAMS CLUB #4712	64990000	Split - Snacks for Ecobot Trainings (40%)	\$51.82
2020-01-09	SAMS CLUB #4712	64990000	Split - Snacks for Ecobot Trainings (60%)	\$77.72
2020-01-10	EIG*CONSTANTCONTACT.C	64990000	Ecobot System	\$74.62
2020-01-10	DISCOUNT AWARDS	64990000	Replacing plates on Debate Trophies	\$306.00
2020-01-14	SQ *SQ *VERDI	64150000	Business Meeting Meal	\$49.80
2020-01-15	HOUSTON EAST END C OF	64940000	Registration for Workshop	\$110.00
2020-01-15	BLS*NAA19CONVENTION	64140000	Conference Registration for Chasidy Celestine	\$395.00
2020-01-15	BLS*NAA19CONVENTION	64140000	Conference Registration for Jacqueline Chavez	\$595.00
2020-01-16	UNITED 01624907400690	64130000	Conference flight for Mary Glover	\$265.40
2020-01-16	AUSTIN LAKEWAY RESRT&	64110000	PD Meeting Lodging for MG	\$364.12
2020-01-16	AUSTIN LAKEWAY RESRT&	64110000	PD Meeting Lodging for JC	\$364.12
2020-01-16	WM SUPERCENTER #3640	64180000	Snack for Friday workshops	\$10.66
2020-01-21	UNITED WAY MAP CC	64940000	Workshop for Delia Olvera	\$85.00
2020-01-21	UNITED WAY MAP CC	64940000	Workshop for Delia Olvera	\$85.00
2020-01-21	HIGHTAIL	64990000	Split - Software to securely transmit student data (50%)	\$72.00
2020-01-21	HIGHTAIL	64990000	Split - Software to securely transmit student data (50%)	\$72.00
2020-01-21	FOUNDATIONS	64140000	Conference Registration for MG	\$599.00
2020-01-22	AUSTIN LAKEWAY RESRT&	64110000	Refund from PD Meeting Lodging-JC	(\$19.32)
2020-01-22	UNITED WAY MAP CC	64940000	InDesign Registration for RC	\$85.00
2020-01-22	UNITED WAY MAP CC	64940000	Workshop for Delia Olvera	\$85.00
2020-01-23	SAMSCLUB #4712	64180000	Snack for Winter Symposium and Friday workshops	\$408.68
2020-01-23	SOUTHWES 5262164216149	64130000	Flight for Beyond Conference-MG	\$394.46
2020-01-25	RENAISSANCE HOTELS AUS	64110000	Lodging for STEM Conference Austin TS	\$381.42
2020-01-27	UNITED WAY MAP CC	64940000	Nonprofit Connection Workshop	\$70.00
2020-01-28	THINK SOCIAL PUBLISHIN	64140000	Conference Reg. for Michael Wilson	\$431.99
2020-01-28	STK*SHUTTERSTOCK	64990000	Monthly Subscription	\$169.00
2020-01-29	WM SUPERCENTER #3640	64990130	Misc Supplies for Ecobot	\$147.27
2020-01-30	GAYLORD NATIONAL F/D	64110000	Hotel stay for NAA Conference	\$312.70
2020-01-30	GAYLORD NATIONAL F/D	64110000	Hotel stay for NAA Conference	\$312.70
2020-01-30	SPARK CONFERENCE	64140000	Conference Reg. for Michael Wilson	\$194.06
2020-01-31	WAL-MART #3640	63990000	Office Supplies	\$14.97
2020-01-31	NAA19CONVENTION	64140000	Registration for NAA Conference-BN	\$595.00

HCDE Procurement Card Report - February Statement

922 - Coop After School Enrich (CASE)

2020-02-01	PIZZA HUT #27168	64990130	Refreshments for CASE Ecobot practice Day Comp	\$541.62
2020-02-03	UNITED WAY MAP CC	64940000	Refund/ Class no longer needed	(\$85.00)

922 - Coop After School Enrich (CASE) \$11,465.17

923 - Resource Development

2020-01-07	PAYPAL *ACRESHOMECH	64940000	Acres Home Chamber for Business and Economic Dlpmt	\$40.00
2020-01-07	GRANT PROFESSIONALS AS	64940000	Grant Professionals Association: SE TX Chapter	\$12.50
2020-01-23	THE EXPERIENCE MANAGEM	64140000	Registration to X4 Experience Management Summit	\$799.00
2020-01-28	LA MADELEINE SAWYER HE	64150000	Credit for catering food charge not approved	(\$11.98)

923 - Resource Development \$839.52

924 - Research & Evaluation

2020-01-13	WAL-MART #3640	64180000	Accountability Steering Committee refreshments	\$71.86
2020-01-17	INT*IN *COLOR ONE SYST	63960000	Printing of Guideline for Campus Implem. booklet	\$737.00
2020-01-26	WESTIN (WESTIN HOTELS)	64110000	TASA Midwinter Conference Austin TX	\$278.75
2020-01-30	UNITED 01624930721035	64130000	X4 The Experience MGMT Summit 2020 airfare	\$548.80
2020-01-30	WESTIN (WESTIN HOTELS)	64110000	TASA Midwinter Conference Austin TX	\$1,086.45

924 - Research & Evaluation \$2,722.86

925 - Communications & Public Information

2020-01-06	STK*SHUTTERSTOCK	64990000	Full Year subscription for Communications Division	\$1,725.00
2020-01-06	AMERICAN MARKETING ASS	64940000	Workshop luncheon for Carol Vaughn	\$40.80
2020-01-14	HOUSTON CHRONICLE CIRC	63290000	Subscription for Communications-Jeri Martinez	\$14.00
2020-01-15	HOUSTON CHRONICLE CIRC	63290000	Subscription for Communications-Jeri Martinez	\$14.00
2020-01-17	LP PRINTING - ECOMM	63960000	Mounted Prints for Communiations	\$416.00
2020-01-17	LP PRINTING - ECOMM	63960000	Kiss cut Stickers for events, Communications	\$177.28
2020-01-17	LP PRINTING - ECOMM	63960000	Mounted Prints for Communiations	\$382.00
2020-01-17	LP PRINTING - ECOMM	63960000	Writing Pads 5.5x8.5, TLC Event	\$532.35
2020-01-17	LP PRINTING - ECOMM	63960000	HCDE 4X8' Step and Repeat pop-up Banner	\$596.00
2020-01-22	SMUGMUG*ONLINE PHOTOS	63290000	Taxes Credited from SMUMGMUG!	(\$4.74)
2020-01-27	BUTLER BUSINESS PRODUC	63990000	2-Planner Calendars for 2020	\$30.18
2020-02-02	HOUSTON CHRONICLE CIRC	63290000	Subscription for Communications-Jeri Martinez	\$14.00

925 - Communications & Public Information \$3,936.87

HCDE Procurement Card Report - February Statement

950 - Purchasing Support Services

2020-01-06	NIGP - IWEB	64970000	Membership Renewal	\$190.00
2020-01-13	NIGP - IWEB	64970000	Membership Dues	\$270.00

950 - Purchasing Support Services \$460.00

955 - Purchasing - Gulf Coast Co-op

2020-01-09	CACFP.ORG	64140000	Registration for CACFP conference in Atlanta, GA	\$450.00
2020-01-16	RENAISSANCE HOTELS PAL	64110000	Hotel for SNIC 2020 in CA	\$897.92
2020-01-16	RENAISSANCE HOTELS PAL	64110000	Hotel for SNIC Conference	\$897.92
2020-01-28	KROGER #0179	64180000	Supplies for Coop meeting 1.29.20	\$41.94
2020-01-29	AMZN MKTP US*W41OJ2VU3	63990000	iPad Keyboard	\$64.97
2020-02-04	CACFP.ORG	64140000	Nat. CACFP Conf. Registration	\$450.00

955 - Purchasing - Gulf Coast Co-op \$2,802.75

970 - Highpoint East

2020-01-06	WAL-MART #1137	64150000	Food for professional development	\$45.40
2020-01-06	STAPLES 00119024	63990000	Supplies	\$47.89
2020-01-08	SHELL OIL 910024038QPS	63110000	Gas for HCDE van	\$50.51
2020-01-13	AMZN MKTP US*OO59S1AM3	63990000	Bag for teacher laptops	\$226.14
2020-01-14	AMZN MKTP US*BO9NM4YX3	63910000	headphones for edgenuity classes	\$179.00
2020-01-14	AMZN MKTP US*DI7SV0MP3	63910000	Materials for edgenuity classes	\$152.65
2020-01-14	STAPLES 00119024	64990000	Split - TV Cable (65.8%)	\$49.99
2020-01-14	STAPLES 00119024	63980000	Split - Student incentives (34.2%)	\$25.98
2020-01-16	INSTITUTE FOR BRAIN PO	64940000	training for nurse	\$109.00
2020-01-16	SAMS CLUB #8281	64970000	Split - Membership fee (40.63%)	\$100.00
2020-01-16	SAMS CLUB #8281	63980000	Split - Student incentives (59.37%)	\$146.10
2020-01-22	AMZN MKTP US*JN2EJ1N33	63910000	Headphones for edgenuity/overlays	\$125.54
2020-01-22	INT*IN *COLOR ONE SYST	64990000	business cards	\$196.00
2020-01-23	AMZN MKTP US*SU25980R3	64990000	Graphic Card	\$99.64
2020-01-23	AMZN MKTP US*UX9TU7UW3	63990000	Generals supplies	\$34.86
2020-01-30	WAL-MART #3500	63990000	supplies	\$73.58
2020-01-30	STAPLES 00119024	63990000	supplies	\$84.97
2020-01-31	CHICK-FIL-A #03808	63980000	Lunch for student field trip	\$56.60

970 - Highpoint East \$1,803.85

Grand Total:

Total transactions: 823 \$145,141.27

HCDE Other Credit Card Statements

February 2020

SUMMARY

Card	# of Cards	Total
ExxonMobil	7	\$ 2,417.79
Chevron/Texaco	1	
Total		\$ 2,417.79

Vendor Card : ExxonMobil

HCDE Credit Card Report - February 2020

Cards assigned to: Facilities Division

Card #	Date	Description	Division	Amount
0001	1/14/2020	Gasoline	Facilities	44.03
0002 Warehouse	1/16/2020	Gasoline	Facilities	60.37
0017 Irvington	1/6/2020	Gasoline	Facilities	46.02
0017 Irvington	1/6/2020	Gasoline	Facilities	45.05
0017 Irvington	1/7/2020	Gasoline	Facilities	60.20
0017 Irvington	1/8/2020	Gasoline	Facilities	14.65
0017 Irvington	1/10/2020	Gasoline	Facilities	55.26
0017 Irvington	1/10/2020	Gasoline	Facilities	56
0017 Irvington	1/13/2020	Gasoline	Facilities	59.51
0017 Irvington	1/13/2020	Gasoline	Facilities	47.96
0017 Irvington	1/13/2020	Gasoline	Facilities	56.73
0017 Irvington	1/13/2020	Gasoline	Facilities	64.91
0017 Irvington	1/15/2020	Gasoline	Facilities	28
0017 Irvington	1/17/2020	Gasoline	Facilities	63.41
0017 Irvington	1/21/2020	Gasoline	Facilities	53
0017 Irvington	1/22/2020	Gasoline	Facilities	51.35
0017 Irvington	1/22/2020	Gasoline	Facilities	60.09
0017 Irvington	1/23/2020	Gasoline	Facilities	42.53
0017 Irvington	1/27/2020	Gasoline	Facilities	60.82
0017 Irvington	1/27/2020	Gasoline	Facilities	23.00
0017 Irvington	1/27/2020	Gasoline	Facilities	51.00
0017 Irvington	1/29/2020	Gasoline	Facilities	48.50
0017 Irvington	1/29/2020	Gasoline	Facilities	52.16
0017 Irvington	1/29/2020	Gasoline	Facilities	56.52
0017 Irvington	1/30/2020	Gasoline	Facilities	54.12

0022 Post Oak	1/8/2020	Gasoline	Facilities	50.35
0022 Post Oak	1/9/2020	Gasoline	Facilities	47.94
0022 Post Oak	1/15/2020	Gasoline	Facilities	44.57
0022 Post Oak	1/15/2020	Gasoline	Facilities	51.32
0022 Post Oak	1/16/2020	Gasoline	Facilities	68.95
0022 Post Oak	1/23/2020	Gasoline	Facilities	60.09
0022 Post Oak	1/27/2020	Gasoline	Facilities	35.96
0022 Post Oak	1/29/2020	Gasoline	Facilities	46.88
0022 Post Oak	1/29/2020	Gasoline	Facilities	46.82
0025 Post Oak	1/10/2020	Gasoline	Facilities	63.39
0025 Post Oak	1/22/2020	Gasoline	Facilities	44.13
0025 Post Oak	1/23/2020	Gasoline	Facilities	56.54
0025 Post Oak	1/24/2020	Gasoline	Facilities	119.98
0025 Post Oak	1/27/2020	Gasoline	Facilities	112.09
0025 Post Oak	1/27/2020	Gasoline	Facilities	114.46
0025 Post Oak	1/30/2020	Gasoline	Facilities	71.66
0029 Post Oak	1/6/2020	Gasoline	Facilities	46.55
0029 Post Oak	1/6/2020	Gasoline	Facilities	65.57
0029 Post Oak	1/13/2020	Gasoline	Facilities	62.72
0029 Post Oak	1/17/2020	Gasoline	Facilities	59.66
0029 Post Oak	1/21/2020	Gasoline	Facilities	60.90
0029 Post Oak	1/23/2020	Gasoline	Facilities	57.83
0029 Post Oak	1/28/2020	Gasoline	Facilities	53.25
			Credits	-221.13
			Rebates	-57.88
				\$ 2,417.79

Allocation after rebate

		Rebates		
Gas Facilities	\$	1,528.91	35.75	1493.16
Gas Records		946.76	22.14	924.62
Grant total to pay	\$	2,475.67	\$ 57.88	2417.79

Check Register

Fiscal Year: 20

Period: 6

Fund: 1990 - GENERAL FUND

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150085	02/04/2020	87967	A-1 PERSONNEL OF HOUSTON INC TEMPORARY STAFF IN RECORD	1,190.40
150088	02/04/2020	13871	AT&T CORP PHONE 012120-022020 PHONE 011720-021620 PHONE 011920-021820	555.39 158.60 119.10 277.69
150089	02/04/2020	13872	AT&T LONG DISTANCE 011720-021620 LONG DI	368.46
150090	02/04/2020	85611	HAIG C KUPELIAN STAR CARVED AWARD 3X7.25	2,375.00
150094	02/04/2020	18165	CDW GOVERNMENT INC WIRELESS NOTEBOOK - ITEM GEN SUPLIES	389.08 10.30 378.78
150097	02/04/2020	82495	COMCAST CORPORATION INTERNET012420-022320	145.74
150098	02/04/2020	21455	CRISIS PREVENTION INSTITUTE INC ISSN0206 FOUR-DAY BLENDED	12,885.00
150099	02/04/2020	86779	DAVIS VISION INC COBRA VISION INSJAN20 VISION INS JAN 2020	5,683.78 83.43 5,600.35
150100	02/04/2020	22600	DEMERIS BARBECUE CHARCOAL-GRILLED VEGETABL CHICKEN FRIED CHICKEN WIT CHICKEN FRIED STEAK WITH ICED TEA & LEMONADE PUNCH BOXED LUNCHES CHIPS & COO SAUCE ON SIDE ICED-TEA LEMONADE FRUIT PUNCH BREAKFAST TACO (BACON & E BREAKFAST TACO (SAUSAGE & BREAKFAST TACO (POTATO & BREAKFAST TACO (SPINACH & SALAD (FRUIT CUP) COFFEE (REGULAR) BOXED LUNCHES SAUCE ON THE SIDE DELIVERY FEE SANDWICH TRAY (TURKEY, HA CHICKEN WINGS (SMOKED, ME TORTILLA PINWHEELS DELIVERY FEE CONTINENTAL BREAKFAST BUF DONUTS SERVING UTENSILS DELIVERY FEE JUDGES ROOM BREAKFAST-CON JUDGES ROOM BREAKFAST-COF JUDGES ROOM BREAKFAST- HO JUDGES ROOM BREAKFAST- SE CAFETERIA AREA BREAKFAST-	21,569.95 398.00 4,079.50 1,532.25 232.00 616.25 5,232.40 90.00 90.65 129.50 388.50 152.50 152.50 91.50 122.00 1,842.75 132.00 252.50 6.90 30.00 238.00 270.00 63.75 30.00 237.50 6.00 10.50 30.00 330.00 49.50 33.00 10.50 930.00

Check Register

Fiscal Year: 20

Period: 6

Fund: 1990 - GENERAL FUND

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150100	02/04/2020	22600	DEMERIS BARBECUE	21,569.95
			CAFETERIA AREA BREAKFAST-	21.00
			JUDGES ROOM LUNCH- MESQUI	445.00
			JUDGES ROOM LUNCH- LEMONA	27.50
			JUDGES ROOM LUNCH - ICED	27.50
			JUDGES ROOM LUNCH-SERVING	10.50
			CAFETERIA AREA LUNCH- MES	1,122.00
			CAFETERIA AREA LUNCH -LEM	116.00
			CAFETERIA AREA LUNCH- ICE	55.00
			CAFETERIA AREA LUNCH- SER	24.00
			CAFETERIA AREA DINNER- SP	1,636.25
			CAFETERIA AREA DINNER-ICE	72.50
			CAFETERIA AREA DINNER-LEM	181.25
			CAFETERIA AREA DINNER-SER	21.00
150101	02/04/2020	86181	EXECU TEAM STAFFING LP	12,506.19
			TEMPORARY STAFFING SERVIC	121.55
			TEMPORARY STAFFING SERVIC	1,589.25
			TEMPORARY STAFFING SERVIC	1,630.00
			TEMPORARY STAFFING SERVIC	1,630.00
			TEMP SERVICES	1,029.60
			TEMP SERVICES	1,029.60
			TEMP SERVICES	1,029.60
			TEMP SERVICES	1,029.60
			TEMP SERVICES	617.76
			TEMP SERVICES	823.68
			TEMP SERVICES	965.25
			TEMP SERVICES	1,010.30
150109	02/04/2020	31325	HIGH POINT SANITARY SOLUTIONS	2,566.62
			GENERAL FUND INVENT	20.90
			GENERAL FUND INV	128.44
			GENERAL FUND INVE	1,072.38
			GENERAL FUND INVEN	1,344.90
150112	02/04/2020	81932	HYATT LEGAL PLANS INC	1,476.00
			PRE PAID LEGAL JAN20	
150113	02/04/2020	34705	J HARDING & CO	1,580.00
			ASPIN-EP100 100% EMBROIDE	1,360.00
			BACKING IRON ON BACKING	220.00
150116	02/04/2020	85085	METOYER-ROY PRINTING, LTD.	1,544.00
			JAN 2020 BOARD AGENDA	582.00
			DEC 19 BOARD AGENDAS	962.00
150117	02/04/2020	82248	METROPOLITAN LIFE INSURANCE COMPANY	3,974.71
			DENTAL INS EMPYEJAN20	3,922.07
			COBRA INS JAN 2020	52.64
150124	02/04/2020	88460	REV ROBOTICS LLC	3,170.28
			REV-45-1517 EDU KIT	3,100.00
			ESTIMATED SHIPPING/HANDLI	70.28
150128	02/04/2020	81820	THE STANDARD LIFE INSURANCE	15,019.57
			DISAB INS EMPLEEJAN20	
150133	02/04/2020	87696	UNUM LIFE INSURANCE CO. OF AMERICA	17,976.94
			COBRA INS JAN2020	221.18
			DENTAL INS EMPYE JAN2	17,755.76

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Fiscal Year: 20

Period: 6

Fund: 1990 - GENERAL FUND

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150134	02/04/2020	39630	UNUM LIFE INSURANCE CO OF AMERICA LIFE INS EMPYEEJAN20 LIFE INS EMPYR JAN20	12,072.76 10,411.81 1,660.95
150135	02/04/2020	87406	VERITIV OPERATING COMPANY HARRIS COUNTY DEPT. OF ED	2,063.28
150138	02/04/2020	64250	WORKERS ASSISTANCE PROGRAM EMPLOYEE AP HC JAN20	1,558.00
150183	02/11/2020	87967	A-1 PERSONNEL OF HOUSTON INC TEMPORARY STAFF IN RECORD	1,056.00
150187	02/11/2020	86081	KRISTEN ALLEN 2019-20 CONTRACT FOR HCDE	3,650.00
150190	02/11/2020	13627	ASSOC OF FUNDRAISING PROFESSIONALS 2019 MEMB RENEWAL	350.00
150191	02/11/2020	13871	AT&T CORP PHONE 011520-021420 PHONE 012120-022020	164.93 45.98 118.95
150194	02/11/2020	16240	BOSWORTH PAPERS INC 510 DUAL PURPOSE PAPER 20	1,204.31
150196	02/11/2020	16888	BRUNSWICK PRESS INC COMPREHENSIVE ANNUAL FINA CAFR 8.5X11	1,971.00 648.00 1,323.00
150198	02/11/2020	18165	CDW GOVERNMENT INC LENOVO THINKPAD USB C-DOC LENOVO THINKPAD T490 14" C VIEW SONIC VA2452SM LED M TRIPP LITE DISPLAY PORT C LOGITECH WIRELESS COMBO M HP LASERJET PRO M404N-PRI LANDING ZONE DOCKING STAT KEY BOARD FMN-00001 STAR TECH USD 3.0 TO GIGA	4,708.84 391.00 2,567.54 509.56 27.50 84.38 370.44 312.81 323.46 122.15
150202	02/11/2020	88433	SHA'RELL WEBB TWO 45-MINUTE BREAKOUT SE	500.00
150204	02/11/2020	88084	COMCAST HOLDINGS CORPORATION INTERNET0203-030220	144.10
150205	02/11/2020	82495	COMCAST CORPORATION INTERNET 013120-02292	103.07
150207	02/11/2020	88428	KARLA W STERNBERG COVER PROVIDE PROFESSIONAL DEVE	816.67
150208	02/11/2020	22745	DHS ASSOCIATES INC CASE OF 15 PER PAGE LABEL ESTIMATED SHIPPING/HANDLI ANNUAL SUPPORT FOR SINGLE TOTAL RECALL ENVISION DIS TWO 1 HOUR ONLINE TRAININ ZEBRA TC57 BARCODE SCANNE PRORATED ANNUAL SUPPORT F SHIPPING & HANDLING	25,262.41 1,050.00 65.00 8,297.41 5,500.00 500.00 9,580.00 185.00 85.00
150211	02/11/2020	88467	DEMETRA WALKER TWO 45-MINUTE BREAKOUT SE	600.00
150212	02/11/2020	88454	KIA B ELDRED , OP PLLC PROVIDE PROFESSIONAL DEVE	816.67

Check Register

Fiscal Year: 20

Period: 6

Fund: 1990 - GENERAL FUND

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150214	02/11/2020	87603	EVELYN BALDAUF PROVIDE FACE-TO-FACE INST	1,000.00
150218	02/11/2020	82491	DURA PIER FACILITIES SERVICES LTD REPLACE THE METAL WALL PA	68,231.43
150220	02/11/2020	88466	FOR THE CULTURE LITERACY DEVELOPMEN TWO 45-MINUTE BREAKOUT SE	1,000.00
150225	02/11/2020	88468	GLOBAL ACADEMIC COACHING CASE DEBATE COLLEGE P	375.00
150229	02/11/2020	29920	HARRIS COUNTY TREASURER AIRTIME	156.00
150230	02/11/2020	88346	SHARRON HELMKE PRESENTING "INSTRUCTIONAL	2,625.00
150233	02/11/2020	32350	HOUSTON CHRONICLE ADVERTISING OF RFP'S FOR	269.60
150236	02/11/2020	33462	HR HOUSTON FIRST YEAR APPLICATION FE	330.00
			PROFESSIONAL MEMBERSHIP-R	30.00
			PROFESSIONAL MEMBERSHIP R	100.00
			GENERAL RENEWAL FOR LAURA	100.00
150237	02/11/2020	32531	HOUSTON ISD-FOOD SVCS DEPARTMENT HOUSTON ISD FOOD SERVICES	1,502.00
			HOUSTON ISD FOOD SERVICES	616.50
			HOUSTON ISD FOOD SERVICES	885.50
150240	02/11/2020	34705	J HARDING & CO MISC OPERATING COST	794.42
			MISC OPERATING COST	659.50
			MISC OPERATING COST	40.48
			MISC OPERATING COST	94.44
150242	02/11/2020	35683	KAPLAN EARLY LEARNING COMPANY BILINGUAL PAINT BY NUMERO	2,240.76
150243	02/11/2020	87975	KARCZEWSKI BRADSHAW LLP DEC19 LEGAL FEES	26,244.72
			DEC19 LEGAL FEES	75.00
			DEC19 LEGAL FEES	150.00
			DEC19 LEGAL FEES	675.00
			DEC LEGAL FEES	688.10
			DEC19 LEGAL FEES	825.00
			DEC19 LEGAL FEES	900.00
			LEGAL SERVICES FOR HARRIS	1,275.00
			DEC19 LEGAL FEES	1,663.10
			DEC19 LEGAL FEES	1,717.19
			DEC19 LEGAL FEES	2,370.00
			DEC19 LEGAL FEES	4,583.19
			DEC19 LEGAL FEES	4,800.00
			DEC19 LEGAL FEES	6,523.14

Check Register

Fiscal Year: 20

Period: 6

Fund: 1990 - GENERAL FUND

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150246	02/11/2020	88130	LIBERTY DATA PRODUCTS INC	4,461.98
			CRTDG,CLJ CP4005SRS,YW	639.98
			GLUE, STICK,26OZ,VALU/PK	140.70
			FILM,LAMINATOR,25"X500',G	169.34
			PENCIL,COLORED,12/SET	12.36
			PENCIL,COLORED,12/SET	37.08
			MARKER,EXPO,CLICK,CHISL,3	51.90
			NOTE,POPUP,3X3,18PK,ASSRT	80.75
			HEADPHONES,OPEN AIR,HP-10	110.00
			CALENDAR,DESKPAD,EASY REA	140.75
			CALENDAR,WALL,QCKNTS,16X2	214.35
			CARDSTOCK,ARRAY,WHITE,100	43.36
			CLEANER,MKER BOARD,EXPO,8	47.25
			BORDER,2.25"X50',APPLE GR	11.32
			BORDER,2.25"X50',WHITE	10.60
			BORDER,2.25"X50',FLAME RE	11.16
			BORDER,2.25"X50',CANARY	10.60
			BORDER,2.25"X50',BLACK	10.60
			COPY,PAPER,8.5X11,20LB,92	98.97
			PROTECTOR,SHEET,STANDRD,C	4.04
			BINDER,VIEW,ROUND,2",WE	63.36
			BINDER,VIEW,ROUND,1",WE	37.92
			SHARPENER,COMPACT,ELEC,GY	117.60
			PUNCH,ADJUST,3-HOLE,11SH,	16.77
			CRTDG,TONER,BK,ORIG HP 20	284.97
			CRTDG,TONER,CYN,ORIG HP20	299.97
			MARKER,BROADLINE,8CT	78.90
			LETTERS,SLFADHSV,4",BK,78	8.68
			LETTERS,SLFADHSV,4",GN,78	8.76
			CRTDG,CLJ CP4005SRS,BK	419.98
			CRTDG,CLJ CP4005SRS,MA	639.98
			CRTDG,CLJ CP4005SRS,CYN	639.98
150249	02/11/2020	88402	G & G TOWERING INVESTMENTS INC.	4,613.40
			DEBATE SEMINAR TRANSP	
150251	02/11/2020	88434	LAVONDIA A MENEPHEE	500.00
			TWO 45-MINUTE BREAKOUT SE	
150254	02/11/2020	44980	OTC DIRECT INC - JOB NO 16/057KC	875.28
			SMALL GROUP ROTATION CHAR	163.83
			7 POCKET CHART BURLAP 28X	227.90
			LIFE CYCLES STICKER SCENE	63.90
			ANIMAL HABITAT MINI STICK	93.90
			COMMUNITY HELPERS GIANT S	49.95
			FIDGET SPINNER - ITEM #YA	125.90
			JUMBO COUNTING LINKS-ITEM	149.90
150255	02/11/2020	83247	PINNACLE MEDICAL MANAGEMENT CORP	40.00
			RANDOM SELECTION TEST (BY	
150256	02/11/2020	87111	PREMIERE SPEAKERS BUREAU , INC	15,750.00
			FINAL PAYMENT FOR RON CLA	

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150258	02/11/2020	86862	PS LIGHTWAVE INC	3,573.65
			FEB 20 DATA CIRCUITS	477.73
			FEB 20 DATA CIRCUITS	477.73
			FEB 20 DATA CIRCUITS	477.73
			FEB 20 DATA CIRCUITS	477.73
			FEB 20 DATA CIRCUITS	1,662.73
150262	02/11/2020	51528	SCHOOL HEALTH CORPORATION	3,479.13
			EVACUATION CHAIR STRYKER	
150269	02/11/2020	83408	JEH-EAS, INC	249.00
			SCAN PRO ADVANTAGE MEMBER	
150270	02/11/2020	88440	STEPHANIE BOYCE	1,000.00
			TWO 45-MINUTE BREAKOUT SE	
150271	02/11/2020	57490	TEXAS ASSOCIATION OF SCHOOL	110.00
			ANNUAL MEMBERSHIP DUES PR	
150272	02/11/2020	58389	TEXAS DEPARTMENT OF PUBLIC SAFETY	11.00
			CRIMINAL BACKGROUND CHECK	
150274	02/11/2020	87406	VERITIV OPERATING COMPANY	6,940.10
			HARRIS COUNTY DEPT. OF ED	4,689.26
			HARRIS COUNTY DEPT. OF ED	2,250.84
150275	02/11/2020	61927	VERIZON WIRELESS	508.06
			CELLPHONE AND DATA SERVIC	
150281	02/11/2020	88395	DANESE ELAYNE ZANDER	816.67
			PROVIDE PROFESSIONAL DEVE	
150419	02/13/2020	80164	DAVID G PEAKE	502.50
			DED:2407 MISC	
150420	02/13/2020	87594	EDUCATIONAL CREDIT MANAGEMENT CORP	50.72
			DED:2018 MISC	
150421	02/13/2020	31045	WILLIAM E HEITKAMP	1,000.00
			DED:2405 MISC	
150422	02/13/2020	34539	INTERNAL REVENUE SERVICE	352.50
			DED:1210 MISC	
150423	02/13/2020	85837	PIONEER CREDIT RECOVERY, INC	107.71
			DED:2017 MISC	
150424	02/13/2020	58040	TEXAS CLASSROOM TEACHERS ASSOC	35.00
			DED:7605 TCTA	
150425	02/13/2020	84180	TEXAS GUARANTEED STUDENT LOAN CORP	161.56
			DED:2016 MISC	
150426	02/13/2020	61657	U S DEPARTMENT OF EDUCATION	581.78
			DED:1216 MISC	
150427	02/14/2020	84156	MELITON MOYA JR	2,257.95
			KNOWING WHERE TO STAN	
150428 void	02/18/2020	10143	THOMAS REPROGRAPHICS INC	0.00
			CHDE BROCHURES	-1,794.00
			CHDE BROCHURES	1,794.00
150429	02/18/2020	87967	A-1 PERSONNEL OF HOUSTON INC	1,190.40
			TEMPORARY STAFF IN RECORD	
150430	02/18/2020	84906	HARVEY JOSEPH PANEITZ	3,571.00
			CONTRACTED SERVICES	
150431	02/18/2020	86434	ALL SOURCE SECURITY CONTAINER USA	1,607.95
			S240L EURO-GRAY W/STND LI	1,439.10
			ESTIMATED SHIPPING/HANDLI	168.85
150433	02/18/2020	88292	AMERICAN FIDELITY ASSURANCE COMPANY	738.34
			CANCER INS FEB 20	

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150434	02/18/2020	20270	AMERICAN HERITAGE LIFE INSURANCE CO CANDER INS FEB 20 095	628.68
150435	02/18/2020	87534	LUCY ANDERSON TEACHING & LEARNING IN 21 DIFFERENTIATED LEARNING -	4,950.00 3,250.00 1,700.00
150436	02/18/2020	13330	APPLE INC IPAD WI-FI 32GB - SPACE G 3 YEAR APPLE CARE FOR IPA	756.00 598.00 158.00
150439	02/18/2020	13871	AT&T CORP PHONE020120-022920 PHONE 020120-022920 PHONE 012720-022620	812.64 334.89 359.01 118.74
150441	02/18/2020	88438	HUGO BASURTO PRESENT TWO ONE-HOUR BRE	250.00
150444	02/18/2020	18165	CDW GOVERNMENT INC GEN SUPPLIES & MATERI LENOVO THINKSTATION P330 VIEWSONIC VA2746MH-LED - STARTECH.COM DISPLAYPORT CDW AUTOPILOT BASE DEPLOY MITEL MIVOICE 6940 IP PHO	4,729.24 1,095.48 2,226.84 322.58 77.04 35.90 971.40
150449	02/18/2020	82495	COMCAST CORPORATION INTERNE013020-022920	297.38
150450	02/18/2020	84855	CYBERSOURCE CORPORATION JAN 20 MONTHLY SERVI	29.00
150451	02/18/2020	86999	DAN ST ROMAIN EDUCATIONAL FEATURED SPEAKER 3 BREAKO	3,600.00
150452	02/18/2020	22600	DEMERIS BARBECUE SFC METING LUNCHES	712.90
150458	02/18/2020	26235	FOSTER FENCE LTD BACK FENCE UPGRADES	73,830.00
150459	02/18/2020	80775	FRENCH CORNER CATERING INC STAFF DEV SHCHOOL VIS STAFF DEV SHCHOOL VIS STAFF DEV SHCHOOL VIS	1,610.50 180.82 682.64 747.04
150461	02/18/2020	83037	GALENA PARK ISD BUS SERVICES	95.60
150462	02/18/2020	28510	GRAINGER BOOTS,PLN,MENS,10.5M,6IN, WORK BOOTS,PLN,MENS,11M,6 WORK BOOTS,PLN,MENS,11M,6 WORK BOOTS,PLN,MENS,13M,6 WORK BOOTS,PLN,MENS,13M,6	782.90 156.58 156.58 156.58 156.58
150463	02/18/2020	28564	GRAPHICS UNLIMITED INC GEN SUPPLIES LOGO PRI	36.69
150473	02/18/2020	81932	HYATT LEGAL PLANS INC PRE PAID LEGAL FEB20	1,440.00
150476	02/18/2020	34705	J HARDING & CO 22398 - STAFFORD MUNICIPL 19271 HCDE FULL COLOR	108.96 50.98 57.98
150477	02/18/2020	88463	LAURA A JANA RT GARCIA CONFERENCE	3,000.00

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150478	02/18/2020	35069	JEM RESOURCE PARTNERS ILOCK 360 IDEN FEB20	776.00
150480	02/18/2020	87870	HOUSTON EMPLOYMENT WEEKLY ADVERTISING FOR HEAD STAR	1,000.00
150486	02/18/2020	87340	METROPOLITAN LIFE INSURANCE COMPANY HOSPITL IND INSFEB20	2,866.30
150487	02/18/2020	87340	METROPOLITAN LIFE INSURANCE COMPANY ACCIDN INS FEB 20	1,956.88
150489	02/18/2020	87454	PERFECT TEAMPLAY INC YOUTH CHESS INSTRUCTION -	120.00
150490	02/18/2020	88364	PIPPIN PROPERTIES INC KEYNOTE SPEAKER WILL PRES	10,000.00
150491	02/18/2020	87278	POWERSCHOOL GROUP LLC MS-PS-S-PSMSR: POWERSCHOO	3,752.00
150494	02/18/2020	52965	SOCIETY FOR HUMAN RESOURCE MGMT PROFESSIONAL MEMBERSHIP K	219.00
150495	02/18/2020	87404	GILBERTO T SOTO FEATURE SPEAKER BILINGUAL	1,500.00
150496	02/18/2020	54008	STAFFORD MSD REIMB TO STAFFORD	551.42
150497	02/18/2020	81820	THE STANDARD LIFE INSURANCE DISABILITY INS FEB20	14,921.89
150498	02/18/2020	87204	STERLING MOBILE SERVICES INC SG-TC5X-EX01-01 PROTECTI	300.00
150499	02/18/2020	85213	MARY JO HUFF WILL PRESENT TWO ONE- HOU	1,700.00
150501	02/18/2020	56712	TEXAS ASSOCIATION OF SCHOOL TASBO RENEWAL MEME	135.00
150502	02/18/2020	58389	TEXAS DEPARTMENT OF PUBLIC SAFETY CRIMINAL BACKGROUND CHECK	11.00
150508	02/18/2020	83410	UNIQUE DIGITAL TECHNOLOGY INC ISILON X210 MAINTENANCE C	12,954.06
150509	02/18/2020	60940	UNITED PARCEL SERVICE POSTAGE	75.90
150510	02/18/2020	61030	UNITED WAY-CLC REGISTRATION FOR UNITED W	170.00 85.00
			REGISTRATION FOR UNITED W	85.00
150513	02/18/2020	87406	VERITIV OPERATING COMPANY HARRIS COUNTY DEPT. OF ED	2,250.84

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150515	02/18/2020	61927	VERIZON WIRELESS	7,849.24
			VERIZON 010820-020720	38.11
			VERIZON 010820-020720	38.11
			VERIZON 010820-020720	38.11
			VERIZON 010820-020720	38.11
			VERIZON 010820-020720	38.11
			VERIZON 010820-020720	38.11
			VERIZON 010820-020720	38.11
			VERIZON 010820-020720	38.11
			VERIZON 010820-020720	38.11
			VERIZON 010820-020720	38.11
			VERIZON 010820-020720	38.98
			VERIZON 010820-020720	73.35
			VERIZON 010820-020720	76.22
			VERIZON 010820-020720	76.22
			VERIZON 010820-020720	88.58
			VERIZON 010820-020720	114.33
			VERIZON 010820-020720	114.33
			VERIZON 010820-020720	126.69
			VERIZON 010820-020720	161.93
			VERIZON 010820-020720	167.99
			VERIZON 010820-020720	202.91
			VERIZON 010820-020720	202.91
			VERIZON 010820-020720	228.66
			VERIZON 010820-020720	241.02
			VERIZON 010820-020720	265.76
			VERIZON 010820-020720	266.77
			VERIZON 010820-020720	319.48
			VERIZON 010820-020720	405.82
			VERIZON 010820-020720	419.21
			VERIZON 010820-020720	609.31
			VERIZON 010820-020720	825.98
			VERIZON 010820-020720	841.05
			VERIZON 010820-020720	1,562.53
150517	02/18/2020	88313	WELLSPRING TELEHEALTH	690.00
			TELEMED INS FEB20	
150598	02/25/2020	25314	4IMPRINT	61.96
			PERFORMANCE FINE JACQUARD	55.26
			FREIGHT	6.70
150599	02/25/2020	87967	A-1 PERSONNEL OF HOUSTON INC	1,190.40
			TEMPORARY STAFF IN RECORD	
150603	02/25/2020	13871	AT&T CORP	955.58
			PHONE 020520-03042020	123.84
			PHONE 020720-03062020	123.84
			PHONE 020520-03042020	159.56
			PHONE 020520-03042020	209.58
			PHONE 020920-03082020	338.76
150609	02/25/2020	88084	COMCAST HOLDINGS CORPORATION	5,452.41
			INTERNET SRVC FEB20	3,136.40
			SIP TRUNKS FEB 20	2,316.01

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150612	02/25/2020	88326	GOVCONNECTION INC	2,199.75
			CELL PHONE CHARGING	2,095.00
			CELL PHONE CHARGING	4,190.00
			CELL PHONE CHARGING	-4,085.25
150613	02/25/2020	86779	DAVIS VISION INC	5,500.40
			VISION INS EMP FEB20	
150614	02/25/2020	22600	DEMERIS BARBECUE	169.97
			LUNCH ROTARY CLUB ADO	
150615	02/25/2020	86181	EXECU TEAM STAFFING LP	1,281.28
			TEMP STAFF WK092219	480.48
			TEMP STAFFWK09082019	800.80
150616	02/25/2020	80775	FRENCH CORNER CATERING INC	233.70
			LUNCH ASSIS PLANNING	
150618	02/25/2020	28564	GRAPHICS UNLIMITED INC	1,049.10
			30 - LOGO JACKETS SIZES	
150623	02/25/2020	33462	HR HOUSTON	3,690.00
			2020 GULF COAST SYMPOSIUM	615.00
			2020 GULF COAST SYMPOSIUM	615.00
			2020 GULF COAST SYMPOSIUM	615.00
			2020 GULF COAST SYMPOSIUM	615.00
			2020 GULF COAST SYMPOSIUM	615.00
			2020 GULF COAST SYMPOSIUM	615.00
150627	02/25/2020	86921	ITECH ENTERPRISES LLC	7,181.07
			EQUIPMENT	2,432.00
			HARDWARE	39.07
			INTEGRATION	1,240.00
			PROGRAMMING	3,420.00
			SHIPPING	50.00
150628	02/25/2020	34705	J HARDING & CO	366.72
			CS419 CORNERSTONE® LADIES	149.88
			CS418 CORNERSTONE® SELECT	49.96
			CS418_2X CORNERSTONE® SEL	107.92
			CS418_3X CORNERSTONE® SEL	58.96
150630	02/25/2020	84502	KINGDOM BUILDERS CENTER OF HOUSTON	1,000.00
			DEPOSIT	
150633	02/25/2020	82248	METROPOLITAN LIFE INSURANCE COMPANY	4,001.03
			COBRA DENTAL FEB20	52.64
			DENTAL EMPLOYEE FEB20	3,948.39
150643	02/25/2020	85861	TEXAS EDUCATION AGENCY	150.00
			2020 TEXAS SCHOOL LAW BUL	
150644	02/25/2020	58931	TEXAS SCHOOL PUBLIC RELATIONS ASSOC	595.00
			STAR AWARD ENTRY FEES	
150645	02/25/2020	80739	EMPLOYEES RETIREMENT SYSTEM OF TX	42.00
			MEMBERSHIP TSSP	
150646	02/25/2020	59317	TEXAS STATE BOARD OF PUBLIC	400.00
			ANNUAL CPE SPONSOR	
150647	02/25/2020	81481	TEXAS SUNGARD USERS NETWORK, INC	750.00
			2020 TSUN CONFERENCE REGI	375.00
			2020 TSUN CONFERENCE REGI	375.00
150648	02/25/2020	86847	THOMAS REPROGRAPHICS INC	1,794.00
			HCDE BROCHURES	
150651	02/25/2020	88493	YUNUS S UNIA	165.66
			JANUARY MILEAGE	

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150653	02/25/2020	87696	UNUM LIFE INSURANCE CO. OF AMERICA	17,469.54
			COBRA DENTAL FEB20	80.64
			DENTAL EMP FEB 20	17,388.90
150654	02/25/2020	39630	UNUM LIFE INSURANCE CO OF AMERICA	12,017.14
			LIFE INS EMPLR FEB 20	1,649.25
			LIFE INS EMPLR FEB 20	10,367.89
150656	02/25/2020	88087	VERSA CREATIVE GROUP LLC	26,360.83
			SOCIAL MEDIA ADS	1,887.15
			TRADITIONAL MEDIA BUYING	24,473.68
150659	02/25/2020	64250	WORKERS ASSISTANCE PROGRAM	1,542.80
			EMP ASSIST PRO FEB20	
150707	02/28/2020	80164	DAVID G PEAKE	502.50
			DED:2407 MISC	
150708	02/28/2020	87594	EDUCATIONAL CREDIT MANAGEMENT CORP	41.72
			DED:2018 MISC	
150709	02/28/2020	31045	WILLIAM E HEITKAMP	1,000.00
			DED:2405 MISC	
150710	02/28/2020	34539	INTERNAL REVENUE SERVICE	352.50
			DED:1210 MISC	-202.50
			DED:1210 MISC	202.50
			DED:1210 MISC	352.50
150711	02/28/2020	85837	PIONEER CREDIT RECOVERY, INC	107.71
			DED:2017 MISC	
150712	02/28/2020	84180	TEXAS GUARANTEED STUDENT LOAN CORP	161.56
			DED:2016 MISC	
150713	02/28/2020	61657	U S DEPARTMENT OF EDUCATION	513.70
			DED:1216 MISC	
V150140	02/04/2020	80275	TAYYABA Q ALI	65.03
			JANUARY MILEAGE	
V150141	02/04/2020	11485	PEPI CORPORATION	488.66
			MEALS NEW EMPL ORIENT	153.16
			SCF REFRESHMENT	335.50
V150144	02/04/2020	86386	ROBERT LEE BELL JR	22.54
			JANUARY MILEAGE	11.27
			JANUARY MILEAGE	11.27
V150147	02/04/2020	17320	BUTLER BUSINESS PRODUCTS	447.10
			PORTFOLIO, 2PKT, DBL #A	16.66
			PORTFOLIO DBL PKY AST #B	19.58
			PORTFOLIO DBL, PKT, BLU	9.79
			PORTFOLIO, 2PKT. BRT. ASS	16.32
			PORTFOLIO 3 PRG, GN #SP	14.79
			PORTFOLIO, 3 PRG, B ORANG	14.76
			43" 4K ULTRA HD SMART LED	355.20
V150149	02/04/2020	88047	DANIELLE ELIZABETH CLARK	284.80
			TASA 2020 MIDWINTER C	174.80
			TASA 2020 MIDWINTER C	110.00
V150150	02/04/2020	83949	CHERIE L DEMARR	92.00
			REIMB FOR 1 2 LIC OT	
V150153	02/04/2020	81650	LISA FELSKA	469.74
			CONFERENCE FOR THE AD	192.50
			CONFERENCE FOR THE AD	277.24

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V150156	02/04/2020	87046	FRANCES COTANYA HESTER	390.40
			TASA 2020 MIDWINTER C	225.40
			TASA 2020 MIDWINTER C	165.00
V150158	02/04/2020	84421	HOT SHOT DELIVERY INC	410.03
			POSTAGE	
V150161	02/04/2020	36435	BRENNA G KOLLMORGEN	100.00
			REIMB DYSGRAFIA WKSHP	
V150166	02/04/2020	84701	MAYA COVERSON LIVINGSTON	2,362.50
			MAYA C LIVINGSTON	
V150167	02/04/2020	88043	JERI MICHELLE MARTINEZ	24.40
			REIMB FOR HOLIDAY PUR	
V150168	02/04/2020	83447	DAVID MCGEARY	1,000.00
			SOFTWARE DEV CONST	
V150169	02/04/2020	40553	BEATRIZ M MENENDEZ	100.00
			REIMB DYSGRAPH WKSHP	
V150171	02/04/2020	85571	JONETT EDWARDS MINIEL	971.05
			EPP EARLY LITERACY TR	82.50
			EPP EARLY LITERACY SU	82.50
			EPP EARLY LITERACY TR	184.44
			EPP EARLY LITERACY SU	184.44
			EPP EARLY LITERACY TR	203.86
			EPP EARLY LITERACY SU	233.31
V150172	02/04/2020	86870	JONATHAN MICHAEL PARKER	360.55
			TASA MIDWINTER CONFER	151.25
			TASA MIDWINTER CONFER	209.30
V150174	02/04/2020	84821	JAIME SALINAS	28.26
			REIMB SUPPLIES	
V150176	02/04/2020	84863	COLOR ONE SYSTEMS	98.00
			ABS-WEST BUSINESS CARDS F	
V150177	02/04/2020	87178	KELLY EILEEN TUMY	483.99
			TCTELA ANNUAL CONFERE	96.25
			TCTELA ANNUAL CONFERE	387.74
V150179	02/04/2020	83984	MARY F WEISENBURGER	300.00
			REIMB FOR 1 2 LIC OT	
V150181	02/04/2020	85033	LIDIA GAZDYSZYN ZATOPEK	1,755.56
			TASA MIDWINTER CONFER	1,315.00
			TASA MIDWINTER CONFER	261.81
			TASA MIDWINTER CONFER	178.75
V150284	02/11/2020	10690	LAURA AGUIRRE	124.51
			DECEMBER MILEAGE	9.86
			NOVEMBER MILEAGE	21.58
			JANUARY MILEAGE	29.15
			SEPTEMBER MILEAGE	30.28
			OCTOBER MILEAGE	33.64
V150285	02/11/2020	86628	DENISE ODELL ALFORD	36.23
			JANUARY MILEAGE	
V150286	02/11/2020	87813	JULIA YVETTE ANDREWS	329.50
			TASA MID-WINTER	151.25
			TASA MID-WINTER	178.25
V150287	02/11/2020	86538	PAMELA MARIE RHODES	95.45
			JANUARY MILEAGE	

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V150288	02/11/2020	87970	DANIELLE M BARTZ	341.58
			TASA MIDWINTER CONFER	190.33
			TASA MIDWINTER CONFER	151.25
V150289	02/11/2020	87430	CRYSTAL LEIGH BEVERLY	20.70
			JANUARY MILEAGE	
V150290	02/11/2020	85534	CARLENE DENISE BEXLEY	21.28
			JANUARY MILEAGE	
V150291	02/11/2020	15393	PRAGNA K BHALARA	18.98
			JANUARY MILEAGE	
V150294	02/11/2020	88351	ASHLEY MADYSON BRAY	87.36
			JANUARY MILEAGE	
V150295	02/11/2020	87309	DARLENE ELIZABETH BREAUX	431.71
			TASA MIDWINTER CONFER	211.71
			TASA MIDWINTER CONFER	220.00
V150297	02/11/2020	16778	DEBRA LYNNE BROWN	35.65
			JANUARY MILEAGE	

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V150299	02/11/2020	17320	BUTLER BUSINESS PRODUCTS	10,679.25
			ITEM# DMW16728 MONTHLY CA	21.70
			E95FP8 BATTERY, ALKALINE	20.86
			TONER, CLJ PRO MFP MA80,	152.97
			TONER LSR F/HP CP3525/353	301.98
			RECEIVED STAMP	24.19
			TONER LSR F/HP P2035/2055	100.99
			TONER CRG, LSR, SD, YELLO	320.99
			TONER CRG LSR SD MAGENTA	320.99
			TONER LSR F/HP C1215 BLK	158.99
			PURPLE FOLDERS 1/3	79.64
			PAPER XEROX 8.5X11 LILAC	17.60
			8 TAB A-Z DIVIDERS	13.18
			BINDER VIEW D RING 2" NAV	6.32
			CART SMALL BLACK	24.99
			BINDING MACHINE T COMB	115.25
			BINDING COMBS PLASTIC 5"	18.01
			BINDING COMB PLASTIC 1.25	35.19
			BINDING COMB PLASTIC 3/8"	13.51
			CORRECTION TAPE	26.39
			AA BATTERIES	12.99
			DISINFECTING WIPES	38.79
			DISINFECTING SPRAY	74.19
			INV81253-2 CASE DEBAT	36.50
			OFFICE SUPPLIES	16.50
			1924061 SAN MARKER, SCNT	452.70
			11111 AVE INDEX, 8TAB, IN	86.50
			79101 CLI CORD, EXT, & CO	121.09
			670S QRT SCREEN, PROJ, 70	240.10
			670S QRT SCREEN, PROJ, 70	480.20
			101199 PAC CARD STOCK,JMB	84.57
			AW6Q QRT BRACKET,F/6" WAL	94.59
			X5082 EPI SET,KNIFE,XACTO	25.47
			E305BD EPI GLUE,LIQUID,SC	162.32
			CF510 HEW TONER,CLJ PRO	50.99
			CF511A HEW TONER,CLJ PRO	56.99
			CF512A HEW TONER,CLJ PRO	56.99
			CF513A HEW TONER,CLJ PRO	56.99
			XZ611 EPI BLADE,#11,CLASS	47.68
			CF461 HEW TONER,656X,HY,L	484.99
			CF462X HEW TONER,656X,HY	484.99
			BADGE, VSTR, REGS LOG 0 I	182.76
			TONER, HP 312A, LJ BK - I	407.96
			TONER, HPCF381A, LJ, CN -	271.98
			TONER, HPCF383A, LJ, MG I	271.98
			TONER, HPCF382A, LJ, YL -	271.98
			CASTLE CONTAINER - ITEM	25.25
			SCIENTIFIC EXPLORER MICRO	64.50
			CRYSTAL AQUARIUM - ITEM #	16.25
			4M KITCHEN SCIENCE KIT-IT	12.50
			MUSCLE3 RACK KIDS STORAGE	32.50
			2 - CE401A - TONER LSR HP	491.98
			1 - MEDICATION ZYRTEC TAB	38.06

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V150299	02/11/2020	17320	BUTLER BUSINESS PRODUCTS	10,679.25
			1 - JACKET SLASH LTR FOLD	19.03
			1 - TRAY TRIPLE WHITE ITE	43.73
			1 BOX 3 TAB LABELS ITEM#	102.87
			GEN SUPPLIES & MATERI	194.80
			GEN SUPPLIES & MATERI	247.87
			EUROTECH ERGOHUMAN ME7ERG	3,043.38
V150302	02/11/2020	18555	SONIA AJI CHACKO	129.43
			JANUARY MILEAGE	
V150304	02/11/2020	20203	AMY LINN COLLINS	37.20
			JANUARY MILEAGE	
V150306	02/11/2020	88332	DAWN SUE COLVILLE	51.41
			JANUARY MILEAGE	
V150307	02/11/2020	88015	DAWN MARIE COMEAUX	37.32
			JANUARY MILEAGE	
V150309	02/11/2020	82931	VICTORIA CORTINAS	53.65
			JANUARY MILEAGE	
V150310	02/11/2020	88049	JOHN NICHOLAS COVANES IV	472.06
			NASBE	192.50
			NASBE	279.56
V150311	02/11/2020	21255	CARIE LYNN CRABB	124.00
			REIMB FOR 1 2 LIC PT	
V150312	02/11/2020	87637	YOLANDA CLAIRE DAVIS	12.65
			POSTAGE	
V150313	02/11/2020	62916	JOHN WEBER	2,729.12
			SERVICES AGREEMENT AT A R	2,700.00
			TRAVEL REIMBURSEMENT NOT	29.12
V150314	02/11/2020	86117	TERESA DIANE DELAISLA	32.89
			JANUARY MILEAGE	
V150315	02/11/2020	83949	CHERIE L DEMARR	42.69
			JANUARY MILEAGE	
V150316	02/11/2020	87738	MACKENZIE SPOONTS DEMPSEY	98.33
			JANUARY MILEAGE	
V150317	02/11/2020	88352	KATHERINE ANN DOS SANTOS	55.43
			JANUARY MILEAGE	
V150318	02/11/2020	86523	ANNE M DOUBEK	105.86
			JANUARY MILEAGE	
V150319	02/11/2020	53023	JACQUELINE ALISON DOWELL	81.31
			JANUARY MILEAGE	
V150322	02/11/2020	87432	MARIA V FUENTEZ	122.96
			JANUARY MILEAGE	52.96
			REIMB LSSCC VISUAL	35.00
			REIMB EATNS VISUAL IM	35.00
V150323	02/11/2020	81839	MICHELLE GANTER	44.28
			JANUARY MILEAGE	
V150324	02/11/2020	27460	JOELINE E GEICK	2.88
			JANUARY MILEAGE	
V150325	02/11/2020	87411	ROBIN M GLENEWINKEL	86.25
			JANUARY MILEAGE	
V150326	02/11/2020	84588	SARA ELIZABETH GOEKE	57.50
			JANUARY MILEAGE	
V150327	02/11/2020	87575	ANALIEL NOQUEZ GONZALES	81.77
			JANUARY MILEAGE	

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V150329	02/11/2020	88019	CYNTHIA ANN GUNN JANUARY MILEAGE	40.54
V150330	02/11/2020	88018	ASHLEY NICOLE SCOTT JANUARY MILEAGE	82.80
V150333	02/11/2020	87745	ARTILLA RENE HAUGHTON JANUARY MILEAGE	118.28
V150334	02/11/2020	84584	HOLLY LYNN SHAFER REIMB FOR 1 2 LIC OT JANUARY MILEAGE	257.98 124.00 133.98
V150335	02/11/2020	31388	SUE A SCAMARDO HILL REIMB GCASE LAW CONF	175.00
V150336	02/11/2020	82107	TAMMY HILLEGEIST REIMB FOR 1 2 LIC OT JANUARY MILEAGE	147.00 124.00 23.00
V150337	02/11/2020	83449	LIKITA DURDEN-HOLMES JANUARY MILEAGE	27.43
V150338	02/11/2020	84290	CYNTHIA HORN FEBRUARY MILEAGE JANUARY MILEAGE	106.78 11.33 95.45
V150339	02/11/2020	86638	JAMES COLBERT JR TASA MIDWINTER CONFER TASA MIDWINTER CONFER	396.58 190.33 206.25
V150341	02/11/2020	88356	CAROLINE VOTH JOHNSTON JANUARY MILEAGE	74.69
V150342	02/11/2020	86488	CHERINA LANAE PETE JANUARY MILEAGE	82.46
V150343	02/11/2020	35600	CHARLOTTE MARIA JORDAN REIMB MLSAP NEURAL JANUARY MILEAGE	134.76 35.00 99.76
V150344	02/11/2020	88012	MEGAN PATRICIA JOSEPH JANUARY MILEAGE	121.50
V150346	02/11/2020	86499	CAROL ANN KANA JANUARY MILEAGE	27.89
V150347	02/11/2020	85126	MARLA LYNN SMITH KANAKIDIS JANUARY MILEAGE	70.01
V150348	02/11/2020	87435	SILVIA SOOMI KANG REIMB LWT HANDWRNTG	185.00
V150349	02/11/2020	82315	REBECCA RIKER NORTH JANUARY MILEAGE	120.18
V150350	02/11/2020	88348	ALDONA JOLANTA KLINE JANUARY MILEAGE	48.30
V150351	02/11/2020	36435	BRENNA G KOLLMORGEN JANUARY MILEAGE	75.33
V150354	02/11/2020	88349	ACSA MOSQUEDA LANGOT JANUARY MILEAGE	47.27
V150355	02/11/2020	85218	JOHANNA LEPS DE JAGER JANUARY MILEAGE	67.85
V150357	02/11/2020	87581	LENORA LEWIS JANUARY MILEAGE JANUARY MILEAGE	167.27 82.63 84.64
V150358	02/11/2020	37855	MARSHA A LEWIS JANUARY MILEAGE	96.03

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V150359	02/11/2020	86941	JAMIE KANE MACDONALD JANUARY MILEAGE	57.50
V150360	02/11/2020	38955	SANDRA A MACGREGOR JANUARY MILEAGE	78.78
V150361	02/11/2020	81372	TAMA JEAN MAGALLON JANUARY MILEAGE	38.22
V150363	02/11/2020	87283	JAIME HERNANDO MARTINEZ REIMB FOR GEN SUPPLIE	75.53
V150364	02/11/2020	87737	LISA ANNE MASON JANUARY MILEAGE	31.63
V150365	02/11/2020	86497	SIMY MATHAI JANUARY MILEAGE	76.65
V150366	02/11/2020	39691	LUCY MATTE JANUARY MILEAGE	24.15
V150367	02/11/2020	39910	LAURA KAYE MCFARLAND JANUARY MILEAGE	30.59
V150368	02/11/2020	86078	MELINDA EMELIA MCGOULDRIK JANUARY MILEAGE DECEMBER MILEAGE	48.63 37.15 11.48
V150369	02/11/2020	40553	BEATRIZ M MENENDEZ JANUARY MILEAGE	67.56
V150370	02/11/2020	86936	SUSANNE MARIE MINKS JANUARY MILEAGE	34.50
V150372	02/11/2020	88363	RAPHAEL DION MONTGOMERY JANUARY MILEAGE JANUARY MILEAGE JANUARY MILEAGE JANUARY MILEAGE JANUARY MILEAGE JANUARY MILEAGE	98.45 11.85 5.23 7.59 9.78 34.21 29.79
V150373	02/11/2020	83476	MONINA VICENCIO MORALES-ESTUART JANUARY MILEAGE	125.86
V150375	02/11/2020	85599	PRASHANTHI NAIDU NADELLA JANUARY MILEAGE	129.34
V150376	02/11/2020	82231	ERIKA GREMILLION-NEAL JANUARY MILEAGE	81.71
V150378	02/11/2020	87831	JANICE THOMAS OWOLABI JANUARY MILEAGE	114.94
V150379	02/11/2020	88350	ANNALISA DERILO PABLO JANUARY MILEAGE	22.04
V150380	02/11/2020	85138	BARBARA JEAN PARKER JANUARY MILEAGE	52.50
V150382	02/11/2020	46130	ANN K PETTY JANUARY MILEAGE	203.81
V150383	02/11/2020	88333	JULIE CHRISTINE PLOETNER JANUARY MILEAGE	14.38
V150385	02/11/2020	35197	JENNIFER JONES RAMOS JANUARY MILEAGE	124.78
V150387	02/11/2020	86997	YI REN JANUARY MILEAGE	27.89
V150388	02/11/2020	50413	LYNN LOUISE BARNARD RUSSOM JANUARY MILEAGE	62.68

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V150389	02/11/2020	51348	PENNY JO SCHICK JANUARY MILEAGE	63.83
V150390	02/11/2020	88161	EMILY GRIMES SEEHAUSEN JANUARY MILEAGE	137.31
V150392	02/11/2020	83700	PAMELA MAY SHAW REIMB FOR 1 2 LIC PT REIMB AOTA MEMBERSHIP	323.00 124.00 199.00
V150393	02/11/2020	83419	MARY A SNYDER JANUARY MILEAGE	142.60
V150394	02/11/2020	84623	ROSA MARIA TORRES OCT. 1,2019 - MARCH 31,20 OCT. 1,2019 - MARCH 31,20	11,125.00 5,000.00 6,125.00
V150397	02/11/2020	87011	JENNA RENEE SPILLARS JANUARY MILEAGE	56.18
V150399	02/11/2020	84863	COLOR ONE SYSTEMS ABCE CHRONLOG NCR	670.00
V150401	02/11/2020	84583	JANICE S TOYOTA JANUARY MILEAGE	118.90
V150402	02/11/2020	60679	MARY JANE TROTTER JANUARY MILEAGE	71.92
V150403	02/11/2020	60707	DENICE FEGETTE TUCKER JANUARY MILEAGE REIMB 1 2 LIC OT	174.60 50.60 124.00
V150404	02/11/2020	88334	JESSICA VALDEZ DECEMBER MILEAGE	15.08
V150405	02/11/2020	86994	JANET BAILEY WACHS JANUARY MILEAGE	25.89
V150406	02/11/2020	87749	LAKEN MARIE WALKER JANUARY MILEAGE	55.91
V150407	02/11/2020	86923	ANNE HARVEY WATSON REIMB DYSGRAPHIA WKSP	100.00
V150409	02/11/2020	83984	MARY F WEISENBURGER JANUARY MILEAGE	69.58
V150410	02/11/2020	82607	VALARIE D WELTON JANUARY MILEAGE	129.38
V150411	02/11/2020	86938	MARY ELLEN WENZEL JANUARY MILEAGE	48.30

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V150412	02/11/2020	63624	WILLIAM V MACGILL & COMPANY	930.17
			4X6 THERMA-KOOL COLD/HOT	152.00
			2X3 NON-ADHERENT PAD	19.56
			ECONOMY CUPS	15.95
			4X7 THERMA-KOOL COVER	33.84
			BIO MED WOUND EYE WASH	38.56
			ECONOMY GAUZE	69.50
			DISPOSABLE WASH CLOTHS	145.65
			COTTON ROLLS	15.50
			ECONOMY NOSEBLEED CLIP	29.20
			FLUID RESIST BARRIER MASK	100.00
			N95 FACE MASKS	124.75
			FINGER PULSE OXIMETER W/C	35.98
			GLUCOSE GEL	13.11
			STERILANCE TWIST TOP LANC	3.75
			DISPOSABLE PEN LIGHT	7.52
			TEST STRIP	30.08
			MEDI COMB LICE	67.35
			BANDAGE SCISSORS	12.88
			INFECTIOUS WASTE CONTAIN	7.43
			ALCOHOL PREP PAD	7.56
V150413	02/11/2020	87485	CHANEY WILLIAMS LEDET	1,303.62
			TASA MIDWINTER CONFER	924.15
			TASA MIDWINTER CONFER	200.72
			TASA MIDWINTER CONFER	178.75
V150414	02/11/2020	64008	TANYA S WISE	25.01
			JANUARY MILEAGE	
V150415	02/11/2020	64730	KARLA J YIELDING	43.13
			JANUARY MILEAGE	
V150416	02/11/2020	85033	LIDIA GAZDYSZYN ZATOPEK	1,046.01
			TCWSE CONFERENCE (IN	47.00
			TCWSE CONFERENCE (IN	55.00
			TEA TRAINING: LETRS F	55.00
			TEA TRAINING: LETRS F	92.08
			TCWSE CONFERENCE (IN	328.83
			TEA TRAINING: LETRS F	468.10
V150519	02/18/2020	87045	ADERONKE OLUWATOBI AKINFENWA	57.73
			JANUARY MILEAGE	
V150520	02/18/2020	10860	LEAH MAE ANGELITO ALBA	92.00
			JANUARY MILEAGE	
V150521	02/18/2020	11485	PEPI CORPORATION	335.50
			SFC MEETING MEALS	
V150522	02/18/2020	52395	KATHRYN A BAKER	37.38
			JANUARY MILEAGE	
V150523	02/18/2020	88118	RITU DAS BALLA	112.70
			JANUARY MILEAGE	
V150524	02/18/2020	37853	MARIA R BAUTISTA	40.66
			REIMB FOR REFRESH	
V150525	02/18/2020	15261	STACY K BERKMAN	58.08
			JANUARY MILEAGE	
V150526	02/18/2020	15978	KELLEY RENEE BODINE	67.85
			JANUARY MILEAGE	

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V150529	02/18/2020	86489	BRETT BOWER JANUARY MILEAGE	95.91
V150530	02/18/2020	16438	MONICA M BRALLIER JANUARY MILEAGE	40.83

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V150531	02/18/2020	17320	BUTLER BUSINESS PRODUCTS	5,331.28
			VER94554 - VERBATIM CD-R	59.06
			MEVED500 - METRO DATAVAC	235.10
			LLR87272 - LORELL ESSENTI	209.99
			LLR87272 - LORELL ESSENTI	-209.99
			BSXVL105SB11 - HON EXEC.	1,260.30
			GEN OFFICE SUPPLIES	72.90
			GEN SUPPLIES & MATERI	134.78
			GEN SUPPLIES & MATERI	19.19
			FLASH DRIVE 16GB 10PACK A	187.10
			SAMSUNG 860 SSD 500GB	88.22
			24415PP HIGHLIGHTER,ACCT	15.42
			151298 PENS SLDER 1.0MM,	14.95
			5366 LABEL FF L/I, 2/3X3-	28.23
			100001 PLANNER WM BARC 8.	24.13
			17526 FOLDER FILE LGL 1/3	44.95
			67010AB MARKER PG BRT AST	20.67
			71111 HIGHLIGHTER ZAZZLE	22.50
			S52012 PEN PP SIGN PEN FN	38.78
			1945932 PEN INKJOY 100ST	3.06
			BX480BP8M PEN MED RET BP	11.95
			71165 WALLET EXP 12-3 / 8	20.50
			920002359 KEYBOARD WIRELE	108.29
			1951636 PEN INKJOY GEL 14	29.49
			334SB10US PEN TRIPLUS F-L	14.89
			1983966 PEN SHARPIE ART 1	35.16
			99656 ORGANIZER PROJ 8 PK	7.80
			52891 FILE MOBILE PENDAFL	32.49
			75398 TONER CRG HEW CB542	63.89
			11957 FOLDER 24 PK, LTR S	18.94
			122200 PLANNER 4.8 8X8 WK	18.96
			36551 CLIP BINDER MED	4.45
			28451 BINDER VUE S-RNG 5"	17.24
			11306 INDEX TAB RIP PROOF	13.48
			01807 INDEX 3-RING 11X8.5	3.68
			L2741A SCANNER SCANJET PR	588.18
			ELITE IMAGE REMANUFACTURE	299.95
			KIMBERLY-CLARK FACIAL TIS	118.68
			LYSOL DISINFECTING WIPES	25.78
			PILOT FRIXION .7MM CLICKE	73.92
			BUSINESS SOURCE FOLD-BACK	14.16
			BUSINESS SOURCE 1/3 CUT 1	41.34
			OXFORD PRINTABLE INDEX CA	19.10
			OXFORD PRINTABLE INDEX CA	8.00
			PAPER MATE INKJOY 100 ST	9.16
			PENTEL 24/7 ROLLERBALL PE	36.38
			STANLEY CLASSIC 99 UTILIT	4.54
			BUSINESS SOURCE BLOCK-OUT	17.29
			HP 647A ORIGINAL TONER CA	201.12
			HP 648A ORIGINAL TONER CA	370.10
			HP 648A ORIGINAL TONER CA	370.10
			HP 648A ORIGINAL TONER CA	370.10
			BUSINESS SOURCE ROUND-RIN	23.41

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V150531	02/18/2020	17320	BUTLER BUSINESS PRODUCTS	5,331.28
			KENSINGTON ORBIT WIRELESS	69.42
V150532	02/18/2020	85125	JANINE WALLACE CALMES	33.93
			JANUARY MILEAGE	
V150535	02/18/2020	86087	JOANNE BOOKER CRANE	225.00
			AOTA MEMEBERSHIP	
V150539	02/18/2020	87584	KRISTEN TAYLOR EWING	121.90
			JANUARY MILEAGE	
V150542	02/18/2020	83350	WRIGHT EXPRESS FINANCIAL SVC CORP	924.63
			JAN 20 EXXON GASOLINE	
V150543	02/18/2020	83985	GUADALUPE MAYELA FLORES	422.26
			JANUARY MILEAGE	172.26
			REIMB MUSIC THERAPY	250.00
V150545	02/18/2020	88016	HEMA I GHUTADARIA	41.40
			JANUARY MILEAGE	
V150550	02/18/2020	84421	HOT SHOT DELIVERY INC	1,342.24
			POSTAGE	349.12
			POSTAGE	993.12
V150551	02/18/2020	86638	JAMES COLBERT JR	55.00
			UNIVERSITY INTERSCHOL	
V150553	02/18/2020	86222	ROBIN DIANE-RILLA KRONENBERGER	49.76
			JANUARY MILEAGE	
V150554	02/18/2020	36698	SUPRIYA KUMAR	79.24
			JANUARY MILEAGE	
V150556	02/18/2020	85543	WENDY HICKS LARSON	15.53
			JANUARY MILEAGE	
V150557	02/18/2020	85532	ERICK LEON	80.90
			JANUARY MILEAGE	
V150559	02/18/2020	86941	JAMIE KANE MACDONALD	115.00
			REIMB MHI STRATEGIES	
V150560	02/18/2020	39692	BELINDA A MATTHEWS	147.78
			JANUARY MILEAGE	
V150561	02/18/2020	82661	DEBORAH MATTHEWS	41.98
			JANUARY MILEAGE	
V150562	02/18/2020	87721	ANTHONY TYWAUN MAYS	262.64
			FRIENDS OF TEXAS PUBL	207.64
			FRIENDS OF TEXAS PUBL	55.00
V150564	02/18/2020	82260	MEREDITH MILLER	131.68
			JANUARY MILEAGE	
V150565	02/18/2020	87866	PHEBE ANN PATEL	52.90
			JANUARY MILEAGE	
V150567	02/18/2020	86654	BRENDA MCCLAIN MULLINS	426.72
			DFW AUTISM CONFERENCE	289.22
			DFW AUTISM CONFERENCE	137.50
V150568	02/18/2020	85599	PRASHANTHI NAIDU NADELLA	35.00
			REIMBTRAIN THE BRAIN	
V150570	02/18/2020	44026	VICKI Y YOUNG NOLAN	129.38
			JANUARY MILEAGE	
V150571	02/18/2020	87437	TANISHA R PARHAM	37.38
			JANUARY MILEAGE	
V150573	02/18/2020	88124	COLINA CATHERINE POUILLARD	190.32
			TASA MIDWINTER	

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<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V150576	02/18/2020	85276	STEPHANIE LAUREN QUARLES JANUARY MILEAGE	58.65
V150577	02/18/2020	49632	CANDACE H RIEDER JANUARY MILEAGE	48.36
V150579	02/18/2020	86525	CYRELLE FERN GARDNER JANUARY MILEAGE	114.77
V150580	02/18/2020	88442	RICHARD SANCHEZ OCHOA JANUARY MILEAGE	339.77
V150581	02/18/2020	84585	SUSAN RUDOLPH SCHWARTZBERG JANUARY MILEAGE	55.20
V150583	02/18/2020	83700	PAMELA MAY SHAW JANUARY MILEAGE	8.63
V150584	02/18/2020	85775	TAMARA FAYE SNOW JANUARY MILEAGE	58.65
V150586	02/18/2020	53379	DS WATERS OF AMERICA INC WATER REFRSHEMENT	37.78
V150587	02/18/2020	86939	TAMMY SETSUKO TAKAISHI JANUARY MILEAGE	87.40
V150588	02/18/2020	85562	MEREDITH E ANDERSON JANUARY MILEAGE	46.58
V150590	02/18/2020	88334	JESSICA VALDEZ JANUARY MILEAGE	39.10
V150592	02/18/2020	86994	JANET BAILEY WACHS TASA 2020 MIDWINTER C	123.75
V150593	02/18/2020	83421	LESLEY DIANE CASLER JANUARY MILEAGE	156.23
V150595	02/18/2020	88409	ZACHARY WAYNE WIKSTROM REIMB INSTRU MATERIAL	24.92
V150596	02/18/2020	64063	LINDA J WOODSON DFW AUTISM CONFERENCE	454.90
			DFW AUTISM CONFERENCE	317.40
				137.50
V150662	02/25/2020	80275	TAYYABA Q ALI JANUARY MILEAGE	111.44
			FEBRUARY MILEAGE	8.51
				102.93
V150664	02/25/2020	11485	PEPI CORPORATION NEW EMPL ORIENTATION	106.27
V150666	02/25/2020	87813	JULIA YVETTE ANDREWS JANUARY MILEAGE	122.13
V150670	02/25/2020	17320	BUTLER BUSINESS PRODUCTS	1,776.78
			ITEM # 65646 STAPLER	9.04
			ITEM# 8L800 RCPT BOOK 2.7	10.27
			ITEM# 21005PK TISSUE, KLE	12.99
			ITEM# 24302 AIR DUSTER 10	9.19
			ITEM# 77925EA LYSOL DSNFC	7.18
			ITEM# CE401A TONER HP507A	245.99
			4X6 LOGO MAT GRIPPER 54MI	283.40
			PANTONE COLOR CUSTOM MAT	525.00
			MICRTHN26A TONER, MICR NE	596.67
			S52012 PEN PP SIGN PEN FN	19.39
			390136BWL SANITIZER, PURE	57.66

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<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V150678	02/25/2020	82863	GABRIELLE GARDNER	350.64
			DECEMBER MILEAGE	26.22
			DECEMBER MILEAGE	27.26
			DECEMBER MILEAGE	27.96
			JANUARY MILEAGE	34.21
			DECEMBER MILEAGE	37.41
			JANUARY MILEAGE	43.82
			JANUARY MILEAGE	22.89
			JANUARY MILEAGE	45.66
			DECEMBER MILEAGE	46.05
			NOVEMBER MILEAGE	8.70
			DECEMBER MILEAGE	11.02
			JANUARY MILEAGE	19.44
V150683	02/25/2020	84290	CYNTHIA HORN	45.02
			FEBRUARY MILEAGE	
V150685	02/25/2020	88041	MELISSA MICHELLE JAMES	308.70
			REIMBCPI MILEAGENOV19	28.27
			REIMBCPI MILEAGENOV19	28.28
			REIMB CPI MILEA OCT19	84.82
			REIMB CPI MILEA OCT19	84.83
			DFW AUTISM CONFERENCE	41.25
			DFW AUTISM CONFERENCE	41.25
V150697	02/25/2020	84701	MAYA COVERSON LIVINGSTON	1,593.75
			MAYA C LIVINGSTON	
V150700	02/25/2020	87721	ANTHONY TYWAUN MAYS	137.50
			DFW AUTISM CONFERENCE	
V150703	02/25/2020	84863	COLOR ONE SYSTEMS	1,140.00
			3-PART NCR 8.5X11 WHITE/C	

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Amount total: **648,127.49**

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<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150088	02/04/2020	13871	AT&T CORP	277.57
			PHONE 011920021820	119.01
			PHONE 011320021220	158.56
150092	02/04/2020	14892	CITY OF BAYTOWN	375.49
			WATER 01/02/20	
150095	02/04/2020	18491	CENTERPOINT ENERGY	247.20
			GAS 121019011320	65.10
			GAS 121019011320	182.10
150096	02/04/2020	84158	CENTRAL TELEPHONE COMPANY OF TEXAS	437.06
			PHONE 011120021020	
150107	02/04/2020	86562	HARRIS COUNTY FWSD #51	38.84
			WATER 122019012120	
150136	02/04/2020	62751	WASTE MANAGEMENT	886.45
			MONTHLY WASTE FEB20	116.34
			MONTHLY WASTE JAN20	95.26
			MONTHLY WASTE JAN20	142.89
			MONTHLY WASTE FEB20	79.45
			MONTHLY WASTE JAN20	142.89
			MONTHLY WASTE JAN20	214.36
			MONTHLY WASTE JAN20	95.26

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<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150191	02/11/2020	13871	AT&T CORP PHONE 012120022020	175.36
150199	02/11/2020	18491	CENTERPOINT ENERGY GAS 121919012220 GAS 122019012220	205.37 62.72 142.65
150200	02/11/2020	85300	CHILDCARE CAREERS LLC CONTRACTED SERVICES FROM CONTRACTED SERVICES FROM CONTRACTED SERVICES FROM CONTRACTED SERVICES FROM	2,141.00 298.46 587.44 587.44 667.66
150219	02/11/2020	25560	FEDERAL EXPRESS CORPORATION POSTAGE	209.36
150234	02/11/2020	33040	CITY OF HOUSTON WATER WATER 012420 WATER READ 012420	201.24 141.48 59.76
150245	02/11/2020	37208	CITY OF LA PORTE WATER READ 01/20	88.80
150247	02/11/2020	87249	LIQUID ENVIRONMENTAL OF TEXAS LLC QUARTERLY GREASE TRAP CLE	520.00
150261	02/11/2020	83499	ELDA MARIA RUEDA WINTER HEADS UP NEWSLETTE	233.88
150275	02/11/2020	61927	VERIZON WIRELESS WIRELESS 122319012220	1,273.10
150282	02/11/2020	87916	ZENITH PREMIER INC CONTRACTED SERVICES AGREE CONTRACTED SERVICES AGREE CONTRACTED SERVICES AGREE	444.00 148.00 148.00 148.00
150417	02/12/2020	81224	TX DEPT OF FAMILY AND PROTECTIVE TEXAS DEPT OF FAMILY	40.00
150437	02/18/2020	87353	AQUA TEXAS INC WATER READ 01/27/20	107.63
150439	02/18/2020	13871	AT&T CORP PHONE 012720022620 PHONE 012720022620 PHONE 012720022620	458.13 118.74 196.33 143.06
150446	02/18/2020	85300	CHILDCARE CAREERS LLC CONTRACTED SERVICES FROM	750.00
150457	02/18/2020	85146	JOURNEY OF FAITH UNITED METHODIST MONTHLY RENTAL FEE	4,000.00
150460	02/18/2020	87470	FRONTIER SOUTHWEST INCORPORATED PHONE 122019011920	176.04
150465	02/18/2020	29920	HARRIS COUNTY TREASURER MONTHLY RENTAL FEE OPEN	50.00
150466	02/18/2020	85783	HARRIS COUNTY WATER CONTROL AND WATER USAGE FROM OPEN PUR	188.74
150471	02/18/2020	32920	CITY OF HOUSTON HEALTH DEPARTMENT MONTHLY RENTAL FEE OPEN P MONTHLY RENTAL FEE	9,646.50 5,881.50 3,765.00
150475	02/18/2020	33941	INDUSTRIAL FIRE EQUIPMENT COMPANY ANNUAL INSPECTION PER ANNUAL INSPECTION PER	237.63 150.25 87.38

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150481	02/18/2020	83870	KQC INVESTORS, LLC	30,254.23
			BAYTOWN HS/EHS LEASE PAYM	11,747.00
			MONTHLY RENTAL FEE	3,700.23
			MONTHLY RENTAL FEE OPEN P	5,487.00
			MONTHLY RENTAL FEE OPEN P	9,320.00
150484	02/18/2020	88383	ALEYDA YAZMIN LOPEZ	17.83
			JANUARY MILEAGE	
150507	02/18/2020	81224	TX DEPT OF FAMILY AND PROTECTIVE	226.00
			CHILD CARE FEE SCHED	
150603	02/25/2020	13871	AT&T CORP	313.80
			PHONE 020720030620	273.91
			PHONE 020720030620	39.89
150604	02/25/2020	81972	AT&T TELECONFERENCE SERVICES	3.08
			TELECONFERENCE USAGE - OP	
150605	02/25/2020	18491	CENTERPOINT ENERGY	334.91
			GAS 011320021220	176.28
			GAS 010220020420	80.55
			GAS 011320021120	78.08
150606	02/25/2020	85300	CHILDCARE CAREERS LLC	1,779.08
			CONTRACTED SERVICES FROM	469.02
			CONTRACTED SERVICES FROM	587.44
			CONTRACTED SERVICES FROM	722.62
150610	02/25/2020	82495	COMCAST CORPORATION	275.48
			PHONE 021020030920	
150619	02/25/2020	27819	HARRIS COUNTY FWSD	279.49
			WATER 123019012920	
150620 void	02/25/2020	84925	HARRIS COUNTY, TEXAS	0.00
			HUMBLE FOOD PERMIT	-75.00
			HUMBLE FOOD PERMIT	75.00
150637	02/25/2020	86862	PS LIGHTWAVE INC	3,802.07
			MONTHLY PHONE/DATA LINES	320.00
			MONTHLY PHONE/DATA LINES	184.06
			MONTHLY PHONE/DATA LINESO	320.00
			MONTHLY PHONE/DATA LINES	337.73
			MONTHLY PHONE/DATA LINES	337.73
			MONTHLY PHONE/DATA LINES	337.73
			MONTHLY PHONE/DATA LINES	320.00
			MONTHLY PHONE/DATA LINES	325.79
			MONTHLY PHONE/DATA LINES	323.57
			MONTHLY PHONE/DATA LINESO	337.73
			MONTHLY PHONE/DATA LINES	320.00
			MONTHLY PHONE/DATA LINES	337.73
150639	02/25/2020	48800	RELIANT ENERGY	255.93
			ELECTRIC 121619011720	
150649	02/25/2020	88315	ENERGY FUTURE HOLDINGS CORP	4,777.43
			ELECTRIC 122019012220	552.52
			ELECTRIC 121919012120	339.56
			ELECTRIC 121919012120	543.63
			ELECTRIC 121919012120	950.74
			ELECTRIC 121919012120	794.55
			ELECTRIC 121119011320	715.86
			ELECTRIC 121919012120	880.57

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150657	02/25/2020	86242	WCA WASTE CORPORATION MONTHLY WASTE 0201200	168.32
V150146	02/04/2020	16155	MILK PRODUCTS LLC	2,611.99
			STUDENT FOOD - OPEN PURCH	81.27
			STUDENT FOOD - OPEN PURCH	67.73
			STUDENT FOOD - OPEN PURCH	67.73
			STUDENT FOOD - OPEN PURCH	81.27
			STUDENT FOOD - OPEN PURCH	81.27
			STUDENT FOOD - OPEN PURCH	162.54
			STUDENT FOOD - OPEN PURCH	96.07
			STUDENT FOOD - OPEN PURCH	135.45
			STUDENT FOOD - OPEN PURCH	54.18
			STUDENT FOOD - OPEN PURCH	54.18
			STUDENT FOOD - OPEN PURCH	40.64
			STUDENT FOOD - OPEN PURCH	121.91
			STUDENT FOOD - OPEN PURCH	135.45
			STUDENT FOOD - OPEN PURCH	162.54
			STUDENT FOOD - OPEN PURCH	232.78
			STUDENT FOOD - OPEN PURCH	246.32
			STUDENT FOOD - OPEN PURCH	67.73
			STUDENT FOOD - OPEN PURCH	67.73
			STUDENT FOOD - OPEN PURCH	97.33
			STUDENT FOOD - OPEN PURCH	94.82
			STUDENT FOOD - OPEN PURCH	94.82
			STUDENT FOOD - OPEN PURCH	96.07
			STUDENT FOOD - OPEN PURCH	109.62
			STUDENT FOOD - OPEN PURCH	162.54
V150155	02/04/2020	86933	HARDIES FRUIT & VEGETABLE CO	1,004.34
			STUDENT FOOD - OPEN PURCH	109.60
			STUDENT FOOD - OPEN PURCH	77.58
			STUDENT FOOD - OPEN PURCH	63.60
			STUDENT FOOD - OPEN PURCH	141.29
			STUDENT FOOD - OPEN PURCH	42.52
			STUDENT FOOD - OPEN PURCH	27.00
			STUDENT FOOD - OPEN PURCH	69.86
			STUDENT FOOD - OPEN PURCH	49.50
			STUDENT FOOD - OPEN PURCH	68.75
			STUDENT FOOD - OPEN PURCH	72.84
			STUDENT FOOD - OPEN PURCH	140.13
			STUDENT FOOD - OPEN PURCH	67.01
			STUDENT FOOD - OPEN PURCH	74.66

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<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V150163	02/04/2020	86944	LABATT INSTITUTIONAL SUPPLY COMPANY	10,691.46
			STUDENT FOOD - OPEN PURCH	384.64
			STUDENT FOOD - OPEN PURCH	470.13
			STUDENT FOOD - OPEN PURCH	801.84
			STUDENT FOOD - OPEN PURCH	387.28
			STUDENT FOOD - OPEN PURCH	821.58
			STUDENT FOOD - OPEN PURCH	896.77
			STUDENT FOOD - OPEN PURCH	1,376.97
			STUDENT FOOD - OPEN PURCH	1,079.20
			STUDENT FOOD - OPEN PURCH	1,372.40
			STUDENT FOOD - OPEN PURCH	530.91
			STUDENT FOOD - OPEN PURCH	1,093.76
			STUDENT FOOD - PURCHASE O	513.25
			STUDENT FOOD - OPEN PURCH	962.73
V150173	02/04/2020	47923	QSS, L.C	3,050.90
			MONTHLY MONITORING AND MA	217.50
			MONTHLY MONITORING AND MA	373.64
			MONTHLY MONITORING AND MA	243.28
			MONTHLY MONITORING AND MA	363.89
			MONTHLY MONITORING AND MA	346.36
			MONTHLY MONITORING AND MA	339.74
			MONTHLY MONITORING AND MA	136.25
			MONTHLY MONITORING AND MA	280.97
			MONTHLY MONITORING AND MA	237.50
			MONTHLY MONITORING AND MA	375.52
			MONTHLY MONITORING AND MA	136.25
V150293	02/11/2020	16155	MILK PRODUCTS LLC	1,734.60
			STUDENT FOOD - OPEN PURCH	81.27
			STUDENT FOOD - OPEN PURCH	96.07
			STUDENT FOOD - OPEN PURCH	235.84
			STUDENT FOOD - OPEN PURCH	162.54
			STUDENT FOOD - OPEN PURCH	162.54
			STUDENT FOOD - OPEN PURCH	81.27
			STUDENT FOOD - OPEN PURCH	81.27
			STUDENT FOOD - OPEN PURCH	54.18
			STUDENT FOOD - OPEN PURCH	68.98
			STUDENT FOOD - OPEN PURCH	96.07
			STUDENT FOOD - OPEN PURCH	81.27
			STUDENT FOOD - OPEN PURCH	67.73
			STUDENT FOOD - OPEN PURCH	67.73
			STUDENT FOOD - OPEN PURCH	97.33
			STUDENT FOOD - OPEN PURCH	67.73
			STUDENT FOOD - OPEN PURCH	232.78
V150332	02/11/2020	86933	HARDIES FRUIT & VEGETABLE CO	747.80
			STUDENT FOOD - OPEN PURCH	150.74
			STUDENT FOOD - OPEN PURCH	116.51
			STUDENT FOOD - OPEN PURCH	120.96
			STUDENT FOOD - OPEN PURCH	58.74
			STUDENT FOOD - OPEN PURCH	134.82
			STUDENT FOOD - OPEN PURCH	112.31
			STUDENT FOOD - OPEN PURCH	53.72

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<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V150345	02/11/2020	52846	JULIE ANNE SMITH	4,462.50
			CONSULTANT WILL PROVIDE S	1,172.50
			CONSULTANT WILL PROVIDE S	1,505.00
			CONSULTANT WILL PROVIDE S	1,785.00
V150353	02/11/2020	86944	LABATT INSTITUTIONAL SUPPLY COMPANY	7,722.46
			STUDENT FOOD - OPEN PURCH	520.67
			STUDENT FOOD - OPEN PURCH	1,518.30
			STUDENT FOOD - PURCHASE O	1,179.34
			STUDENT FOOD - OPEN PURCH	1,331.18
			STUDENT FOOD - OPEN PURCH	461.17
			STUDENT FOOD - OPEN PURCH	1,060.05
			STUDENT FOOD - OPEN PURCH	868.97
			STUDENT FOOD - OPEN PURCH	782.78
V150528	02/18/2020	16155	MILK PRODUCTS LLC	2,462.59
			STUDENT FOOD - OPEN PURCH	175.77
			STUDENT FOOD - OPEN PURCH	203.00
			STUDENT FOOD - OPEN PURCH	234.19
			STUDENT FOOD - OPEN PURCH	203.18
			STUDENT FOOD - OPEN PURCH	203.18
			STUDENT FOOD - OPEN PURCH	67.73
			STUDENT FOOD - OPEN PURCH	67.73
			STUDENT FOOD - OPEN PURCH	67.73
			STUDENT FOOD - OPEN PURCH	67.73
			STUDENT FOOD - OPEN PURCH	121.91
			STUDENT FOOD - OPEN PURCH	243.81
			STUDENT FOOD - OPEN PURCH	67.73
			STUDENT FOOD - OPEN PURCH	81.27
			STUDENT FOOD - OPEN PURCH	67.73
			STUDENT FOOD - OPEN PURCH	94.82
			STUDENT FOOD - OPEN PURCH	54.18
			STUDENT FOOD - OPEN PURCH	40.64
			STUDENT FOOD - OPEN PURCH	57.18
			STUDENT FOOD - OPEN PURCH	57.18
			STUDENT FOOD - OPEN PURCH	142.95
			STUDENT FOOD - OPEN PURCH	142.95
V150531	02/18/2020	17320	BUTLER BUSINESS PRODUCTS	1,084.57
			#BSN36591CT BUSINESS SOUR	133.50
			#BSN74447 BUSINESS SOURCE	6.18
			#HEWCE410X HP 305X ORIGIN	114.99
			#HEWCF280A HP 80A ORIGINA	344.97
			#AVE74100 AVERY DIAMOND C	18.39
			#BSN09955 BUSINESS SOURCE	5.50
			#BSN09959 BUSINESS SOURCE	14.07
			#HEWCF280A HP 80A ORIGINA	229.98
			#HEWCF226X HP 26X ORIGINA	216.99

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V150547	02/18/2020	86933	HARDIES FRUIT & VEGETABLE CO	916.80
			STUDENT FOOD - OPEN PURCH	55.56
			STUDENT FOOD - OPEN PURCH	81.07
			STUDENT FOOD - OPEN PURCH	101.97
			STUDENT FOOD - OPEN PURCH	122.95
			STUDENT FOOD - OPEN PURCH	42.27
			STUDENT FOOD - OPEN PURCH	91.47
			STUDENT FOOD - OPEN PURCH	72.41
			STUDENT FOOD - OPEN PURCH	149.21
			STUDENT FOOD - OPEN PURCH	41.25
			STUDENT FOOD - OPEN PURCH	64.69
			STUDENT FOOD - OPEN PURCH	93.95
V150555	02/18/2020	86944	LABATT INSTITUTIONAL SUPPLY COMPANY	8,935.87
			STUDENT FOOD - OPEN PURCH	350.59
			STUDENT FOOD - OPEN PURCH	1,458.54
			STUDENT FOOD - OPEN PURCH	943.39
			STUDENT FOOD - OPEN PURCH	563.67
			STUDENT FOOD - OPEN PURCH	168.70
			STUDENT FOOD - OPEN PURCH	1,039.94
			STUDENT FOOD - OPEN PURCH	451.94
			STUDENT FOOD - OPEN PURCH	586.57
			STUDENT FOOD - OPEN PURCH	699.10
			STUDENT FOOD - PURCHASE O	766.29
			STUDENT FOOD - OPEN PURCH	1,263.25
			STUDENT FOOD - OPEN PURCH	643.89
V150575	02/18/2020	47923	QSS, L.C	3,050.90
			MONTHLY MONITORING AND MA	363.89
			MONTHLY MONITORING AND MA	346.36
			MONTHLY MONITORING AND MA	136.25
			MONTHLY MONITORING AND MA	339.74
			MONTHLY MONITORING AND MA	136.25
			MONTHLY MONITORING AND MA	375.52
			MONTHLY MONITORING AND MA	237.50
			MONTHLY MONITORING AND MAI	280.97
			MONTHLY MONITORING AND MA	243.28
			MONTHLY MONITORING AND MA	373.64
			MONTHLY MONITORING AND MA	217.50
V150585	02/18/2020	84620	BERTHA L ST JOHN	1,230.00
			DISABILITIES SERVICES CON	
V150597	02/18/2020	64845	ZIEBEN FOUNDATION PROPERTIES	5,384.45
			MONTHLY RENT OPEN PURCHAS	

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<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V150668	02/25/2020	16155	MILK PRODUCTS LLC	1,884.11
			STUDENT FOOD - OPEN PURCH	108.36
			STUDENT FOOD - OPEN PURCH	149.00
			STUDENT FOOD - OPEN PURCH	67.73
			STUDENT FOOD - OPEN PURCH	67.73
			STUDENT FOOD - OPEN PURCH	67.73
			STUDENT FOOD - OPEN PURCH	94.82
			STUDENT FOOD - OPEN PURCH	121.91
			STUDENT FOOD - OPEN PURCH	54.18
			STUDENT FOOD - OPEN PURCH	67.73
			STUDENT FOOD - OPEN PURCH	81.27
			STUDENT FOOD - OPEN PURCH	81.27
			STUDENT FOOD - OPEN PURCH	81.27
			STUDENT FOOD - OPEN PURCH	81.27
			STUDENT FOOD - OPEN PURCH	203.18
			STUDENT FOOD - OPEN PURCH	60.28
			STUDENT FOOD - OPEN PURCH	170.04
			STUDENT FOOD - OPEN PURCH	94.82
			STUDENT FOOD - OPEN PURCH	108.36
			STUDENT FOOD - OPEN PURCH	123.16
V150670	02/25/2020	17320	BUTLER BUSINESS PRODUCTS	1,791.20
			#GJO26100 GENUINE JOE FAC	20.69
			#GJO21100 GENUINE JOE MUL	74.97
			#GJO1100096 GENUINE JOE B	47.89
			#GJO1100096 GENUINE JOE B	95.78
			#CLO30966CT CLOROX GERMIC	24.54
			#CLO78564CT GLAD TALL KIT	79.95
			#DVM8607MCT DIVERSAMED DI	52.28
			#PGC97810 FEBREZE AIR FRE	16.58
			#GJO02408 GENUINE JOE PLA	10.19
			#CPC53041CT FABULOSO ALL	34.50
			#CLO38504EA CLOROX DISINF	52.72
			#WDF28030 WD-40 CARPERT F	16.90
			#GJOMBL1BEA GENUINE JOE N	8.50
			#HEWCE410A HP 305A ORIGIN	183.98
			#HEWCF280A HP80A ORIGINAL	229.98
			#DUC282195 DUCK BRAND HD	65.86
			#BSN36612 BUSINESS SOURCE	3.09
			#GBC3748203EZ GBC PINNACL	193.96
			#HEWQ6511A HP 11A ORIGINA	181.68
			#BSN36591CT BUSINESS SOUR	222.50
			#HEWCE255A HP 55A ORIGINA	162.99
			#BSN43575 BUSINESS SOURCE	11.67
V150673	02/25/2020	21535	ROSE BROWN CROSS MENELEE	16.10
			JANUARY MILEAGE	

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Fund: 2050 - HEAD START

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V150680	02/25/2020	86933	HARDIES FRUIT & VEGETABLE CO	1,037.11
			STUDENT FOOD - OPEN PURCH	68.78
			STUDENT FOOD - OPEN PURCH	97.00
			STUDENT FOOD - OPEN PURCH	110.67
			STUDENT FOOD - OPEN PURCH	72.36
			STUDENT FOOD - OPEN PURCH	73.46
			STUDENT FOOD - OPEN PURCH	37.26
			STUDENT FOOD - OPEN PURCH	77.33
			STUDENT FOOD - OPEN PURCH	118.63
			STUDENT FOOD - OPEN PURCH	75.00
			STUDENT FOOD - OPEN PURCH	116.15
			STUDENT FOOD - OPEN PURCH	104.45
			STUDENT FOOD - OPEN PURCH	86.02
V150686	02/25/2020	35079	JACQUELINE D JEFFERY	11.02
			JANUARY MILEAGE	
V150688	02/25/2020	83846	JAMESE HAKIA STANCILL	49.45
			JANUARY MILEAGE	
V150689	02/25/2020	87546	KIM YVETTE JOHNSON	19.55
			JANUARY MILEAGE	
V150690	02/25/2020	52846	JULIE ANNE SMITH	4,165.00
			CONSULTANT WILL PROVIDE S	1,067.50
			CONSULTANT WILL PROVIDE S	1,452.50
			CONSULTANT WILL PROVIDE S	1,645.00
V150691	02/25/2020	87042	RODRIGUE GINO KAMAYA	173.08
			JANUARY MILEAGE	

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Fund: 2050 - HEAD START

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V150695	02/25/2020	86944	LABATT INSTITUTIONAL SUPPLY COMPANY	8,952.97
			STUDENT FOOD - PURCHASE O	738.43
			STUDENT FOOD - OPEN PURCH	1,186.83
			STUDENT FOOD - OPEN PURCH	399.81
			STUDENT FOOD - OPEN PURCH	354.36
			STUDENT FOOD - OPEN PURCH	36.80
			STUDENT FOOD - OPEN PURCH	71.95
			STUDENT FOOD - OPEN PURCH	978.61
			STUDENT FOOD - OPEN PURCH	1,212.83
			STUDENT FOOD - OPEN PURCH	966.55
			STUDENT FOOD - OPEN PURCH	633.77
			STUDENT FOOD - OPEN PURCH	1,308.58
			HDLE MOP WOOD SCREW TOP 6	8.76
			HDLE MOP WOOD QKCHG 60	12.02
			MOP SCREW COTTN WHT MD	10.94
			MOPHEAD COTTN CTND WHT SM	5.76
			BLEACH, REG 6%	13.23
			CLEANER, ALLPPSE NEUTRAL	38.55
			NAPKIN, TALLFOLD 6.5X13.5	110.88
			APRON, REG WHT IND WRP	10.50
			CUP, 8OZ FOAM	84.64
			CUP, 4OZ FOAM	39.76
			CLING CLSSIC FILM WTH CUT	26.02
			NAPKIN, BEV, WHT 1-PLY	21.10
			WIPER, WHT/RD LEVEL 3, BU	33.92
			FOIL, HVY DUTY 18X1000	108.44
			LINER, PAN PPR, G/PROOF	31.68
			BLACK, REG,6%	26.46
			PLATE, 6" NON-LMNTED WHT	23.21
			PLATE 9", NON-LMNTED, WHT	29.70
			BOWL, 6OZ FOAM	35.20
			FORK, MD PP WHT	7.90
			CUP, 4OZ FOAM	39.76
			FOIL 1000X18, HVY, ROLL	162.66
			FILM, SEAL WRAP W/CUTTER	71.25
			GLOVES, POLY, MED	28.28
			SOUFFLE CUP, 1 OZ P/WHT	54.13
			PLATE 9" NON LAM WHT	29.70
V150699	02/25/2020	86509	MARIA CONCEPCION MALDONADO	12.08
			JANUARY MILEAGE	
V150701	02/25/2020	88476	MONICA MARIE NILES	120.18
			JANUARY MILEAGE	
V150702	02/25/2020	48820	ODESSA TAIWAN RELIFORD	36.80
			JANUARY MILEAGE	
V150705	02/25/2020	63480	MELISSA FRIEDERICHs WILDER	53.48
			JANUARY MILEAGE	

Number of checks in fund 2050 - HEAD START: 69

Amount total: **139,310.40**

Fund: 2059 - HEAD START

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
149595 void	12/19/2019	84925	HARRIS COUNTY, TEXAS	-410.00
			FOOD PERMIT RENEWAL	

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Fund: 2059 - HEAD START

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150086	02/04/2020	10248	ACE MART RESTAURANT SUPPLY CO	121.87
			CHINA PLATTER MODEL NO. P	-55.50
			CHINA PLATTER MODEL NO. P	55.50
			CHINAWARE MODEL NO. WORPW	-58.17
			CHINAWARE MODEL NO. WORPW	58.17
			CHINA BOWL MODEL NO. NR-1	-22.17
			CHINA BOWL MODEL NO. NR-1	22.17
			KNIFE SHPNER H.HELD NO. M	40.87
			DISHWASHER TEMP STRIPS NO	26.00
			ESTIMATED SHIPPING/HANDLI	55.00
150106	02/04/2020	88155	INFECTION CONTROLS INC	4,905.25
			SANITATION TREATMENT FOR	700.75
			SANITATION TREATMENT FOR	700.75
			SANITATION TREATMENT FOR	700.75
			SANITATION TREATMENT FOR	700.75
			SANITATION TREATMENT FOR	700.75
			SANITATION TREATMENT FOR	700.75
			SANITATION TREATMENT FOR	700.75
150121	02/04/2020	46834	CECILE PORCHE-PETTY CASH CUSTODIAN	10.22
			REIMBURS. FOR JUICE	
150123	02/04/2020	88238	ROSA A QUINONES ORTIZ	22.62
			MILEAGE REIMB	
150188	02/11/2020	85446	AED SUPERSTORE	1,512.00
			PHILIPS ON SITE INFANT/CH	108.00
			PHILIPS ON SITE INFANT/CH	1,404.00
150193	02/11/2020	88485	KACY BARNABA	82.99
			PARENT POLICY COUNCIL	
150197	02/11/2020	88392	LINDA CARDOSA	3.60
			PARENT POLICY COUNCIL	
150206	02/11/2020	88326	GOVCONNECTION INC	1,705.28
			LITHIUM BACK UP BATTERY #	1,425.00
			GIGABIT NETWORK CARD #366	280.28
150222	02/11/2020	26235	FOSTER FENCE LTD	1,156.27
			SWING GATE AT BAYTOWN HS	
150237	02/11/2020	32531	HOUSTON ISD-FOOD SVCS DEPARTMENT	584.75
			ADULT FOOD AT ISD SITES:	464.75
			ADULT FOOD AT ISD SITES:	120.00
150244	02/11/2020	36910	LAKESHORE LEARNING MATERIALS	427.33
			SELF ADHSV HOOK N LOOP TA	18.96
			PEEL AND STICK MAGNETS DO	24.68
			LAKESHORE SCISSORS ONLY L	16.14
			BUY CRAYON LARGE 8CLR BOX	56.99
			LEARNING CNTR MANAGEMENT	113.96
			SCHOOL GLUE GALLON RS264	26.58
			JUMBO PENCILS SET OF 36 M	28.48
			CLASSRM CD-CASS PLYR W-BL	122.55
			WHAT WILL WE DO TODAY SCH	18.99
150247	02/11/2020	87249	LIQUID ENVIRONMENTAL OF TEXAS LLC	200.00
			QUARTERLY GREASE TRAP CLE	
150259	02/11/2020	88238	ROSA A QUINONES ORTIZ	47.56
			OCTOBER MILEAGE	32.48
			DECEMBER MILEAGE	15.08

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Fund: 2059 - HEAD START

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150438	02/18/2020	88491	ASHLEE NIKOHL LEDET ARCENEUX HEALTH SCREENING REIM	25.00
150440	02/18/2020	88488	DANIELLE LANETTE BALL HEALTH SCREENING REIM	25.00
150446	02/18/2020	85300	CHILDCARE CAREERS LLC CONTRACTED SERVICES AGREE	66.33
150448	02/18/2020	88249	CME PRINTING INC NUTRITION PRINTING RQ	1,114.55
150467	02/18/2020	88490	CLAUDIA R HERNANDEZ-CONTRERAS HEALTH SCREENING REIM	25.00
150475	02/18/2020	33941	INDUSTRIAL FIRE EQUIPMENT COMPANY ANNUAL INSPECTION PER	178.56 9.03
			ANNUAL INSPECTION PER	169.53
150479	02/18/2020	35131	JAMES LEWIS CUNNINGHAM CONTRACTED SERVICES AGREE	2,700.00 2,600.00
			HS PARENT HANDBOOK	100.00
150482	02/18/2020	88458	CARLA LOUISE LEVEAUX HEALTH SCREENING REIM	25.00
150483	02/18/2020	87249	LIQUID ENVIRONMENTAL OF TEXAS LLC GREASE TRAP CLEANINGS	364.00 16.00
			GREASE TRAP CLEANINGS	18.00
			QUARTERLY GREASE TRAP CLE	192.00
			QUARTERLY GREASE TRAP CLE	138.00
150492	02/18/2020	88095	RELIABLE COMMERCIAL ROOFING MATERIAL FOR REMOVAL OF G	4,345.51 1,848.64
			EQUIPMENT	55.48
			LABOR FOR GUTTERS AND DOW	2,001.68
			OVERHEAD AND PROFIT	439.71
150505	02/18/2020	88464	ISIS ONDINA TORRES HEALTH SCREENING REIM	25.00
150506	02/18/2020	88489	KELLY THANH TRAN HEALTH SCREENING REIM	25.00
150611	02/25/2020	87580	COMMUNITY NUTRITION OUTREACH SERV NUTRITIONAL CONTRACTED SE	3,103.75 682.50
			NUTRITIONAL CONTRACTED SE	1,202.50
			NUTRITIONAL CONTRACTED SE	1,218.75
150617	02/25/2020	85932	EMCOR GOWAN INC MATERIALS FOR REPAIR OF	1,289.00 154.00
			LABOR FOR REPAIR OF WATER	1,135.00
150625	02/25/2020	32531	HOUSTON ISD-FOOD SVCS DEPARTMENT ADULT FOOD AT ISD SITES:	407.00 166.25
			HS TEACHER MEALS	240.75
150655	02/25/2020	88462	TERESA VALDES-BORS PARENT POLICY COUNCIL	15.49
V150143	02/04/2020	86148	JEANETTE CAMILLE BARNHART MILEAGE REMBURSEMENT	152.54 60.32
			MILEAGE REIMBURSEMENT	92.22
V150147	02/04/2020	17320	BUTLER BUSINESS PRODUCTS TABLECLOTH 3 SIDED TC63	611.00 232.00
			SETUP CHARGE	128.00
			FREIGHT	82.00
			PRESTON BALLPOINT PEN NI-	120.00
			CUP FROST FLEX 12OZ FT-12	49.00

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Fund: 2059 - HEAD START

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V150155	02/04/2020	86933	HARDIES FRUIT & VEGETABLE CO STUDENT FOOD - OPEN PURCH	171.50
V150163	02/04/2020	86944	LABATT INSTITUTIONAL SUPPLY COMPANY STUDENT FOOD - OPEN PURCH STUDENT FOOD - OPEN PURCH STUDENT FOOD - OPEN PURCH	2,142.14 11.96 982.79 1,147.39
V150165	02/04/2020	37942	ETHELWINA LIMAS MILEAGE REIMB. MILEAGE REIMBURSEMENT	139.78 44.08 95.70
V150170	02/04/2020	83628	TYNESHA MICKENS MILEAGE REIMBURSEMENT	118.90
V150180	02/04/2020	63205	HATTIE L WESTON MILEAGE REIMB	50.46
V150293	02/11/2020	16155	MILK PRODUCTS LLC HUMBLE MILK LAPORTE MILK FIFTH WARD MILK HUMBLE MILK CHANNELVIEW MILK COMPTON MILK COMPTON MILK	937.14 67.73 67.73 96.07 109.62 189.63 203.18 203.18
V150328	02/11/2020	87767	TIFFANY LYNETTE GRAY DECEMBER MILEAGE	27.84
V150353	02/11/2020	86944	LABATT INSTITUTIONAL SUPPLY COMPANY HUMBLE FOOD PRODUCTS	787.45
V150362	02/11/2020	86509	MARIA CONCEPCION MALDONADO NOVEMBER MILEAGE	16.82
V150371	02/11/2020	83631	MARISSOL MONTALVO DECEMBER MILEAGE	27.26
V150377	02/11/2020	81996	MICHELE ANDERSON NWOKOBIA DECEMBER MILEAGE	109.62
V150569	02/18/2020	88476	MONICA MARIE NILES HEALTH SCREENING REIM	25.00
V150575	02/18/2020	47923	QSS, L.C MONTHLY MONITORING AND MA	136.25
V150669	02/25/2020	86597	RAMONA PHAE BURTON DECEMBER MILEAGE	141.52
V150670	02/25/2020	17320	BUTLER BUSINESS PRODUCTS C-FOLD PAPER TOWELS #GJO2 PAPER TOWEL ROLL #GPC2630 ALL PURPOSE CLEANSER #GJO BATH TISSUE #GPC1988001 TRASH CAN LINERS #GJO0153 RECYCLED CAN LINERS #NATO HEAVY DUTY TRASH CAN LINE	493.31 149.63 115.58 35.93 68.67 30.17 56.77 36.56
V150671	02/25/2020	83630	NORA CASTILLO MILEAGE REIMBURSEMENT	120.06
V150695	02/25/2020	86944	LABATT INSTITUTIONAL SUPPLY COMPANY PYMT FOR FOOD PRODUCT	490.34
V150705	02/25/2020	63480	MELISSA FRIEDERICHS WILDER DECEMBER MILEAGE	83.52

Number of checks in fund 2059 - HEAD START: 50

Amount total: **30,886.38**

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Fund: 2060 - HEAD START TRAINING

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150203	02/11/2020	80343	COLLABORATIVE FOR CHILDREN PAYMENT FOR TRAINING	3,800.00
150493	02/18/2020	50861	SAN JACINTO COLLEGE CDA TUITION FOR EARLY HEA	4,269.00
V150663	02/25/2020	87502	ASHLYN D NEAN ALLISON REGION VI CHILDREN WI	430.80 123.75
			REGION VI CHILDREN WI	307.05
V150704	02/25/2020	88355	AMANDA NGUYEN VONGSALY REGION VI CHILDREN WI	462.41 123.75
			REGION VI CHILDREN WI	338.66

Number of checks in fund 2060 - HEAD START TRAINING: 4

Amount total: **8,962.21**

Fund: 2069 - HEAD START TRAINING

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150185	02/11/2020	83233	MBR, INC COLOR POSTER MEDIA-HEAVY	586.88 89.95
			VARIQUEST PERFECTA INK -	319.96
			VARIQUEST PERFECTA INK -	39.99
			VARIQUEST PERFECTA INK -	39.99
			VARIQUEST PERFECTA INK -	39.99
			VARIQUEST CUTOUT MAKER SU	20.00
			SHIPPING & HANDLING	37.00
V150147	02/04/2020	17320	BUTLER BUSINESS PRODUCTS #SAN22478 SHARPIE BULLET	1,013.41 19.26
			#HEWCE401A HP 507A ORIGIN	245.99
			#HEWCE402A HP 507A ORIGIN	245.99
			#DBE00011 DBEST ROLLING Q	29.99
			#SAN16078 EXPO VIS-À-VIS	28.20
			#PAP89465 PAPER MATE RETR	13.35
			#PAP89467 PAPER MATE PROF	13.45
			#BICMP11 BIC REFILLABLE M	11.60
			#TOP65021 TOPS ONE SUBJEC	37.80
			#TOP65021 TOPS ONE SUBJEC	37.80
			#HEWCE400A HP 507A ORIGIN	329.98

Number of checks in fund 2069 - HEAD START TRAINING: 2

Amount total: **1,600.29**

Fund: 2100 - STOP SCHOOL VIOLENCE GRNT

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V150299	02/11/2020	17320	BUTLER BUSINESS PRODUCTS TONER LSR LJ PRO P1606 SR	175.98
V150300	02/11/2020	88282	DENNIS LENORE CALLOWAY NOVEMBER MILEAGE	184.77 48.95
			JANUARY MILEAGE	109.14
			DECEMBER MILEAGE	26.68

Number of checks in fund 2100 - STOP SCHOOL VIOLENCE GRNT: 2

Amount total: **360.75**

Fund: 2150 - EARLY HEADSTART OPERATION

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150092	02/04/2020	14892	CITY OF BAYTOWN WATER READ 01/02/20	300.94
150114	02/04/2020	88458	CARLA LOUISE LEVEAUX FINERPRINT REIMB	40.58

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Fund: 2150 - EARLY HEADSTART OPERATION

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150125	02/04/2020	88459	MARIA IOLANI SATORRE FINGERPRINT REIMB	40.58
150136	02/04/2020	62751	WASTE MANAGEMENT MONTHLY WASTE FEB20	93.24
150200	02/11/2020	85300	CHILDCARE CAREERS LLC CONTRACTED SERVICES AGREE	227.40
150222	02/11/2020	26235	FOSTER FENCE LTD SWING GATE AT EHS BAYTOWN	926.73
150261	02/11/2020	83499	ELDA MARIA RUEDA WINTER HEADS UP NEWSLETTE	25.99
150275	02/11/2020	61927	VERIZON WIRELESS WIRELESS 122319012220	120.91
150446	02/18/2020	85300	CHILDCARE CAREERS LLC CONTRACTED SERVICES AGREE CONTRACTED SERVICES AGREE CONTRACTED SERVICES AGREE	4,818.08 942.78 1,653.39 2,221.91
150475	02/18/2020	33941	INDUSTRIAL FIRE EQUIPMENT COMPANY ANNUAL INSPECTION PER ANNUAL INSPECTION PER	190.53 70.06 120.47
150479	02/18/2020	35131	JAMES LEWIS CUNNINGHAM CONTRACTED SERVICES AGREE	300.00
150481	02/18/2020	83870	KQC INVESTORS, LLC KQC MONTHLY LEASE AGREEME	9,415.00
150605	02/25/2020	18491	CENTERPOINT ENERGY GAS 010220020420	64.56
150637	02/25/2020	86862	PS LIGHTWAVE INC MONTHLY INTERNET USAGE -	147.52
V150148	02/04/2020	87181	FELLOWSHIP OF PURPOSE EARLY CHILDHO TO PROVIDE CHILD CARE SER	1,980.00
V150155	02/04/2020	86933	HARDIES FRUIT & VEGETABLE CO STUDENT FOOD- OPEN PURCHA	9.58
V150159	02/04/2020	86996	JOHN G JONES LEARNING CENTER TO PROVIDE CHILD CARE SER	1,170.00
V150162	02/04/2020	87246	DESKOT LLC TO PROVIDE CHILD CARE SER TO PROVIDE CHILD CARE SER	6,910.00 3,455.00 3,455.00
V150163	02/04/2020	86944	LABATT INSTITUTIONAL SUPPLY COMPANY STUDENT FOOD - OPEN PURCH	170.18
V150164	02/04/2020	87247	LETS LEARN CHRISTIAN LEARNING CTR TO PROVIDE CHILD CARE SER TO PROVIDE CHILD CARE SER	2,260.00 1,130.00 1,130.00
V150293	02/11/2020	16155	MILK PRODUCTS LLC STUDENT FOOD- OPEN PURCHA	29.14
V150303	02/11/2020	87181	FELLOWSHIP OF PURPOSE EARLY CHILDHO TO PROVIDE CHILD CARE SER	1,980.00
V150332	02/11/2020	86933	HARDIES FRUIT & VEGETABLE CO STUDENT FOOD- OPEN PURCHA	14.39
V150340	02/11/2020	86996	JOHN G JONES LEARNING CENTER TO PROVIDE CHILD CARE SER TO PROVIDE CHILD CARE SER	2,078.00 936.00 1,142.00
V150345	02/11/2020	52846	JULIE ANNE SMITH PROFESSIONAL SERVICES ACC	630.00

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Fund: 2150 - EARLY HEADSTART OPERATION

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V150352	02/11/2020	87246	DESKOT LLC	3,735.00
			TO PROVIDE CHILD CARE SER	
V150353	02/11/2020	86944	LABATT INSTITUTIONAL SUPPLY COMPANY	404.47
			STUDENT FOOD - OPEN PURCH	164.52
			STUDENT FOOD - OPEN PURCH	239.95
V150356	02/11/2020	87247	LETS LEARN CHRISTIAN LEARNING CTR	904.00
			TO PROVIDE CHILD CARE SER	
V150528	02/18/2020	16155	MILK PRODUCTS LLC	75.74
			STUDENT FOOD- OPEN PURCHA	21.72
			STUDENT FOOD- OPEN PURCHA	25.08
			STUDENT FOOD- OPEN PURCHA	28.94
V150533	02/18/2020	87181	FELLOWSHIP OF PURPOSE EARLY CHILDHO	3,922.00
			TO PROVIDE CHILD CARE SER	1,905.00
			TO PROVIDE CHILD CARE SER	2,017.00
V150547	02/18/2020	86933	HARDIES FRUIT & VEGETABLE CO	27.38
			STUDENT FOOD- OPEN PURCHA	8.94
			STUDENT FOOD- OPEN PURCHA	18.44
V150555	02/18/2020	86944	LABATT INSTITUTIONAL SUPPLY COMPANY	180.26
			STUDENT FOOD - OPEN PURCH	
V150558	02/18/2020	87247	LETS LEARN CHRISTIAN LEARNING CTR	2,260.00
			TO PROVIDE CHILD CARE SER	1,130.00
			TO PROVIDE CHILD CARE SER	1,130.00
V150668	02/25/2020	16155	MILK PRODUCTS LLC	28.46
			STUDENT FOOD- OPEN PURCHA	7.45
			STUDENT FOOD- OPEN PURCHA	21.01
V150670	02/25/2020	17320	BUTLER BUSINESS PRODUCTS	395.54
			C-FOLD PAPER TOWELS #GJO2	119.97
			PAPER TOWEL ROLL #GPC2630	92.67
			ALL PURPOSE CLEANSER #GJO	28.81
			BATH TISSUE #GPC1988001	55.07
			TRASH CAN LINERS #GJO0153	24.19
			RECYCLED CAN LINERS #NAT0	45.51
			HEAVY DUTY TRASH CAN LINE	29.32
V150680	02/25/2020	86933	HARDIES FRUIT & VEGETABLE CO	12.90
			STUDENT FOOD- OPEN PURCHA	
V150687	02/25/2020	86996	JOHN G JONES LEARNING CENTER	2,340.00
			TO PROVIDE CHILD CARE SER	1,170.00
			TO PROVIDE CHILD CARE SER	1,170.00
V150693	02/25/2020	87246	DESKOT LLC	3,595.00
			TO PROVIDE CHILD CARE SER	
V150695	02/25/2020	86944	LABATT INSTITUTIONAL SUPPLY COMPANY	284.28
			STUDENT FOOD - OPEN PURCH	4.54
			STUDENT FOOD - OPEN PURCH	8.89
			STUDENT FOOD - OPEN PURCH	120.95
			STUDENT FOOD - OPEN PURCH	149.90
V150696	02/25/2020	87247	LETS LEARN CHRISTIAN LEARNING CTR	1,130.00
			TO PROVIDE CHILD CARE SER	

Number of checks in fund 2150 - EARLY HEADSTART OPERATION: 40

Amount total: **53,238.38**

Fund: 2160 - EARLY HEADSTART T&TA

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150493	02/18/2020	50861	SAN JACINTO COLLEGE	852.00
			CDA TUITION FOR EARLY HEA	

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Amount total: **852.00**

<u>check number</u>	<u>check date</u>	<u>vend_no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V150395	02/11/2020	88265	LUCERO A SOSA ROSALES DECEMBER MILEAGE	117.80

Amount total: **117.80**

check number	check date	vend_no	vendor name and item descriptions	amount
150122	02/04/2020	86862	PS LIGHTWAVE INC	544.05
			FEB2020 THERNET CHARG	215.83
			FEB2020 THERNET CHARG	328.22
150139	02/04/2020	87489	DAHILL OFFICE TECHNOLOGY CORP	191.61
			NOV 19 COPY FEES	38.22
			NOV 19 COPY FEES	31.58
			NOV 19 COPY FEE	86.53
			NOV 19 COPY FEES	35.28
150192	02/11/2020	43683	NEIGHBORHOOD CENTERS INC	500.00
			JAN 20 LEASE PAYMENT	
150210	02/11/2020	88048	DATA RECOGNITION CORPORATION	46,512.55
			TABE L-11 TEST BKLT PKG/2	1,169.00
			TABE L-12 TEST BKLT PKG/2	1,169.00
			TABE 11 & 12 LOCATOR SCOR	8,575.20
			TABE E-11 MATH SCOREZE PK	357.30
			TABE E-12 MATH SCOREZE PK	357.30
			TABE E-11 READING SCOREZE	595.50
			TABE E-12 READING SCOREZE	595.50
			TABE E-11 LANGUAGE SCOREZ	595.50
			TABE E-12 LANGUAGE SCOREZ	595.50
			TABE M-11 MATH SCOREZE PK	2,322.45
			TABE M-12 MATH SCOREZE PK	2,322.45
			TABE M-11 READING SCOREZE	2,084.25
			TABE M-12 READING SCOREZE	2,084.25
			TABE M-11 LANGUAGE SCOREZ	2,084.25
			TABE M-12 LANGUAGE SCOREZ	2,084.25
			TABE D-11 MATH SCOREZE PK	2,084.25
			TABE D-12 MATH SCOREZE PK	2,084.25
			TABE D-11 READING SCOREZE	2,084.25
			TABE D-12 READING SCOREZE	2,084.25
			TABE D-11 LANGUAGE SCOREZ	2,084.25
			TABE D-12 LANGUAGE SCOREZ	2,084.25
			TABE A-11 MATH SCOREZE PK	357.30
			TABE A-12 MATH SCOREZE PK	357.30
			TABE A-11 READING SCOREZE	595.50
			TABE A-12 READING SCOREZE	595.50
			TABE A-11 LANGUAGE SCOREZ	595.50
			TABE A-12 LANGUAGE SCOREZ	595.50
			SHIPPING AND HANDLING	3,918.75
150268	02/11/2020	88074	ST. LUKE'S UNITED METHODIST CHURCH	1,400.00
			JAN 20 LEASE CHARGES	700.00
			FEB 20 LEASE CHARGES	700.00
150460	02/18/2020	87470	FRONTIER SOUTHWEST INCORPORATED	72.44
			PHONE020120-022920	

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Fund: 2300 - FEDERAL ADULT ED REGULAR

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150472	02/18/2020	88447	HTEC-HOUSTONS TRAINING AND EDUCATIONAL AND VOCATIONA	8,625.00
150515	02/18/2020	61927	VERIZON WIRELESS VERIZON 010820-020720	1,446.22
V150299	02/11/2020	17320	BUTLER BUSINESS PRODUCTS	2,141.12
			LABEL,FF,L/I,2/3X3-7/16,W	54.78
			TONER,CLJ PRO MFP M180,BL	101.98
			TONER,CLJ PRO MFP M180,CY	113.98
			TONER,CLJ PRO MFP M180,MA	113.98
			TONER,CLJ PRO MFP M180,YE	113.98
			TONER,LSR,CE505A,BLK	359.98
			TONER,HP 26A LJ CART,BK	253.98
			DESK PD,MO,22X17,GRY	28.16
			CUTTER,ROTARY,TBL,12",RT-	51.09
			LABEL,MAIL,LSR,3-1/3X4,WH	80.94
			COVER,RPT,2PKT,LTR,FSTNR,	119.32
			CLIP,BINDER,SML,BLK	0.88
			CLIP,BINDER,MED,BLK	2.67
			CLIP,BINDER,LRG,BLK	1.91
			CLIP,GEM,JUMBO	18.00
			MARKER,DE,EXPO,CHSL,BLK	153.50
			MARKER,DE,EXPO,CHSL,BLU	153.50
			ERASER,DE,FELT,EXPO,5-1/8	23.00
			PLANNER,2YR,WEEKLY,BK	26.71
			KEYBOARD/MOUSE,WRLS,SLIM	61.99
			CHAIR,HIBACK,MODERN	306.79
V150518	02/18/2020	87284	BELINDA JANE ACOSTA JANUARY MILEAGE	62.50
V150544	02/18/2020	87517	BIANCA YADHIRA GARCIA JANUARY MILEAGE	164.57
V150563	02/18/2020	80579	GUILLERMO MEDINA JR DECEMBER MILEAGE	698.83
			JANUARY MILEAGE	249.75
				449.08
V150566	02/18/2020	41818	RUSSELL G MUELLER JANUARY MILEAGE	14.66
V150578	02/18/2020	87978	STEPHANIE MICHELLE ROSS JANUARY MILEAGE	123.63
V150591	02/18/2020	86237	ESMERALDA VARGAS JANUARY MILEAGE	151.23

Number of checks in fund 2300 - FEDERAL ADULT ED REGULAR: 15

Amount total: 62,648.41

Fund: 2340 - FED-ADULT ED-EL/CIVICS

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150122	02/04/2020	86862	PS LIGHTWAVE INC	277.20
			FEB2020 THERNET CHARG	109.96
			FEB2020 THERNET CHARG	167.24

Number of checks in fund 2340 - FED-ADULT ED-EL/CIVICS: 1

Amount total: 277.20

Fund: 2670 - FED 21ST CENTURY CYC 9

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150087	02/04/2020	84484	ALIEF INDEPENDENT SCHOOL DISTRICT ALBRIGHT MID AUG19	3,182.99

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Fund: 2670 - FED 21ST CENTURY CYC 9

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150105	02/04/2020	27070	GALENA PARK ISD NORTH SHORE9TH AUG19	8,346.99
150111	02/04/2020	32530	HOUSTON ISD CHAVEZ HIGH AUG19	6,685.04
150119	02/04/2020	45610	PASADENA ISD SOUTH HOU INT AUG19	75.00
150126	02/04/2020	52120	SHELDON INDEPENDENT SCHOOL DISTRICT NULL MID AUG19	4,338.41
150127	02/04/2020	53950	SPRING INDEPENDENT SCHOOL DISTRICT BAMMEL MID AUG19	3,518.49
150443	02/18/2020	88244	ENOKI EVENTS LLC BOOST CONFERENCE	510.00
150602	02/25/2020	84484	ALIEF INDEPENDENT SCHOOL DISTRICT ALBRIGHT MI SEPT19	8,157.12
150624	02/25/2020	32530	HOUSTON ISD SEPT19 CHAVES HIGH	7,506.77
150626	02/25/2020	87871	HUMBLE ISD EDUCATION FOUNDATION STERLING MID SEPT19	2,238.13
150640	02/25/2020	52120	SHELDON INDEPENDENT SCHOOL DISTRICT NULL MID SEPT19	8,872.27

Number of checks in fund 2670 - FED 21ST CENTURY CYC 9: 11

Amount total: **53,431.21**

Fund: 2680 - FED 21ST CENTURY CYCLE 10

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150091	02/04/2020	43683	NEIGHBORHOOD CENTERS INC PROMISE COM SEPT19	29,448.73
			PROMISE COM OCT19	6,103.53
			PROMISE COM NOV19	6,279.45
			PROMISE COM AUG19	8,314.56
150126	02/04/2020	52120	SHELDON INDEPENDENT SCHOOL DISTRICT C.E KING HIGH AUG19	8,751.19
			C.E KING HIGH SEPT19	42,147.49
			C.E KING MID AUG19	5,041.08
			C.E KING MID SEPT19	11,131.98
			ROYALWOOD ELEM AUG19	4,360.27
			ROYALWOOD ELEM SEPT19	10,376.34
150443	02/18/2020	88244	ENOKI EVENTS LLC BOOST CONFERENCE	4,531.16
150607	02/25/2020	88461	RENEWING THOUGHTS PLLC CONTRACT SERVICES	6,706.66
			CONTRACT SERVICES	510.00
150634	02/25/2020	87608	MONICA LEWIS SCHOOL OF ETIQUETTE CONTRACT SERVICES	466.67
150642	02/25/2020	86200	TEJANO CENTER FOR COMMUNITY CONCERN AUG19 HOUSTON STEM D	166.67

Number of checks in fund 2680 - FED 21ST CENTURY CYCLE 10: 6

Amount total: **77,636.03**

Fund: 2880 - FED-AFTER SCHOOL PTNRSHIP

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150087	02/04/2020	84484	ALIEF INDEPENDENT SCHOOL DISTRICT OUTLEY ELEM NOV19	900.00

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Fund: 2880 - FED-AFTER SCHOOL PTNRSHIP

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150126	02/04/2020	52120	SHELDON INDEPENDENT SCHOOL DISTRICT	11,705.47
			SHELDON ELEM OCT19	1,267.11
			SHELDON ELEM NOV19	3,161.42
			GARRETT ELEM NOV19	3,341.59
			CARROLL ELEM NOV19	3,935.35
150443	02/18/2020	88244	ENOKI EVENTS LLC	2,040.00
			BOOST CONFERENCE	
150601	02/25/2020	10960	ALDINE INDEPENDENT SCHOOL DISTRICT	1,677.11
			RAYMOND DEC19	
150624	02/25/2020	32530	HOUSTON ISD	41,918.46
			BRISCOE DEC19	2,190.59
			BRISCOE ELEM OCT19	3,748.07
			WHIDBY NOV19	4,343.12
			GREGG MASTER OCT19	1,730.00
			GREGG MASTER DEC19	3,675.00
			KETELSON NOV19	1,995.02
			KETELSEN ELEM OCT19	2,563.29
			WHIDBY OCT19	5,313.67
			WHITE NOV19	4,678.04
			WHITE ELEM OCT19	5,730.49
			WHITE DEC19	5,951.17
150631	02/25/2020	87610	MATH-A-MATICS TUTORING, LLC	1,420.00
			SELECT SERVICES PROGRAM -	
150634	02/25/2020	87608	MONICA LEWIS SCHOOL OF ETIQUETTE	1,750.00
			KIDS' DAY SELECT SERVICES	750.00
			KIDS' DAY SELECT SERVICES	1,000.00
150635	02/25/2020	86858	HAPPY COLORS PRODUCTIONS LLC	1,665.00
			SELECT SERVICES PROGRAM -	
150640	02/25/2020	52120	SHELDON INDEPENDENT SCHOOL DISTRICT	10,496.09
			SHELDON ELEM DEC19	3,210.01
			CARROLL DEC19	3,400.20
			GARRETT ELEM DEC19	3,885.88
150660	02/25/2020	88445	ANDREW KARNAVAS	1,000.00
			SELECT AND SUMMER SERVICE	
V150698	02/25/2020	87503	VICTORIA ELENA LOPEZ-CASE	61.29
			JANUARY MILEAGE	8.05
			DECEMBER MILEAGE	53.24

Number of checks in fund 2880 - FED-AFTER SCHOOL PTNRSHIP: 11

Amount total:

75,414.12

Fund: 2889 - FED-AFTER SCHOOL PTNRSHIP

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150130	02/04/2020	87693	DEMETRA C JONES	1,200.00
			WORKSHOP FOR LEADERSHIP S	
150189	02/11/2020	80898	THE ARTIST BOAT INC	500.00
			SELECT SERVICES PROGRAM -	
150227	02/11/2020	88478	GROW MINDS CONSULTING LLC	225.00
			WINTER SYMPOSIUM	
150235	02/11/2020	85958	CHRISTOPHER GEORGE CORTEZ	1,400.00
			SELECT SERVICES PROGRAM -	
150248	02/11/2020	88229	KRISTIN MILLER	600.00
			WORKSHOP FOR SYMPOSIUM	
150264	02/11/2020	88477	FELICHA JONES	500.00
			WINTER SYMPOSIUM	

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Fund: 2889 - FED-AFTER SCHOOL PTNRSHIP

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150600	02/25/2020	87297	ABEL GARZA	2,100.00
			SELECT SERVICES PROGRAM -	
150622	02/25/2020	85958	CHRISTOPHER GEORGE CORTEZ	600.00
			SELECT SERVICES PROGRAM -	
150629	02/25/2020	82325	CSCRM INC DBA JUMP BUNCH	900.00
			SELECT SERVICES PROGRAM -	450.00
			SELECT SERVICES PROGRAM -	450.00
150660	02/25/2020	88445	ANDREW KARNAVAS	600.00
			WORKSHOP FOR THE SYMPOSIU	
V150283	02/11/2020	84986	ABUNDANCE EDUCATIONAL CONSULTING	500.00
			SELECT SERVICES PROGRAM -	
V150301	02/11/2020	86500	CHASIDY SHOYVONNE CELESTINE	162.74
			DECEMBER MILEAGE	74.17
			NOVEMBER MILEAGE	88.57
V150661	02/25/2020	84986	ABUNDANCE EDUCATIONAL CONSULTING	600.00
			WORKSHOP FOR SYMPOSIUM	
V150665	02/25/2020	83963	ANIMATION STATION INC	2,320.00
			SELECT SERVICES PROGRAM -	1,160.00
			SELECT SERVICES PROGRAM -	1,160.00
V150670	02/25/2020	17320	BUTLER BUSINESS PRODUCTS	54.21
			ADESSO WIRELESS	
V150672	02/25/2020	87526	JACQUELINE MARA CHAVEZ	36.80
			JANUARY MILEAGE	
V150706	02/25/2020	86871	ANGELINA H RODRIGUEZ	1,520.00
			WORKSHOP FOR FRIDAY, FEBR	

Number of checks in fund 2889 - FED-AFTER SCHOOL PTNRSHIP: 17

Amount total: **13,818.75**

Fund: 4670 - LOC-CITY OF HOUSTON

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
148681 void	11/12/2019	87210	FORGE FOR FAMILIES	-4,000.00
			CITY OF HOUSTON CITY CONN	
150103	02/04/2020	87210	FORGE FOR FAMILIES	4,000.00
			VOID AND REISSUE	
150184	02/11/2020	83827	ASSOCIATION FOR THE ADVANCEMENT OF	1,500.00
			CITY OF HOUSTON CITY CONN	500.00
			CITY OF HOUSTON CITY CONN	1,000.00
150186	02/11/2020	88109	A-I-R PROJECT	800.00
			CITY OF HOUSTON CITY CONN	
150195	02/11/2020	87250	BOYKINS YOUTH FOUNDATIONS	400.00
			CITY OF HOUSTON CITY CONN	
150201	02/11/2020	19150	CHILDRENS MUSEUM, INC	1,000.00
			CITY OF HOUSTON CITY CONN	
150213	02/11/2020	24788	THE ENSEMBLE THEATRE	1,620.00
			CITY OF HOUSTON CITY CONN	
150215	02/11/2020	86782	EVELYN RUBENSTEIN JEWISH COMMUNITY	2,000.00
			CITY OF HOUSTON CITY CONN	
150216	02/11/2020	86181	EXECU TEAM STAFFING LP	520.52
			STAFFING COMPANY FOR A TE	
150217	02/11/2020	88414	EZ KIDS CREATIVITY SHELL	1,000.00
			CITY OF HOUSTON CITY CONN	
150221	02/11/2020	87210	FORGE FOR FAMILIES	1,000.00
			CITY OF HOUSTON CITY CONN	

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Fund: 4670 - LOC-CITY OF HOUSTON

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150223	02/11/2020	23615	FOTOFEST INC	2,842.00
			CITY OF HOUSTON CITY CONN	2,400.00
			CITY OF HOUSTON CITY CONN	442.00
150226	02/11/2020	87549	GREATER EMMANUEL FAMILY WORSHIP CEN	1,000.00
			CITY OF HOUSTON CITY CONN	
150232	02/11/2020	82033	HITS THEATRE	2,000.00
			CITY OF HOUSTON CITY CONN	
150238	02/11/2020	80428	HOUSTON MARATHON FOUNDATION	2,200.00
			CITY OF HOUSTON CITY CONN	1,000.00
			CITY OF HOUSTON CITY CONN	1,200.00
150239	02/11/2020	86092	HOUSTON YOUTH SYMPHONY AND BALLET	1,600.00
			CITY OF HOUSTON CITY CONN	600.00
			CITY OF HOUSTON CITY CONN	1,000.00
150252	02/11/2020	87849	NATIONAL COLLEGE READINESS INST	1,999.80
			CITY OF HOUSTON CITY CONN	
150253	02/11/2020	88107	NEIGHBORS IN ACTION, INC	1,000.00
			CITY OF HOUSTON CITY CONN	
150257	02/11/2020	82235	PROJECT GRAD HOUSTON	1,000.00
			CITY OF HOUSTON CITY CONN	
150260	02/11/2020	87819	RISING STAR COLLABORATIVE COALITION	800.00
			CITY OF HOUSTON CITY CONN	
150263	02/11/2020	87217	SEWA INTERNATIONAL INC	1,600.00
			CITY OF HOUSTON CITY CONN	1,000.00
			CITY OF HOUSTON CITY CONN	600.00
150265	02/11/2020	86886	SOUTH UNION MISSIONARY BAPTIST	700.00
			CITY OF HOUSTON CITY CONN	
150266	02/11/2020	87075	SPRINGSPIRIT INC	1,000.00
			CITY OF HOUSTON CITY CONN	
150267	02/11/2020	87552	ST MARTHA CATHOLIC SCHOOL	2,400.00
			CITY OF HOUSTON CITY CONN	
150273	02/11/2020	84089	THE WOODS PROJECT INC.	800.00
			CITY OF HOUSTON CITY CONN	
150276	02/11/2020	87063	VILLAGE LEARNING CENTER INC	2,400.00
			CITY OF HOUSTON CITY CONN	
150277	02/11/2020	82067	WESLEY COMMUNITY CENTER INC	1,000.00
			CITY OF HOUSTON CITY CONN	
150278	02/11/2020	64735	YMCA	6,500.00
			CITY OF HOUSTON CITY CONN	900.00
			CITY OF HOUSTON CITY CONN	3,600.00
			CITY OF HOUSTON CITY CONN	2,000.00
150279	02/11/2020	81964	YOUNG AUDIENCES OF HOUSTON	2,000.00
			CITY OF HOUSTON CITY CONN	1,000.00
			CITY OF HOUSTON CITY CONN	1,000.00
150280	02/11/2020	87024	FOUNDATION THE ED OF YOUNG WOMEN	400.00
			CITY OF HOUSTON CITY CONN	
150447	02/18/2020	19208	CHINESE COMMUNITY CENTER	1,500.00
			CITY OF HOUSTON CITY CONN	
150453	02/18/2020	88416	SOUTHEAST HOUSTON COMM DEV. CORP	1,000.00
			CITY OF HOUSTON CITY CONN	
150456	02/18/2020	86443	FAMILY POINT RESOURCES	2,000.00
			CITY OF HOUSTON CITY CONN	
150469	02/18/2020	86895	HOUSTON AREA URBAN LEAGUE INC	1,200.00
			CITY OF HOUSTON CITY CONN	

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Fund: 4670 - LOC-CITY OF HOUSTON

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150474	02/18/2020	87514	INDIA HOUSE INC CITY OF HOUSTON CITY CONN	900.00
150485	02/18/2020	85132	MULTICULTURAL EDUCATION AND CITY OF HOUSTON CITY CONN	1,000.00
150488	02/18/2020	87007	NEWSRING CITY OF HOUSTON CITY CONN	1,000.00
150511	02/18/2020	82161	URBAN HARVEST CITY OF HOUSTON CITY CONN	1,600.00
150512	02/18/2020	82237	URBAN OUTREACH INC CITY OF HOUSTON CITY CONN	1,000.00
150608	02/25/2020	86457	COLLEGE COMMUNITY CAREER INC CITY OF HOUSTON CITY CONN	700.00
V150296	02/11/2020	86717	BRENTWOOD COMMUNITY FOUNDATION CITY OF HOUSTON CITY CONN	1,000.00
V150305	02/11/2020	87018	COLOR OF LIFE COMMUNITY RESOURCE & CITY OF HOUSTON CITY CONN	1,000.00
V150308	02/11/2020	87193	COMP-U-DOPT INC CITY OF HOUSTON CITY CONN	1,000.00
V150374	02/11/2020	87550	MUFASAS PRIDE RITES OF PASSAGE CITY OF HOUSTON CITY CONN	1,000.00
V150381	02/11/2020	85551	PARTNERSHIP FOR THE ADVANCEMENT & CITY OF HOUSTON CITY CONN	1,700.00
			CITY OF HOUSTON CITY CONN	1,200.00
			CITY OF HOUSTON CITY CONN	500.00
V150391	02/11/2020	87336	CHARMETTE JONES CITY OF HOUSTON CITY CONN	1,000.00
V150396	02/11/2020	87509	SOUTHWEST GLEN MISSION CITY OF HOUSTON CITY CONN	1,600.00
			CITY OF HOUSTON CITY CONN	1,000.00
			CITY OF HOUSTON CITY CONN	600.00
V150398	02/11/2020	88415	STEM WITH AN URBAN PERSPECTIVE CITY OF HOUSTON CITY CONN	1,000.00
V150400	02/11/2020	87820	THE CHAUNCY GLOVER PROJECT CITY OF HOUSTON CITY CONN	1,600.00
V150667	02/25/2020	88104	BLACK UNITED FUND OF TEXAS CITY OF HOUSTON CITY CONN	2,900.00
			CITY OF HOUSTON CITY CONN	400.00
			CITY OF HOUSTON CITY CONN	2,500.00
V150684	02/25/2020	83991	HOUSTON EAST END CHAMBER FOUNDATION CITY OF HOUSTON CITY CONN	600.00

Number of checks in fund 4670 - LOC-CITY OF HOUSTON: 51

Amount total: 69,382.32

Fund: 4960 - LOC-HOGG FOUNDATION-YR 2

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150115	02/04/2020	88378	LORRI KEY BARRETT SPEAKER FOR HEAD START TR	250.00

Number of checks in fund 4960 - LOC-HOGG FOUNDATION-YR 2: 1

Amount total: 250.00

Fund: 6950 - CAPITAL PROJ LOCAL FUNDS

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150102	02/04/2020	82491	DURA PIER FACILITIES SERVICES LTD CHALLENGE COURSE AT HCDE'	88,835.66

Number of checks in fund 6950 - CAPITAL PROJ LOCAL FUNDS: 1

Amount total: 88,835.66

Fund: 6970 - CAPITAL PROJECT FUND

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Fund: 6970 - CAPITAL PROJECT FUND

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150454	02/18/2020	83255	EDUCATOR'S DEPOT INC	317,625.22
			EDI017957	-23,540.00
			EDI017957	173,482.46
			EDI017959	-3,373.39
			EDI017959	24,860.83
			EDI017960 000600	-5,087.58
			EDI017960 000600	37,494.07
			EDI017961	-381.90
			EDI017961	2,814.86
			EDI017962	-567.87
			EDI017962	4,185.08
			EDI017968	-16,914.28
			EDI017968	124,652.94

Number of checks in fund 6970 - CAPITAL PROJECT FUND: 1

Amount total: **317,625.22**

Fund: 7110 - CHOICE PARTNERS

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150101	02/04/2020	86181	EXECU TEAM STAFFING LP	915.20
			TEMPORARY EMPLOYEE FOR CH	
150118	02/04/2020	82149	NAYLOR LLC	830.55
			ADVERTISING IN TASA'S WHO	
150182	02/11/2020	25314	4IMPRINT	1,643.21
			TWO TONE TOTE BAG - SCREE	1,443.33
			SET-UP FEE CHARGE	49.50
			ESTIMATED SHIPPING/HANDLI	150.38
150198	02/11/2020	18165	CDW GOVERNMENT INC	1,983.04
			MICROSOFT SURFACE PRO 7 -	1,767.40
			MICROSOFT SURFACE PRO TYP	215.64
150216	02/11/2020	86181	EXECU TEAM STAFFING LP	1,464.32
			TEMPORARY EMPLOYEE FOR CH	732.16
			TEMPORARY EMPLOYEE FOR CH	732.16
150455	02/18/2020	86181	EXECU TEAM STAFFING LP	1,796.08
			TEMPORARY EMPLOYEE - CHER	880.88
			TEMPORARY EMPLOYEE - CHER	915.20
150509	02/18/2020	60940	UNITED PARCEL SERVICE	34.10
			POSTAGE	
150515	02/18/2020	61927	VERIZON WIRELESS	332.67
			VERIZON 010820-020720	
150615	02/25/2020	86181	EXECU TEAM STAFFING LP	915.20
			TEMPORARY EMPLOYEE - CHER	
150638	02/25/2020	81131	REGION 1 EDUCATION SERVICE CENTER	730.00
			RGV MEMBER TRAINING	
V150151	02/04/2020	82002	DON ELDER JR	1,069.55
			FIELD REPRESENTATIVE DAIL	1,050.00
			FIELD REPRESENTATIVE REIM	19.55
V150152	02/04/2020	85947	F&S CALHOUN CONSULTING INC	1,461.39
			FIELD REPRESENTATIVE DAIL	1,300.00
			FIELD REPRESENTATIVE REIM	161.39
V150154	02/04/2020	87910	ANN MARIE HARBOUR	1,850.81
			FIELD REPRESENTATIVE DAIL	1,300.00
			FIELD REPRESENTATIVE REIM	550.81

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Fund: 7110 - CHOICE PARTNERS

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V150160	02/04/2020	87224	STEPHEN K KENDRICK	192.81
			2020 ANNUAL CJE JOC C	112.00
			2020 ANNUAL CJE JOC C	80.81
V150175	02/04/2020	87607	LAURA A SPREHE	369.56
			SCHOOL NUTRITION INDU	138.56
			SCHOOL NUTRITION INDU	231.00
V150320	02/11/2020	87114	JEFFREY ALAN DRURY	278.39
			PANEL DISCUSSION FOR	114.84
			TASA MIDWINTER CONFER	151.25
			TASA MIDWINTER CONFER	12.30
V150321	02/11/2020	85947	F&S CALHOUN CONSULTING INC	1,528.85
			FIELD REPRESENTATIVE DAIL	1,300.00
			FIELD REPRESENTATIVE REIM	228.85
V150331	02/11/2020	87910	ANN MARIE HARBOUR	2,331.68
			FIELD REPRESENTATIVE DAIL	1,625.00
			FIELD REPRESENTATIVE REIM	706.68
V150408	02/11/2020	82571	SHORT ENTERPRISE, INC/WEBREVELATION	1,462.50
			SERVICES AGREEMENT FOR CH	
V150418	02/13/2020	82002	DON ELDER JR	1,584.87
			FIELD REPRESENTATIVE DAIL	1,400.00
			FIELD REPRESENTATIVE REIM	184.87
V150536	02/18/2020	87611	KRISTI LYNN NICHOLS	151.25
			TCEA 2020	
V150537	02/18/2020	82002	DON ELDER JR	1,050.00
			FIELD REPRESENTATIVE DAIL	
V150541	02/18/2020	85947	F&S CALHOUN CONSULTING INC	1,492.16
			FIELD REPRESENTATIVE DAIL	1,300.00
			FIELD REPRESENTATIVE REIM	192.16
V150546	02/18/2020	87910	ANN MARIE HARBOUR	2,669.30
			FIELD REPRESENTATIVE REIM	34.50
			FIELD REPRESENTATIVE DAIL	1,300.00
			FIELD REPRESENTATIVE REIM	684.80
			FIELD REPRESENTATIVE DAIL	650.00
V150552	02/18/2020	87224	STEPHEN K KENDRICK	212.75
			CJE QUARTERLY MEETING	
V150582	02/18/2020	88329	PHILLIP VASQUEZ	3,529.29
			FIELD REPRESENTATIVE DAIL	1,400.00
			FIELD REPRESENTATIVE DAIL	1,750.00
			FIELD REPRESENTATIVE REIM	164.07
			FIELD REPRESENTATIVE REIM	215.22
V150594	02/18/2020	82571	SHORT ENTERPRISE, INC/WEBREVELATION	1,462.50
			SERVICES AGREEMENT FOR CH	
V150670	02/25/2020	17320	BUTLER BUSINESS PRODUCTS	215.26
			DAY RUNNER LOOSE-LEAF MON	10.24
			AT-A-GLANCE FLORADOODLE W	17.63
			ENERGIZER INDUSTRIAL ALKA	12.99
			ENERGIZER INDUSTRIAL ALKA	12.99
			VERBATIM TOUGHMAX USB FLA	22.33
			PILOT FRIXION BALL ERASAB	19.68
			TOPS DOCKET GOLD CLASSIFI	11.51
			BUSINESS SOURCE STAINLESS	1.69
			BOSTITCH IMPULSE 25 ELECT	71.00
			PILOT FRIXION .7MM CLICKE	35.20

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Fund: 7110 - CHOICE PARTNERS

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V150674	02/25/2020	82002	DON ELDER JR	1,144.88
			FIELD REPRESENTATIVE DAIL	1,050.00
			FIELD REPRESENTATIVE REIM	94.88
V150677	02/25/2020	85947	F&S CALHOUN CONSULTING INC	1,531.31
			FIELD REPRESENTATIVE DAIL	1,300.00
			FIELD REPRESENTATIVE REIM	231.31
V150679	02/25/2020	87910	ANN MARIE HARBOUR	1,777.98
			FIELD REPRESENTATIVE DAIL	1,462.50
			FIELD REPRESENTATIVE REIM	315.48
V150692	02/25/2020	87224	STEPHEN K KENDRICK	23.23
			JANUARY MILEAGE	

Number of checks in fund 7110 - CHOICE PARTNERS: 32

Amount total:

38,034.69

Fund: 7990 - ISF-FACILITIES

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150094	02/04/2020	18165	CDW GOVERNMENT INC	507.28
			MICROSOFT SCULPT ERGONOMI	116.26
			HP COLOR LASERJET PRO/ PR	391.02
150095	02/04/2020	18491	CENTERPOINT ENERGY	31.29
			GAS 121319-011620	
150101	02/04/2020	86181	EXECU TEAM STAFFING LP	411.84
			TEMP STAFFWK102719	
150104	02/04/2020	26235	FOSTER FENCE LTD	1,100.00
			REPLACED FENCE	550.00
			PATCH HOLE IN FENCE C	550.00
150108	02/04/2020	29829	HARRIS COUNTY MUD #5	551.50
			WATER 121519-011720	
150109	02/04/2020	31325	HIGH POINT SANITARY SOLUTIONS	545.13
			REPAIR SWEEPER	
150110	02/04/2020	33040	CITY OF HOUSTON WATER	2,742.37
			WATER 121819-012120	15.88
			WATER 121819-012120	124.16
			WATER 121819-012120	116.38
			WATER 121819-012120	15.88
			WATER 121819-012120	23.13
			WATER 121819-012120	189.98
			WATER 121819-012120	828.86
			WATER 121819-012120	23.13
			WATER 121819-012120	28.65
			WATER 121819-012520	48.90
			WATER 122019-012320	26.85
			WATER 122019-012420	1,300.57
150120	02/04/2020	45846	VIRGINIA E PEGUERO	3,375.49
			FEB 2020 6311 IRVINGT	
150129	02/04/2020	59870	THYSSENKRUPP ELEVATOR CORP	2,840.50
			WORK DOND ELEV6005	355.50
			WORK DONE ALEV WESTVI	2,485.00

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Fund: 7990 - ISF-FACILITIES

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150131	02/04/2020	88315	ENERGY FUTURE HOLDINGS CORP	60,499.77
			ELECT 111219-121219	2,746.62
			ELECT 112119-122519	10,102.55
			ELECT 112119-122519	1,433.73
			ELECT 112119-122519	135.65
			ELECT 111819-121819	4,182.96
			ELECT 111819-121819	41.56
			ELECT 110119-01062020	33,154.82
			ELECT 120619-01082020	1,308.83
			ELECT 110519-120519	1,447.23
			ELECT 112519-12302019	2,035.16
			ELECT 112119-122519	3,454.16
			ELECT 112219-122619	34.89
			ELECT 112219-122619	21.55
			ELECT 112119-122519	100.60
			ELECT 112119-122519	6.44
			ELECT 112119-122519	17.01
			ELECT 111919-121919	255.22
			ELECT 111919-121919	20.79
150132	02/04/2020	60940	UNITED PARCEL SERVICE	70.03
			POSTAGE	-13.16
			POSTAGE	1.78
			POSTAGE	13.45
			POSTAGE	14.45
			POSTAGE	53.51
150137	02/04/2020	62751	WASTE MANAGEMENT	476.30
			TRASH PKUP120119-1231	
150199	02/11/2020	18491	CENTERPOINT ENERGY	2,281.41
			GAS 122619-012720	2,155.95
			GAS 122619-012820	68.35
			GAS 122619-012720	22.04
			GAS 123019-012920	35.07
150209	02/11/2020	84834	DIGITAL AIR CONTROL INC.	1,266.75
			REMOTE DIAG TEST	495.00
			REMOTE DIAGNOSTIC	510.00
			RETENTION PAYMENT	261.75
150224	02/11/2020	85932	EMCOR GOWAN INC	520.00
			SERVICE CALL	
150228	02/11/2020	29505	HALLMARK OFFICE PRODUCTS INC	1,376.00
			GUEST CHAIR BLACK LEATHER	378.00
			CORNER TABLE - MAHOGANY	140.00
			WOODEN GUEST CHAIR, 4 POS	286.00
			WOODEN GUEST CHAIR, 4 POS	572.00
150231	02/11/2020	31325	HIGH POINT SANITARY SOLUTIONS	753.73
			GEN SUPPLIES & MATERI	84.35
			GEN SUPPLIES & MAETIA	94.08
			GEN SUPPLIES & MATERI	100.73
			GEN SUPPLIES & MATER	474.57
150241	02/11/2020	84182	KAISER INTERNATIONAL INC.	1,150.00
			ART WORK, DESIGN, LAYOUT,	130.00
			6" X 8" ADA BRAILLE SIGNS	1,020.00
150250	02/11/2020	39976	MCGRUFF SEIBELS & WILLIAMS OF	587.00
			CRIME INS112018-01012	

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Fund: 7990 - ISF-FACILITIES

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150432	02/18/2020	87542	ALWAYS IN SEASON, INC	216.35
			FEB 20 PLANT MAINTEN	153.71
			FEB 20 PLANT MAINTEN	62.64
150444	02/18/2020	18165	CDW GOVERNMENT INC	120.41
			STARTECH.COM 6FT MINI DIS	24.77
			MICROSOFT EXTENDED SERVIC	95.64
150445	02/18/2020	18491	CENTERPOINT ENERGY	410.06
			GAS010720-02022020	
150454	02/18/2020	83255	EDUCATOR'S DEPOT INC	5,810.66
			INSTALLATION OF KEY OPERA	1,866.66
			BASKETBALL GOAL; RIM; BAC	3,944.00
150458	02/18/2020	26235	FOSTER FENCE LTD	2,917.00
			FOR THE DEMO & REMOVAL OF	604.00
			FOR THE INSTALL & LABOR F	2,313.00
150464	02/18/2020	29917	HARRIS COUNTY TOLL ROAD AUTHORITY	212.81
			TOLL ROAD DEC 19 CHAR	
150468	02/18/2020	31325	HIGH POINT SANITARY SOLUTIONS	1,535.47
			HIGH FLOW 10 QT SUPER HEP	738.32
			SSS FI MACHINE COUGAR 20"	797.15
150470	02/18/2020	33040	CITY OF HOUSTON WATER	188.29
			WATER 123019-013020	
150475	02/18/2020	33941	INDUSTRIAL FIRE EQUIPMENT COMPANY	1,173.69
			FIRE EXTING INSP ANNU	
150500	02/18/2020	55620	TANDUS CENTIVA INC	317.49
			FLOORING REPAIRS FOR THE	
150503	02/18/2020	58844	TEXAS POLITICAL SUBDIVISIONS	1,719.57
			LIABILITY DEDUCTIBLE	
150504	02/18/2020	59870	THYSSENKRUPP ELEVATOR CORP	5,509.58
			JAN 20 AGREEMENT	346.81
			JAN 20 AGREEMENT	266.87
			JAN 20 AGREEMENT	1,353.51
			OCT 19 MAINTENANCE	1,353.51
			NOV 19 MAINTENANCE	1,353.51
			JAN 20 AGREEMENT	587.71
			JAN 20 AGREEMENT	247.66
150509	02/18/2020	60940	UNITED PARCEL SERVICE	44.91
			POSTAGE	15.20
			POSTAGE	15.26
			POSTAGE	14.45
150515	02/18/2020	61927	VERIZON WIRELESS	3,521.38
			VERIZON 010820-020720	38.11
			VERIZON 010820-020720	50.47
			VERIZON 010820-020720	87.30
			VERIZON 010820-020720	90.49
			VERIZON 010820-020720	105.98
			VERIZON 010820-020720	112.02
			VERIZON 010820-020720	114.35
			VERIZON 010820-020720	224.76
			VERIZON 010820-020720	1,060.22
			VERIZON 010820-020720	1,637.68
150516	02/18/2020	62751	WASTE MANAGEMENT	324.45
			DEC 19ISTRATION BLDG.	

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Fund: 7990 - ISF-FACILITIES

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150605	02/25/2020	18491	CENTERPOINT ENERGY GAS 011020-021020	65.54
150621	02/25/2020	33040	CITY OF HOUSTON WATER WATER021720	132.83
150632	02/25/2020	39976	MCGRUFF SEIBELS & WILLIAMS OF GENERAL LIABILITY	21,682.51
150636	02/25/2020	45846	VIRGINIA E PEGUERO MARCH2020 RENT 6311	3,375.49
150641	02/25/2020	53060	SATCO SERVICE INC SWEEPING SRV FEB2020 SWEEPING SRV JAN2020 SWEEPING SRV FEB2020 SWEEPING SRV FEB2020 SWEEPING SRV JAN2020	1,623.00 249.00 249.00 249.00 438.00 438.00
150650	02/25/2020	88315	ENERGY FUTURE HOLDINGS CORP ELECT 121319-011520 ELECT 122619-012620 ELECT 122619-012620 ELECT 122619-012620 ELECT 121919-012120 ELECT 122019-012220 ELECT 123119-012820 ELECT 122619-012620 ELECT 122719-012720 ELECT 122719-012720 ELECT 122619-012620 ELECT 122619-012620 ELECT 122619-012620 ELECT 122019-012220 ELECT 122019-012220	23,564.78 2,637.35 9,230.82 1,209.17 138.05 4,629.48 41.51 1,790.08 3,452.95 31.75 21.55 91.78 6.36 19.87 243.30 20.76
150652	02/25/2020	60940	UNITED PARCEL SERVICE POSTAGE POSTAGE	34.71 19.39 15.32
150658	02/25/2020	62751	WASTE MANAGEMENT FORTIS ACA TRASH JAN2 HP EAST JAN 2020 HP EAST JAN 2020 ABS EAST JAN20 TRAS ABS WEST JAN 20 TRAS 6300 IRVI TRASH ADULT ED TRASH JAN20 TRASH PICK FEB 20 HP EAST JAN2020 HP EAST JAN 2020	2,310.08 95.26 71.44 71.45 214.36 142.89 952.60 142.89 476.30 71.44 71.45
V150142	02/04/2020	13393	RENE A ARDOIN REIMB FOR GAS PURCHAS	7.00

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Fund: 7990 - ISF-FACILITIES

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V150147	02/04/2020	17320	BUTLER BUSINESS PRODUCTS	775.54
			TISSUE	21.18
			PEN / GEL	31.78
			CALENDAR	15.32
			PLANNER	45.98
			PLANNER	17.38
			CALENDAR	19.79
			PLANNER, ENVELOPE	17.79
			MARKER / PERM	21.23
			MARKER / PERM / RED	21.37
			ELECTRIC 3 HOLE PUNCH	72.29
			CADDY, MRKR, EXPO	13.26
			MARKER ST DE, EXPO	13.11
			WIPES/DISINF	20.10
			LASER CRG, BLK	102.99
			LASER, CRG, CYN	113.99
			LASER, CRG, YEL	113.99
			LASER, CRG, MAG	113.99
V150157	02/04/2020	31720	COPESAN SERVICES INC	1,069.99
			MONTHLY PEST CONTROL AT P	31.24
			MONTHLY PEST CONTROL AT P	46.75
			MONTHLY SERVICE AT 6300 I	26.00
			MONTHLY SERVICE AT ADULT	26.00
			MONTHLY PEST CONTROL FOR	15.75
			MONTHLY PEST CONTROL FOR	41.50
			MONTHLY PEST CONTROL FOR	41.50
			MONTHLY PEST CONTROL FOR	36.25
			PEST CONTROL FOR WESTVIEW	77.25
			PEST CONTROL FOR WESTVIEW	232.75
			MONTHLY PEST CONTROL FOR	63.25
			MONTHLY PEST CONTROL FOR	66.00
			MISC SMALL PEST CONTROL I	15.75
			MISC SMALL PEST CONTROL I	30.00
			MISC SMALL PEST CONTROL I	35.00
			MISC SMALL PEST CONTROL I	46.75
			MISC SMALL PEST CONTROL I	60.00
			MISC SMALL PEST CONTROL I	90.00
			MONTHLY PEST CONTROL AT 5	41.50
			MONTHLY PEST CONTROL AT 5	46.75
V150178	02/04/2020	87981	RICHARD L VELA JR	360.45
			TASA 2020 MID-WINTER	178.75
			TASA 2020 MID-WINTER	181.70

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Fund: 7990 - ISF-FACILITIES

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V150299	02/11/2020	17320	BUTLER BUSINESS PRODUCTS	3,282.37
			PLANNER, 1 YEAR	36.99
			PLANNER, WALL 1 YR	37.17
			FLAGS, SIGN HERE VALUE PK	34.02
			BATTERY, PK, ALKALINE	47.85
			CLIP, GEM, JUMBO	6.00
			CLIP, BINDER, MED	4.26
			CLIP, BINDER, LRG	10.54
			CLAMP, BUTTERFLY, IDEAL	6.36
			ROUND TRASH CAN LINER	315.00
			PEN, BP MED BLUE - DZ	5.73
			PAD LTR 20# GLD CAN	29.90
			BINDER CLIP, MED BLK, DZ	1.78
			BINDER CLIP, SMALL BLK, D	1.76
			PAPER, POST IT, 3X3 AST	5.03
			AVE17577 2" BINDER, DURAB	39.13
			POST ITS, 2X2 MULTIPACK	10.06
			PAPERMATE BLUE PEN	13.35
			BUSINESS SOURCE FILE FOLD	15.19
			PUNCH, 3HL	23.35
			STAMP, MESSAGE	48.59
			MARKER, SHARPIE 12CT	13.40
			PUSH PINS, 20PK	4.08
			REMOVER, STAPLE	0.60
			PEN, RED, FINE	23.52
			STAPLER, ELEC	112.54
			BINDER CLIP, MED	25.56
			BINDER CLIP, SM	19.44
			PEN, BLU, FINE	29.90
			DATER, MICRO BLK	15.66
			CHAIR, MID, MESH	119.99
			BINDER CLIP, LRG	5.27
			PAPER CLIPS, REG	18.20
			GEN SUPPLIES & MATERI	13.91
			GEN SUPP & MATERIALS	18.12
			GEN SUPPLIES & MATERI	25.70
			GEN SUPPL& MATERIALS	114.40
			GEN SUPPLIES & MATERI	274.20
			GEN SUPPLIES & MATERI	883.06
			SIGN, DUAL, MAG	872.76

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<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V150384	02/11/2020	47923	QSS, L.C	9,784.29
			JULY 19 MONITORING	45.00
			REPLACED SMOKE DETE	80.00
			MOVED AIRPHONE MASTER	528.00
			HYSRO TEST PIPE INSP	1,474.36
			REINSTALL CAMERAS	385.00
			DEC 19MONITORING FO	1,672.08
			DEC 19 MONITORING	210.76
			DEC 19 MONITORING FO	353.91
			DEC 19 MONITORING FO	344.95
			DEC 19 MONITORING FO	203.26
			DEC 19 MONITORING FO	442.66
			DEC 19 MONITORING FO	411.78
			DEC 19 MONITORING FO	1,540.94
			DEC 19 MONITORING FO	407.24
			DEC 19 MONITORING HP	551.78
			DEC 19 MONITORING /	170.64
			DEC 19 MONITORING FO	393.60
			DEC 19MONITORING FO	271.30
			DEC 19 MONITORING FO	297.03
V150386	02/11/2020	84653	LOUIS A HERNANDEZ INC.	626.21
			CREDIT FOR PAYMENT	-17.79
			OPEN PURCHASE ORDER FOR M	644.00
V150534	02/18/2020	85691	ANDREA N COLBERT	61.77
			JANUARY MILEAGE	10.24
			FEBRUARY MILEAGE	10.24
			OCTOBER MILEAGE	10.32
			DECEMBER MILEAGE	10.32
			SEPTEMBER MILEAGE	20.65
V150538	02/18/2020	88338	LAURA ESPINOZA	8.05
			JANUARY MILEAGE	
V150540	02/18/2020	85264	EXECUTIVE THREAT SOLUTIONS LLC	18,480.00
			SECURI 012020-020220	4,488.00
			SECURIWK0106-011920	4,896.00
			SECURI WK012020-02022	4,296.00
			SECURIWK010619-011920	4,800.00
V150542	02/18/2020	83350	WRIGHT EXPRESS FINANCIAL SVC CORP	1,493.16
			JAN 20 EXXON GASOLINE	

Check Register

Fiscal Year: 20

Period: 6

Fund: 7990 - ISF-FACILITIES

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V150549	02/18/2020	31720	COPESAN SERVICES INC	1,297.70
			MONTHLY PEST CONTROL FOR	26.00
			MONTHLY PEST CONTROL FOR	31.25
			MONTHLY PEST CONTROL FOR	67.25
			MONTHLY PEST CONTROL FOR	77.75
			MONTHLY PEST CONTROL FOR	57.00
			MONTHLY PEST CONTROL FOR	15.75
			MONTHLY PEST CONTROL FOR	15.75
			MONTHLY PEST CONTROL FOR	31.24
			MONTHLY PEST CONTROL FOR	40.00
			MONTHLY PEST CONTROL FOR	41.50
			MONTHLY PEST CONTROL AT C	41.50
			MONTHLY PEST CONTROL AT C	60.00
			MONTHLY PEST CONTROL AT J	60.00
			MONTHLY AT SHEFFIELD	41.50
			MONTHLY AT TIDWELL	30.00
			ADDITIONAL PEST CONTROL W	41.50
			ADDITIONAL PEST CONTROL W	48.71
			ADDITIONAL PEST CONTROL W	60.00
			ADDITIONAL PEST CONTROL W	118.00
			ADDITIONAL PEST CONTROL W	150.00
			ADDITIONAL PEST CONTROL W	165.00
			MONTHLY PEST CONTROL FOR	26.00
			MONTHLY PEST CONTROL FOR	26.00
			MONTHLY PEST CONTROL FOR	26.00
V150572	02/18/2020	46604	THOMAS W PLAPP	43.13
			JANUARY MILEAGE	

Check Register

Fiscal Year: 20

Period: 6

Fund: 7990 - ISF-FACILITIES

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V150575	02/18/2020	47923	QSS, L.C	14,543.86
			JAN 20 MONITORING FO	1,672.08
			FEB 20 MONITORING FO	1,672.08
			FEB 20 MONITORING FO	210.76
			JAN 20 MONITORING FO	210.76
			JAN 20 MONITORING FO	353.91
			FEB 20 MONITORING FO	353.91
			FEB 20 MONITORING FO	344.95
			JAN 20 MONITORING FO	344.95
			JAN 20 MONITORING FO	203.26
			FEB 20 MONITORING FO	203.26
			FEB 20 MONITORING FO	442.66
			JAN 20 MONITORING FO	442.66
			JAN 20 MONITORING FO	411.78
			FEB 20 MONITORING FO	411.78
			FEB 20 MONITORING FO	1,540.94
			JAN 20 MONITORING FO	1,540.94
			JAN 20 MONITORING FO	407.24
			FEB 20 MONITORING FO	407.24
			FEB 20 MONITORING FO	551.78
			JAN 20 MONITORING FO	551.78
			JAN 20 MONITORING FO	170.64
			FEB 20 MONITORING FO	170.64
			FEB 20 MONITORING FO	393.60
			JAN 20 MONITORING FO	393.60
			JAN 20 MONITORING FO	271.30
			FEB 20 MONITORING FO	271.30
			FEB 20 MONITORING FO	297.03
			JAN 20 MONITORING FO	297.03
V150586	02/18/2020	53379	DS WATERS OF AMERICA INC	368.20
			012620 WATER SERVICE	109.66
			012620 WATER SERVICE	258.54
V150589	02/18/2020	84446	ALBERT V VALADEZ	292.22
			JANUARY MILEAGE	
V150675	02/25/2020	88338	LAURA ESPINOZA	8.05
			JANUARY MILEAGE	
V150676	02/25/2020	85264	EXECUTIVE THREAT SOLUTIONS LLC	17,614.00
			SECURITY NO ELECT 631	7,774.00
			SECURITY WK 020-0216	5,088.00
			SECURITY WK 020-0216	4,752.00

Check Register

Fiscal Year: 20

Period: 6

Fund: 7990 - ISF-FACILITIES

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
V150682	02/25/2020	31720	COPELAN SERVICES INC	2,526.94
			MONTHLY SERVICE AT 6300 I	46.75
			MONTHLY PEST CONTROL FOR	15.75
			MONTHLY PEST CONTROL FOR	26.00
			MONTHLY PEST CONTROL FOR	26.00
			MONTHLY PEST CONTROL FOR	26.00
			MONTHLY PEST CONTROL FOR	26.00
			MONTHLY PEST CONTROL FOR	31.25
			MONTHLY PEST CONTROL FOR	67.25
			MONTHLY PEST CONTROL FOR	77.75
			MONTHLY PEST CONTROL FOR	15.75
			MONTHLY PEST CONTROL FOR	15.75
			MONTHLY PEST CONTROL FOR	15.75
			MONTHLY PEST CONTROL FOR	15.75
			MONTHLY PEST CONTROL FOR	31.24
			MONTHLY PEST CONTROL FOR	31.24
			MONTHLY PEST CONTROL FOR	40.00
			PEST CONTROL FOR WESTVIEW	310.25
			MISC SMALL PEST CONTROL I	40.00
			MISC SMALL PEST CONTROL I	77.25
			MISC SMALL PEST CONTROL I	90.00
			MISC SMALL PEST CONTROL I	232.75
			WEEKLY MOSQUITO SPRAY AT	181.00
			WEEKLY MOSQUITO SPRAY AT	181.00
			MONTHLY PEST CONTROL AT B	41.50
			MONTHLY PEST CONTROL AT B	65.00
			MONTHLY PEST CONTROL AT B	65.00
			MONTHLY PEST CONTROL AT C	49.25
			MONTHLY PEST CONTROL AT C	41.50
			MONTHLY PEST CONTROL AT C	60.00
			MONTHLY PEST CONTROL AT J	41.50
			MONTHLY PEST CONTROL AT J	41.50
			MONTHLY PEST CONTROL AT J	60.00
			MONTHLY PEST CONTROL AT J	60.00
			MONTHLY PEST CONTROL AT L	41.50
			MONTHLY PEST CONTROL AT L	41.50
			MONTHLY AT SHEFFIELD	41.50
			MONTHLY AT SHEFFIELD	60.00
			ADDITIONAL PEST CONTROL W	30.00
			ADDITIONAL PEST CONTROL W	48.71
			ADDITIONAL PEST CONTROL W	118.00

Number of checks in fund 7990 - ISF-FACILITIES: 61

Amount total: **230,540.38**

Fund: 8150 - COURTESY COMMITTEE

<u>check number</u>	<u>check date</u>	<u>vend no</u>	<u>vendor name and item descriptions</u>	<u>amount</u>
150093	02/04/2020	16005	E FLOWERS INC	210.00
			FLOWER OR PLANT DELIVERY	70.00
			FLOWER OR PLANT DELIVERY	70.00
			FLOWER OR PLANT DELIVERY	70.00
150442	02/18/2020	16005	E FLOWERS INC	60.00
			FLOWER OR PLANT DELIVERY	

Number of checks in fund 8150 - COURTESY COMMITTEE: 2

Amount total: **270.00**

Check Register

Fiscal Year: 20

Period: 6

Total number of checks in report: **622**

Amount total: **1,911,619.69**

SUNGARD PENTAMATION
DATE: 02/27/2020
TIME: 10:14:02

PAGE NUMBER: 1
ACCTPA21
ACCOUNTING PERIOD: 6/20

HARRIS COUNTY DEPARTMENT OF EDUCATION
CHECK REGISTER INCLUDING SYSTEM VOIDS

SELECTION CRITERIA: chkstat.rundate between '20200201 00:00:00.000' and '20200227 00:00:00.000' and chkstat.chk_status='v'

DISTRIBUTION FUND: 1990

CHECK NUMBER	ISSUE DATE	VENDOR	STATUS	TOTAL	DESCRIPTION
148681	02/03/2020	FORGE FOR FAMILIES	V	-4000.00	VOID MANUAL CHECK
* 149595	02/26/2020	HARRIS COUNTY, TEXAS	V	-410.00	VOID MANUAL CHECK
* 150428	02/19/2020	THOMAS REPROGRAPHICS INC	V	-1794.00	VOID MANUAL CHECK
* 150514	02/18/2020	VERIZON WIRELESS	V	0.00	VOID: MULTI STUB CHECK
* 150620	02/26/2020	HARRIS COUNTY, TEXAS	V	-75.00	VOID MANUAL CHECK
* V150145	02/04/2020	MILK PRODUCTS LLC	V	0.00	VOID: MULTI STUB VOUCHER
* V150292	02/11/2020	MILK PRODUCTS LLC	V	0.00	VOID: MULTI STUB VOUCHER
* V150298	02/11/2020	BUTLER BUSINESS PRODUCTS	V	0.00	VOID: MULTI STUB VOUCHER
* V150527	02/18/2020	MILK PRODUCTS LLC	V	0.00	VOID: MULTI STUB VOUCHER
* V150548	02/18/2020	COPELAN SERVICES INC	V	0.00	VOID: MULTI STUB VOUCHER
* V150574	02/18/2020	QSS, L.C	V	0.00	VOID: MULTI STUB VOUCHER
* V150681	02/25/2020	COPELAN SERVICES INC	V	0.00	VOID: MULTI STUB VOUCHER
* V150694	02/25/2020	LABATT INSTITUTIONAL SUPPLY COMPANY	V	0.00	VOID: MULTI STUB VOUCHER
TOTAL FUND				-6279.00	
TOTAL REPORT				-6279.00	

FUND SUMMARY FOR BOARD CHECK REGISTER

Fiscal Year: 20 Period: 6

<u>fund starts with</u>	<u>sum of checks</u>	<u>check count</u>
1	648,127.49	329
2	518,553.93	179
4	69,632.32	52
6	406,460.88	2
7	268,575.07	90
8	270.00	2
<hr/>		
Total:	1,911,619.69	622

Regular Board Meeting**6.B.****Meeting Date:** April 15, 2020**Title:** Budget Amendment Report**Submitted For:** Jesus Amezcua, Business Office**Submitted By:** Stephanie Ritchie**Additional Resource** Stephanie Wright**Personnel:**

Information**Posted Agenda Item:**

Monthly Budget Amendment Report

Subject:

Budget Amendment Report for April 2020

Rationale:

Amendments that increase/decrease a program budget must be approved by the board.

Attachments

BA Report

Form Review**Inbox**

Assistant Superintendent - Business

Form Started By: Stephanie Ritchie

Final Approval Date: 03/31/2020

Reviewed By

Jesus Amezcua

Date

03/31/2020 10:36 PM

Started On: 03/20/2020 03:28 PM

Amendments that increase/decrease a program budget must be approved by the board.

Budget Rationale		Changes to Revenues	Changes to Appropriations	Changes Impacting F/Bal	Total Net Change
GENERAL FUND					
INCREASES					
Increase expenditures budget within General Fund (1990) Budget Manager (098) Department Wide by \$500,000 to reflect additional expenditures to implement a new program with the Education Foundation.	\$	-	500,000	\$ (500,000)	<7>
Increase expenditures budget within General Fund (1990) Budget Manager (098) Department Wide by \$1,500,000 to reflect additional expenditure funding needed to address emergency purchases (i.e. Category B emergency purchases and food distribution costs) related to COVID-19 declared emergency.	\$	-	1,500,000	\$ (1,500,000)	<8>
DECREASES					
Total GENERAL FUND:		\$ -	\$ 2,000,000	\$ (2,000,000)	\$ -
SPECIAL REVENUE FUND					
INCREASES					
Increase revenues & expenditures in the Special Revenue Fund (4799) Head Start In-Kind Grant, Budget Manager (901), by \$1,180,142 to reflect additional revenue funds received through in-kind donations.	\$	1,180,142	\$ 1,180,142	-	- <6>
DECREASES					
Decrease revenues & expenditures in the Special Revenue Fund (2050) Head Start Program Operations, Budget Manager (901), by (\$6,208,329) to adjust placeholder to reflect actual revenue funds received on the Notice of Grant Awardment.	\$	(6,208,329)	\$ (6,208,329)	-	- <1>
Decrease revenues & expenditures in the Special Revenue Fund (2050) Head Start Program Operations, Budget Manager (901), by (\$286,000) to adjust placeholder to reflect actual revenue needed from general fund transfer out.	\$	(286,000)	\$ (286,000)	-	- <2>
Decrease revenues & expenditures in the Special Revenue Fund (2050) Head Start Program Operations, Budget Manager (901), by (\$535,000) to adjust placeholder to reflect actual revenue funds received by the USDA.	\$	(535,000)	\$ (535,000)	-	- <3>
Decrease revenues & expenditures in the Special Revenue Fund (2060) Head Start Training, Budget Manager (901), by (\$80,959) to adjust placeholder to reflect actual revenue funds received on the Notice of Grant Awardment.	\$	(80,959)	\$ (80,959)	-	- <4>
Decrease revenues & expenditures in the Special Revenue Fund (4790) Head Start In-Kind, Budget Manager (901), by (\$1,735,074) to adjust placeholder to reflect actual revenue funds received on the Notice of Grant Awardment.	\$	(1,735,074)	\$ (1,735,074)	-	- <5>
Total SPECIAL REVENUE FUND:		\$ (7,665,220)	\$ (7,665,220)	-	\$ -

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2019-20 BUDGET AMENDMENT REPORT - GENERAL FUNDS 100-199
April 2020

	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
ESTIMATED REVENUES & OTHER RESOURCES					
Revenues					
Local Customer Fees/Charges	\$23,479,627		\$23,479,627		
Local Property Tax Rev-Current	24,285,312		24,285,312		
Local Property Tax Rev-Del, P&I	165,000		165,000		
Local Investment Earnings	453,590		453,590		
Local Grants			0		
Local Grants-Indirect Cost	727		727		
Local Miscellaneous Revenues	98,000		98,000		
Total Local Revenues:	48,482,256	-	48,482,256	0.0%	
State TEA Supplemental Compensation	300,000		300,000		
State TEA Employee Portion Health Insurance			-		
State TRS On Behalf Payments	2,750,000		2,750,000		
State Indirect Cost	33,072		33,072		
State Indirect Cost-TEA			-		
State ECI Lease Revenues	-		-		
State Revenue Indirect Cost	-		-		
Total State Revenues:	3,083,072	-	3,083,072	0.0%	
Federal Grants Indirect Cost	1,748,308		1,748,308		
Total Estimated Revenues:	53,313,636	-	53,313,636	0.0%	
Other Resources					
Local HCTO Tax Collection Fees	-		0		
Transfers In - Choice Partners	2,375,224		2,375,224		
Transfers In-Retirement Leave Fund 190	-		0		
Insurance Recovery	-		-		
Total Other Resources:	2,375,224	-	2,375,224	0.0%	
Total Estimated Revenues & Other Resources:	55,688,860	\$0	\$55,688,860	0.0%	
APPROPRIATIONS & OTHER USES					
Appropriations					
Adult Education Local	\$ 173,390.00		\$173,390		
Educator Certification and Professional Advancement	\$ 686,795.00		686,795		
Assistant Superintendent-Academic Support	\$ 318,103.00		318,103		
Assistant Superintendent-Education and Enrichment	\$ 296,652.00		296,652		
Board of Trustees	\$ 186,626.00		186,626		
Business Support Services	\$ 1,981,081.00		1,981,081		
Center for Safe & Secure Schools (CSSS)	\$ 786,277.00		786,277		
Center for Afterschool, Summer and Expanded Learning	\$ 772,444.00		772,444		
Communications	\$ 1,058,109.00		1,058,109		
Client Engagement	\$ 500,524.00		500,524		
Department Wide (DW)	\$ 4,606,178.00	500,000	5,106,178	10.9%	<7>
Facilities Support Services					
Building & Vehicle Replacement			0		
Construction Services	\$ 191,197.00		191,197		
Local Construction			0		
Fac-BLDG & Asst Replacement	\$ 693,867.00		693,867		
Records Management Services	\$ 2,034,676.00		2,034,676		
Head Start - Local	\$ 5,000.00		5,000		
Human Resources	\$ 1,081,016.00		1,081,016		

- Continued on next page -

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2019-20 BUDGET AMENDMENT REPORT - GENERAL FUNDS 100-199
April 2020

	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
<u>APPROPRIATIONS & OTHER USES</u>					
<u>Appropriations, Continued</u>					
Purchasing Support Services	\$ 592,322.00		592,322		
Research & Evaluation Institute	\$ 643,743.00		643,743		
Resource Development - Internal Grant Services	\$ 593,835.00		593,835		
Retirement Leave Benefits	\$ 100,000.00		100,000		
Scholastic Arts	\$ 167,887.00		167,887		
School Based Therapy Services	\$ 12,308,371.00		12,308,371		
Special Assistant to Superintendent	\$ 271,409.00		271,409		
Special Schools					
Academic and Behavior School East	\$ 4,388,333.00		4,388,333		
Academic and Behavior School West	\$ 3,940,633.00		3,940,633		
Highpoint East School	\$ 3,370,344.00		3,370,344		
Fortis Academy	\$ 1,238,859.00		1,238,859		
Special Schools Administration	\$ 846,577.00		846,577		
State TEA Employee Portion Health Ins			0		
State TRS On Behalf Matching	\$ 2,750,000.00		2,750,000		
Superintendent's Office	\$ 577,344.00		577,344		
Teaching and Learning Center					
Bilingual Education	\$ 153,320.00		153,320		
Digital Education and Innovation	\$ 406,642.00		406,642		
Digital Learning & Instructional Learning					
Division Wide	\$ 308,041.00		308,041		
Early Childhood Winter Conference	\$ 145,929.00		145,929		
English Language Arts	\$ 190,889.00		190,889		
Math	\$ 217,220.00		217,220		
Professional Development	\$ -		0		
Science	\$ 109,707.00		109,707		
Social Studies	\$ 53,068.00		53,068		
Speaker Series	\$ 159,821.00		159,821		
Special Education	\$ 77,561.00		77,561		
Technology Support Services					
Chief Communication Officer	\$ 197,545.00		197,545		
Technology Support Services	\$ 3,843,191.00		3,843,191		
Total Appropriations:	53,024,526	500,000	53,524,526	0.9%	
<u>Other Uses</u>					
Transfer-DW to Retirement Leave Fund			-		
Transfer-DW to CASE After School Fund 288	550,787		550,787		
Transfer-DW to Headstart Fund 205	850,000		850,000		
Transfer-Facilities-Local Construction			-		
Transfer-DW to QZAB Payment-Debt Svc Fund 599	451,429		451,429		
Transfer-DW to Lease Debt Svc Fund 599	2,466,182		2,466,182		
Transfer Out - Capital Project	3,796,869		3,796,869		
Transfers Out - COVID-19 Disaster Recovery		1,500,000	1,500,000	100.0%	<8>
Transfer-DW to PFC Highpoint Const Fund 699			-		
Total Other Uses:	8,115,267	1,500,000	9,615,267		
Total Appropriations & Other Uses:	61,139,793	2,000,000	63,139,793	3.3%	
Excess/(Deficiency) Estimated Revenues & Other Resources Over/(Under) Appropriations & Other Uses:					
	(\$5,450,933)	(\$2,000,000)	(\$7,450,933)		

* Refer to the detail fund balance information on the following page.

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2019-20 BUDGET AMENDMENT REPORT-GENERAL FUND FUND BALANCE
April 2020
(Unaudited)

TOTAL APPROPRIATIONS FROM FUND BALANCE

	APPROPRIATED FROM VARIOUS CATEGORIES	Previous APPROPRIATED Approved FROM UNASSIGNED	TOTAL APPROPRIATED	Proposed
				Budget Amendment
<u>Division Distribution</u>				
Assets Replacement Schedule	-	-	0	
ABS East	-	55,000	55,000	
ABS West	-	55,000	55,000	
Board	-	-	0	
Bond Payments	-	-	0	
Building and Vehicle Replacement Schedule	-	100,000	100,000	
Capital Projects	-	-	0	
Center for Safe & Secure Schools	-	-	0	
Communications	-	-	0	
Department Wide	-	262,290	262,290	2,000,000
Early Childhood Intervention Funding	-	-	0	
ECI Local	-	-	0	
Employee Courtesy Committee	-	-	0	
External Relations-Local	-	-	0	
Facility Building and Asset Replacement	-	-	0	
Fortis Academy	-	-	0	
Head Start	-	-	0	
Highpoint East	-	-	0	
Local Construction Fund 170	-	-	0	
Insurance Deductibles	-	-	0	
Local Construction	-	-	0	
New Program Initiative	-	-	0	
Preschool Preparedness Initiative Program	-	-	0	
QZAB Project	-	-	0	
Records Management	-	-	0	
Purchasing	-	-	0	
Records Management	-	-	0	
Retirement Leave Fund 199	-	-	0	
Special Schools	-	-	0	
Superintendent	-	50,000	50,000	
Unemployment Liability	-	-	0	
Various-Assets Replacement Schedule	-	-	0	
Workers Compensation	-	-	0	
Total Fund Balance Appropriations:	\$0	522,290	\$522,290	2,000,000

FUND BALANCE RECAP

	SEPTEMBER 1	APPROPRIATED YEAR-TO-DATE	ESTIMATED BALANCE	Proposed
				Budget Amendment
<u>Nonspendable Fund Balance</u>				
Investment in Inventory, September 1	\$131,949	-	\$131,949	
Prepaid Items	37,856	-	37,856	
Total Nonspendable Fund Balance	169,805	0	169,805	
<u>Committed Fund Balance</u>				
Employee Retirement Leave Fund	500,000		500,000	
Unemployment Liability	200,000		200,000	
Capital Projects	1,314,976		1,314,976	
Total Committed Fund Balance	2,014,976	0	2,014,976	
<u>Assigned Fund Balance</u>				
Assets Replacement Schedule	1,000,000		1,000,000	
Building and Vehicle Replacement Schedule	1,000,000		1,000,000	
Local Construction	2,500,000		2,500,000	
PFC Lease Payment	691,129		691,129	
QZAB Bond Payment	2,458,268		2,458,268	
New Program Initiative	0		0	
Recovery High School	1,000,000		1,000,000	
Workforce Development	850,000		850,000	
Total Assigned Fund Balance	\$9,499,397	-	\$9,499,397	
Total Unassigned Fund Balance	20,930,182	522,290	20,407,892	2,000,000
Estimated Total Fund Balance, General Fund:	\$32,614,360	\$522,290	\$32,092,070	2,000,000

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2019-20 BUDGET AMENDMENT REPORT - FUNDS 200-499
April 2020

		GRANT PERIOD *	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
<u>ESTIMATED REVENUES & OTHER RESOURCES</u>							
Revenues							
Local Program Revenues			\$5,371,550	(554,932)	\$4,816,618	-10.3%	<5,6>
State Program Revenues			1,021,128		1,021,128		
Federal Program Revenues			33,912,914	(6,824,288)	27,088,626	-20.1%	<1,3,4>
Total Estimated Revenues:			40,305,592	(7,379,220)	32,926,372	-18.3%	
Other Resources							
Transfer In-CASE After School Program			550,787		550,787		
Transfer In-Head Start			700,886	(286,000)	414,886	-40.8%	<2>
Total Other Resources:			1,251,673	(286,000)	965,673		
Total Revenues & Other Resources			41,557,265	(7,665,220)	\$33,892,045	-18.4%	
<u>APPROPRIATIONS & OTHER USES</u>							
Adult Education Program							
Fed Distance Learning Capacity	01/01/19-12/31/19		\$ 86,705.00		86,705		
Fed ABE Regular	07/01/19-06/30/20		\$ 3,610,955.00		3,610,955		
Fed ABE Regular	07/01/19-06/30/20		\$ 3,088,428.00		3,088,428		
Fed TANF	07/01/19-06/30/20		\$ 169,582.00		169,582		
Fed TANF	07/01/19-06/30/20		\$ 203,498.00		203,498		
Fed ABE EL/Civics	07/01/19-06/30/20		\$ 536,787.00		536,787		
Fed ABE EL/Civics	07/01/19-06/30/20		\$ 443,545.00		443,545		
State ABE Regular	07/01/19-06/30/20		\$ 464,149.00		464,149		
State ABE Regular	07/01/19-06/30/20		\$ 556,979.00		556,979		
Local Adult Education	07/01/19-06/30/20		1,108		1,108		
Total Adult Education:			9,161,736	-	9,161,736	0.0%	
Educator Certification and Professional Advancement							
Fed Educators and Families for English Learners	09/01/18-08/31/19		20,000		20,000		
Total Alternative Certification Program:			20,000	-	20,000	0.0%	
The Center for Afterschool, Summer and Expanded Learning (CASE)							
Fed 21 st Century CLC-Cycle IX	08/01/19-07/31/20		1,777,586		1,777,586	0.0%	
Fed 21 st Century CLC-Cycle X	08/01/19-07/31/20		1,476,629		1,476,629	0.0%	
Fed/Local After School Partnership	10/01/19-09/30/20		2,304,173		2,304,173		
Fed/Local After School Partnership	10/01/19-09/30/20		916,070		916,070		
Loc Houston Endowment	07/01/17-12/31/19		74,250		74,250		
City of Houston City Connections Program	09/07/18-06/30/19		770,000		770,000		
Loc Houston Endowment	09/01/19-08/31/20		5,226		5,226		
Total CASE:			7,323,934	-	7,323,934	0.0%	

- Continued on next page -

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2019-20 BUDGET AMENDMENT REPORT - FUNDS 200-499
April 2020

	GRANT PERIOD *	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
APPROPRIATIONS & OTHER USES (CONTINUED)						
Center For Safe and Secure Schools						
STOP School Violence	09/01/18-08/31/19	294,869		294,869	0.0%	
STOP School Violence - In Kind	09/01/18-08/31/19			-		
Total Center for Safe and Secure Schools		294,869	-	294,869	0.0%	
Head Start Program						
Fed Head Start	01/01/20-12/31/20	12,643,681	(7,029,329)	5,614,352	-55.6%	<1,2,3>
Fed Head Start	01/01/19-12/31/19	4,672,518		4,672,518		
Fed Head Start Training Funds	01/01/20-12/31/20	133,983	(80,959)	53,024	-60.4%	<4>
Fed Head Start Training Funds	01/01/19-12/31/19	22,665		22,665		
Head Start Disaster Assistance	09/30/19-09/29/21	523,610		523,610		
Fed Early Head Start Operating	09/01/19-08/31/20	1,965,341		1,965,341		
Fed Early Head Start Operating	09/01/18-08/31/19	192,924		192,924		
Fed Early Head Start Training & TA	09/01/19-08/31/20	44,904		44,904		
Fed Early Head Start Training & TA	09/01/18-08/31/19	28,420		28,420		
Loc Early Head Start In-Kind	09/01/19-08/31/20	550,289		550,289		
Loc Head Start In-Kind Matching	01/01/20-12/31/20	3,208,956	(1,735,074)	1,473,882	-54.1%	<5>
Loc Head Start In-Kind Matching	01/01/19-12/31/19	716,648	1,180,142	1,896,790	164.7%	<6>
Loc Hogg Foundation	07/01/19-06/30/20	7,413		7,413		
Head Start Other Local Grant	09/01/19-08/31/20	37,660		37,660		
Total Head Start:		24,749,012	(7,665,220)	17,083,792	-31.0%	
The Teaching and Learning Center						
TCDD Non-Poverty	04/01/19-04/30/19	-		-		
NSA GenCyber Grant	05/01/19-05/01/20	7,714		7,714		
Kinder Morgan Foundation	09/01/18-08/31/19	-		-		
Humanities Grant	09/01/18-08/31/19	-		-		
WATER Project Grant	09/01/18-08/31/19	-		-		
Total Teaching and Learning Center:		7,714	-	7,714	0.0%	
Academic & Behavior Schools						
Kinder Morgan Foundation	09/01/18-08/31/19			-		
Local Grant - ABS West	09/01/18-08/31/19			-		
Local Grant - ABS East	09/01/18-08/31/19			-		
Total Academic and Behavior Schools:		-	-	-	0.0%	
Total Appropriations & Other Uses:		\$ 41,557,265	\$ (7,665,220)	\$ 33,892,045	-18.4%	
Excess/(Def) Estimated Revenues & Other Resources Over/(Under) Appropriations & Other Uses:						
		\$0	\$0	\$0		

* Grant periods often differ from the HCDE fiscal year (September 1-August 31).

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2019-20 BUDGET AMENDMENT REPORT - FUND 599
April 2020

	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
<u>ESTIMATED REVENUES & OTHER RESOURCES</u>					
Funding Sources					
Transfers In - PFC Lease	2,466,182		2,466,182		
Transfers In - Debt Svc-QZAB	451,429		451,429		
Total Funding Sources:	2,917,611	-	2,917,611	0.0%	
<u>APPROPRIATIONS & OTHER USES</u>					
Bond Principal-Lease	2,255,000		2,255,000		
Principal Maint Tax Note	-		-		
Principal QZAB	451,429		451,429		
Int Pymt Expense-Lease	211,182		211,182		
Interest Exp-MTN & QZAB			-		
Total Appropriations:	2,917,611	-	2,917,611	0.0%	
Excess/(Def) Estimated Revenues & Other Resources Over/(Under) Appropriations & Other Uses:	\$0	\$0	\$0		

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2019-20 BUDGET AMENDMENT REPORT - FUNDS 600-699
April 2020

	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
<u>ESTIMATED REVENUES & OTHER RESOURCES</u>					
Funding Sources					
Issuance of Bonds	-		-		
Transfers In	3,796,869		3,796,869		
Total Funding Sources:	3,796,869	-	3,796,869	0.0%	
<u>APPROPRIATIONS & OTHER USES</u>					
6950 Building Purchase, Construction, Improvements	3,846,886		3,846,886		
6970 Capital Project Fund	8,074,275		8,074,275		
Total Appropriations:	11,921,161	-	11,921,161	0.0%	
Excess/(Def) Estimated Revenues & Other Resources Over/(Under)					
Appropriations & Other Uses: *	(\$8,124,292)	\$0	(\$8,124,292)		

* The difference between revenues and appropriations is being funded through the Capital Projects Fund Balance.

HARRIS COUNTY DEPARTMENT OF EDUCATION
FY 2019-20 BUDGET AMENDMENT REPORT - FUNDS 700-799
April 2020

	APPROVED BUDGET	PROPOSED INCREASE/ (DECREASE)	AMENDED BUDGET	PERCENT CHANGE	AMENDMENT NO.
<u>ESTIMATED REVENUES & OTHER RESOURCES</u>					
Revenues:					
Customer Fees	4,875,948		4,875,948		
Contract Services	96,518		96,518		
Other Local Revenues	32,000		32,000		
Interdepartmental Revenues	5,135,951		5,135,951		
Total Estimated Revenues:	10,140,417	-	10,140,417	0.0%	
Other Funding Sources					
Workers Comp Contributions	450,000		450,000		
Total Funding Sources:	450,000	-	450,000	0.0%	
Total Revenues & Funding Sources:	10,590,417	-	10,590,417	0.0%	
<u>APPROPRIATIONS & OTHER USES</u>					
7110 Choice Partners	5,004,466		5,004,466		
7530 ISF-Workers Compensation	450,000		450,000		
7990 ISF-Facilities	5,135,951		5,135,951		
Total Appropriations:	10,590,417	-	10,590,417	0.0%	
Excess/(Def) Estimated Revenues & Other Resources Over/(Under)					
Appropriations & Other Uses: *	\$0	\$0	\$0		

* The difference between revenues and appropriations is being funded through the Workers Compensation Fund Balance.

Posted Agenda Item:

BA 1920-04-01 Discussion and possible action to approve the **Special Revenue Fund** (2050) Head Start Program Operations grant budget amendment in the amount of (\$6,208,329). The grant period is January 1, 2020 thru June 30, 2020.

Subject:

Budget; Special Revenue Fund; The revenues and the expenditures will both decrease by \$6,208,329

Rationale:

Justification:

Estimated revenues are (\$6,208,329)

HCDE is a recipient of a US Department of Health and Human Services Head Start grant. The total amount awarded to HCDE was \$5,895,527 which includes \$5,238,376 in direct program costs and \$1657,151 in indirect costs. Of the \$5,238,376 in direct program costs \$5,185,352 was awarded specifically for program operations. To correct the FY20 placeholder a decrease of \$6,208,329 needs to be done in order to reflect the amount awarded on the NOGA for the first semester of the FY20.

Total appropriations are (\$6,208,329)

HCDE shall appropriate (\$6,208,329), and it will have no effect on HCDE fund balance.

Division/Budget:		Head Start - Operation Budget							Fiscal Year:	Business Posting Date:		Business Tracking Number:	
									FY 2019-20				
BUDGET CODE							ACCOUNT		CHECK HERE:		CHECK HERE:	ORIGINAL	INCR (DECR)
Fund	Fiscal	Func-	Loca-	Pro-	Budget	Class	Sub-		Fund Balance	New		BUDGET	(Round to
Code	Year	tion	tion	gram	Mgr	Object	Object	Account Description	Appropriation?	Code?			whole dollar)
													REVISED
													BUDGET
205	0	00	610	00	901	5949	0000	Revenues U.S Govt Direct				\$ 11,393,681	\$ (6,208,329)
205	0	99	610	99	901	6399	0092	Funds not to be Spent				\$ 7,029,329	\$ (6,208,329)
													\$ 5,185,352
													\$ 821,000

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline: The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #1920-04-01** with a decrease in both the revenues and appropriations in the amount of \$6,208,329. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #1920-04-01**

Posted Agenda Item:

BA #1920-04-02 Discussion and possible action to approve the **Special Revenue Fund** (2050) Head Start Program Operations grant budget in the amount of \$286,000. The grant period is January 1, 2020 thru June 30, 2020.

Subject:

Budget; Special Revenue Fund; The revenues and the expenditures will both decrease by \$286,000

Rationale:

Justification:

Estimated revenues are (\$286,000)

General Fund appropriated \$350,000 as transfer out to Head Start specifically for salaries. It is estimated that only \$214,000 will be available to cover for salaries until June 30, 2020. The FY 19-20 Head Start budget was set for \$500,000 so a reduction of \$286,000 is needed to adjust the placeholder in order to reflect the estimated available amount.

Total appropriations are (\$286,000)

HCDE shall appropriate (\$286,000), and it will have no effect on HCDE fund balance.

Division/Budget:		Head Start - Operations fund							Fiscal Year:	Business Posting Date:		Business Tracking Number:	
BUDGET CODE							ACCOUNT		FY 2019-20				
Fund	Fiscal	Function	Location	Program	Budget	Class	Sub-	Account Description	CHECK HERE:	CHECK HERE:	ORIGINAL BUDGET	INCR (DECR)	REVISED BUDGET
Code	Year				Mgr	Object	Object		Fund Balance	New		(Round to	
									Appropriation?	Code?			
205	0	00	610	00	901	5615	0004	Transfers in-GNRL Fund			\$ 500,000	\$ (286,000)	\$ 214,000
205	0	99	610	99	901	6399	0092	Funds not to be spent			\$ 7,029,329	\$ (286,000)	\$ 6,743,329

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #1920-04-02** with a decrease in both the revenues and appropriations in the amount of \$286,000. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #1920-04-02**

Posted Agenda Item:

BA #1920-04-03 Discussion and possible action to approve the **Special Revenue Fund** (2050) Head Start Program Operations grant budget amendment in the amount of \$535,000. The grant period is January 1, 2020 thru June 30, 2020.

Subject:

Budget; Special Revenue Fund; The revenues and the expenditures will both decrease by \$535,000

Rationale:

Justification:

Estimated revenues are (\$535,000)

HCDE is a recipient of a US Department of Health and Human Services Head Start grant and USDA grant. For the current year is estimated that \$215,000 will be reimbursed under the USDA grant. The place holder is \$750,000 so a decrease of \$535,000 is needed to reflect the amount awarded by the USDA.

Total appropriations are (\$535,000)

HCDE shall appropriate \$535,000, and it will have no effect on HCDE fund balance.

Division/Budget:		Head Start						Fiscal Year:	FY 2019-20		Business Posting Date:	Business Tracking Number:		
BUDGET CODE						ACCOUNT		CHECK HERE:		CHECK HERE:	ORIGINAL		INCR (DECR)	REVISED
Fund Code	Fiscal Year	Function	Location	Program	Budget Mgr	Class Object	Sub-Object	Fund Balance		New Code?	BUDGET		(Round to whole dollar)	BUDGET
Account Description								Appropriation?						
205	0	00	610	00	901	5949	0001	Fed Revenue - USDA			\$ 750,000		\$ (535,000)	\$ 215,000
205	0	99	610	99	901	6399	0092	Funds not to be spent			\$ 6,134,275		\$ (535,000)	\$ 5,599,275

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #1920-04-03** with a decrease in both the revenues and appropriations in the amount of \$535,000. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #1920-04-03**

Posted Agenda Item:

BA #1920-04-04 Discussion and possible action to approve the **Special Revenue Fund** (2060) Head Start training grant budget amendment in the amount of \$80,959. The grant period is January 1, 2020 thru June 30, 2020.

Subject:

Budget; Special Revenue Fund; The revenues and the expenditures will both decrease by \$80,959

Rationale:

Justification:

Estimated revenues are (\$80,959)

HCDE is a recipient of a US Department of Health and Human Services Head Start grant. The total amount awarded to HCDE was \$5,895,527 which includes \$5,238,376 in direct program costs and \$657,151 in indirect costs. Of the \$5,238,376 in direct program costs \$53,024 was awarded specifically for training. To correct the FY20 placeholder a decrease of \$80,959 needs to be done in order to reflect the amount awarded on the NOGA for the FY20.

Total appropriations are (\$80,959)

HCDE shall appropriate (\$80,959), and it will have no effect on HCDE fund balance.

Division/Budget:		Head Start - Training Budget							Fiscal Year:	Business Posting Date:		Business Tracking Number:	
									FY 2019-20				
BUDGET CODE							ACCOUNT		CHECK HERE: Fund Balance Appropriation?	CHECK HERE: New Code?	ORIGINAL BUDGET	INCR (DECR) (Round to whole dollar)	REVISED BUDGET
Fund Code	Fiscal Year	Func- tion	Loca- tion	Pro- gram	Budget Mgr	Class Object	Sub- Object	Account Description					
206	0	00	610	00	901	5949	0000	Revenues-U.S. Govt Direc			\$ 133,983	\$ (80,959)	\$ 53,024
206	0	13	610	99	901	6499	0000	Misc Operanting Costs			\$ 84,945	\$ (80,959)	\$ 3,986

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #1920-04-04** with a decrease in both the revenues and appropriations in the amount of \$80,959. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #1920-04-04**

Posted Agenda Item:

BA #1920-04-05 Discussion and possible action to approve the **Local Revenue Fund** (4790) Head Start In-Kind budget amendment in the amount of \$1,735,074. The grant period is January 1, 2020 thru June 30, 2020.

Subject:

Budget; Local Revenue Fund; The revenues and the expenditures will both decrease by \$1,735,074

Rationale:

Justification:

Estimated revenues are (\$1,735,074)

HCDE is a recipient of a US Department of Health and Human Services Head Start grant. The total amount awarded to HCDE was \$5,895,527. The grant requires local matching Non-Federal Share funds of \$1,473,882. A decrease of \$1,735,074 is needed to correct the previous placeholder of \$3,208,956 to match the Notice of Award amount.

Total appropriations are (\$1,735,074)

HCDE shall appropriate (\$1,735,074), and it will have no effect on HCDE fund balance.

Division/Budget:		Head Start - Non Federal Share							Fiscal Year:	Business Posting Date:		Business Tracking Number:		
									FY 2019-20					
BUDGET CODE								ACCOUNT		CHECK HERE: Fund Balance Appropriation?	CHECK HERE: New Code?	ORIGINAL BUDGET	INCR (DECR) (Round to whole dollar)	REVISED BUDGET
Fund Code	Fiscal Year	Func- tion	Loca- tion	Pro- gram	Budget Mgr	Class Object	Sub- Object	Account Description						
479	0	00	610	00	901	5748	0000	In-Kind Revenue			\$ 3,208,956	\$ (1,735,074)	\$ 1,473,882	
479	0	61	610	99	901	6489	0000	In-Kind Donated			\$ 3,208,956	\$ (1,735,074)	\$ 1,473,882	

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #1920-04-05** with a decrease in both the revenues and appropriations in the amount of \$1,735,074. There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #1920-04-05**

Posted Agenda Item:

BA #1920-04-06 Discussion and possible action to approve the **Special Revenue Fund (4799)** Head Start – In-Kind grant budget amendment in the amount of **\$1,180,142**.

Subject: Budget; Special Revenue Fund; The revenues and expenditures will both increase by **\$1,180,142**

Rationale:

Justification:

Estimated revenues are **\$1,180,142**

HCDE is a recipient of a US Department of Health and Human Services Head Start grant. The total amount awarded to HCDE was \$12,835,823. The grant requires local matching Non-Federal Share funds of \$3,208,956. Head Start has exceeded the required match by an additional \$1,180,142 during the closeout period.

Total appropriations are **\$1,180,142**

Division/Budget:		Head Start - In-Kind							Fiscal Year:	Business Posting Date:		Business Tracking Number:	
									FY 2019-20				
BUDGET CODE							ACCOUNT		CHECK HERE: Fund Balance Appropriation?	CHECK HERE: New Code?	ORIGINAL BUDGET	INCR (DECR) (Round to whole dollar)	REVISED BUDGET
Fund Code	Fiscal Year	Func- tion	Loca- tion	Pro- gram	Budget Mgr	Class Object	Sub- Object	Account Description					
479	9	00	610	00	901	5748	0000	In-Kind Revenue			\$ 672,186	\$ 1,180,142	\$ 1,852,328
479	9	61	611	99	901	6489	0000	In-Kind Donated			\$ 51,232	\$ 54,345	\$ 105,577
479	9	61	621	99	901	6489	0000	In-Kind Donated			\$ 70,707	\$ 221,209	\$ 291,916
479	9	61	631	99	901	6489	0000	In-Kind Donated			\$ 41,445	\$ 9,480	\$ 50,925
479	9	61	641	99	901	6489	0000	In-Kind Donated			\$ 41,895	\$ 53,916	\$ 95,811
479	9	61	642	99	901	6489	0000	In-Kind Donated			\$ 12,355	\$ 273,068	\$ 285,423
479	9	61	643	99	901	6489	0000	In-Kind Donated			\$ 31,478	\$ 55,030	\$ 86,508
479	9	61	644	99	901	6489	0000	In-Kind Donated			\$ 42,708	\$ 12,292	\$ 55,000
479	9	61	646	99	901	6489	0000	In-Kind Donated			\$ 32,539	\$ 164,787	\$ 197,326
479	9	61	651	99	901	6489	0000	In-Kind Donated			\$ 47,354	\$ 43,638	\$ 90,992
479	9	61	652	99	901	6489	0000	In-Kind Donated			\$ 57,302	\$ 46,722	\$ 104,024
479	9	61	657	99	901	6489	0000	In-Kind Donated			\$ 53,577	\$ 29,253	\$ 82,830
479	9	61	658	99	901	6489	0000	In-Kind Donated			\$ 24,561	\$ 19,004	\$ 43,565
479	9	61	661	99	901	6489	0000	In-Kind Donated			\$ 23,936	\$ 29,694	\$ 53,630
479	9	61	663	99	901	6489	0000	In-Kind Donated			\$ 81,574	\$ 167,704	\$ 249,278

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #1920-04-06** with an increase in both the revenues and appropriations in the amount of **\$1,180,142** There is no impact to HCDE fund balance.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #1920-04-06**

Posted Agenda Item:

BA #1920-04-07 Discussion and possible action to approve the **General Ledger Fund** (1990) – Department Wide BM (098) budget amendment in the amount of \$500,000.

Subject:

Budget; General Fund; The expenditures will increase by \$500,000.

Rationale:

Justification:

Estimated revenues are \$0

Total appropriations are \$500,000

HCDE shall appropriate \$500,000 within General Fund for purchases needed for HCDE's Education Foundation. The additional budget will be funded by the General Fund-fund balance.

Division/Budget: Department Wide									Fiscal Year: FY 2019-20	Business Posting Date:		Business Tracking Number:	
BUDGET CODE						ACCOUNT		CHECK HERE: Fund Balance Appropriation?	CHECK HERE: New Code?	ORIGINAL BUDGET	INCR (DECR) (Round to whole dollar)	REVISED BUDGET	
Fund Code	Fiscal Year	Func- tion	Loca- tion	Pro- gram	Budget Mgr	Class Object	Sub- Object						Account Description
199	0	41	098	99	098	6299	0000	Other Contracted Services			\$ 620,735	\$ 500,000	\$ 1,120,735

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #1920-04-07** with an increase in expenditures in the amount of \$500,000. HCDE General Fund-fund balance will decrease by \$500,000.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #1920-04-07**

Posted Agenda Item:

BA #1920-04-08 Discussion and possible action to approve the **General Ledger Fund** (1990) – Department Wide BM (098) budget amendment in the amount of \$1,500,000.

Subject:

Budget; General Fund; The expenditures will increase by \$1,500,000.

Rationale:

Justification:

Estimated revenues are \$0

Total appropriations are \$1,500,000

HCDE shall appropriate \$1,500,000 within General Fund for purchases needed across all division related to COVID-19 operation and recovery. The use of transfer-out funding will be funded by General Fund-fund balance in order to supply critical items to HCDE divisions during the COVID-19 state of emergency.

Division/Budget: Department Wide								Fiscal Year: FY 2019-20	Business Posting Date:		Business Tracking Number:	
BUDGET CODE						ACCOUNT		CHECK HERE: Fund Balance Appropriation?	CHECK HERE: New Code?	ORIGINAL BUDGET	INCR (DECR) (Round to whole dollar)	REVISED BUDGET
Fund Code	Fiscal Year	Func- tion	Loca- tion	Pro- gram	Budget Mgr	Class Object	Sub- Object					
Account Description												
199	0	41	098	99	098	8911	0020	Transfer Out - COVID 19	<input checked="" type="checkbox"/>	\$ -	\$ 1,500,000	\$ 1,500,000

Law Requirement:

Pursuant to the Texas Education Agency Financial Accountability System Resource Guide, Financial Accounting and Reporting Update 15, formal budget amendments are required in order to be in compliance with sections 1.1.1 GAAP & Legal Compliance and 1.1.2 Legal Requirements

Evaluation Method and Timeline:

The department board minutes should be used to record any amendments to the budget. Monthly division financial statements are prepared and presented to ensure expenditures are within the budgeted categories.

Fiscal Impact and Cost/ Funding source

The enclosed detail is being presented as budget amendment **BA #1920-04-08** with an increase in expenditures in the amount of \$1,500,000.

Compliance with Board Policy

CE (Local/Legal) - Annual Operating Budget.

Recommendation:

Staff recommends approval of **BA #1920-04-08**

Regular Board Meeting**6.C.****Meeting Date:** April 15, 2020**Title:** Approval of Investment Report**Submitted For:** Jesus Amezcua, Business Office**Submitted By:** Stephanie Ritchie**Additional Resource** Stephanie Wright**Personnel:**

Information**Posted Agenda Item:**

Monthly Investment Report for February 2020

Subject:

Consider approval of Investment report dated March 2020

Rationale:

In accordance with Texas Government Code, Section 2256, Public Funds Investment Act, HCDE has adopted written investment policy, CDA (LEGAL) and CDA (LOCAL) Other Revenues: Investments requiring the investment officers to prepare and submit a written report of investment transactions for the preceding reporting period to the Board of Trustees.

The attached report is for the time period March 2020.

Attachments

Investment Report

Form Review**Inbox**

Assistant Superintendent - Business

Form Started By: Stephanie Ritchie

Final Approval Date: 03/31/2020

Reviewed By

Jesus Amezcua

Date

03/31/2020 11:07 PM

Started On: 03/20/2020 03:28 PM

**HARRIS COUNTY DEPARTMENT OF EDUCATION
And
HCDE PUBLIC FACILITY CORPORATION**

**Monthly Investment Report at February 29, 2020
(unaudited)**

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HARRIS COUNTY DEPARTMENT OF EDUCATION
Monthly Investment Report at February 29, 2020
(unaudited)

Investment Report Narrative

The Department's funds are required to be deposited and invested under the terms of a depository contract pursuant to the Texas School Depository Act and local Board Policy. The depository bank pledges securities which comply with state law and these securities are held for safekeeping and trust with the Department's and the depository bank's agent bank.

HCDE funds are currently invested in investment pools and with the depository bank. The investment pools used are: Lone Star, Tex Pool, and TexStar. The depository bank is J.P. Morgan Chase.

Changes in balances are caused by additions or withdrawals to these accounts. Tax collection deposits are automatically deposited to the TexStar account.

The Public Facility Corporation (PFC) funds are invested with Bank of Texas, Tex Pools and J. P. Morgan Chase. These funds are reserved as required by the bond covenant.

All funds are properly collateralized according the PFIA (Public Funds Investment Act).

All funds are invested overnight to capture rising interest rates

Book Value = Market Value. Book value refers to the financial institution statement which is reconciled to the general ledger.

Moving Forward

The department will continue to monitor its investments and find best value to capture additional interest earnings while preserving the capital in accordance with our adopted investment strategy.

HARRIS COUNTY DEPARTMENT OF EDUCATION
Monthly Investment Report at February 29, 2020
(unaudited)

Schedule 1

Compliance Statement

In accordance with Texas Government Code, Section 2256, Public Funds Investment Act, HCDE has adopted written investment policy, CDA (LEGAL) and CDA (LOCAL) Other Revenues: Investments requiring the investment officers to prepare and submit a written report of investment transactions for the preceding reporting period to the Board of Trustees. The report must be prepared at least on a Monthly basis and must:

- Describe in detail the investment position of HCDE on the date of the report.
- Contain a summary statement of each pooled fund group including beginning market value for the reporting period; additions and changes to the market value during the period and ending market value for the period.
- State the book value and market value of each invested asset at the beginning and end of the reporting period by type of asset and fund type invested.
- State the account, fund or pooled fund group for which each asset was acquired.
- State compliance of the investment portfolio with the HCDE investment policy and investment strategies and with state law.

HCDE is in compliance with the Public Funds Investment Act. All investments purchased must meet the three basic tenets included in the investment policy: safety, liquidity, and yield.

The day-to-day cash management and HCDE investments are the responsibility of the Asst. Superintendent, Chief Accounting Officer, Budget & Business Analyst, and the Senior Accountant.

As the approved investment officer of Harris County Department of Education, I hereby certify that the preceding Investment Report represents the investment position of the Department as of the date above in compliance with the Board-approved Investment Policy, the Public Funds Investment Act, and generally accepted accounting principles.

Jesus J. Amezcua, RTSBA, CPA, Ph.D., Asst. Supt-Business_____/s/_____

Stephanie Barnett, CPA Chief Accounting Officer_____/s/_____

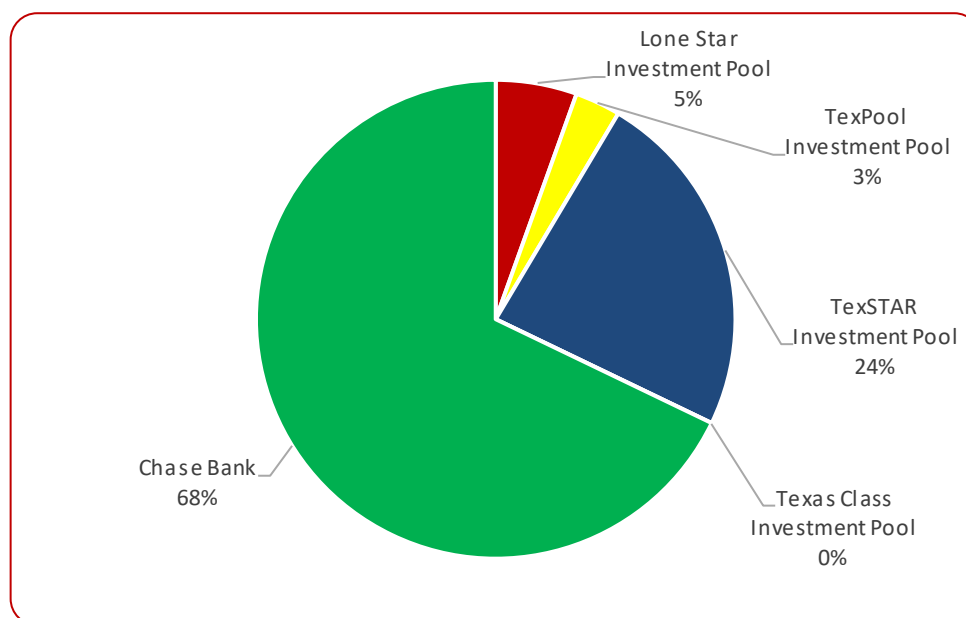
Stephanie Hardin, Senior Accountant _____/s/_____

Jaime H Martinez, MBA, Budget & Business Analyst_____/s/_____



HARRIS COUNTY DEPARTMENT OF EDUCATION
Monthly Investment Report at February 29, 2020
(unaudited)

\$48,223,887 HCDE - Portfolio by Investment Type



INVESTMENT (BOOK VALUE)	GENERAL FUND	RETIREMENT LEAVE FUND	AGENCY FUNDS	TOTAL INVESTED	PERCENT OF TOTAL
Lone Star Investment Pool	2,640,527	-	-	2,640,527	5.5%
TexPool Investment Pool	563,441	915,927	-	1,479,368	3.1%
TexSTAR Investment Pool	11,381,174	-	-	11,381,174	23.6%
Texas Class Investment Pool	5	-	-	5	0.0%
Chase Bank	32,677,898	-	44,915	32,722,813	67.9%
Totals	\$ 47,263,045	\$ 915,927	\$ 44,915	\$ 48,223,887	100.00%

[Shown at Book Value]

HARRIS COUNTY DEPARTMENT OF EDUCATION
Monthly Investment Report at February 29, 2020
(unaudited)

**Summary Schedule of Weighted Average Maturity (A) –
Investment Type General Fund**

(#1) INVESTMENT TYPE	(#2) BOOK VALUE	(#3) DAYS TO MATURITY	(#4) BOOK VALUE * DAYS (#2) * (#3)	WEIGHTED AVERAGE MATURITY (B)
First Public/Lone Star Inv Pool	\$ 2,640,527	1	\$ 2,640,527	2.03
TexPool Inv Pool	1,479,368	1	1,479,368	0.86
TexSTAR Inv Pool	11,381,174	1	11,381,174	7.55
Texas Class	5	1	5	0.00
Banks: Overnight & Cash	32,722,813	1	32,722,813	-
Totals	\$ 48,223,887		\$ 48,223,887	2.61

- (A) For HCDE all deposits are due on demand. In this case the WAM = the total (#4) of \$48,223,887 Divided by (#2) Book Value = 1 Days to Maturity
- (B) The WAM of 2.61 is for the entire investment pool.

This measure is useful in determining the degree of market or interest rate risk. The longer the WAM, the more exposure to market risk and the more potential for capital gains or losses.

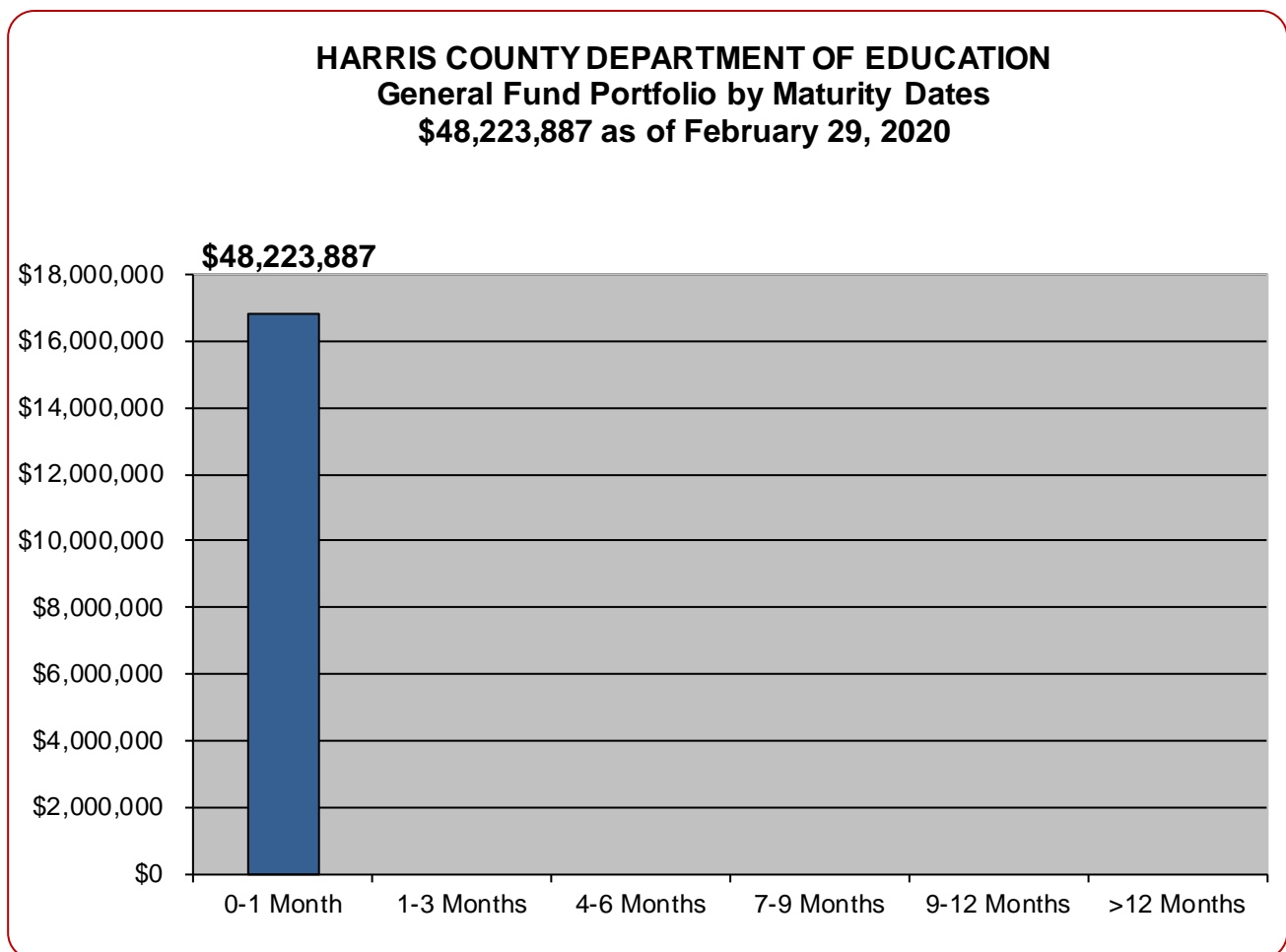
Although TexPool, TexSTAR, and Lone Star have a weighted average maturity greater than one, the funds are available to the Department within one day. HCDE holds investments to maturity, which minimizes this market exposure.

HARRIS COUNTY DEPARTMENT OF EDUCATION
Monthly Investment Report at February 29, 2020
(unaudited)

General Fund – Portfolio by Maturity Dates

Investments are purchased to meet the cash flow needs of the Department. The bar graph on this page depicts the maturity schedule of the Department's investments by monthly intervals. Although TexPool, TexSTAR, and Lone Star have a weighted average maturity greater than one, the funds are available to the Department within one day. As of the end of this quarter, investments will mature:

- 100 % within one month



HARRIS COUNTY DEPARTMENT OF EDUCATION
Monthly Investment Report at February 29, 2020
(unaudited)

Investment Earnings Reports

(A) Interest Earned by Fund by Source - For This Month

INVESTMENT	GENERAL FUND	RETIREMENT LEAVE FUND	TOTAL INTEREST EARNED
Cash Accounts	\$ -	\$ -	\$ -
Lone Star Investment Pool	3,272	-	3,272
TexPool Investment Pool	711	1,156	1,867
TexSTAR Investment Pool	46,148	-	46,148
Texas Class Investment Pool	-	-	-
Totals	\$ 50,131	\$ 1,156	\$ 51,287

(B) Interest Earned by Fund - Comparison of Quarters for FY 2019-20

FUND	FIRST QUARTER SEPTEMBER TO NOVEMBER	SECOND QUARTER DECEMBER TO FEBRUARY	THIRD QUARTER MARCH TO MAY	FOURTH QUARTER JUNE TO AUGUST	INTEREST EARNED YEAR TO DATE
General Fund	\$ 132,396	\$ 131,915	\$ -	\$ -	\$ 264,312
Retirement Leave Fund	4,347	3,649	-	-	7,996
Totals	\$ 136,743	\$ 135,564	\$ -	\$ -	\$ 272,307

(C) Budget vs Actual Summary of Interest Earned Year-to-Date

FUND	BUDGETED	ACTUAL	BALANCE TO REC	% REC'D
General Fund	\$ 453,590	\$ 264,312	\$ 189,278	58%
Retirement Leave Fund	-	7,996	(7,996)	0%
Totals:	\$ 453,590	\$ 272,307	\$ 181,283	60%

HARRIS COUNTY DEPARTMENT OF EDUCATION
Monthly Investment Report at February 29, 2020
(unaudited)

Summary Report

Beginning Book Value	\$ 42,244,179
Beginning Market Value	\$ 42,244,179
Beginning Weighted Average to Maturity	1 Day
Ending Book Value	\$ 48,223,887
Ending Market Value	\$ 48,223,887
Earnings for Period	\$51,287
Change in Book Value	\$ 5,979,708
Change in Market Value	\$ 5,979,708
Ending Weighted Average to Maturity	1 Day
Period Average Yield	1.614%
Period Average Benchmark **	1.505%

** Benchmark = **13 Week Treasury Bill at Maturity**



HARRIS COUNTY DEPARTMENT OF EDUCATION

General Fund Monthly Inventory Report

As of February 29, 2020

(unaudited)

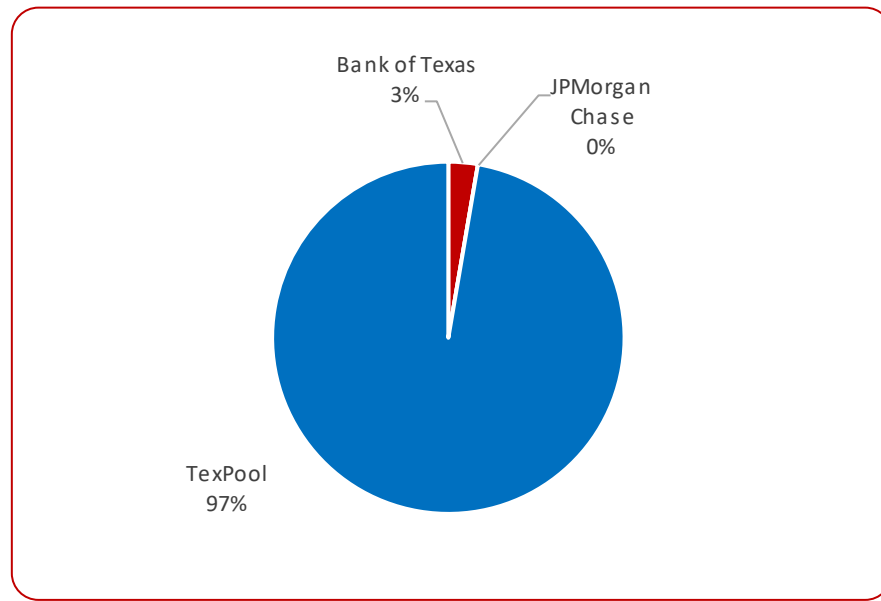
PURCHASE DATE		ACCOUNT/ CUSIP #	MATURITY DATE	YIELD	INTEREST PAID	ACCRUED INT EARNED	1/31/2020		2/29/2020	
		INVESTMENT					MARKET	BOOK (*)	MARKET	BOOK (*)
Bank Funds										
-		Checking Accc All Funds	-	0.00%	0.00%	-	\$ 2,796,206.00	\$ 2,796,206.00	\$ 12,722,812.63	\$ 12,722,812.63
-		Cash in transit	-	0.00%	0.00%	-	\$ -	\$ -	\$ 20,000,000.00	\$ 20,000,000.00
Investment Pools										
-		Lone Star	N/A	1.57%	3,272.39	-	2,637,254.61	2,637,254.61	2,640,527.00	2,640,527.00
-		TexPool	N/A	1.59%	1,156.13	-	914,770.95	914,770.95	915,927.08	915,927.08
-		TexPool	N/A	1.59%	711.21	-	562,729.76	562,729.76	563,440.97	563,440.97
-		TexStar	N/A	1.56%	46,147.59	-	35,333,217.40	35,333,217.40	11,381,174.22	11,381,174.22
-		Texas Class	N/A	1.75%	-	-	-	-	5.00	5.00
Totals:						\$0.00	\$42,244,178.72	\$42,244,178.72	\$48,223,886.90	\$48,223,886.90

(*) Financial institution statement data which is reconciled to the general ledger.

(*) Financial institution statement data which is reconciled to the general ledger.

**HARRIS COUNTY DEPARTMENT OF EDUCATION
PUBLIC FACILITY CORPORATION**
Monthly Investment Report at February 29, 2020
(unaudited)

\$3,351,149 PFC - Portfolio by Investment Type



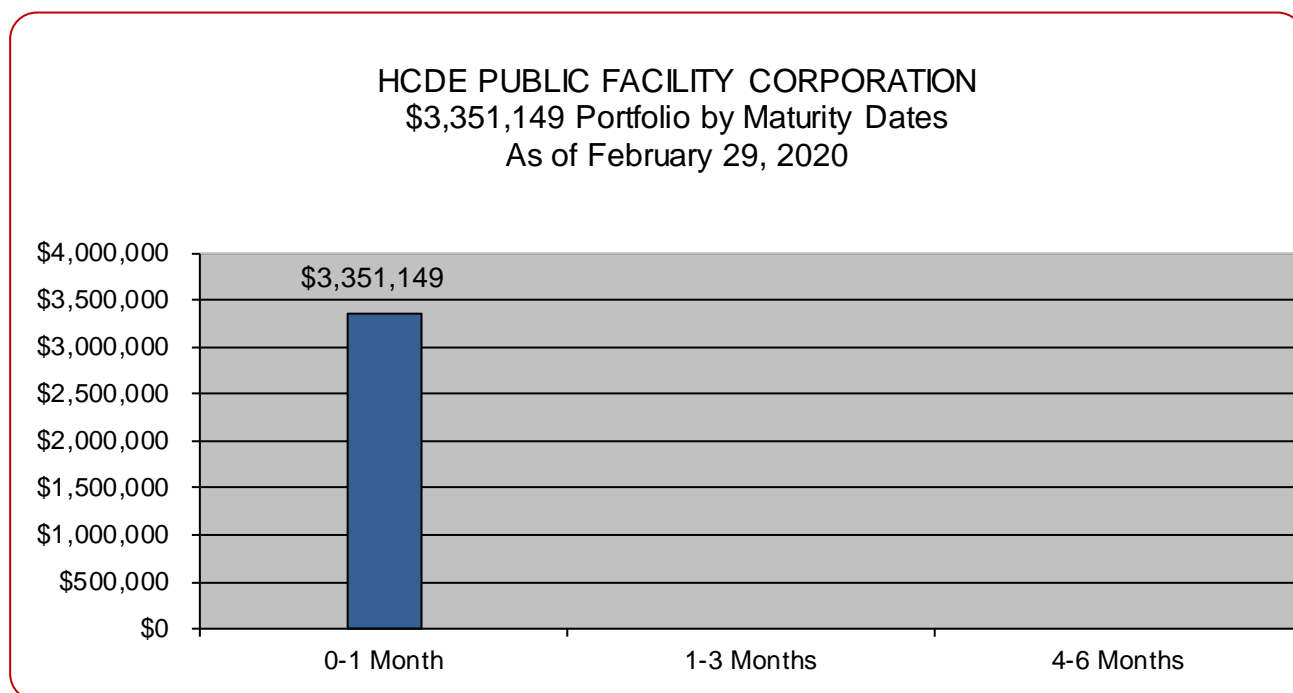
PFC	INVESTMENT	AMOUNT	% OF TOTAL
TYPE		INVESTED	
Bank of Texas Funds		90,302	2.69%
TexPool Investment Pools		3,260,846	97.31%
Total		3,351,149	100%

**HARRIS COUNTY DEPARTMENT OF EDUCATION
PUBLIC FACILITY CORPORATION**
Monthly Investment Report at February 29, 2020
(unaudited)

PFC-Portfolio by Maturity Dates

Investments are purchased to meet the cash flow needs of the PFC. The bar graph on this page depicts the maturity schedule of PFC investments by monthly intervals. As of the end of this quarter, investments will mature:

- 100 % within one month.





HARRIS COUNTY DEPARTMENT OF EDUCATION
Public Facility Corporation Monthly Inventory Report
As of February 29, 2020
(unaudited)

PURCHASE DATE	INVESTMENT	ACCOUNT/ CUSIP #	MATURITY DATE	YIELD	INTEREST PAID	ACCRUED INT EARNED	1/31/2020		2/29/2020	
							MARKET	BOOK	MARKET	BOOK
<u>Bank Funds</u>										
-	Bank of Texas Accounts	All Funds	-	0.005%	\$94.58	-	\$ 2,462,761.67	\$ 2,462,761.67	\$ 90,302.35	\$ 90,302.35
<u>Investment Pools</u>										
-	TexPool	2016 Series	N/A	1.59%	5,003.32	-	4,413,367.81	4,413,367.81	3,260,846.38	3,260,846.38
Totals:					\$5,097.90	-	\$6,876,129.48	\$6,876,129.48	\$3,351,148.73	\$3,351,148.73

**HARRIS COUNTY DEPARTMENT OF EDUCATION
PUBLIC FACILITY CORPORATION**
Monthly Investment Report at February 29, 2020
(unaudited)

Bank Accounts

The fund invests in high quality, short-term money market instruments, which are issued and payable in U.S. dollars.

The following is a list of all Bank of Texas Accounts and their balances:

2014 Payment Account	\$ 2,724.90
2014 Redemption Account	108.28
2015 Payment Account	31,219.13
2015 Redemption Account	44.07
2016 Payment Account –	919.39
2016 Payment Account – Redemption	12.43
2016 Project Account –	<u>55,184.90</u>
Total Bank of Texas Accounts:	\$ 90,302.35

The following is a list of all TexPool Accounts and their balances:

2016 Series Bond New School Project	<u>\$ 3,260,846.38</u>
Total Bank Accounts:	<u>\$ 3,351,148.73</u>

**HARRIS COUNTY DEPARTMENT OF EDUCATION
PUBLIC FACILITY CORPORATION**
Monthly Investment Report at February 29, 2020
(unaudited)

Investment Earnings Reports

(A) Interest Earned by Source - For This Month

INVESTMENT TYPE	INTEREST EARNED	TOTAL
Bank Cash Accounts	\$ -	\$ -
Bank of Texas Funds	\$ 95	\$ 95
TexPool Investment Pools	\$ 5,003	\$ 5,003
Totals	\$ 5,098	\$ 5,098

(B) Interest Earned-Comparison of Quarters for FY 2019-20

FUND	FIRST QUARTER SEPTEMBER TO NOVEMBER	SECOND QUARTER DECEMBER TO FEBRUARY	THIRD QUARTER MARCH TO MAY	FOURTH QUARTER JUNE TO AUGUST	INTEREST EARNED YEAR TO DATE
PFC Fund	35,324	19,764	-	-	55,088
Totals	35,324	19,764	-	-	55,088

(C) Budget v Actual Summary of Interest Earned Year-to-Date

FUND	BUDGETED	ACTUAL	BALANCE TO REC	% REC'D
Public Facilities Corporation (PFC)	-	55,088	(55,088)	0%
Totals:	\$ -	\$ 55,088	\$ (55,088)	0%

HARRIS COUNTY DEPARTMENT OF EDUCATION

Monthly Investment Report

Glossary of Investment Terms

Accretion	The daily book value earned daily (on a straight-line basis) on securities purchased at a discount. At maturity, a discount security will be worth the face value. The types of securities involved are usually treasury bills, discount notes, commercial paper, and bankers' acceptances.
Amortization	The daily book value earned daily (on a straight-line basis) on securities purchased at a premium. To correctly account for premium amortization, it must be subtracted from the coupon interest either monthly or at maturity.
Bank of Texas Funds	Bank of Texas are unsecured money market accounts where the Public Facilities Corporation funds are kept unless otherwise invested.
Benchmark for Investments	HCDE uses the 13-week (90 day) Treasury Bill investment rate of the maturity date closest to the end of the month- www.treasurydirect.gov .
Book Value	The face amount minus any unaccredited discount or plus any unamortized premium. See Accretion and Amortization.
Cash	Cash includes readily available cash, current bank accounts and certificates of deposit. Cash is considered to be the most liquid asset.
Commercial Paper	An unsecured promissory note issued by a corporation with a fixed maturity. The issuer (such as Coca Cola, General Electric, Kimberly Clark) promises to pay the buyer a fixed amount on some future date but pledges no assets, only his liquidity and established earning power, to guarantee that promise. These investment instruments usually yield 10-15 basis points above comparative agency investments. HCDE will not invest in commercial paper with less than A1 or P1 or an equivalent rating.
Credit Risk	The risk of issuer failure; mitigated by selecting high quality investment vehicles.
CUSIP #	The C ommittee on U niform S ecurities I dentification P rocedures Number: the identification number on all securities (often nine digits in length).
Diversification	To invest in a variety of different Board-authorized investment types (sector): treasuries, agencies, certificates of deposit, commercial paper, investment pools, and money market funds.

Face Value	Redemption value printed on the face of the certificate; same as par value.
FHLB	<u>F</u> ederal <u>H</u> ome <u>L</u> oan <u>B</u> ank System, established in 1932, includes 12 banks and their member institutions. Federal Home Loan Banks are instrumentalities of the United State government.
FHLMC	<u>F</u> ederal <u>H</u> ome <u>L</u> oan <u>M</u> ortgage <u>C</u> orporation < Freddie Mac > is a stockholder-owned corporation chartered by Congress in 1970 to keep money flowing to mortgage lenders in support of homeownership and rental housing.
FICO	F inancial C orporation was set up to fund the bailout of Savings and Loans in the 1980's. It was an offshoot of the F ederal S avings and L oan I nsurance C orporation (FSLIC).
Fiduciary Responsibility	The Board retains the ultimate responsibility as fiduciaries of the assets of the Department. Also see Standard of Care.
FNMA	<u>F</u> ederal <u>N</u> ational <u>M</u> ortgage <u>A</u> ssociation < Fannie Mae > is a federally Chartered and stockholder owned corporation. It is the largest investor in home mortgages in the United States. FNMA provides funds to the mortgage market by purchasing mortgages.
Investment Pool	An entity created under government code to invest public funds jointly on behalf of entities participating in the pool and whose investment objectives, in order of priority, are: preservation and safety of principal; liquidity; and yield.
Interest Rate Risk	The uncertainty that the value of the instrument may fluctuate in value in response to changes in interest rates; mitigated by holding the instrument whenever possible to maturity.
Investments	Securities and other assets acquired primarily for the purpose of obtaining income or profit.
Lone Star Investment Pool	The Lone Star Investment Pool (LSIP) is a public funds investment pool administered by First Public, LLC.
Liquidity	Degree of availability of an asset; ease of converting the asset to cash.

Liquidity Risk	The risk that the investment may not be sold immediately-before it matures- at its market value.
Market Value	Value of an agency security if you were to sell that security on a given date. Market value changes daily, and normally increases as the maturity date of the security instrument approaches.
Market Risk	The risk that market prices will fall and threaten liquidity.
Maturity Date	The date the principal amount of a security becomes due and payable
Par Value	Redemption value printed on the face of the certificate. Par value = face value; and the par value of a security is different than its market value.
Portfolio Risk	The risk that remains after taking into account the risk-reducing effects of combining securities into a portfolio that efficiently balances its risks with its rate of return.
Purchase Date	The date of the initial purchase of the financial investment.
Risks	<p>[Definitions can be found under individual listings.] Types of risk include:</p> <ul style="list-style-type: none"> • Credit risk • Interest rate risk • Liquidity risk • Market risk • Portfolio risk • Volatility risk
Safety of Principal	The primary concern and responsibility of the Department's Board and investment officers is the preservation of assets. Cash is invested with the objective of the probable income to be derived, but, more importantly, the safety of the original capital.
Sold Date	The date the financial instrument is sold prior to the maturity date.
Standard of Care	In the administration of the duties of an investment officer, the designated investment officer(s) shall exercise the judgment and care, under prevailing circumstances that a person of prudence, discretion, and intelligence would exercise in the management of their own affairs.
Sterling Bank Overnight	Sterling Bank SDIT Government Portfolio Class C, this is an unsecured money market account in which equalization funds in

Sweep Account excess of \$350,000 remaining in Sterling Bank checking accounts at the end of the business day and matured securities in our safekeeping account are invested.

TexPool The Texas Local Government Investment Pool is a public fund investment pool overseen by the State Comptroller's office and currently managed by Lehman Brothers and Federated Investors.

Treasury Zero Treasury bills are short-term obligations issued with a term of one year or less. Treasury Zero bills are sold at a discount from face value and do not pay interest until maturity. Schedule 13 Continued

U.S. Agency Securities The federal government has established approximately 20 different agencies and instrumentalities to channel funds to particular sectors of the economy U.S. Agency securities are purchased directly by the department from investment brokerage firms registered to do business with the Department. These securities are issued in the Department's name, cleared through the Federal Reserve Bank system, and held in safekeeping by a third party.

Volatility Risk The risk that market prices will move significantly and increase market risk.

Weighted Average to Maturity (WAM) The average time it takes for securities in a portfolio to mature, weighted in proportion to the dollar amount that is invested in the portfolio. Weighted average maturity measures the sensitivity of fixed-income portfolios to interest rate changes. Portfolios with longer WAMs are more sensitive to changes in interest rates because the longer an investment is held, the greater the opportunity for interest rates to move up or down and affect the performance of the investment.

Wells Fargo Money Market Funds Wells Fargo Money Market Funds are unsecured money market accounts where the Public Facilities Corporation funds are kept unless otherwise invested.

Yield-Current Rate of return on investment as a % of market price including accrued interest.

Yield to Maturity The current income yield minus any premium above par or plus any discount from par in purchase price, with the adjustment spread over the period from the date of purchase to the date of maturity of the bond.

Regular Board Meeting**6.D.1.****Meeting Date:** April 15, 2020**Title:****Submitted By:** Melissa Godbout**Recommended Action:** Approve**Additional Resource****Personnel:****HCDE Goal(s):****Facilities/Technology****Approval Needed?:**

Information**Posted Agenda Item:**

03-20-2020 Emergency Called Board Meeting

Subject:**Rationale:**

Fiscal Impact**Attachments**

Board Minutes

Form Review

Form Started By: Melissa Godbout

Started On: 03/31/2020 02:34 PM

Final Approval Date: 03/31/2020

**Harris County Department of Education
Minutes of Emergency Called Board Meeting
March 20, 2020 at 10 a.m. via Telephone**

The Harris County Board of School Trustees met in an emergency board meeting on March 20, 2020 via telephone conference.

Notice was given pursuant to Texas Government Code Sections 551.125 and 551.045 that due to the state of emergency declared by officials of Houston and Harris County, Governor Abbott on behalf of the State of Texas, and President Trump on behalf of the United States of America regarding the spread of coronavirus/COVID-19 (hereafter "COVID-19"), the Harris County Department of Education Board of Trustees will meet via telephone in an emergency called meeting on March 20, 2020, beginning at 10 a.m. An emergency exists that requires immediate action of the Board of Trustees because of an imminent threat to public health and safety and/or a reasonably unforeseeable situation, specifically the spread of COVID-19. Additionally, a determination was made that the convening at one location of a quorum of the HCDE Board of Trustees is difficult or impossible, given the emergency/disaster declarations and the mandates to socially distance.

Eric Dick, Board President, called the meeting to order at 10:02 a.m. and declared a quorum present, that the meeting was duly called, and that notice of the meeting was posted in accordance with the Texas Open Meetings Act, Gov't. Code §551.125 and §551.045 and Governor Abbott's temporary suspension of a number of open meetings laws in response to COVID-19.

Board Members Present:	Eric Dick, Board President; Danny Norris, Board Vice President; Richard Cantu; Andrea Duhon; Amy Hinojosa; Don Sumners, Mike Wolfe
Board Members Absent:	None
Board Attorney:	Sarah Langlois
Administration:	James Colbert, Jr., County School Superintendent; Danielle Clark, Chief Communications Officer

1. Opening Items

A. Call to Order – Board President Eric Dick called the meeting to order at 10:02 a.m.

B. Declaration of Quorum— Board President Eric Dick stated for the record that a quorum was present, the names of trustees participating in the meeting, and that the notice has been posted in the time and manner required by law

2. Superintendent's Report regarding COVID-19 matters

Superintendent Colbert stated that HCDE created a 3-tier COVID-19 response outlining how HCDE will respond to the pandemic, including Tier 1: HCDE's response to school closures through April 10, 2020; Tier 2: HCDE's response through the end of the school year; and Tier 3: HCDE's response to school closures through August. Mr. Colbert reported that HCDE will be supporting HCDE operations, clients (including records, Choice Partners, and Schools), and the Harris County community during this time. He explained that HCDE has identified the critical staff necessary to meet expectations and has had multiple meetings to create protocols for healthy habits in compliance with CDC and other respected grounds' guidance. Mr. Colbert advised that HCDE has created a work schedule for staff to be responsive during those times. Mr. Colbert reported that the facilities and maintenance staff are cleaning all HCDE facilities. Mr. Colbert explained that in HCDE's Head Start program, there are more than 1,300 children who rely on Head Start to provide breakfast and lunch, and many of those families are currently experiencing hardship. Under President Dick's direction to give due diligence during this dire time to support our students, HCDE has developed "Because We Care" food packages to ensure those students and families are supported during this time. The packages will include enough food to support the child for a week of time. Mr. Colbert explained that parents would be able to pick up the packages via a drive-up service. He stated that the cost for this program will run about \$59,000 per week and it was anticipated that HCDE would provide the packages for an estimated 4 weeks. Mr. Colbert advised that he attended a large conference call with the mayor, commissioner, county judges, and superintendent in reference to the state of Harris County. During this call, the decision to close schools was made as a group effort. He stated that April 6th they will come together again to readdress the issue and that there is a chance that the schools will be closed for the rest of the year. Mr. Colbert noted that during this time, HCDE is continuing to pay staff and keep them fully engaged and employed. He recognized that HCDE has a healthy business model so is able to ensure that all staff are receiving full compensation,. Mr. Colbert addressed Therapy Services, explaining that HCDE does 54% of all therapy in Harris County and employs approximately 160 therapists. Mr. Colbert advised that he had spoken to the director and they have been assisting school districts implement needs assessment and will be providing music therapy online. He advised that he will have a phone call with the Commissioner of Education regarding special education later today to find out guidelines that need to be met. Mr. Colbert noted that the upcoming board retreat in April is postponed and that HCDE will keep the board updated as to when it will be rescheduled. Mr. Colbert addressed that the April regular board meeting will still occur, and he is waiting to see updates as to whether the schools will be closed. HCDE is currently looking into methods for conveying board books electronically if the meeting should be held via phone or videoconference. He stated that the scheduled ribbon cutting for ABS West

has also been cancelled or postponed, as the Department will be trying to shy away from large gatherings.

3. Consider adoption of Resolution approving actions relating to COVID-19 emergency and delegating authority to the Superintendent to take all actions as may be necessary in regards to the same.

Motion made by Richard Cantu, seconded by Mike Wolfe to adopt the Resolution approving actions relating to COVID-19 emergency and delegating authority to the Superintendent to take all actions as may be necessary in regards to the same.

Motion passes with 7-0 voting to adopt.

4. Adjourn

Motion made by Don Sumners, seconded by Andrea Duhon to adjourn the meeting.

Motion passes with 7-0 voting to adjourn.

Meeting adjourned at 10:41 a.m.

Board President

Board Secretary

Regular Board Meeting**6.E.1.****Meeting Date:** April 15, 2020**Title:** Cost-of-Living Adjustment (COLA) & Quality Improvement (QI) Funding Grant Request for Early Head Start - 06HP000311**Submitted For:** Venetia Peacock, Head Start**Submitted By:** Sharon McBride**Recommended Action:** Approve**HCDE Goal(s):**
1. Impact education/respond to evolving needs
4. Provide cost savings by leveraging tax dollars
5. Recruit high-quality professionals**Additional Resource Personnel:** Dr. Jesus Amezcua, Jonathan Parker, Venetia L Peacock, Sharvon Kamaya**Facilities/Technology Approval Needed?:**

Information**Posted Agenda Item:**

Consider approval for HCDE Head Start to submit a grant request for the 2020 Cost-of-Living Adjustment (COLA) and Quality Improvement (QI) Funds in the amount of \$97,943 for the project period of 09/01/2020 - 08/31/2021. (fully funded by Head Start funds)

Funding Type	Early Head Start
Cost-of-Living Adjustment (COLA)	\$42,943
Quality Improvement (QI)	\$55,000
Total Funding	\$97,943

Subject:

Cost-of-Living Adjustment (COLA) & Quality Improvement (QI) Funding Grant Request for Early Head Start - 06HP000311

Rationale:

The funding increase will be used to provide a 2% Cost-of-Living Adjustment (COLA) and Quality Improvement (QI) to assist in maintaining the quality of Head Start services, retaining qualified staff, and offsetting higher operating costs. In addition, HCDE Head Start and Early Head Start are required to provide a 20% match, cash or in-kind.

Fiscal Impact**Attachments**

Grant form

Form Review**Inbox**

Head Start
Purchasing
Assistant Superintendent - Business

Reviewed By

Venetia Peacock
Bill Monroe
Jesus Amezcua

Date

03/23/2020 11:28 AM
03/27/2020 12:02 PM
03/31/2020 11:07 PM



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

March 13, 2020

Grant No. 06HP000311

Dear Head Start Grantee:

The Further Consolidated Appropriations Act, 2020, contains an increase of approximately \$550 million for programs under the Head Start Act for Fiscal Year (FY) 2020. The increase provides \$193 million for a cost-of-living adjustment (COLA) and \$250 million for Quality Improvement investments for Head Start. The COLA supports an increase of two percent for each grantee to increase staff salaries and fringe benefits, and offset higher operating costs. COLA funds are effective at the start of the FY 2020 budget period and are retroactive if this period has already begun. Quality Improvement funds are allocated proportionately based on federal funded enrollment, with additional consideration given to small grantees to allow for a meaningful investment, as permitted by the Act.

The following table reflects the COLA and Quality Improvement increases available for FY 2020.

Funding Type	Early Head Start
Cost-of-Living Adjustment (COLA)	\$42,943
Quality Improvement (QI)	\$55,000
Total Funding	\$97,943

The table provides projected amounts for each program, Head Start and/or Early Head Start. The Quality Improvement allocation above was calculated on Head Start and/or Early Head Start funded slots; however, grantees operating both programs have flexibility to use any amount of funding on either program, based on community needs, and not to exceed the total amount available. This flexibility does not extend to COLA allocations. Please note, allocations in the table are based on annual funding and enrollment levels by program as of February 2020, and may be subject to change if there are adjustments to these levels.

Submission Requirements

The supplemental application is due **May 15, 2020** and must be submitted in the [Head Start Enterprise System \(HSES\)](#). To apply, please select the **Financials** tab, **Grant Application** tab, **Fiscal Year 2020**, and add the **‘Supplement – COLA and Quality Improvement’** amendment type. No other application type for these funds will be accepted.

Content of ‘Supplement – COLA and Quality Improvement’ Application

Applications must include separate narratives and detailed budget justifications for each funding type, COLA and Quality Improvement, and by program, Head Start and/or Early Head Start. Each narrative must begin with a Table of Contents, use 12 point font, and not exceed 10 pages. All narratives, budget justifications, and other supporting documentation must be uploaded into respective folders within the **Documents** tab of the application.

COLA Narrative and Budget Justification

Grantees must demonstrate:

- An increase of no less than two percent of the current pay scale for Head Start/Early Head Start employees, including unfilled vacancies, subject to the provisions of Sections 653 and 640(j) of the Head Start Act;
- The rationale and documentation detailing agency policies and procedures if employees are receiving less than the two percent COLA or differential COLA increases;
- The provision of a no less than two percent increase to all delegate agencies and partners or justification if less than two percent or differential increases are provided to delegate agencies and partners;
- The planned uses for the balance of the COLA funds to offset higher operating costs.

Sections [653](#) and [640\(j\)](#) of the Head Start Act provide further guidance on the uses and limitations of COLA funds. Sec. 653 restricts compensation to a Head Start employee that is higher than the average rate of compensation paid for substantially comparable services in the area where the program is operating. Sec. 640(j) of the Act requires compensation of Head Start employees must be improved regardless of whether the agency has the ability to improve the compensation of staff employed by the agency that do not provide Head Start services. Grantees with concerns that staff salaries cannot be increased due to wage comparability issues should ensure public school salaries for kindergarten teachers are included in their considerations.

Quality Improvement Narrative and Budget Justification

Grantees must demonstrate:

- Investments are consistent with Sec. 640(a)(5) of the Act (except programs are not bound by the requirements that at least 50 percent of the funds be used for staff compensation or that no more than 10 percent of funds be used on transportation. For more information on allowable activities as outlined in the Act, please see Attachment A);
- Investments made in Quality Improvement will be ongoing;
- How investments support children, families, and staff impacted by trauma; or justify the reasoning for investing in an activity not directly related to addressing trauma (For specific examples, please see Attachment B or the following resource on [Implementing a Trauma-Informed Approach](#).)
- For programs using flexibility in the proportional share of the funding for Head Start and Early Head Start, justify how that approach fully supports the greatest needs of communities.

Grantees are strongly encouraged to invest this funding into program efforts and activities that help better incorporate a trauma-informed approach that will support children, families, and staff impacted by adverse experiences. **For more information on trauma and implementation of trauma-informed approaches in Head Start and Early Head Start programs, including specific examples, please see Attachment B or the following resource on [Implementing a Trauma-Informed Approach](#).** However, grantees do have the flexibility to use these Quality Improvement funds to meet grantees' most pressing local needs, consistent with Section 640(a)(5) of the Act. With this funding, grantees should plan for ongoing, sustained investments in quality improvements, while also acknowledging one-time investments in FY 2020 year may be necessary to sustain ongoing quality improvement.

Budget Requirements

The data entered on the budget tab within the application populates the SF-424A. Grantees are required to include funds for both COLA and Quality Improvement, and within the appropriate program, Head Start or Early Head Start.

Non-Federal Share

The budget and detailed budget justification must include each source of non-federal match, including estimated amount per source and the valuation methodology. A detailed justification that conforms with the criteria under Section 640(b)(1)-(5) of the Head Start Act must be submitted if the application proposes a waiver of any portion of the non-federal match requirement.

Supporting Documents

Signed statements of the Governing Body and Policy Council Chairs along with Governing Body and Policy Council minutes documenting each group's participation in the development and approval of the supplemental application for COLA and Quality Improvement must be provided.

The application must be submitted on behalf of the Authorizing Official registered in the HSES. **Incomplete applications will not be processed.**

Please ensure the application contains all of the required information. If you have any questions or need assistance, please contact Lisa Tarrant, Head Start Program Specialist, at 214-767-1770 or lisa.tarrant@acf.hhs.gov or Amanda Guy, Grants Management Specialist, at 816-426-2286 or amanda.guy@acf.hhs.gov.

For technical assistance in preparing the application, please contact the HSES Help Desk at help@hsesinfo.org or 1-866-771-4737.

Sincerely,
The Office of Head Start

Attachment A

Allowable Uses of Quality Improvement Funds

The language in this document comes directly from Sec. 640(a)(5) of the Head Start Act, except that language has been removed from no. 1 specifying that at least 50 percent of the funds must be used for staff compensation and language has been removed from no. 8 specifying that no more than 10 percent of the funds can be used on transportation to align with the FY 2020 enacted appropriation language.

1. To improve the compensation (including benefits) of educational personnel, family service workers, and child counselors, as described in Sections [644\(a\)](#) and [653](#) of the Head Start Act, in the manner determined by the Head Start agencies (including Early Head Start agencies) involved, to—
 - ensure that compensation is adequate to attract and retain qualified staff for the programs involved in order to enhance program quality;
 - improve staff qualifications and assist with the implementation of career development programs for staff that support ongoing improvement of their skills and expertise; and
 - provide education and professional development to enable teachers to be fully competent to meet the professional standards established under [Sec. 648A\(a\)\(1\)](#) of the Act, including—
 - providing assistance to complete postsecondary course work;
 - improving the qualifications and skills of educational personnel to become certified and licensed as bilingual education teachers, or as teachers of English as a second language; and
 - improving the qualifications and skills of educational personnel to teach and provide services to

children with disabilities

2. To support staff training, child counseling, and other services necessary to address the challenges of children from immigrant, refugee, and asylee families; homeless children ; children in foster care; limited English proficient children; children of migrant or seasonal farmworker families; children from families in crisis; children referred to Head Start programs (including Early Head Start programs) by child welfare agencies; and children who are exposed to chronic violence or substance abuse.
3. To ensure that the physical environments of Head Start programs are conducive to providing effective program services to children and families, and are accessible to children with disabilities and other individuals with disabilities.
4. To employ additional qualified classroom staff to reduce the child-to-teacher ratio in the classroom and additional qualified family service workers to reduce the family-to-staff ratio for those workers.
5. To ensure that Head Start programs have qualified staff that promote the language skills and literacy growth of children and that provide children with a variety of skills that have been identified, through scientifically based reading research, as predictive of later reading achievement.
6. To increase hours of program operation, including—
 - conversion of part-day programs to full-working day programs; and
 - increasing the number of weeks of operation in a calendar year.
7. To improve communitywide strategic planning and needs assessments for Head Start programs and collaboration efforts for such programs, including outreach to children described in no. 2 above.
8. To transport children in Head Start programs safely.
9. To improve the compensation and benefits of staff of Head Start agencies, in order to improve the quality of Head Start programs.

Attachment B

Office of Head Start Guidance on Implementing a Trauma-Informed Approach

Trauma occurs when frightening events or situations overwhelm a child or adult's ability to cope or deal with what has happened. These kinds of experiences cause an extended stress response and lasting effects on the physical and mental health of the individual. Trauma can occur in the form of a single event (e.g., a natural disaster or death of a close family member) or as a series of events or chronic condition (e.g., substance misuse, domestic and community violence, child abuse and neglect, extended homelessness, or food insecurity). Exposure to trauma is more common than most people believe. It is also multi-layered, with individual, community, and historical experiences. In addition to enrolled children and families, Head Start staff may experience trauma as well, along with stress associated with their role in supporting children and families impacted by trauma. That said, not everyone exposed to adverse experiences is traumatized.

Head Start and Early Head Start programs play a critical role in buffering the impact of trauma by promoting resilience for children, families, and staff. The effects of trauma are lessened by protective factors such as strong parent-child relationships; relationships between staff, children, and families in Head Start and Early Head Start

programs; and through relationships and supports within the community. Supporting staff wellness is a critical part of any trauma-informed approach in Head Start programs.

The Substance Abuse and Mental Health Services Administration (SAMHSA) defines a trauma-informed approach as one that: 1) **realizes** the widespread impact of trauma and understands potential paths for recovery; 2) **recognizes** potential signs and symptoms of trauma; 3) **responds** by fully integrating knowledge about trauma into program policies, procedures, and practices; and 4) **resists** re-traumatization of impacted individuals. For more information, please see [SAMHSA's Concept of Trauma and Guidance for a Trauma-Informed Approach](#).

Head Start Considerations for Funding Trauma-Informed Approaches

There are many ways Head Start and Early Head Start programs can use Quality Improvement funds to implement a comprehensive, ongoing trauma-informed approach. The following includes a limited, non-exhaustive list of examples:

Expand Mental Health Services

- Improve preventive mental health screening, assessment, and interventions
- Enhance mental health consultation for staff support and organizational improvement to help identify signs and symptoms of trauma and integrate supports and services to assist in healing
- Ensure mental health consultation and other related intervention services include a trauma-informed approach and are integrated at intake and orientation
- Build and/or enhance collaborative services with local substance abuse and mental health treatment programs, domestic violence service providers, disaster response programs, child welfare agencies, and others

Increase Classroom Quality

- Hire additional qualified education staff to lower classroom ratios, enhance caregiver-child relationships
- Provide ongoing coaching and support to education staff to address secondary stress and related turnover
- Hire behavioral specialists to support children, classroom staff, and parents
- Improve physical environments and learning spaces throughout the facility to help address the multiple domains of development and learning that are impacted by trauma
- Invest in professional development and staffing patterns that foster continuity of care, and consistent, predictable, and nurturing environments

Strengthen Family Services

- Enhance services that strengthen families, promote relationships, decrease parental stress, and improve family safety and financial security
- Strengthen service provision related to housing access and stability
- Provide enhanced job training, employment, education, and career services
- Help families better access healthcare and nutrition services
- Enhance transportation services to promote more regular participation by children and families in services designed to support development and learning and address trauma
- Improve collaboration efforts and alignment with family-serving agencies to lessen family confusion and stress in dealing with multiple agencies

Support a Trauma-Informed Workforce

- Provide training on trauma-informed approaches to all staff, governing boards, and Policy Councils, and ensure training is accompanied with coaching and opportunities for reflective practice and supervision
- Support staff capacity with salary increases and additional benefits, such as employee assistance services and break times
- Decrease family service staff and/or home visitor caseloads through hiring of additional qualified staff or other strategies

Create a Program-Wide Trauma-Informed Environment

- Ensure any trauma-informed training implemented at the management-, governing-, or policy-level includes oversight to examine how the approach is being implemented
- Conduct ongoing self-assessment to track program improvements related to integrating a trauma-informed approach over time
- Expand Health Services Advisory Committee efforts to better support health and mental health services for children and families by implementing trauma-informed approaches

Regular Board Meeting**6.E.2.****Meeting Date:** April 15, 2020**Title:** Cost-of-Living Adjustment (COLA) & Quality Improvement (QI) Funding Grant Request for Head Start - Grant No. 06CH7177**Submitted For:** Venetia Peacock, Head Start**Submitted By:** Sharon McBride**Recommended Action:** Approve**HCDE Goal(s):**
1. Impact education/respond to evolving needs
4. Provide cost savings by leveraging tax dollars
5. Recruit high-quality professionals**Additional Resource Personnel:** Dr. Jesus Amezcua, Jonathan Parker, Venetia L Peacock, Sharvon Kamaya**Facilities/Technology Approval Needed?:**

Information**Posted Agenda Item:**

Consider approval for HCDE Head Start to submit a grant request for the 2020 Cost-of-Living Adjustment (COLA) and Quality Improvement (QI) Funds in the amount of \$580,913 for the project period of 01/01/2020 - 12/31/2020. (fully funded by Head Start funds)

Funding Type	Head Start
Cost-of-Living Adjustment (COLA)	\$253,733
Quality Improvement (QI)	\$327,180
Total Funding	\$580,913

Subject:

Cost-of-Living Adjustment (COLA) & Quality Improvement (QI) Funding Grant Request for Head Start - Grant No. 06CH7177

Rationale:

The funding increase will be used to provide a 2% Cost-of-Living Adjustment (COLA) and Quality Improvement (QI) to assist in maintaining the quality of Head Start services, retaining qualified staff, and offsetting higher operating costs. In addition, HCDE Head Start and Early Head Start are required to provide a 20% match, cash or in-kind.

Fiscal Impact**Attachments**COLA & QI Funding Guidance

Form Review**Inbox**

Head Start
Purchasing
Assistant Superintendent - Business

Reviewed By

Venetia Peacock
Bill Monroe
Jesus Amezcua

Date

03/23/2020 06:25 PM
03/26/2020 04:09 PM
03/31/2020 11:05 PM



ADMINISTRATION FOR
CHILDREN & FAMILIES

Office of Head Start | 330 C St., SW, 4th Floor, Washington DC 20201 | eclkc.ohs.acf.hhs.gov

March 13, 2020

Grant No. 06CH7177

Dear Head Start Grantee:

The Further Consolidated Appropriations Act, 2020, contains an increase of approximately \$550 million for programs under the Head Start Act for Fiscal Year (FY) 2020. The increase provides \$193 million for a cost-of-living adjustment (COLA) and \$250 million for Quality Improvement investments for Head Start. The COLA supports an increase of two percent for each grantee to increase staff salaries and fringe benefits, and offset higher operating costs. COLA funds are effective at the start of the FY 2020 budget period and are retroactive if this period has already begun. Quality Improvement funds are allocated proportionately based on federal funded enrollment, with additional consideration given to small grantees to allow for a meaningful investment, as permitted by the Act.

The following table reflects the COLA and Quality Improvement increases available for FY 2020.

Funding Type	Head Start
Cost-of-Living Adjustment (COLA)	\$253,733
Quality Improvement (QI)	\$327,180
Total Funding	\$580,913

The table provides projected amounts for each program, Head Start and/or Early Head Start. The Quality Improvement allocation above was calculated on Head Start and/or Early Head Start funded slots; however, grantees operating both programs have flexibility to use any amount of funding on either program, based on community needs, and not to exceed the total amount available. This flexibility does not extend to COLA allocations. Please note, allocations in the table are based on annual funding and enrollment levels by program as of February 2020, and may be subject to change if there are adjustments to these levels.

This grant has been designated for competition. A COLA application that reflects 12 months of funding must be submitted. The amount of COLA funds will be prorated proportionally to the base funding awarded through June 30, 2020.

Grantees designated for competition are invited to apply for Quality Improvement funds, however, no portion of these funds will be awarded on current grants. All Quality Improvement funds and the remaining balance of the COLA funds will be available to the successful awardee for the service area. Amounts are subject to change based on approved funding and enrollment levels for new grants.

Submission Requirements

The supplemental application is due **May 15, 2020** and must be submitted in the [Head Start Enterprise System \(HSES\)](#). To apply, please select the **Financials** tab, **Grant Application** tab, **Fiscal Year 2020**, and add the **‘Supplement – COLA and Quality Improvement’** amendment type. No other application type for these funds will be accepted.

Content of 'Supplement – COLA and Quality Improvement' Application

Applications must include separate narratives and detailed budget justifications for each funding type, COLA and Quality Improvement, and by program, Head Start and/or Early Head Start. Each narrative must begin with a Table of Contents, use 12 point font, and not exceed 10 pages. All narratives, budget justifications, and other supporting documentation must be uploaded into respective folders within the **Documents** tab of the application.

COLA Narrative and Budget Justification

Grantees must demonstrate:

- An increase of no less than two percent of the current pay scale for Head Start/Early Head Start employees, including unfilled vacancies, subject to the provisions of Sections 653 and 640(j) of the Head Start Act;
- The rationale and documentation detailing agency policies and procedures if employees are receiving less than the two percent COLA or differential COLA increases;
- The provision of a no less than two percent increase to all delegate agencies and partners or justification if less than two percent or differential increases are provided to delegate agencies and partners;
- The planned uses for the balance of the COLA funds to offset higher operating costs.

Sections [653](#) and [640\(j\)](#) of the Head Start Act provide further guidance on the uses and limitations of COLA funds. Sec. 653 restricts compensation to a Head Start employee that is higher than the average rate of compensation paid for substantially comparable services in the area where the program is operating. Sec. 640(j) of the Act requires compensation of Head Start employees must be improved regardless of whether the agency has the ability to improve the compensation of staff employed by the agency that do not provide Head Start services. Grantees with concerns that staff salaries cannot be increased due to wage comparability issues should ensure public school salaries for kindergarten teachers are included in their considerations.

Quality Improvement Narrative and Budget Justification

Grantees must demonstrate:

- Investments are consistent with Sec. 640(a)(5) of the Act (except programs are not bound by the requirements that at least 50 percent of the funds be used for staff compensation or that no more than 10 percent of funds be used on transportation. For more information on allowable activities as outlined in the Act, please see Attachment A);
- Investments made in Quality Improvement will be ongoing;
- How investments support children, families, and staff impacted by trauma; or justify the reasoning for investing in an activity not directly related to addressing trauma (For specific examples, please see Attachment B or the following resource on [Implementing a Trauma-Informed Approach](#).)
- For programs using flexibility in the proportional share of the funding for Head Start and Early Head Start, justify how that approach fully supports the greatest needs of communities.

Grantees are strongly encouraged to invest this funding into program efforts and activities that help better incorporate a trauma-informed approach that will support children, families, and staff impacted by adverse experiences. **For more information on trauma and implementation of trauma-informed approaches in Head Start and Early Head Start programs, including specific examples, please see Attachment B or the following resource on [Implementing a Trauma-Informed Approach](#).** However, grantees do have the flexibility to use these Quality Improvement funds to meet grantees' most pressing local needs, consistent with Section 640(a)(5) of the

Act. With this funding, grantees should plan for ongoing, sustained investments in quality improvements, while also acknowledging one-time investments in FY 2020 year may be necessary to sustain ongoing quality improvement.

Budget Requirements

The data entered on the budget tab within the application populates the SF-424A. Grantees are required to include funds for both COLA and Quality Improvement, and within the appropriate program, Head Start or Early Head Start.

Non-Federal Share

The budget and detailed budget justification must include each source of non-federal match, including estimated amount per source and the valuation methodology. A detailed justification that conforms with the criteria under Section 640(b)(1)-(5) of the Head Start Act must be submitted if the application proposes a waiver of any portion of the non-federal match requirement.

Supporting Documents

Signed statements of the Governing Body and Policy Council Chairs along with Governing Body and Policy Council minutes documenting each group's participation in the development and approval of the supplemental application for COLA and Quality Improvement must be provided.

The application must be submitted on behalf of the Authorizing Official registered in the HSES. **Incomplete applications will not be processed.**

Please ensure the application contains all of the required information. If you have any questions or need assistance, please contact Lisa Tarrant, Head Start Program Specialist, at 214-767-1770 or lisa.tarrant@acf.hhs.gov or Amanda Guy, Grants Management Specialist, at 816-426-2286 or amanda.guy@acf.hhs.gov.

For technical assistance in preparing the application, please contact the HSES Help Desk at help@hsesinfo.org or 1-866-771-4737.

Sincerely,
The Office of Head Start

Attachment A

Allowable Uses of Quality Improvement Funds

The language in this document comes directly from Sec. 640(a)(5) of the Head Start Act, except that language has been removed from no. 1 specifying that at least 50 percent of the funds must be used for staff compensation and language has been removed from no. 8 specifying that no more than 10 percent of the funds can be used on transportation to align with the FY 2020 enacted appropriation language.

1. To improve the compensation (including benefits) of educational personnel, family service workers, and child counselors, as described in Sections [644\(a\)](#) and [653](#) of the Head Start Act, in the manner determined by the Head Start agencies (including Early Head Start agencies) involved, to—
 - ensure that compensation is adequate to attract and retain qualified staff for the programs involved in order to enhance program quality;
 - improve staff qualifications and assist with the implementation of career development programs for staff

- that support ongoing improvement of their skills and expertise; and
 - provide education and professional development to enable teachers to be fully competent to meet the professional standards established under [Sec. 648A\(a\)\(1\)](#) of the Act, including—
 - providing assistance to complete postsecondary course work;
 - improving the qualifications and skills of educational personnel to become certified and licensed as bilingual education teachers, or as teachers of English as a second language; and
 - improving the qualifications and skills of educational personnel to teach and provide services to children with disabilities
2. To support staff training, child counseling, and other services necessary to address the challenges of children from immigrant, refugee, and asylee families; homeless children ; children in foster care; limited English proficient children; children of migrant or seasonal farmworker families; children from families in crisis; children referred to Head Start programs (including Early Head Start programs) by child welfare agencies; and children who are exposed to chronic violence or substance abuse.
 3. To ensure that the physical environments of Head Start programs are conducive to providing effective program services to children and families, and are accessible to children with disabilities and other individuals with disabilities.
 4. To employ additional qualified classroom staff to reduce the child-to-teacher ratio in the classroom and additional qualified family service workers to reduce the family-to-staff ratio for those workers.
 5. To ensure that Head Start programs have qualified staff that promote the language skills and literacy growth of children and that provide children with a variety of skills that have been identified, through scientifically based reading research, as predictive of later reading achievement.
 6. To increase hours of program operation, including—
 - conversion of part-day programs to full-working day programs; and
 - increasing the number of weeks of operation in a calendar year.
 7. To improve communitywide strategic planning and needs assessments for Head Start programs and collaboration efforts for such programs, including outreach to children described in no. 2 above.
 8. To transport children in Head Start programs safely.
 9. To improve the compensation and benefits of staff of Head Start agencies, in order to improve the quality of Head Start programs.

Attachment B

Office of Head Start Guidance on Implementing a Trauma-Informed Approach

Trauma occurs when frightening events or situations overwhelm a child or adult's ability to cope or deal with what has happened. These kinds of experiences cause an extended stress response and lasting effects on the physical and mental health of the individual. Trauma can occur in the form of a single event (e.g., a natural disaster or death of a close family member) or as a series of events or chronic condition (e.g., substance misuse, domestic and community violence, child abuse and neglect, extended homelessness, or food insecurity). Exposure to trauma is more common than most people believe. It is also multi-layered, with individual, community, and historical

experiences. In addition to enrolled children and families, Head Start staff may experience trauma as well, along with stress associated with their role in supporting children and families impacted by trauma. That said, not everyone exposed to adverse experiences is traumatized.

Head Start and Early Head Start programs play a critical role in buffering the impact of trauma by promoting resilience for children, families, and staff. The effects of trauma are lessened by protective factors such as strong parent-child relationships; relationships between staff, children, and families in Head Start and Early Head Start programs; and through relationships and supports within the community. Supporting staff wellness is a critical part of any trauma-informed approach in Head Start programs.

The Substance Abuse and Mental Health Services Administration (SAMHSA) defines a trauma-informed approach as one that: 1) **realizes** the widespread impact of trauma and understands potential paths for recovery; 2) **recognizes** potential signs and symptoms of trauma; 3) **responds** by fully integrating knowledge about trauma into program policies, procedures, and practices; and 4) **resists** re-traumatization of impacted individuals. For more information, please see [SAMHSA's Concept of Trauma and Guidance for a Trauma-Informed Approach](#).

Head Start Considerations for Funding Trauma-Informed Approaches

There are many ways Head Start and Early Head Start programs can use Quality Improvement funds to implement a comprehensive, ongoing trauma-informed approach. The following includes a limited, non-exhaustive list of examples:

Expand Mental Health Services

- Improve preventive mental health screening, assessment, and interventions
- Enhance mental health consultation for staff support and organizational improvement to help identify signs and symptoms of trauma and integrate supports and services to assist in healing
- Ensure mental health consultation and other related intervention services include a trauma-informed approach and are integrated at intake and orientation
- Build and/or enhance collaborative services with local substance abuse and mental health treatment programs, domestic violence service providers, disaster response programs, child welfare agencies, and others

Increase Classroom Quality

- Hire additional qualified education staff to lower classroom ratios, enhance caregiver-child relationships
- Provide ongoing coaching and support to education staff to address secondary stress and related turnover
- Hire behavioral specialists to support children, classroom staff, and parents
- Improve physical environments and learning spaces throughout the facility to help address the multiple domains of development and learning that are impacted by trauma
- Invest in professional development and staffing patterns that foster continuity of care, and consistent, predictable, and nurturing environments

Strengthen Family Services

- Enhance services that strengthen families, promote relationships, decrease parental stress, and improve family safety and financial security
- Strengthen service provision related to housing access and stability

- Provide enhanced job training, employment, education, and career services
- Help families better access healthcare and nutrition services
- Enhance transportation services to promote more regular participation by children and families in services designed to support development and learning and address trauma
- Improve collaboration efforts and alignment with family-serving agencies to lessen family confusion and stress in dealing with multiple agencies

Support a Trauma-Informed Workforce

- Provide training on trauma-informed approaches to all staff, governing boards, and Policy Councils, and ensure training is accompanied with coaching and opportunities for reflective practice and supervision
- Support staff capacity with salary increases and additional benefits, such as employee assistance services and break times
- Decrease family service staff and/or home visitor caseloads through hiring of additional qualified staff or other strategies

Create a Program-Wide Trauma-Informed Environment

- Ensure any trauma-informed training implemented at the management-, governing-, or policy-level includes oversight to examine how the approach is being implemented
- Conduct ongoing self-assessment to track program improvements related to integrating a trauma-informed approach over time
- Expand Health Services Advisory Committee efforts to better support health and mental health services for children and families by implementing trauma-informed approaches

Regular Board Meeting**6.F.1.**

Meeting Date:	April 15, 2020		
Title:	Contract Award for RFP #20/023TP Commodity Processing of USDA Foods		
Submitted For:	Jeff Drury, Choice Partners	Submitted By:	Laura Sprehe
Recommended Action:	Approve	HCDE Goal(s):	4. Provide cost savings by leveraging tax dollars
Additional Resource Personnel:	Trisha Prestigiaco, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua	Facilities/Technology Approval Needed?:	None

Information**Posted Agenda Item:**

Contract award for job no. 20/023TP Commodity Processing of USDA Foods with the following vendors: ;Alpha Foods Co. (20/023TP-01), Chinese Food Solutions, Inc. dba Asian Food Solutions/Comida Vida (20/023TP-02), Prairie Mills Baking Company, LLC dba Bake Crafters Food Company (20/023TP-03), Basic American, Inc. dba Basic American Foods (20/023TP-04), Bongards Creameries (20/023TP-05), Brookwood Farms, Inc. (20/023TP-06), Cargill Kitchen Solutions, Inc. (20/023TP-07), Cargill Meat Solutions Corporation (20/023TP-08), ConAgra Brands, Inc. dba Conagra Foodservice (20/023TP-09), Del Monte Foods, Inc. (20/023TP-10), Goodman Food Products, Inc. dba Don Lee Farms (20/023TP-11), Foster Poultry Farms dba Foster Farms (20/023TP-12), Gold Creek Foods, LLC (20/023TP-13), Pilgrim's Pride Corporation dba Goldkist (20/023TP-14), High Liner Foods, Inc. USA (20/023TP-15), Idahoan Foods, LLC (20/023TP-16), Let's Do Lunch, Inc. dba Integrated Food Service (20/023TP-17), Smucker Foodservice, Inc. dba J. M. Smucker; (20/023TP-18), J R Simplot Company (20/023TP-19), Jennie-O Turkey Store Sales, LLC (20/023TP-20), JTM Provisions Co., Inc (20/023TP-21), Land O Lakes, Inc. (20/023TP-22), M.C.I. Foods, Inc (20/023TP-23), McCain Foods USA, Inc. (20/023TP-24), Michael Foods, Inc. (20/023TP-25), National Food Group, Inc (20/023TP-26), Out of the Shell, LLC dba Yang's 5th Taste (20/023TP-27), Peterson Farms Fresh, Inc. (20/023TP-28), Calfed Financial Corporation dba Red Gold LLC (20/023TP-29), Rich Chicks, LLC (20/023TP-30), Rich Holdings, Inc. dba Rich Products Corporation (20/023TP-31), S.A. Piazza and Associates, LLC (20/023TP-32), Schwan's Food Service, Inc. (20/023TP-33), Tabatchnick Fine Foods, Inc. (20/023TP-34), Tasty Brands, LLC (20/023TP-35), Trident Seafoods Corporation (20/023TP-36), Tyson Prepared Foods, Inc. (20/023TP-37), UNO Foods, Inc. (20/023TP-38), Wawona Frozen Foods, Inc. (20/023TP-39) for the period of 07/01/2020 through 06/30/2021.

Subject:

Choice Partners; New Contract Award; Food Contract; Revenue Generating

Rationale:

The process enacted was a Request for Proposals (RFP) to acquire proposals from vendors to provide Commodity Processing of USDA Foods to HCDE/Choice Partners members. Two hundred seventy-four (274) invitations were extended for proposals. Fifty-five (55) responses were received and reviewed for compliance with the requirements of RFP no. 20/023TP. Two (2) vendors were non-responsive. Fifty-three (53) responses met the criteria and requirements of the RFP, and were evaluated and scored. Fourteen (14) responses were non-awarded and thirty-nine (39) vendors offering the best value to HCDE/Choice Partners and its members were selected for award. HCDE/Choice Partners recommends award of a one (1) year contract from 07/01/2020 to 06/30/2021 to the vendor stated above in Posted Agenda Items. Contract no. 20/023TP will have no administrative

fee. The contract is governed by the Texas Education Code 44.031.

Fiscal Impact

Included in FY budget Y/N: Y
Included in current budget amendment Y/N: N

Attachments

Committee Recommendation
Evaluation Summary
Participation List

Form Review

Inbox

Choice Partners
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Laura Sprehe
Final Approval Date: 03/31/2020

Reviewed By

Jeff Drury
Yaritza Roman
Bill Monroe
Jesus Amezcua

Date

03/23/2020 10:48 AM
03/24/2020 11:48 AM
03/25/2020 10:07 AM
03/31/2020 11:10 PM
Started On: 01/30/2020 12:17 PM



**Harris County Department of Education
Choice Partners
Proposal Recommendation Form
Program Review**

[This form is used to document due diligence by Recommendation Committee]

To: Purchasing Division
From: Recommendation Committee

Sheema Aleema/ Alex Tipton	Alief ISD
Kelly Fair	Klein ISD
Robert Green	Sheldon ISD

Job (Bid or RFP#) and Name:	20/023TP	Commodity Processing of USDA Foods
Board Meeting Date:	4/15/2020	
Date:	1/29/2020	

Procurement Requirements Available:

Check One

<input type="checkbox"/>	Under \$2,500 (Requires Division Director and Asst Supt. Approval)
<input type="checkbox"/>	From \$2,500 to \$50,000 (Requires Buyer, Purchasing Director/CFO Approval)
<input type="checkbox"/>	Over \$50,000 (per CH Local)
<input checked="" type="checkbox"/>	Cooperative Programs (Requires Board Approval)

I certify that I have reviewed the attached RFP and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with local Board Policies (CH local/legal) and legal (federal and state) policies and administrative guidelines set by the Business Office and Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this RFP to include policies on conflict of interest (CIQ).

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases.

I further certify that I recommend the execution of a contract after Board approval.

(Note: This form is required of all jobs (bids and RFPs) prepared by all buyers & Director)

Justification:

(Any information that pertains to this job (bid or RFP)

20/023TP Commodity Processing of USDA Foods

Choice Partners members will utilize this contract for Commodity Processing of USDA Foods

This contract will provide a discounted price, superior quality, and comply with state purchasing requirements as stated in TEC §44.031.

This job was competitively bid and advertised. The result of the bid generated the following responses:

Invitations were sent to	<u>274</u>	vendors
HCDE received	<u>55</u>	responses (see attached evaluation summary).

Recommendation:

HCDE is recommending with Choice Partners Cooperative for Alpha Foods Co., Chinese Food Solutions, Inc. dba Asian Food Solutions/Comida Vida, Prairie Mills Baking Company, LLC dba Bake Crafters Food Company, Basic American, Inc. dba Basic American Foods, Bongard Creameries, Brookwood Farms, Inc., Cargill Kitchen Solutions Inc., Cargill Meat Solutions Corporation, ConAgra Brands, Inc. dba Conagra Foodservice, Del Monte Foods, Inc., Goodman Food Products dba Don Lee Farms, Foster Poultry Farms dba Foster Farms, Gold Creek Foods, LLC, Pilgrim's Pride Corporation dba Goldkist, High Liner Foods Inc USA, Idahoan Foods LLC, Let's Do Lunch, Inc. dba Integrated Food Service, Smucker Foodservice, Inc. dba J. M. Smucker, J R Simplot Company, Jennie-O Turkey Store Sales, LLC, JTM Provisions Co., Inc, Land O Lakes, Inc., M.C.I. Foods, Inc, McCain Foods USA, Inc., Michael Foods, Inc., National Food Group, Inc, Out of the Shell, LLC dba Yang's 5th Taste, Peterson Farms Fresh, Inc., Calfed Financial Corporation dba Red Gold LLC, Rich Chicks,LLC, Rich Holdings Inc. dba Rich Products Corporation , S.A. Piazza and assoc. LLC, Schwan's Food Service Inc., Tabatchnick Fine Foods, Inc., Tasty Brands LLC, Trident Seafoods Corporation, Tyson Prepared Foods, Inc., UNO Foods Inc., Wawona Frozen Foods, Inc..



**Harris County Department of Education
Choice Partners
Instructions to Recommendation Committee**

[This form is used to document due diligence by Recommendation Committee]

To: Recommendation Committee

From Choice Partners - Contract Manager: Trisha Prestigiacomo

Job (Bid or RFP) # and Name: 20/023TP
Commodity Processing of USDA Foods

Board Meeting Date: 4/15/2020

Today's Date: 2/4/2020

Attached are the following materials for your review and possible recommendation to the Superintendent and the Board of Trustees:

Buyer Certification
Bid Tabulation
Copy of the Job (Bid or RFP) responses
Set of Specs will be available for your review

Your responsibility for review of this job (bid or RFP) is to make sure that HCDE receives the best value for the goods and services sought. Please review the attached job (bid or RFP) and certify that all of the procurement requirements have been met in accordance with local Board Policies and legal (federal and state) policies and administrative guidelines set by the Business Office and the Purchasing Division.

Please remember to adhere to section 44.032 of the Texas Education Code, "Enforcement of Purchase Procedures: Criminal Penalties; Removal; Ineligibility" which deal with the penalties related to component, separate, and sequential purchases. In addition, Board policy CH Local and Legal are required to be met as part of your contractual obligation with HCDE.

It should be noted that if a required document is not provided by the bidder, the Purchasing Division will not be able to make a recommendation and or issue a purchase order.

Please review the responses to the job (bid or RFP) and submit the following forms by the required deadline for the next available Board Meeting:

Signed Certification and Recommendation Form

If any technicalities or changes need to be made, these must be addressed in the recommendation and presented as such to the Superintendent and the Board of Trustees.

Agenda Item (Prepared by Buyer handling the job/bid or RFP)

Once, a recommendation is approved by the Board, the Purchasing Division will issue an award letter and request that any pending bonds or contracts be submitted within 5 days to the District.



Harris County Department of Education
Choice Partners
Effectiveness and Compliance Review Form

[This form is used to document due diligence by Recommendation Committee]

To: Purchasing Audit File and Jesus J. Amezcua,
CPA, Assistant Supt. for Business

From Contract Manager:

Trisha Prestigiacomo

Purchasing Dept:

Kendra Jackson, Assistant Director

Job- Bid or RFP# and Name:

20/023TP

Commodity Processing of USDA Foods

Board Meeting Date:

4/15/2020

Date:

2/4/2020

Procurement Requirements Available:

Check One

Under \$2,500 (Requires Division Director and Asst Supt. Approval)

From \$2,500 to \$50,000 (Requires Buyer, Purchasing Director/CFO Approval)

Over \$50,000 (per CH Local)

Cooperative Programs (Requires Board Approval)

X

I certify that I have reviewed the attached job (bid or RFP) and certify that all of my actions as a Recommendations Committee Member are within the procurement requirements in accordance with Local Board Policies (CH Local/Legal) and Legal (Federal and State) policies and administrative guidelines set by the Business Office and the Purchasing Division.

I certify that I have adhered to the Purchasing Policies of HCDE concerning the review of this job (bid or RFP) to include policies on conflict of interest.

I certify that I am aware of all purchasing policies (CH Local and CH Legal) and administrative procedures of HCDE.

I certify that I am aware of the penalties of not following the purchasing policies and procedures and in specific with section 44.032 of the Texas Education Code which deals with the penalties related to sequential or component purchases. I further certify that I recommend the issuance of a purchase order after Board approval and execution of a contract.

(Note: This form is required of all jobs (bids and RFPs) prepared by all buyers and Director)

Evaluation Criteria		Total Weighted Value		Lux Bakery, Inc.	M.C.I. Foods/Los Cabos Mexican Foods (M.C.I. Foods, Inc.)	Maid-Rite Specialty Foods, LLC	McCain Foods USA, Inc.	Michael Foods Inc.															
(1) Price Overall Cost of Program Pricing as determined by the proposal submitted Pricing may also be based upon usage and coverage		40		26.7	38.7	30.1	37.7	38.3															
(2) Vendor's experience and reputation References for local governmental entities and with a purchasing cooperative program Local government agencies within the past 5 years Other projects completed within the past 10 years		20		7.3	20.0	19.7	20.0	19.7															
(3) Quality of Vendor's products/services and extent to which the products/services meet HCDE and HCDE members' needs: Project Management Infrastructure Solutions Quality of Vendor's Products/Service Demonstrated Ability to Perform		25		11.7	21.3	17.5	25.0	23.3															
(4) Impact on the ability of HCDE members to comply with laws and rules relating to HUB/MWBE/SBE/PDBE/DBE		0		0.0	0.0	0.0	0.0	0.0															
(5) Whether Vendor's financial capability is appropriate to the size and scope of the project and the total long-term cost to HCDE and HCDE members to acquire the products/service		5		3.7	3.8	3.5	5.0	4.7															
(6) For a contract for goods and services, other than goods and services related to telecommunications and information services, building construction and maintenance, or instructional materials, whether the Vendor or the Vendor's ultimate parent company or majority owner: (A) has its principal place of business in this state; or (B) employs at least 500 persons in this state		0		0.0	0.0	0.0	0.0	0.0															
(7) Vendor's past relationship with HCDE/CP		5		0.0	2.5	1.8	5.0	5.0															
(8) Marketing Plan		5		3.7	5.0	3.8	4.7	4.3															
Total		100		53.0	91.2	76.3	97.3	95.3															
Evaluation committee for this RFP: Alief ISD Klein ISD Sheldon ISD Varnett Academy Fort Bend ISD La Porte ISD Channelview ISD Two Dimensions Charter Spring Branch ISD Pearland ISD GIS Charter Katy ISD Humble ISD Clear Creek ISD Galena Park ISD Houston ISD Huffman ISD		Invitations sent to 274 prospective bidders Contracts are in accordance with TEC 44.031 It is recommended that the following awards of annual contracts: <table><tr><td>Contract</td><td>Contract</td><td>Vendor</td></tr><tr><td>20/023TP -01</td><td>20/023TP -23</td><td>M.C.I Foods/Los Cabos Mexican Food</td></tr><tr><td>20/023TP -02</td><td>20/023TP -24</td><td>McCain Foods USA, Inc.</td></tr><tr><td>20/023TP -03</td><td>20/023TP -25</td><td>Michael Foods Inc.</td></tr><tr><td>20/023TP -04</td><td></td><td></td></tr></table>							Contract	Contract	Vendor	20/023TP -01	20/023TP -23	M.C.I Foods/Los Cabos Mexican Food	20/023TP -02	20/023TP -24	McCain Foods USA, Inc.	20/023TP -03	20/023TP -25	Michael Foods Inc.	20/023TP -04		
Contract	Contract	Vendor																					
20/023TP -01	20/023TP -23	M.C.I Foods/Los Cabos Mexican Food																					
20/023TP -02	20/023TP -24	McCain Foods USA, Inc.																					
20/023TP -03	20/023TP -25	Michael Foods Inc.																					
20/023TP -04																							
Non-Responsive	2																						
Non-Awarded	14																						
Award Threshold of 80	39																						
Total Responses	55																						

Harris County Department of Education

Participation Detail as of 1/23/2020 02:27:49 PM (CT)

Bid Information

Bid Creator	Trisha Prestigiacomo
Email	tjensen@hcde-texas.org
Phone	713 (696) 0742
Fax	
Bid Number	20/023TP Addendum 1
Title	Commodity Processing of USDA Foods
Bid Type	Request for Proposal
Issue Date	12/6/2019 12:00 AM (CT)
Close Date	1/15/2020 08:00:00 PM (CT)

Participation Summary

Company Name	City, State	Invitation Date	Status	Status Date	Response Date
11791 (Tasty Brands) (Tasty Brands)	Syosset, NY	12/06/2019	Submitted	12/30/2019	12/30/2019
23 THRU ME LLC (23 THRU ME)	Houston, TX	12/06/2019			
365 Paving & Construction LLC	Mission, TX	12/06/2019	Submitted	12/18/2019	12/18/2019
A.F. Import & Wholesale Co.	Houston, TX	12/06/2019			
AAA Painting	Houston, TX	12/06/2019	Submitted	01/10/2020	01/10/2020
Advance Pierre Foods	Blue Ash, OH	12/06/2019			
Advance Sales	Houston, TX	12/06/2019	Submitted	12/18/2019	12/18/2019
AdvancePierre Foods	Cincinnati, OH	12/06/2019			
Advantage office products	Houston, TX	12/06/2019	Submitted	12/18/2019	12/18/2019
Aggreko	Pearland, TX	12/06/2019			
Albie's Foods Products, LLC (AFP Holding, LLC)	Gaylord, MI	12/06/2019	Submitted	12/18/2019	12/18/2019
All American Poly	Piscataway, NJ	12/06/2019			
Alpha Foods Co.	Waller, TX	12/06/2019	Submitted	12/18/2019	12/18/2019
American Foods Group (Skylark Meats Brands Division)	Omaha, NE	12/06/2019			
American Pride Paper and Plastic	Lakewood, NJ	12/06/2019	Submitted	12/18/2019	12/18/2019
American Pride Seafoods LLC (American Seafoods International LLC)	New Bedford, MA	12/06/2019			
AmeriQual Group LLC	Evansville, IN	12/06/2019	Submitted	12/18/2019	12/18/2019
Apple & Eve	Port Washington, NY	12/06/2019			
Asian Food Solutions (Chinese Food Solutions, Inc)	Oviedo, FL	12/06/2019	Submitted	12/18/2019	12/18/2019
B2BDistribut, Inc.	Austin, TX	12/06/2019			
Bake Crafters Food Company	Collegedale, TN	12/06/2019	Submitted	01/06/2020	01/06/2020
Basic American Foods	Walnut Creek, CA	12/06/2019			
Bearing Fruit Early Childhood Training	HOUSTON, TX	12/06/2019	Submitted	01/14/2020	01/14/2020
Ben E Keith Foods (Ben E Keith Company)	Fort Worth, TX	12/06/2019			
Berk Enterprises	Warren, OH	12/06/2019	Submitted	01/14/2020	01/14/2020
Best Express Foods	Cincinnati, OH	12/06/2019			
Best Practice Associates, Inc.	Houma, LA	12/06/2019	Submitted	01/13/2020	01/13/2020
BMHR - Better Man HR LLC	SAN ANTONIO, TX	12/06/2019			
Bongard's Premium Cheese (Bongards' Creameries)	CHANHASSEN, MN	01/09/2020	Submitted	01/13/2020	01/13/2020
BRAUN BEEF CO. INC	SAN ANTONIO, TX	12/06/2019			
BRENHAM RESTAURANT SUPPLY (CERTIFIED DISTRIBUTORS, INC.)	HOUSTON, TX	12/06/2019	Submitted	01/14/2020	01/14/2020
Bridge Point Integrated Services	Houston, TX	12/06/2019			
BRIGHTER FUTURE, INC.	Houston, TX	12/06/2019	Submitted	01/07/2020	01/07/2020
Brookwood Farms Inc	Siler City, NC	12/06/2019			
Brothers Produce of Dallas Inc.	Garland, TX	12/06/2019	Submitted	12/06/2019	12/06/2019
BTE Giftware Store (BTE Import-Export)	San Antonio, TX	12/06/2019			
BUDGET RESTAURANT SUPPLY (TAI HING CORPORATION)	Houston, TX	12/06/2019	Submitted	01/14/2020	01/14/2020
Buena Vista Foods (Sterling Foods)	Azusa, CA	12/06/2019			
Burkett Business	Liberty Hill, TX	12/06/2019			

Butterball (Butterball, LLC)	Garner, NC	12/06/2019	Submitted	01/10/2020	01/10/2020
Cafe Favorites (W.A. Kretch Co., LLC)	Lakeland, FL	12/06/2019			
Caldarella's Restaurant Supply (Caldarella's Inc)	El Paso, TX	12/06/2019			
Cargill Kitchen Solutions	Monticello, MN	12/06/2019	Submitted	01/14/2020	01/14/2020
Cargill Meat Solutions	Wichita, KS	12/06/2019	Submitted	01/13/2020	01/13/2020
Cargill Meat Solutions Corporation	Wichita, KS	12/06/2019			
CC Distributors, Inc.	Corpus Christi, TX	12/06/2019			
Cebev LLC/Juice Bowl	Boca Raton, FL	12/06/2019			
Channel Fish Processing Company, Inc	Boston, MA		Submitted	12/11/2019	12/11/2019
Chef B Services (Boycott Ranch Dressing, LLC)	The Woodlands, TX	12/06/2019			
Chef's Corner Foods (Omnibus Trading Corp)	Hayward, CA	12/06/2019	Submitted	01/15/2020	01/15/2020
Child Care Associates	FORT WORTH, TX	12/06/2019			
CHURCHFIELD TRADING CO	SANTA YNEZ, CA	12/06/2019			
Cibus Brokerage	Addison, TX	12/06/2019	Viewed	01/06/2020	
CINPAK INC.	SAN ANTONIO, TX	12/06/2019			
Cisneros Packing Co., Inc.	Raymondville, TX	12/06/2019			
Citadel Enterprises Inc	San Jose, CA	12/06/2019			
Coca-Cola Refreshments	Dallas, TX	12/06/2019			
CoHeart Yoga	Houston, TX		No Bid	01/14/2020	01/14/2020
Comida Vida, Inc.	Fairmont, MN	12/06/2019			
ConAgra Foods, Inc.	Troy, OH	12/06/2019	Submitted	01/13/2020	01/13/2020
Culinary Standards (RSW Distributors, LLC)	Louisville, KY	12/06/2019			
CVK Enterprises Inc. dba Federal Supply USA	Waukegan, IL		Viewed	01/07/2020	
Danmart, Inc	Houston, TX	12/06/2019			
Darlington (Darlington Cookie Company)	Noblesville, IN	12/06/2019			
dave's baking company (Bake R US inc)	santa monica, CA	12/06/2019			
Davila Pharmacy Inc	San Antonio, TX	12/06/2019			
Del Monte Foods, Inc.	Walnut Creek, CA	12/06/2019	Submitted	01/15/2020	01/15/2020
Devin Distributing an Packaging	Palmhurst, TX	12/06/2019			
DFMi (D&F Marketing Inc.)	Tucker, GA	12/06/2019			
DiMare Fresh, Inc.	Fort Worth, TX	12/06/2019			
Diversified Foodservice Mfg. - DFM (D&F Marketing Inc)	Tucker, GA	12/06/2019			
Domino's Pizza (MAC Pizza Management, Inc.)	College Station, TX	12/06/2019			
Dominos, LLC	Ann Arbor, MI	12/06/2019			
Don Lee Farms (Goodman Food Products, inc.)	Inglewood, CA		Submitted	01/14/2020	01/14/2020
Double B Foods	Arlington, TX	12/06/2019			
Double 'D' International Food Co., Inc.	Bedford, TX	12/06/2019			
Dr Pepper Bottling Company of Texas (Dr Pepper Snapple Group)	Plano, TX	12/06/2019			
Dutchboy Food Systems, Inc	Knoxville, TN	12/06/2019			
Dynamic Foods	Lubbock, TX	12/06/2019			
Educational Research and Consulting, PLLC (Cynthia H. Williams, PhD)	Little Rock, AR		Viewed	01/08/2020	
Efficient Consultants	Los Angeles, CA	12/06/2019			
Elite Coffee Cafe (Suite Developments LLC)	Houston, TX	12/06/2019			
Epic Harvest (Epic Harvests LLC)	Jacksonville, FL	12/06/2019			
Equipment Management Services	Houston, TX		Viewed	01/09/2020	
ES Foods/East Side Entrees	Woodbury, NY	12/06/2019	Submitted	01/15/2020	01/15/2020
FamilyPoint Resources	Houston, TX	12/06/2019			
First Choice Foods	Fort Worth, TX	12/06/2019	Unsubmitted	01/10/2020	
First Place Foods, LLC	Garland, TX	12/06/2019			
Fit Foodz, Inc.	Atlanta, GA	12/06/2019			
Foodscapes (Glanbia Nutritionals, Inc.)	Fitchburg, WI	12/06/2019			
Fors Lux Group (Fors Lux Group Corporation)	Houston, TX	12/06/2019			
Foster Farms (Foster Poultry Farms)	Livingston, CA	12/06/2019	Submitted	01/15/2020	01/15/2020
Frenchy's Sausage Company, Inc.	Houston, TX	12/06/2019			
Fresh Innovations of California, LLC	oxnard, CA		Submitted	01/15/2020	01/15/2020
Frito-Lay	Plano, TX	12/06/2019			
FSISW, LLC	Houston, TX	12/06/2019			
Full Filled Project Inc	Plano, TX	12/06/2019			
Fusion Food Marketing & Sales	Houston, TX	12/06/2019			
GDK Go Inc. DBA Dominos Pizza	Houston, TX	12/06/2019			
Glazier Foods Company	Houston, TX	12/06/2019			
Global Coffee Company	Houston, TX	12/06/2019			
Global Foods Inc.	Las Vegas, NV	12/06/2019			
GOD FEARING POWER HOUSE (POWER ROCK COMMUNITY CENTR)	HOUSTON, TX	12/06/2019			

Gold Creek Foods, LLC	GAINESVILLE, GA	12/06/2019	Submitted	01/13/2020	01/13/2020
Goldkist, A Pilgrim's Pride Company (Pilgrim's Pride Corporation)	Greeley, CO	12/06/2019	Submitted	01/13/2020	01/13/2020
Good Harbor Fillet Co., LLC	Gloucester, MA	12/06/2019			
Gordon Food Service, Inc.	Grand Rapids, MI	12/06/2019			
HAH INC	Houston, TX	12/06/2019			
Hardie	Houston, TX	12/06/2019			
Harris School Solution	Niagra Falls, NY	12/06/2019			
Harvest Hill.	Stamford, CT	12/06/2019			
HCONE International IMPEX Inc (Enoch Kabutey)	Houston, PA	12/06/2019			
Healthy Lunch Box	Houston, TX	12/06/2019			
Heart Nation Inc	Humble, TX	12/06/2019			
Heart of Texas Biscuits	Waco, TX	12/06/2019			
HIGH LINER FOODS	Portsmouth, NH	12/06/2019	Submitted	01/14/2020	01/14/2020
Hill Country Dairies, Inc.	Austin, TX	12/06/2019			
Hinsdale Farms	Bristol, IN	12/06/2019			
Horizon Snack Foods, Inc	Livermore, CA	12/06/2019			
Hormel	Austin, MN	12/06/2019			
Horns Crew Trucking (Alvin Horn)	Longview, TX	12/06/2019			
HOT Biscuits (Heart of Texas Biscuits Inc.)	Waco, TX	12/06/2019			
Houston Bus Services (Houston Bus Service)	Houston, TX		No Bid	12/08/2019	12/08/2019
Houston Urban Debate League	Houston, TX	12/06/2019			
Ice Cream Specialties (Z.I. Rose Inc.)	Bedford, OH	12/06/2019			
Icelandic USA, Inc	Newport News, VA	12/06/2019			
Idaho Pacific	Ririe, ID	12/06/2019			
Idahoan Foods, LLC	Idaho Falls, ID	12/06/2019	Submitted	12/27/2019	12/27/2019
Innoseal Systems	Charlotte, NC	12/06/2019			
Integrated Food Service (Let's Do Lunch, Inc)	Gardena, CA	12/06/2019	Submitted	01/14/2020	01/14/2020
Interflex Inc	West Reading, PA	12/06/2019			
J.M. Smucker Company/Smucker Foodservice, Inc. (The J.M. Smucker Company)	Orrville, OH	12/06/2019	Submitted	12/27/2019	12/27/2019
J.O.Y. Foods, Inc.	Dallas, TX	12/06/2019			
J.R. Simplot Company	Boise, ID	12/06/2019	Submitted	01/06/2020	01/06/2020
Jake's Finer Foods	Houston, TX	12/06/2019			
Jennie-O Turkey Store Sales, LLC	Willmar, MN	12/06/2019	Submitted	01/15/2020	01/15/2020
JNSFOODS	tamarac, FL	12/06/2019			
John Williams (Mrs litha child care center)	La porte, TX	12/06/2019			
Jones-Neitzel Co	Dallas, TX	12/06/2019			
Jonny Pops, LLC	St. Louis Park, MN	12/06/2019			
jp ice cream (ja-en enterprises)	Pharr, TX	12/06/2019			
JTM Food Group (J.T.M. Provision's Company, Inc)	Harrison, OH	12/06/2019	Submitted	01/08/2020	01/08/2020
KANKO (Floyd's Chores & Odd Jobs)	Dallas, TX	12/06/2019			
Karlsburger	Monticello, MN	12/06/2019	No Bid	12/06/2019	12/06/2019
KD Acquisition I, LLC dba Kings Delight (Kings Delight)	Gainesville, GA	12/06/2019			
Kendrick Skipper dba Chick-fil-A at Magnolia	Magnolia, TX	12/06/2019			
Kent Precision Foods Group	St. Louis, MO	12/06/2019			
KEYIMPACT SALES & SYSTEMS	AUSTIN, TX	12/06/2019			
KeyImpact Sales & Systems, Inc.	Pasadena, TX	12/06/2019			
Kings Delight	Gainesville, GA	12/06/2019			
Kraft Heinz Foods Company	Pittsburgh, PA	12/06/2019	Submitted	01/09/2020	01/09/2020
Kurz & Co.	Houston, TX	12/06/2019			
La Brisa Ice Cream Co (Guadalupe Flores)	Houston, TX	12/06/2019			
Labatt Food Service	San Antonio, TX	12/06/2019			
Lakeland Marketing	Spring, TX	12/06/2019			
Lamb Weston	Eagle, IL	12/06/2019			
Land O'Lakes	Arden Hills, MN	12/06/2019			
Land O'Lakes/Advantage Waypoint LLC (Land O'Lakes)	Tampa, GA	12/06/2019	Submitted	01/09/2020	01/09/2020
Launch Point CDC, Inc.	Houston, TX	12/06/2019			
Lazo Food Brokerage (Vanessa Lazo)	Houston, TX	12/06/2019	Viewed	01/13/2020	
Little Ones Daycare	Pasadena, TX	12/06/2019			
Lott Marketing	Houston, TX	12/06/2019			
Lux Bakery, Inc.	SAN ANTONIO, TX	12/06/2019	Submitted	01/14/2020	01/14/2020
M.C.I. Foods/Los Cabos Mexican Foods (M.C.I. Foods, Inc.)	Santa Fe Springs, CA	12/06/2019	Submitted	01/04/2020	01/04/2020

Magic Seasoning Blends, LLC	New Orleans, LA	12/06/2019			
Maid-Rite Specialty Foods, LLC	Dunmore, PA	12/06/2019	Submitted	01/15/2020	01/15/2020
Masters Distribution (The Masters Distribution Systems Company, Inc.)	Arlington, TX	12/06/2019			
McCain Foods USA, Inc.	lisle, IL	01/09/2020	Submitted	01/13/2020	01/13/2020
McLane Global	Houston, TX	12/06/2019			
McLean Marketing	Boerne, TX	12/06/2019	Viewed	01/09/2020	
McNairn Packaging	westfield, MA	12/06/2019			
Mendoza Fresh Produce	Houston, TX	12/06/2019			
MERCER TECHNOLOGIES FIRM	Gary, IN		Viewed	01/14/2020	
Michael Foods Inc.	Minnetonka, MN	12/06/2019	Submitted	01/14/2020	01/14/2020
Millunzi & Associates	The Woodlands, TX	12/06/2019			
Mrs. Clark's Foods (MCF Operating LLC)	Ankeny, IA	12/06/2019			
Muffin Town (JSB Industries, Inc.)	Chelsea, MA	12/06/2019	Submitted	01/13/2020	01/13/2020
Nardone Bros Baking Co Inc.	Wilkes Barre, PA	12/06/2019	Submitted	01/02/2020	01/02/2020
National Food Group, Inc	Novi, MI	12/06/2019	Submitted	01/10/2020	01/10/2020
New Spectrum Educational Consultants (Civil Society Educational Consultants)	Houston, TX	12/06/2019			
Newton Brokerage (Margueritte D. Newton)	Houston, TX	12/06/2019			
Nicho Produce Co., Inc.	Edinburg, TX	12/06/2019			
Nogales Produce Inc.	Dallas, TX	12/06/2019			
NORDCO Marketing, Inc.	The Woodlands, TX	12/06/2019			
Northbourne Food Suppliers	Houston, TX	12/06/2019			
notables	Brooklyn Center, MN	12/06/2019			
NU Health Foods, LLC	Marina Del Rey, CA	12/06/2019	No Bid	12/09/2019	12/09/2019
Otis Spunkmeyer LLC	San Leandro, CA	12/06/2019			
Out of the Shell DBA Yangs 5th Taste	South El Monte, CA	12/06/2019	Submitted	01/15/2020	01/15/2020
Papa John's (GFPM LLC)	Houston, TX	12/06/2019			
Papa John's Pizza (Houston Pizza Venture, LP)	Houston, TX	12/06/2019			
Papa Murphy's Pizza (Limmerick Pizza Works Memorial, LLC)	Pearland, TX	12/06/2019			
Payton's Blend (Payton's Blend LLC)	Houston, TX	12/06/2019			
PepsiCo	Houston, TX	12/06/2019			
Perdue Foods LLC	Salisbury, MD	12/06/2019			
Peterson Farms Fresh, Inc	Shelby, MI		Submitted	01/09/2020	01/09/2020
PFG Victoria (Vistar Corporation)	Cenninnel, CO	12/06/2019			
PHD Resources & Taxes	Houston, TX	12/06/2019			
Phil-Paul Tax Services	Houston, TX	12/06/2019			
Philstyn AV	Houston, TX		Viewed	01/07/2020	
Pilgrims Pride Corp	Greeley, CO	12/06/2019			
Preferred Meal Systems, Inc	Berkeley, IL	12/06/2019			
Preschool Express Learning Academy	Humble, TX	12/06/2019			
Prime Central Store (Waretrack, Inc.)	HOUSTON, TX	12/06/2019			
Prime Vendor Inc.	Wilmington, NC		Viewed	01/08/2020	
Proview Foods LLC	Gainseville, GA	12/06/2019			
Quality Star Products Ltd.	Garland, TX	12/06/2019			
Quantum Foods, LLC	Bolingbrook, IL	12/06/2019			
Ramos & Harrison	Corpus Christi, TX	12/06/2019			
Rapids Wholesale (Dascoa)	Marion, IA	12/06/2019			
Red Gold, LLC (Calfed Financial Corporation)	Orestes, IN	12/06/2019	Submitted	01/15/2020	01/15/2020
Revolution Foods, Inc.	Oakland, CA	12/06/2019			
REXCO FOODS LLC	The Woodlands, TX	12/06/2019			
RFx Analyst, Inc.	Dover, DE	12/06/2019	Viewed	01/06/2020	
Rich Chicks, LLC	Tracy, CA	12/06/2019	Submitted	01/14/2020	01/14/2020
Rich Products Corporation	Buffalo, NY	12/06/2019	Submitted	12/17/2019	12/17/2019
Rising Star Academy	Houston, TX	12/06/2019			
River City Produce Co., Inc	San Antonio, TX	12/06/2019			
Rob Pelletier Construction, Inc	Houston, TX		No Bid	01/08/2020	01/08/2020
Rodriguez Foods LTD	Fort worth, TX	12/06/2019	Submitted	01/15/2020	01/15/2020
Rose & Shore	Vernon, CA	12/06/2019	Submitted	01/15/2020	01/15/2020
S.A. Piazza & Associates, LLC	Clackamas, OR	12/06/2019	Submitted	01/07/2020	01/07/2020
Sam's Limousine and Transportation (Grand Transportation)	Houston, TX		No Bid	01/10/2020	01/10/2020
Sargent Foods LLC	Sarasota, FL	12/06/2019			
School Choices	Spring, TX	12/06/2019			
Schwan's Food Service, Inc.	Marshall, MN	12/06/2019	Submitted	01/10/2020	01/10/2020
SilverLine Distributors	Houston, TX	12/06/2019	Unsubmitted	12/10/2019	

Smart Mouth Foods (Bull's Eye Brands, Inc.)	Atlanta, GA	12/06/2019			
Smart Scholars Foundation	Houston, TX	12/06/2019			
Solutions Stores	Pasadena, TX		No Bid	12/20/2019	12/20/2019
SOMMA Food Group, LLC	Dallas, TX	12/06/2019			
South Mill Mushroom Sales	Kennett Square, PA	12/06/2019			
Southwest Foodservice Excellence	Scottsdale, AZ	12/06/2019			
Spur Employment, Inc.	HUNTSVILLE, AL	12/06/2019			
Stampede Meat, Inc	Bridgeview, IL	12/06/2019			
STEM Urban Perspective (Science, Technology, Engineering with an Urban Perspective)	Humble, TX	12/06/2019			
Stockwell	Oakland, CA	12/06/2019			
Summit Food Brokers (Eichenlaub, Inc)	Spring, TX	12/06/2019			
SunOpta Foods, Inc.	Edina, MN	12/06/2019			
Super Bakery	Cleveland, OH	12/06/2019	No Bid	12/06/2019	12/06/2019
Superior Bean And Seed (E & J AGRI, INC.)	SUDAN, TX	12/06/2019			
Susan Harautuneian	fresno, CA	12/06/2019			
Sweet Dreams Gourmet/ Sugar Bunch Creations (S.D.Candy Co, Inc)	Houston, TX	12/06/2019			
Synergy-Enterprises	Addison, TX	12/06/2019			
Sysco Houston, Inc.	Houston, TX	12/06/2019	Viewed	01/09/2020	
TABATCHNICK FINE FOODS, INC.	SOMERSET, NJ		Submitted	01/15/2020	01/15/2020
TabletKiosk (Sand Dune Ventures Inc.)	Torrance, CA		Viewed	01/07/2020	
Tampa Maid Foods, Inc	Lakeland, FL	12/06/2019			
Texas Association of African American Chambers of Commerce (TAAACC)	Austin, TX	12/06/2019			
Texas Pressure & Temperature, LLC	Houston, TX		Viewed	01/14/2020	
The Core Group	Chino, CA	12/06/2019	Viewed	01/06/2020	
THE FATHERS TABLE	Sanford, FL	12/06/2019	Submitted	01/09/2020	01/09/2020
The Heart of God Restoration Ministry	Houston, TX	12/06/2019			
The Hubert Company (The Hubert Comany LLC)	Harrison, OH	12/06/2019			
The Safe + Fair Food Company	Chicago, IL	12/06/2019			
The School Group	cypress, TX	12/06/2019			
TMB Screen Printing & Embroidery Spring tools for schools (good source solutions)	Spring, TX	12/06/2019			
Trident Marketing	carlsbad, CA		Submitted	01/15/2020	01/15/2020
Trident Seafoods	Katy, TX	12/06/2019			
True Brew Enterprises	Seattle, WA	12/06/2019	Submitted	12/20/2019	12/20/2019
Truitt Family Foods	Plano, TX	12/06/2019			
Tyson Prepared Foods, Inc.	Salem, OR	12/06/2019			
UNITED Sales & Service	Springdale, AR	12/06/2019	Submitted	01/09/2020	01/09/2020
Uno Foods, Inc.	Arvada, CO	12/06/2019			
Visual Arts Productions	Brockton, MA	12/06/2019	Submitted	01/10/2020	01/10/2020
VMP Nutrition, LLC	Houston, TX	12/06/2019			
Wawona Frozen Foods	Fort Worth, TX	12/06/2019			
Werk U Out training	Clovis, CA	12/06/2019	Submitted	01/15/2020	01/15/2020
Whitlock Packaging	alvin, TX	12/06/2019			
Zummos Meat Company	Tulsa, OK	12/06/2019			
	Beaumont, TX	12/06/2019			

Regular Board Meeting**6.F.2.**

Meeting Date:	April 15, 2020		
Title:	Contract renewal for 18/033KC for Drug & Alcohol Testing Services & Related Items		
Submitted For:	Joann Nichols, Choice Partners	Submitted By:	Cora Day
Recommended Action:	Approve	HCDE Goal(s):	4. Provide cost savings by leveraging tax dollars
Additional Resource Personnel:		Facilities/Technology Approval Needed?:	None

Information**Posted Agenda Item:**

Contract renewal option for job no. 18/033KC for Drug & Alcohol Testing Services & Related Items with the following vendors: DISA Global Solutions, Inc. dba DISA, Inc (fka Forward Edge, Inc.) (#18/033KC-01), and Pinnacle Medical Management (#18/033KC-02) for the period 05/21/2020 through 05/20/2021.

Subject:

Choice Partners; Contract Renewal; Drug & Alcohol Testing Services & Related Items; Revenue Generating

Rationale:

The process enacted was a Request for Proposal (RFP). Forty-eight (48) invitations were extended for proposals. Three (3) responses were received of which three (3) vendors were awarded. HCDE/Choice Partners contract no. 18/033KC was awarded for one (1) year from 05/21/2018 to 05/20/2019. The contract has the option for four (4) annual renewals.

HCDE/Choice Partners recommends exercising the second (2nd) option for renewal period 05/21/2020 to 05/20/2021 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 18/033KC will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031.

Fiscal Impact

Included in FY budget Y/N: Y
Included in current budget amendment Y/N: N

Attachments

DISA fka Forward Edge
Pinnacle Medical Mgt

Form Review

Inbox	Reviewed By	Date
Choice Partners	Joann Nichols	03/19/2020 05:07 PM
Purchasing Alternate	Yaritza Roman	03/24/2020 11:58 AM
Purchasing	Bill Monroe	03/24/2020 03:47 PM
Cora Day (Originator)	Cora Day	03/25/2020 12:35 PM

February 25, 2020

Subject: Contract Renewal for # 18 / 033 KC for Turnkey Drug and Alcohol Testing Services for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:


Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 20, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 21, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **March 05, 2020 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

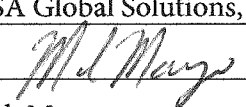
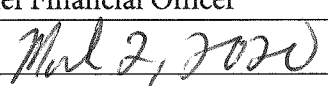
If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,


Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	DISA Global Solutions, Inc.
Authorized Signature:	
Print Name:	Mark Mayo
Title:	Chief Financial Officer
Date:	
Address:	10900 Corporate Centre Drive Suite 250
City, State, Zip Code:	Houston, TX 77041
Phone:	281-673-2400
Email Address:	mark.mayo@disa.com



February 25, 2020

**Subject: Contract Renewal for # 18 / 033 KC for Turnkey Drug and Alcohol Test i
Services for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 20, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 21, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **March 05, 2020 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Pinnacle Medical Management
Authorized Signature:	Heather Guillory
Print Name:	HEATHER GUILLORY
Title:	VP of Operations
Date:	2-27-20
Address:	654 W Sam Houston Pkwy. E. Ste. 189
City, State, Zip Code:	Houston, TX 77060
Phone:	281-405-8378
Email Address:	hguillon@pinnaclemedicalmanagement.com



Regular Board Meeting**6.F.3.**

Meeting Date:	April 15, 2020		
Title:	Contract renewal for 18/036MC for Mechanical, Electrical, Plumbing (MEP) and Related Services		
Submitted For:	Joann Nichols, Choice Partners	Submitted By:	Cora Day
Recommended Action:	Approve	HCDE Goal(s):	4. Provide cost savings by leveraging tax dollars
Additional Resource Personnel:	Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua	Facilities/Technology Approval Needed?:	None

Information**Posted Agenda Item:**

Contract renewal option for job no. 18/036MC for Mechanical, Electrical, Plumbing (MEP) and Related Items with the following vendors: A/W Mechanical Services, LP (#18/036MC-01); CFI Mechanical, Inc. (#18/036MC-02); Climatec, LLC (#18/036MC-03); LECS, Ltd. (#18/036MC-05); Letsos Company (#18/036MC-06); Star Service, Inc. (#18/036MC-07), and TK Boilers, LLC dba Gulf Coast Boiler Service Company (#18/036MC-08) for the period 05/16/2020 through 05/15/2021.

Subject:

Choice Partners; Contract Renewal; Mechanical, Electrical, Plumbing (MEP) and Related Items; Revenue Generating

Rationale:

The process enacted was Competitive Sealed Proposals (CSP). Six hundred twenty-nine (629) invitations were extended for proposals. Eighteen (18) responses were received of which one (1) was deemed non-responsive, nine (9) were non-awarded, and eight (8) were awarded. HCDE/Choice Partners contract no. 18/036MC was awarded for two (2) year from 05/16/2018 to 05/15/2020. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the first (1st) option for renewal period 05/16/2020 to 05/15/2021 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 18/036MC will be an administrative fee of three percent (3.0%). This contract is governed by Texas Education Code 44.031 and Texas Government Code 2269.

Fiscal Impact

Included in FY budget Y/N:	Y
Included in current budget amendment Y/N:	N

Attachments

A/W Mechanical
CFI Mechanical
Climatec
LECS
Letsos Company

Form Review

Inbox

Choice Partners
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Cora Day
Final Approval Date: 03/31/2020

Reviewed By

Joann Nichols
Yaritza Roman
Bill Monroe
Jesus Amezcua

Date

03/19/2020 05:07 PM
03/24/2020 12:53 PM
03/24/2020 03:50 PM
03/31/2020 11:10 PM
Started On: 03/06/2020 10:20 AM

February 25, 2020

Subject: Contract Renewal for C S P #18/036MC for J O C I D I Q for MEP Services and Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 15, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 16, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **March 05, 2020 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.


Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	A/W Mechanical Services, LP
Authorized Signature:	
Print Name:	Ronald B. Lyle
Title:	Vice President
Date:	March 5, 2020
Address:	3331 West 11th Street
City, State, Zip Code:	Houston, Texas 77008
Phone:	713-869-7584
Email Address:	ronald.lyle@awmechanical.com



February 25, 2020

Subject: Contract Renewal for C S P # 18 / 036MC for J O C I D I Q for MEP Services and Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 15, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 16, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **March 05, 2020 at 2:00 p.m. central time**.

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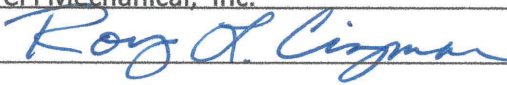
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	CFI Mechanical, Inc.
Authorized Signature:	
Print Name:	Roy Cizmar
Title:	Service Director
Date:	3/5/2020
Address:	6109 Brittmoore Rd.
City, State, Zip Code:	Houston, TX 77041
Phone:	832-467-0777
Email Address:	artfilkins@cfimechanical.com



February 25, 2020

Subject: Contract Renewal for C S P # 18 / 036 MC for J O C I D I Q for MEP Services and Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 15, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 16, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **March 05, 2020 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

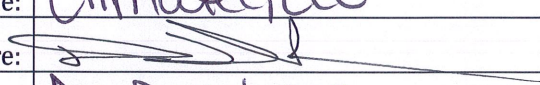
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Climatec, LLC
Authorized Signature:	
Print Name:	Dru Dunham
Title:	Branch Manager
Date:	3/2/2020
Address:	7701 W. Little York #100
City, State, Zip Code:	Houston, TX 77040
Phone:	713-983-6500
Email Address:	ddunham@climatec.com



February 25, 2020

Subject: Contract Renewal for C S P # 18 / 036 MC f o r J O C I D I Q f o r M E P S e r v i c e s a n d R e l a t e d I t e m s f o r H a r r i s D e p a r t m e n t o f E d u c a t i o n (H C D E) / C h o i c e P a r t n e r s C o o p e r a t i v e

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 15, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 16, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **March 05, 2020 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.


Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	LECS, Ltd
Authorized Signature:	
Print Name:	Randy Whiddon
Title:	President
Date:	03/02/2020
Address:	11226 Jones Rd West
City, State, Zip Code:	Houston, Tx 77065
Phone:	281-897-9775
Email Address:	rw@lecs.net



February 25, 2020

Subject: Contract Renewal for C S P # 18 / 036 MC for J O C I D I Q for MEP Services and Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 15, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 16, 2020**.

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Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Letsos Company
Authorized Signature:	James Gray
Print Name:	JAMES GRAY
Title:	Account Manager
Date:	3-5-2020
Address:	8435 Westglan Drive
City, State, Zip Code:	Houston Texas 77063
Phone:	713-783-3200
Email Address:	jgray@letsos.com



February 25, 2020

Subject: Contract Renewal for C S P # 18 / 036 MC for J O C I D I Q for MEP Services and Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

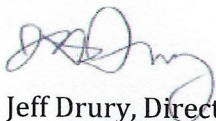
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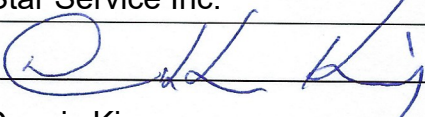
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Star Service Inc.
Authorized Signature:	
Print Name:	Dennis King
Title:	Vice President / General Manager
Date:	March 4, 2020
Address:	7425 Major St.
City, State, Zip Code:	Houston, TX 77061
Phone:	281-481-0700
Email Address:	dking@starservice.com



February 25, 2020

Subject: Contract Renewal for C S P # 18 / 036 MC for J O C I D I Q for MEP Services and Related Items for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

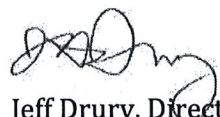
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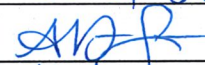
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Gulf Coast Boiler
Authorized Signature:	
Print Name:	Hayna DeSalvo-Leindyke
Title:	Director / Administration & H.R.
Date:	3/5/2020
Address:	14149 Interdrine W.
City, State, Zip Code:	Houston, TX 77032
Phone:	713-271-6877
Email Address:	admin@gulfcoastboiler.com



Regular Board Meeting**6.F.4.**

Meeting Date:	April 15, 2020		
Title:	Contract Renewal for 19/025KD for Office Supplies		
Submitted For:	Joann Nichols, Choice Partners	Submitted By:	Cora Day
Recommended Action:	Approve	HCDE Goal(s):	4. Provide cost savings by leveraging tax dollars
Additional Resource Personnel:	Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua	Facilities/Technology Approval Needed?:	None

Information**Posted Agenda Item:****Contract renewal option for job no. 19/025KD for Office Supplies with the following vendors:**

Butler Business Products, LLC (#19/025KD-01); EIS Office Solutions dba Buy on Purpose (#19/025KD-02); Challenge Office Products, Inc. (#19/025KD-04); Educator's Depot, Inc. (#19/025KD-05); Hallmark Office Products, Inc. (#19/025KD-06), Liberty Data Products, Inc. dba Liberty Office Products (#19/025KD-07); M.A.N.S. Distributors, Inc. (#19/025KD-08); Louis A. Hernandez, Inc. dba Reliant Business Products (#19/025KD-09); School Specialty, Inc. (#19/025KD-10); E.A. Arredondo dba Standard Office Products (#19/025KD-11), and Tejas Office Products, Inc. (#19/025KD-12) for the period 05/15/2020 through 05/14/2021.

Subject:

Choice Partners; Contract Renewal; Office Supplies; Revenue Generating

Rationale:

The process enacted was a Request for Proposal (RFP). Five hundred fifty-eight (558) invitations were extended for proposals. Seventeen (17) responses were received of which one (1) was deemed non-responsive, four (4) were non-awarded, and twelve (12) were awarded. HCDE/Choice Partners contract no. 19/025KD was awarded for one (1) year from 05/15/2019 to 05/14/2020. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the first (1st) option for renewal period 05/15/2020 to 05/14/2021 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 19/025KD will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031.

Fiscal Impact

Included in FY budget Y/N:	Y
Included in current budget amendment Y/N:	N

Attachments

Butler Business Products
Buy on Purpose
Challenge Office Products
Educator's Depot

Hallmark Office Products
Liberty Office Products
MANS Distributors
Reliant Business Products
School Specialty
Standard Office Products
Tejas Office Products

Form Review

Inbox

Choice Partners
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Cora Day
Final Approval Date: 03/31/2020

Reviewed By

Joann Nichols
Yaritza Roman
Bill Monroe
Jesus Amezcua

Date

03/19/2020 05:07 PM
03/24/2020 12:48 PM
03/24/2020 03:53 PM
03/31/2020 11:10 PM
Started On: 03/06/2020 10:53 AM

February 25, 2020

Subject: Contract Renewal for # 19/025KD for Office Supplies for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

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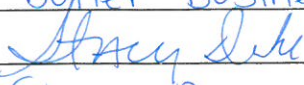
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Sincerely,


Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Butler Business Products
Authorized Signature:	
Print Name:	Stacy Duke
Title:	President
Date:	03-04-2020
Address:	6942 Signat Drive
City, State, Zip Code:	Houston, Texas 77041
Phone:	713-461-2938
Email Address:	Sduke@butlerbusinessproducts.com



February 25, 2020

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Dear CP Vendor Partner:

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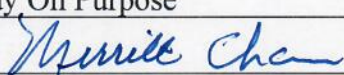
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Buy On Purpose
Authorized Signature:	
Print Name:	Merrill Chance
Title:	National Sales Manager
Date:	2/27-2020
Address:	314 Garden Oaks Blvd.
City, State, Zip Code:	Houston, Texas 77018
Phone:	713-484-7300, ex.210
Email Address:	Merrill.Chance@buyonpurpose.com



February 25, 2020

Subject: Contract Renewal for # 19 / 025 KD f o r Office Supplies for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

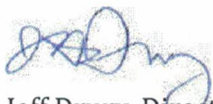
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Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	CHALLENGE OFFICE PRODUCTS, INC
Authorized Signature:	John Barbosa
Print Name:	JOHN BARBOSA
Title:	PRESIDENT
Date:	3/3/2020
Address:	6015 SUTZ LANE EAST
City, State, Zip Code:	HOUSTON, TX 77033
Phone:	7136444007
Email Address:	JBARBOSA@CHALLENGEOFFICEPRODUCTS.COM



February 25, 2020

Subject: Contract Renewal for # 19 / 025KD f o r O f f i c e S u p p l i e s for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

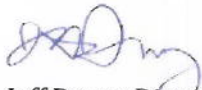
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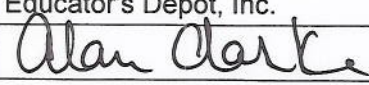
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Educator's Depot, Inc.
Authorized Signature:	
Print Name:	Alan Clarke, CEO
Title:	CEO
Date:	03/03/2020
Address:	17424 W. Grand Pkwy S., Suite 206
City, State, Zip Code:	Sugar Land, TX 77479
Phone:	866-736-2012
Email Address:	customerservice@educatorsdepot.com



February 25, 2020

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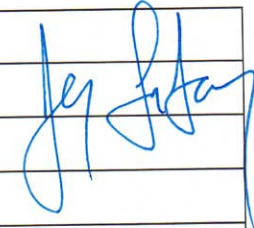
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	HALLMARK OFFICE PRODUCTS
Authorized Signature:	
Print Name:	TERRY LATOUR
Title:	SALES
Date:	02-27-2020
Address:	5650 GUNN Bn #124
City, State, Zip Code:	HOUSTON, TX 77040
Phone:	713-688-1333
Email Address:	JLATOUR@HALLMARKOFFICE.COM



February 25, 2020

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2020**.

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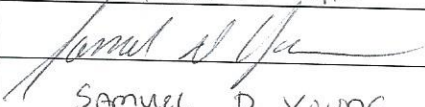
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	LIBERTY OFFICE PRODUCTS, INC	DBA Liberty Office Products
Authorized Signature:		
Print Name:	SAMUEL D YOUNG	
Title:	OWNER	
Date:	3/4/20	
Address:	8744 WESTPARK	
City, State, Zip Code:	HOUSTON TX 77063	
Phone:	713-789-3282 x113	
Email Address:	syoung@libertyoffice.com	



February 25, 2020

Subject: Contract Renewal for # 19 / 025KD for Office Supplies for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

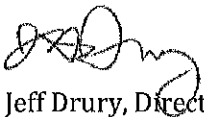
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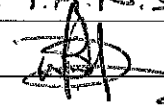
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	M.A.N.S. DISTRIBUTORS, INC.
Authorized Signature:	
Print Name:	SADHNA PATEL
Title:	SALES COORDINATOR
Date:	03/06/20
Address:	3120 KELLWAY DR # 108
City, State, Zip Code:	CARROLLTON, TX 75006
Phone:	972 930 0330
Email Address:	sadhna@mans.us



February 25, 2020

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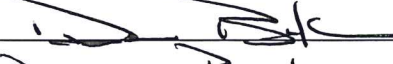
Sincerely,



Jeff Drury, Director
 Choice Partners
 A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
 Assistant Superintendent for Business Services
 Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Louis A. Hernandez, Inc. DBA Reliant Business Products
Authorized Signature:	
Print Name:	Deidre Bock
Title:	Account Manager
Date:	2/27/20
Address:	10641 Haddington Dr. #100
City, State, Zip Code:	Houston, TX 77043
Phone:	713-425-5819
Email Address:	deidre@rbp.com deidre@rbp.com



February 25, 2020

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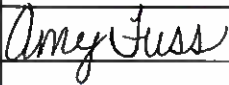
Sincerely,



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Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	School Specialty, Inc.
Authorized Signature:	
Print Name:	Amy Fuss
Title:	Assistant Secretary
Date:	2/28/2020
Address:	W6316 Design Drive
City, State, Zip Code:	Greenville, WI 54942
Phone:	888-388-3224
Email Address:	bidnotices@schoolspecialty.com



February 25, 2020

Subject: Contract Renewal for # 19 / 025KD for Office Supplies for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

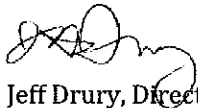
Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> by **March 05, 2020 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

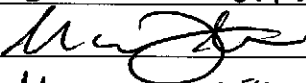
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	STANDARD OFFICE PRODUCTS
Authorized Signature:	
Print Name:	MARK FUTRELL
Title:	BUSINESS DEVELOPMENT
Date:	3/2/20
Address:	10415 LAWSBORO DR.
City, State, Zip Code:	HOUSTON TX 77099
Phone:	713-541-0313
Email Address:	MARK@STANDARDOFFICEPRODUCTS.COM



February 25, 2020

Subject: Contract Renewal for # 19 / 025 KD f o r O f f i c e S u p p l i e s f o r H a r r i s D e p a r t m e n t o f E d u c a t i o n (H C D E) / C h o i c e P a r t n e r s C o o p e r a t i v e

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **by March 05, 2020 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

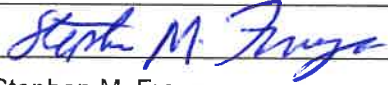
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Tejas Office Products, Inc.
Authorized Signature:	
Print Name:	Stephen M. Fraga
Title:	President
Date:	March 4, 2020
Address:	1225 W. 20th Street
City, State, Zip Code:	Houston, TX 77008
Phone:	713-864-6004
Email Address:	stephenf@tejasoffice.com



Regular Board Meeting**6.F.5.**

Meeting Date:	April 15, 2020		
Title:	Contract Renewal for 19/027MJ for Disaster Recovery Consultants		
Submitted For:	Joann Nichols, Choice Partners	Submitted By:	Cora Day
Recommended Action:	Approve	HCDE Goal(s):	4. Provide cost savings by leveraging tax dollars
Additional Resource Personnel:	Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua	Facilities/Technology Approval Needed?:	None

Information**Posted Agenda Item:**

Contract renewal option for job no. 19/027MJ for Disaster Recovery Consultants with the following vendors: CDR Maguire, Inc. (#19/027MJ-01); Disaster Recovery Services, LLC (#19/027MJ-02), and Project & Vendor Management Advisors, LLC dba PVMA (#19/027MJ-03) for the period 05/15/2020 through 05/14/2021.

Subject:

Choice Partners; Contract Renewal; Disaster Recovery Consultants; Revenue Generating

Rationale:

The process enacted was a Request for Proposal (RFP). Five hundred thirty-eight (538) invitations were extended for proposals. Seven (7) responses were received of which four (4) were non-awarded, and three (3) were awarded. HCDE/Choice Partners contract no. 19/027MJ was awarded for one (1) year from 05/15/2019 to 05/14/2020. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the first (1st) option for renewal period 05/15/2020 to 05/14/2021 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 19/027MJ will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031.

Fiscal Impact

Included in FY budget Y/N: Y

Included in current budget amendment Y/N: N

Attachments

CDR Maguire
Disaster Recovery Svcs
PVMA

Form Review

Inbox	Reviewed By	Date
Choice Partners	Joann Nichols	03/19/2020 05:07 PM
Purchasing Alternate	Yaritza Roman	03/24/2020 12:56 PM
Purchasing	Bill Monroe	03/24/2020 03:55 PM
Assistant Superintendent - Business	Jesus Amezcua	03/31/2020 11:10 PM

February 25, 2020

Subject: Contract Renewal for # 19/027MJ for Disaster Recovery Consultants for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> by **March 05, 2020 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

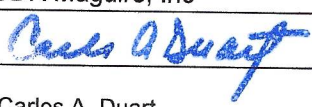
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	CDR Maguire, Inc
Authorized Signature:	
Print Name:	Carlos A. Duarte
Title:	President
Date:	03/04/2020
Address:	PO Box 771750
City, State, Zip Code:	Miami, FL 33177
Phone:	786-235-8534
Email Address:	Carlos.Duarte@cdrmaguire.com



February 25, 2020

Subject: Contract Renewal for # 19 / 027 MJ for Disaster Recovery Consultants for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **by March 05, 2020 at 2:00 p.m. central time.**

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If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

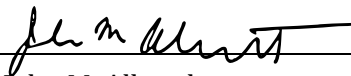
Sincerely,



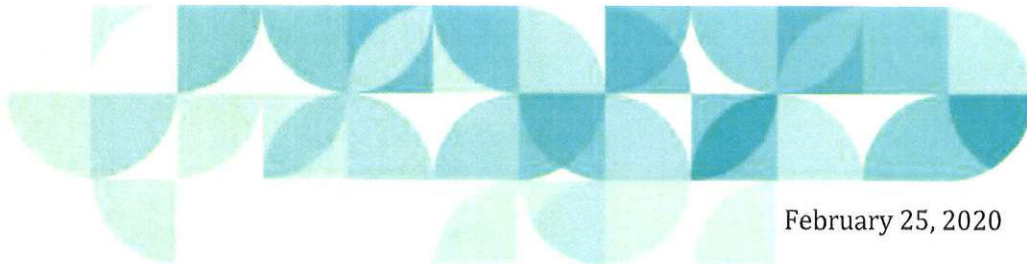
Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Disaster Recovery Services, LLC
Authorized Signature:	
Print Name:	John M. Albrecht
Title:	CEO
Date:	February 28, 2020
Address:	2229 San Felipe Street, Suite #1200
City, State, Zip Code:	Houston, TX, 77019
Phone:	713-515-1567
Email Address:	jalbrecht@disastersllc.com





February 25, 2020

Subject: Contract Renewal for # 19 / 027 MJ for Disaster Recovery Consultants for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2020**.

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If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.


Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Project & Vendor Management Advisors d/b/a PVMA
Authorized Signature:	
Print Name:	Laurie A. Robinson
Title:	Managing Principal
Date:	March 4, 2020
Address:	720 Rusk Street
City, State, Zip Code:	Houston, Texas 77002
Phone:	832-439-235 ext. 300
Email Address:	LaurieRobinson@pvmallc.com



Regular Board Meeting**6.F.6.**

Meeting Date:	April 15, 2020		
Title:	Contract Renewal for 19/033MJ for Furniture, Fixtures, Equipment (FFE) and Related Items		
Submitted For:	Joann Nichols, Choice Partners	Submitted By:	Cora Day
Recommended Action:	Approve	HCDE Goal(s):	4. Provide cost savings by leveraging tax dollars
Additional Resource Personnel:	Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua	Facilities/Technology Approval Needed?:	None

Information**Posted Agenda Item:**

Contract renewal option for job no. 19/033MJ for Furniture, Fixtures, Equipment (FFE) and Related Items with the following vendors: A. Bargas & Associates, LLC (#19/033MJ-01); Agati, Inc. (#19/033MJ-02); Allied Plastics Company, Inc. (#19/033MJ-03); Butler Business Products, LLC (#19/033MJ-04); Carolina Biological Supply Company (#19/033MJ-05); Challenge Office Products, Inc. (#19/033MJ-06); Computer Comforts, Inc. (#19/033MJ-07); Educator's Depot, Inc. (#19/033MJ-08); Fellowes, Inc. dba ESI Ergonomic Solutions (#19/033MJ-09); Gateway Printing & Office Supply, Inc. (#19/033MJ-10); Hallmark Office Products, Inc. (#19/033MJ-11); Kaplan Early Learning Company (#19/033MJ-12); Dannette Davis dba Kay Davis Associates, LLC (#19/033MJ-13); Lakeshore Equipment Company dba Lakeshore Learning Materials (#19/033MJ-14); Liberty Data Products, Inc. dba Liberty Office Products (#19/033MJ-15); Library Interiors of Texas, LLC (#19/033MJ-16); Palmieri Furniture Limited (#19/033MJ-17); School Specialty, Inc. (#19/033MJ-18); Tesco Industries, LLC (#19/033MJ-19); and The Edu-Source Corporation (#19/033MJ-20) for the period 05/15/2020 through 05/14/2021.

Subject:

Choice Partners; Contract Renewal; Furniture, Fixtures, Equipment (FFE) and Related Items; Revenue Generating

Rationale:

The process enacted was a Request for Proposal (RFP). Five hundred fifty-eight (558) invitations were extended for proposals. Thirty-two (32) responses were received of which one (1) was deemed non-responsive, eleven (11) were non-awarded, and twenty (20) were awarded. HCDE/Choice Partners contract no. 19/033MJ was awarded for one (1) year from 05/15/2019 to 05/14/2020. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the first (1st) option for renewal period 05/15/2020 to 05/14/2021 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 19/033MJ will be an administrative fee of two percent (2%). This contract is governed by Texas Education Code 44.031.

Fiscal Impact

Included in FY budget Y/N:	Y
Included in current budget amendment Y/N:	N

Attachments

A Bargas & Assoc
Agati
Allied Plastics Co
Butler Business Products
Carolina Biological
Challenge Office Products
Computer Comforts
Educator's Depot
Fellowes-ESI
GatewayPrinting & Office
Hallmark Office Products
Kaplan Early Learning
Kay Davis Associates
Lakeshore Learning
Liberty Office Products
Library Interiors
Palmieri Furniture
School Specialty
Tesco Industries
The Edu-Source Corp

Form Review

Inbox

Choice Partners
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Cora Day
Final Approval Date: 03/31/2020

Reviewed By

Joann Nichols
Yaritza Roman
Bill Monroe
Jesus Amezcua

Date

03/19/2020 05:07 PM
03/24/2020 01:09 PM
03/24/2020 04:02 PM
03/31/2020 11:10 PM
Started On: 03/06/2020 12:48 PM

February 25, 2020

**Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE)
for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> by **March 05, 2020 at 2:00 p.m. central time**.

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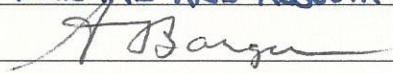
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	A. BARGAS AND ASSOCIATES, LLC
Authorized Signature:	
Print Name:	ALMON BARGAS
Title:	PRESIDENT / CEO
Date:	03-05-2020
Address:	P.O. Box 792056
City, State, Zip Code:	SAN ANTONIO, TX 78279
Phone:	(210) 344-2821
Email Address:	abargasco@abargasco.com



February 25, 2020

**Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE)
for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

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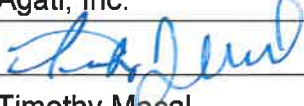
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Agati, Inc.
Authorized Signature:	
Print Name:	Timothy Macal
Title:	Vice President--Sales/Marketing
Date:	March 2, 2020
Address:	451 N. Claremont Avenue
City, State, Zip Code:	Chicago, IL 60612
Phone:	312-829-1977
Email Address:	tmacal@agati.com



February 25, 2020

**Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE)
for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2020**.

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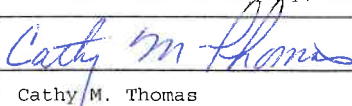
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Allied Plastics Company, Inc.
Authorized Signature:	
Print Name:	Cathy M. Thomas
Title:	Contracts Manager
Date:	March 4, 2020
Address:	2001 Walnut St.
City, State, Zip Code:	Jacksonville, FL 32206
Phone:	814-342-7000
Email Address:	allied@ironfurnace.com



February 25, 2020

**Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE)
for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:


Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2020**.

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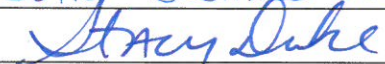
If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,


Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Butler Business Products
Authorized Signature:	
Print Name:	Stacy Duke
Title:	President
Date:	03-03-2020
Address:	6942 Signat Drive
City, State, Zip Code:	Houston, Texas 77041
Phone:	713-461-2938
Email Address:	sduke@butlerbusinessproducts.com



February 25, 2020

**Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE)
for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2020**.

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If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.


Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Carolina Biological Supply Co
Authorized Signature:	
Print Name:	Spencer Hindman
Title:	Quote Agent
Date:	03/18/2020
Address:	2700 York Road
City, State, Zip Code:	Burlington, NC 27215
Phone:	(800) 334 - 5551
Email Address:	quotations@carolina.com



February 25, 2020

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

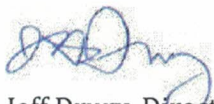
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If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	CHALLENGE OFFICE PRODUCTS INC
Authorized Signature:	John Barbosa
Print Name:	JOHN BARBOSA
Title:	PRESIDENT
Date:	3/3/2020
Address:	6015 SOUTH LOOP EAST
City, State, Zip Code:	HOUSTON, TX 77033
Phone:	713 644 4007
Email Address:	JBARBOSA@CHALLENGEOFFICEPRODUCTS.COM



February 25, 2020

**Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE)
for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 14, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 15, 2020**.

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In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

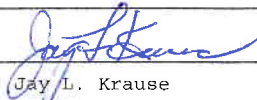
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Computer Comforts, Inc.
Authorized Signature:	
Print Name:	Jay L. Krause
Title:	National Contracts Manager
Date:	March 4, 2020
Address:	367 Columbia Memorial Parkway
City, State, Zip Code:	Kemah, TX 77565
Phone:	814-342-7000
Email Address:	computercomforts@ironfurnace.com



February 25, 2020

**Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE)
for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

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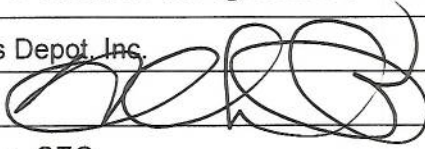
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Educator's Depot, Inc.
Authorized Signature:	
Print Name:	Alan Clarke, CEO
Title:	CEO
Date:	02/27/2020
Address:	17424 W. Grand Pkwy S., Suite 206
City, State, Zip Code:	Sugar Land, TX 77479
Phone:	866-736-2012
Email Address:	customerservice@educatorsdepot.com



February 25, 2020

**Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE)
for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

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Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Fellowes, Inc. dba ESI Ergonomic Solutions
Authorized Signature:	<i>Lee Norton Mauney</i>
Print Name:	Lee Mauney
Title:	Government Inside Sales Manager
Date:	03/05/2020
Address:	4030 E. Quenton Drive
City, State, Zip Code:	Mesa, AZ 85215
Phone:	936.870.5826
Email Address:	LMauney@fellowes.com



February 25, 2020

**Subject: Contract Renewal for #19/033MJ for Furniture, Fixtures, Equipment (FFE)
for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

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Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Gateway Printing & Office Supply, Inc.
Authorized Signature:	B. Shook
Print Name:	Butch Shook
Title:	Sr. Vice President
Date:	2/28/2020
Address:	14803 Bulverde Pk.
City, State, Zip Code:	San Antonio, TX 78247
Phone:	(210) 650-3995
Email Address:	butch@gatewayp.com



February 25, 2020

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

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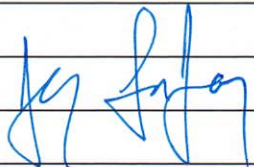
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	HALLMARK OFFICE PRODUCTS
Authorized Signature:	
Print Name:	JERRY LATOUR
Title:	SALES
Date:	02-27-2020
Address:	5650 GUNN RD #124
City, State, Zip Code:	HOUSTON, TX 77040
Phone:	713-688-1333
Email Address:	JLATOUR@HALLMARKOFFICE.COM



February 25, 2020

**Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE)
for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

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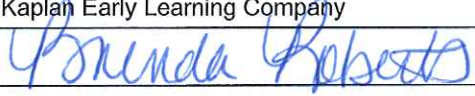
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Kaplan Early Learning Company
Authorized Signature:	
Print Name:	Brenda Roberts
Title:	Senior Bid Manager
Date:	2-27-2020
Address:	1310 Lewisville-Clemmons Rd
City, State, Zip Code:	Lewisville, NC 27023
Phone:	800-334-2014
Email Address:	bids@kaplanco.com



February 25, 2020

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

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Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Kay Davis Associates LLC
Authorized Signature:	<i>Dannette K. Davis (RW)</i>
Print Name:	Dannette K. Davis
Title:	Principal
Date:	3/3/2020
Address:	2216 Wheeler Ave.
City, State, Zip Code:	Houston, TX 77004
Phone:	713-541-5468
Email Address:	ksupport@kaydavisassoc.com / dannette@kaydavisassoc.com



February 25, 2020

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for Harris Department of Education (HCDE)/Choice Partners Cooperative**

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Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Lakeshore Equipment Company dba Lakeshore Learning Materials
Authorized Signature:	
Print Name:	Malissa Ramos
Title:	Bid Analyst
Date:	2/28/2020
Address:	2695 E. Dominguez Street
City, State, Zip Code:	Carson, CA 90895
Phone:	(800) 421-5354
Email Address:	biddept@lakeshorelearning.com



February 25, 2020

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

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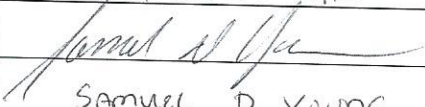
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	LIBERTY OFFICE PRODUCTS, INC	DBA Liberty Office Products
Authorized Signature:		
Print Name:	SAMUEL D YOUNG	
Title:	OWNER	
Date:	3/4/20	
Address:	8744 WESTPARK	
City, State, Zip Code:	HOUSTON TX 77063	
Phone:	713-789-3282 x113	
Email Address:	syoung@libertyoffice.com	



February 25, 2020

**Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE)
for Harris Department of Education (HCDE)/Choice Partners Cooperative**

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Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Library Interiors Of Texas, LLC
Authorized Signature:	
Print Name:	Trevor Taylor
Title:	President
Date:	02-28-2020
Address:	401 Congress Avenue, Suite 1540
City, State, Zip Code:	Austin, TX 78701
Phone:	512-964-2790
Email Address:	trevor@li-tx.com



February 25, 2020

Subject: Contract Renewal for # 19 / 033 MJ for Furniture, Fixtures, Equipment (FFE) for Harris Department of Education (HCDE)/Choice Partners Cooperative

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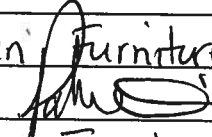
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Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Palmieri Furniture Limited
Authorized Signature:	
Print Name:	Frank Palmieri
Title:	Executive Vice President
Date:	March 2-2020
Address:	1230 Reid street
City, State, Zip Code:	Richmond Hill, Ontario Canada L4B-1C4
Phone:	1-800-413-4440 Ext 23
Email Address:	fpalmieri@palmierifurniture.com



February 25, 2020

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for Harris Department of Education (HCDE)/Choice Partners Cooperative**

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Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	School Specialty, Inc.
Authorized Signature:	
Print Name:	Leonard Adkins
Title:	Assistant Secretary
Date:	03/03/2020
Address:	100 Paragon Parkway
City, State, Zip Code:	Mansfield, OH 44903
Phone:	888-388-3224
Email Address:	bidnotices@schoolspecialty.com



February 25, 2020

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for Harris Department of Education (HCDE)/Choice Partners Cooperative**

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Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Tesco Industries, LLC
Authorized Signature:	
Print Name:	Norman Kieck
Title:	CEO
Date:	3/2/20
Address:	1035 E. Hulen St
City, State, Zip Code:	Bellville TX 77418
Phone:	979 865 3176
Email Address:	norman@tesco-ind.com



February 25, 2020

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for Harris Department of Education (HCDE)/Choice Partners Cooperative**

Dear CP Vendor Partner:

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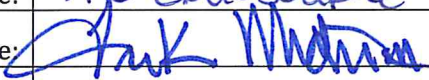
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	THE EDU-SOURCE CORPORATION
Authorized Signature:	
Print Name:	FRANK MEDINA IV
Title:	PRESIDENT
Date:	3/4/2020
Address:	P.O. BOX 691948
City, State, Zip Code:	SAN ANTONIO, TX 78269
Phone:	210.699.4268
Email Address:	edusource@edusourcecorp.com



Regular Board Meeting**6.F.7.****Meeting Date:** April 15, 2020**Title:** Contract renewal for 19/036MR for JOC IDIQ Heating, Ventilating, and Air Conditioning (HVAC)**Submitted For:** Joann Nichols, Choice Partners**Submitted By:** Cora Day**Recommended Action:** Approve**HCDE Goal(s):** 4. Provide cost savings by leveraging tax dollars**Additional Resource Personnel:****Facilities/Technology Approval Needed?:** None

Information**Posted Agenda Item:**

Contract renewal option for job no. 19/036MR for JOC-IDIQ Heating, Ventilating, and Air Conditioning (HVAC) with the following vendors: Haynes Mechanical Systems, Inc. (#19/036MR-02); HVAC Mechanical Services of Texas, Ltd. dba Hunton Services (#19/036MR-03), Lange Mechanical Services, L.P. (#19/036MR-04); and The Brandt Companies (#19/036MR-05) for the period 05/15/2020 through 05/14/2021.

Subject:

Choice Partners; Contract Renewal; JOC-IDIQ for Heating, Ventilation, and Air Conditioning (HVAC); Revenue Generating

Rationale:

The process enacted was Competitive Sealed Proposals (CSP). Three hundred fifty-nine (359) invitations were extended for proposals. Nine (9) responses were received of which four (4) were non-awarded, and five (5) were awarded. HCDE/Choice Partners contract no. 19/036MR was awarded for one (1) year from 05/15/2019 to 05/14/2020. The contract has the option for three (3) annual renewals.

HCDE/Choice Partners recommends exercising the first (1st) option for renewal period 05/15/2020 to 05/14/2021 for the vendors listed above in Posted Agenda Item. Anticipated revenue from contract no. 19/036MR will be an administrative fee of three percent (3%). This contract is governed by Texas Education Code 44.031 and Texas Government Code 2269.

Fiscal Impact**Included in FY budget Y/N:** Y**Included in current budget amendment Y/N:** N

Attachments

Haynes Mechanical
Hunton Services
Lange Mechanical
The Brandt Companies

Form Review

Inbox

Reviewed By

Date

February 25, 2020

Subject: Contract Renewal for C S P #19/036MR for JOC ID IQ Heating, Ventilating, and Air Conditioning (H V A C) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:


Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 15, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 14, 2020**.

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If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,

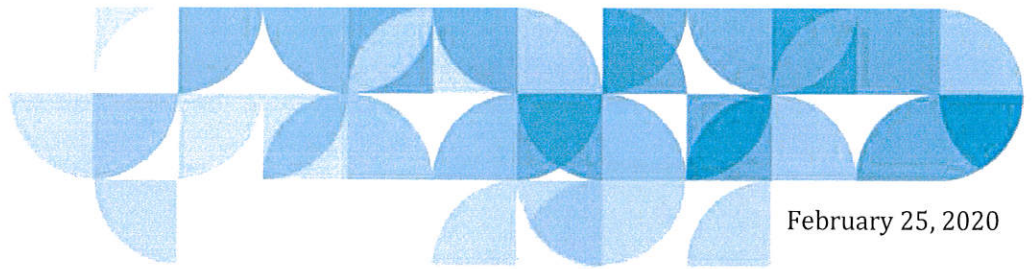

Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	HAYNES MECHANICAL SYSTEMS
Authorized Signature:	
Print Name:	KURT SUPPES
Title:	CHIEF FINANCIAL OFFICER
Date:	3/5/2020
Address:	5700 S. QUEBEC ST STE. 210
City, State, Zip Code:	GREENWOOD VILLAGE, CO, 80110
Phone:	303-779-0781
Email Address:	K.SUPPES@HAYNESMECHANICAL.COM





February 25, 2020

Subject: Contract Renewal for C S P # 19 / 036MR for JOC ID IQ Heating, Ventilating, and Air Conditioning (HVAC) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 15, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 14, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **March 05, 2020 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

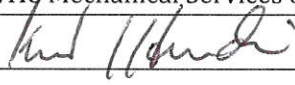
Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	HVAC Mechanical Services of Texas, LTD Dba Hunton Services
Authorized Signature:	
Print Name:	Kris Hardin
Title:	President
Date:	3/5/20
Address:	5622 Luce St.
City, State, Zip Code:	Houston, TX 77087
Phone:	713-643-8336
Email Address:	khardin@huntongroup.com



February 25, 2020

Subject: Contract Renewal for C S P # 19 / 036MR f o r J O C I D I Q Heating, Ventilating, and Air Conditioning (H V A C) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 15, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 14, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **March 05, 2020 at 2:00 p.m. central time**.

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.


Sincerely,



Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	Lange Mechanical Services, L.P.
Authorized Signature:	
Print Name:	Bruno Ramos
Title:	Vice President
Date:	3/17/2020
Address:	933 Wakefield Drive
City, State, Zip Code:	Houston, TX 77008
Phone:	713.688.3861
Email Address:	BRamos@langemechanical.com



February 25, 2020

Subject: Contract Renewal for C S P # 19/036MR for JOC ID IQ Heating, Ventilating, and Air Conditioning (HVAC) for Harris Department of Education (HCDE)/Choice Partners Cooperative

Dear CP Vendor Partner:

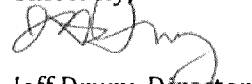
Your contract with Choice Partners (CP), a division of Harris County Department of Education (HCDE) is scheduled to expire **May 15, 2020**. This contract has **three (3)** one-year annual renewal options remaining before final expiration. Choice Partners values this contract and is exercising the option to extend this contract for one year beginning **May 14, 2020**.

If you agree to renew this contract, please complete, sign and attach this letter under the "Response Attachments" section of the Choice Partners eBid System <http://www.choicepartners.org/vendor-login.php> **March 05, 2020 at 2:00 p.m. central time.**

In addition, provide any updated pricing and/or discounts for your contract and attach a current copy of your certificate of insurance (if applicable) and any forms that may have changed since the original proposal was submitted.

If you have any questions or concerns, or need to discuss this contract renewal please contact Cora Day at 713-696-8208 or e-mail to cora@choicepartners.org.

Sincerely,


Jeff Drury, Director
Choice Partners
A division of Harris County Department of Education

Jesus J. Amezcua, PhD., CPA, RTSBA
Assistant Superintendent for Business Services
Harris County Department of Education

The individual signing below has authority to enter into this agreement on behalf of the Vendor.

Corporate Name:	The Brandt Companies, LLC
Authorized Signature:	
Print Name:	Curtis Harbour
Title:	Executive Vice President
Date:	3/5/20
Address:	8848 N Sam Houston Pkwy W Suite 410
City, State, Zip Code:	Houston, TX 77064
Phone:	832-714-3200
Email Address:	Trey.Calvery@brandt.us



Regular Board Meeting**6.F.8.****Meeting Date:** April 15, 2020**Title:** Master Service Interlocal Agreements**Submitted For:** Joann Nichols, Choice Partners**Submitted By:** Cora Day**Recommended Action:** Approve**HCDE Goal(s):** 4. Provide cost savings by leveraging tax dollars**Additional Resource Personnel:** Joann Nichols, Jeff Drury, Richard Vela, Yaritza Roman, Bill Monroe and Dr. Jesus Amezcua**Facilities/Technology Approval Needed?:** None**Information****Posted Agenda Item:**

HCDE Interlocal Agreements with: Brazos Valley Council of Governments (BVCOG), Bryan, Texas; Bandera ISD, Bandera, Texas; Crystal City ISD, Crystal City, Texas; Abernathy ISD, Abernathy, Texas; Jarrell ISD, Jarrell, Texas; Sudan ISD, Sudan, Texas; Anton ISD, Anton, Texas; Edgewood ISD, Edgewood, Texas; Kearney School District, Kearney, Missouri; Centralia College, Centralia, Washington (Signature Only); Idabel Public Schools, Idabel, Oklahoma; Glendale-River Hills School District, Glendale, Wisconsin; Pleasant Hill SR-III School District, Pleasant Hill, Missouri; Ferguson Florissant School District, Hazelwood, Missouri; Queen Creek Unified School District #95, Queen Creek, Arizona (Signature Only), and De Soto Public School, De Soto, Missouri.

Subject:

HCDE Inter Local Agreements with:

Entity Name	Entity Type	City	State	Region
Brazos Valley Council of Governments	Governmental	Bryan	TX	06
Bandera ISD	School District (Outside of Harris County)	Bandera	TX	20
Crystal City ISD	School District (Outside of Harris County)	Crystal City	TX	20
Abernathy ISD	School District (Outside of Harris County)	Abernathy	TX	17
Jarrell ISD	School District (Outside of Harris County)	Jarrell	TX	13
Sudan ISD	School District (Outside of Harris County)	Sudan	TX	17
Anton ISD	School District (Outside of Harris County)	Anton	TX	17
Edgewood ISD	School District (Outside of Harris County)	Edgewood	TX	07
Kearney School District	School District (Outside of Harris County)	Kearney	MO	0
Centralia College (Signature Only)	School District (Outside of Harris County)	Centralia	WA	0
Idabel Public Schools	School District (Outside of Harris County)	Idabel	OK	0
Glendale-River Hills School District	School District (Outside of Harris County)	Glendale	WI	0

Pleasant Hill SR-III School District	School District (Outside of Harris County)	Pleasant Hill	MO	0
Ferguson-Florissant School District	School District (Outside of Harris County)	Hazelwood	MO	0
Queen Creek Unified School District #95	School District (Outside of Harris County)	Queen Creek	AZ	0
De Soto Public School	School District (Outside of Harris County)	De Soto	MO	0

Rationale:

HCDE Interlocal Agreements with:

Entity Name	Entity Type	City	State	Region
Brazos Valley Council of Governments	Governmental	Bryan	TX	06
Bandera ISD	School District (Outside of Harris County)	Bandera	TX	20
Crystal City ISD	School District (Outside of Harris County)	Crystal City	TX	20
Abernathy	School District (Outside of Harris County)	Abernathy	TX	17
Jarrell ISD	School District (Outside of Harris County)	Jarrell	TX	13
Sudan ISD	School District (Outside of Harris County)	Sudan	TX	17
Anton ISD	School District (Outside of Harris County)	Anton	TX	17
Edgewood ISD	School District (Outside of Harris County)	Edgewood	TX	07
Kearney School District	School District (Outside of Harris County)	Kearney	MO	0

Centralia College (Signature Only)	School District (Outside of Harris County)	Centralia	WA	0
Idabel Public Schools	School District (Outside of Harris County)	Idabel	OK	0
Glendale-River Hills School District	School District (Outside of Harris County)	Glendale	WI	0
Pleasant Hill SR-III School District	School District (Outside of Harris County)	Pleasant Hill	MO	0
Ferguson-Florissant School District	School District (Outside of Harris County)	Hazelwood	MO	0
Queen Creek Unified School District #95	School District (Outside of Harris County)	Queen Creek	AZ	0
De Soto Public School	School District (Outside of Harris County)	De Soto	MO	0

Fiscal Impact

Included in FY budget Y/N: Y
Included in current budget amendment Y/N: N

Attachments

Brazos Valley COG
Bandera ISD
Crystal City ISD
Abernathy ISD
Jarrell ISD
Sudan ISD
Anton ISD
Edgewood ISD
Kearney School District
Centralia College
Idabel Public Schools
Glendale-River Hills SD

Pleasant Hill SR-III SD
Ferguson-Florissant SD
Queen Creek USD #95
De Soto Public School

Form Review

Inbox

Choice Partners
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Cora Day
Final Approval Date: 03/31/2020

Reviewed By

Joann Nichols
Yaritza Roman
Bill Monroe
Jesus Amezcua

Date

03/19/2020 05:07 PM
03/24/2020 02:12 PM
03/24/2020 03:30 PM
03/31/2020 11:09 PM
Started On: 03/06/2020 01:46 PM

Interlocal Agreement
between Harris County Department of Education
& Brazos Valley Council of Governments

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement ("Agreement") is made and entered into by and between Harris County Department of Education ("HCDE"), located in Houston, Texas, and Brazos Valley Council of Governments, a local governmental entity and/or political subdivision ("LGE"), located in Bryan (city), Texas (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a "Party" and collectively as the "Parties."

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. Term. The term of this Agreement shall commence on the date of the first signature of this Agreement ("Effective Date") and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. Agreement. The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. Purpose and Scope of Work.
 - A. **HCDE agrees to:**
 - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
 - Provide programs and services upon LGE's submission of independent contracts or purchase orders to HCDE and HCDE's acceptance thereof. HCDE's obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE's obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
 - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
 - B. **LGE agrees to:**
 - Participate in any or all of the programs and services that HCDE offers, in LGE's sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
 - Agree to follow the terms and conditions of each independent contract or purchase order.
 - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
 5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:

- By either Party, with or without cause, upon thirty (30) days' prior written notice;
- By mutual written agreement of the Parties; or
- By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
Attn: James Colbert, Jr.
County School Superintendent
6300 Irvington Blvd.
Houston, Texas 77022
713-694-6300

Brazos Valley Council of Governments ("LGE")
Attn: Susan Lightfoot
Title: Purchasing Director
Address: 3991 East 29th St
City, State, Zip: Bryan, TX 77802
Phone: 979-595-2800
Email: Susan.Lightfoot@bvcog.org

15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
- Neither Party waives any immunity afforded to it under applicable law; and
 - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

Brazos Valley Council of Governments

Name of Local Governmental Entity

Authorized Signature

Tom Wilkinson, Jr

Printed Name

Executive Director

Title

February 3, 2020

Date

Harris County Department of Education

James Colbert, Jr.

County School Superintendent

Date

Type of Local Governmental Entity (*select one*):

- | | |
|--|--|
| <input type="checkbox"/> School District | <input type="checkbox"/> Charter School |
| <input type="checkbox"/> County | <input type="checkbox"/> City/Municipality |
| <input type="checkbox"/> University | <input type="checkbox"/> College |
| <input type="checkbox"/> State Entity | |
| <input checked="" type="checkbox"/> Governmental entity/other: | Political Subdivision |

Interlocal Agreement
between Harris County Department of Education
& Bandera ISD

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement ("Agreement") is made and entered into by and between Harris County Department of Education ("HCDE"), located in Houston, Texas, and Bandera ISD, a local governmental entity and/or political subdivision ("LGE"), located in Bandera (city), TX (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a "Party" and collectively as the "Parties."

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. **Term.** The term of this Agreement shall commence on the date of the first signature of this Agreement ("Effective Date") and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. **Agreement.** The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. **Purpose and Scope of Work.**
 - A. HCDE agrees to:**
 - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
 - Provide programs and services upon LGE's submission of independent contracts or purchase orders to HCDE and HCDE's acceptance thereof. HCDE's obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE's obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
 - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
 - B. LGE agrees to:**
 - Participate in any or all of the programs and services that HCDE offers, in LGE's sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
 - Agree to follow the terms and conditions of each independent contract or purchase order.
 - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
 5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:

- By either Party, with or without cause, upon thirty (30) days' prior written notice;
- By mutual written agreement of the Parties; or
- By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
Attn: James Colbert, Jr.
County School Superintendent
6300 Irvington Blvd.
Houston, Texas 77022
713-694-6300

Bandera ISD ("LGE")
Attn: K.S. Tipton
Title: C.F.O.
Address: PO Box 727
City, State, Zip: Bandera TX 78003
Phone: 830-460-3912
Email: accounts payable@banderaisd.net

15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
- Neither Party waives any immunity afforded to it under applicable law; and
 - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

Bandera ISD

Name of Local Governmental Entity

Harris County Department of Education


Authorized Signature

K.S. Tipton
Printed Name

James Colbert, Jr.

C.F.O.
Title

County School Superintendent

1/30/2020
Date

Date

Type of Local Governmental Entity (*select one*):

- | | |
|---|--|
| <input checked="" type="checkbox"/> School District | <input type="checkbox"/> Charter School |
| <input type="checkbox"/> County | <input type="checkbox"/> City/Municipality |
| <input type="checkbox"/> University | <input type="checkbox"/> College |
| <input type="checkbox"/> State Entity | |
| <input type="checkbox"/> Governmental entity/other: _____ | |

Interlocal Contract - Interstate
Between Harris County Department of Education
& Crystal City ISD

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract ("Contract") is made and entered into by and between the Harris County Department of Education ("HCDE"), located in Houston, Texas, and the Crystal City ISD ("Entity"), located in 613 W. Zavala St Crystal City, TX, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE's Choice Partners cooperative.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. Term. This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.
2. Agreement. The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.
3. Purpose and Scope of Work.
 - A. **HCDE:**
 - Represents that it has secured the vendor(s)' agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
 - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
 - B. **Entity:**
 - Agrees that it is Entity's responsibility to ensure that its State's rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity's participation in out-of-state contracts.
 - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner's vendors.
 - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.
4. As is. HCDE makes this Contract available to Choice Partners participating entities “as is” and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
 5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
 6. Conflict of Interest. During the Term of HCDE’s service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity’s own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
 7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
 8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 Phone: 713-694-6300

Entity: Crystal City ISD
 Attn: Maggie Flores
 Title: Business Manager
 Address: 613 W. Zavala St
 City, State, Zip: Crystal City, TX 78839
 Phone: 830-374-2367
 Email: maggie.flores@crystalcityisd.org

9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity’s agents.
10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
 - By mutual written agreement of the parties, upon thirty (30) days prior notice;
 - By either party by giving thirty (30) days written notice to the other party; or
 - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

Crystal City ISD
Entity Name

Harris County Department of Education

Maggie A. Flores
Signature

Maggie A. Flores
Printed Name

James Colbert, Jr.

Business Manager
Title

County School Superintendent

02/05/2020
Date

Date: _____

Interlocal Agreement
between Harris County Department of Education
& ABERNATHY ISD

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement ("Agreement") is made and entered into by and between Harris County Department of Education ("HCDE"), located in Houston, Texas, and ABERNATHY ISD, a local governmental entity and/or political subdivision ("LGE"), located in ABERNATHY (city), TEXAS (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a "Party" and collectively as the "Parties."

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. **Term.** The term of this Agreement shall commence on the date of the first signature of this Agreement ("Effective Date") and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. **Agreement.** The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. **Purpose and Scope of Work.**
 - A. HCDE agrees to:**
 - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
 - Provide programs and services upon LGE's submission of independent contracts or purchase orders to HCDE and HCDE's acceptance thereof. HCDE's obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE's obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
 - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
 - B. LGE agrees to:**
 - Participate in any or all of the programs and services that HCDE offers, in LGE's sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
 - Agree to follow the terms and conditions of each independent contract or purchase order.
 - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
 5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. **Termination.** This Agreement may be terminated prior to the expiration of the Term hereof as follows:

- By either Party, with or without cause, upon thirty (30) days' prior written notice;
- By mutual written agreement of the Parties; or
- By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. **Assignment.** Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. **Conflict of Interest.** During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. **Contract Amendment.** This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. **Notice.** Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
Attn: James Colbert, Jr.
County School Superintendent
6300 Irvington Blvd.
Houston, Texas 77022
713-694-6300

ABERNATHY ISD ("LGE")
Attn: AARON WALDRIP
Title: SUPERINTENDENT
Address: 505 7TH STREET
City, State, Zip: ABERNATHY, TX 79311
Phone: 806-298-4940
Email: amwaldrip@abernathyisd.com

15. **Relation of Parties.** It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. **Non-Exclusivity of Services.** Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
- Neither Party waives any immunity afforded to it under applicable law; and
 - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

ABERNATHY ISD
Name of Local Governmental Entity


Authorized Signature

AARON WALDRUP
Printed Name

SUPERINTENDENT
Title

2/6/2020
Date

Harris County Department of Education

James Colbert, Jr.

County School Superintendent

Date

Type of Local Governmental Entity (*select one*):

- | | |
|---|--|
| <input checked="" type="checkbox"/> School District | <input type="checkbox"/> Charter School |
| <input type="checkbox"/> County | <input type="checkbox"/> City/Municipality |
| <input type="checkbox"/> University | <input type="checkbox"/> College |
| <input type="checkbox"/> State Entity | |
| <input type="checkbox"/> Governmental entity/other: _____ | |

Interlocal Agreement
between Harris County Department of Education
& JARRELL ISD

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement ("Agreement") is made and entered into by and between Harris County Department of Education ("HCDE"), located in Houston, Texas, and JARRELL ISD _____, a local governmental entity and/or political subdivision ("LGE"), located in JARRELL (city), TEXAS (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a "Party" and collectively as the "Parties."

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. **Term.** The term of this Agreement shall commence on the date of the first signature of this Agreement ("Effective Date") and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. **Agreement.** The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. **Purpose and Scope of Work.**
 - A. HCDE agrees to:**
 - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
 - Provide programs and services upon LGE's submission of independent contracts or purchase orders to HCDE and HCDE's acceptance thereof. HCDE's obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE's obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
 - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
 - B. LGE agrees to:**
 - Participate in any or all of the programs and services that HCDE offers, in LGE's sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
 - Agree to follow the terms and conditions of each independent contract or purchase order.
 - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
 5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:

- By either Party, with or without cause, upon thirty (30) days' prior written notice;
- By mutual written agreement of the Parties; or
- By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
Attn: James Colbert, Jr.
County School Superintendent
6300 Irvington Blvd.
Houston, Texas 77022
713-694-6300

JARRELL ISD ("LGE")
Attn: JAMES D. GARRETT
Title: CFO
Address: 312 N 5TH ST, BOX 9
City, State, Zip: JARRELL, TX 76537
Phone: (512) 746-2124, EXT 1101
Email: JAMES.GARRETT@JARRELLISD.ORG

15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
- Neither Party waives any immunity afforded to it under applicable law; and
 - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

JARRELL ISD

Name of Local Governmental Entity



Authorized Signature

JAMES D. GARRETT

Printed Name

CFO

Title

01/23/2020

Date

Harris County Department of Education

James Colbert, Jr.

County School Superintendent

Date

Type of Local Governmental Entity (*select one*):

- | | |
|---|--|
| <input checked="" type="checkbox"/> School District | <input type="checkbox"/> Charter School |
| <input type="checkbox"/> County | <input type="checkbox"/> City/Municipality |
| <input type="checkbox"/> University | <input type="checkbox"/> College |
| <input type="checkbox"/> State Entity | |
| <input type="checkbox"/> Governmental entity/other: _____ | |

Interlocal Agreement
between Harris County Department of Education
& SUDAN ISD

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement ("Agreement") is made and entered into by and between Harris County Department of Education ("HCDE"), located in Houston, Texas, and SUDAN ISD, a local governmental entity and/or political subdivision ("LGE"), located in SUDAN (city), TEXAS (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a "Party" and collectively as the "Parties."

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. Term. The term of this Agreement shall commence on the date of the first signature of this Agreement ("Effective Date") and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. Agreement. The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. Purpose and Scope of Work.
 - A. **HCDE agrees to:**
 - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
 - Provide programs and services upon LGE's submission of independent contracts or purchase orders to HCDE and HCDE's acceptance thereof. HCDE's obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE's obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
 - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
 - B. **LGE agrees to:**
 - Participate in any or all of the programs and services that HCDE offers, in LGE's sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
 - Agree to follow the terms and conditions of each independent contract or purchase order.
 - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
 5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:

- By either Party, with or without cause, upon thirty (30) days' prior written notice;
- By mutual written agreement of the Parties; or
- By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
Attn: James Colbert, Jr.
County School Superintendent
6300 Irvington Blvd.
Houston, Texas 77022
713-694-6300

SUDAN ISD _____ ("LGE")
Attn: SCOTT HARRELL
Title: SUPERINTENDENT
Address: PO BOX 249
City, State, Zip: SUDAN, TX 79371
Phone: 806-227-2431
Email: SCOTTHARRELL@SUDANISD.NET

15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
 - Neither Party waives any immunity afforded to it under applicable law; and
 - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

SUDAN ISD

Name of Local Governmental Entity

S. Harrell

Authorized Signature

SCOTT HARRELL

Printed Name

SUPERINTENDENT

Title

02/10/2020

Date

Harris County Department of Education

James Colbert, Jr.

County School Superintendent

Date

Type of Local Governmental Entity (*select one*):

- ☒ School District ☐ Charter School
☐ County ☐ City/Municipality
☐ University ☐ College
☐ State Entity
☐ Governmental entity/other: _____

Interlocal Agreement
between Harris County Department of Education
& Anton ISD

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement ("Agreement") is made and entered into by and between Harris County Department of Education ("HCDE"), located in Houston, Texas, and Anton SD _____, a local governmental entity and/or political subdivision ("LGE"), located in Anton _____ (city), Texas _____ (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a "Party" and collectively as the "Parties."

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. Term. The term of this Agreement shall commence on the date of the first signature of this Agreement ("Effective Date") and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. Agreement. The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. Purpose and Scope of Work.
 - A. **HCDE agrees to:**
 - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
 - Provide programs and services upon LGE's submission of independent contracts or purchase orders to HCDE and HCDE's acceptance thereof. HCDE's obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE's obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
 - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
 - B. **LGE agrees to:**
 - Participate in any or all of the programs and services that HCDE offers, in LGE's sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
 - Agree to follow the terms and conditions of each independent contract or purchase order.
 - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:

- By either Party, with or without cause, upon thirty (30) days' prior written notice;
- By mutual written agreement of the Parties; or
- By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
Attn: James Colbert, Jr.
County School Superintendent
6300 Irvington Blvd.
Houston, Texas 77022
713-694-6300

Anton ISD ("LGE")
Attn: Dwight Rice
Title: Superintendent
Address: 100 Ellwood Blvd
City, State, Zip: Anton, TX, 79313
Phone: 806-997-2301
Email: dwightrice@antonisd.org

15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
- Neither Party waives any immunity afforded to it under applicable law; and
 - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

Anton ISD

Name of Local Governmental Entity



Authorized Signature

Dwight Rice

Printed Name

Superintendent

Title

 2-12-2020

Date

Harris County Department of Education

James Colbert, Jr.

County School Superintendent

Date

Type of Local Governmental Entity (*select one*):

- ☒ School District ☐ Charter School
☐ County ☐ City/Municipality
☐ University ☐ College
☐ State Entity
☐ Governmental entity/other: _____

Interlocal Agreement
between Harris County Department of Education
& Edgewood ISD Van Zandt Co.

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, and Chapter 271, Subchapter F of the Texas Local Government Code, and other similar, applicable laws of other states, this Interlocal Agreement ("Agreement") is made and entered into by and between Harris County Department of Education ("HCDE"), located in Houston, Texas, and Edgewood ISD, a local governmental entity and/or political subdivision ("LGE"), located in Edgewood (city), TX (state), for the purpose of contracting for the performance of governmental functions and services. The undersigned may be referred to in this Agreement individually as a "Party" and collectively as the "Parties."

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is duly authorized to provide programs and services in the State of Texas. Both HCDE and LGE desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

1. **Term.** The term of this Agreement shall commence on the date of the first signature of this Agreement ("Effective Date") and shall automatically renew annually, unless either Party gives thirty (30) days prior written notice of non-renewal.
2. **Agreement.** The terms of this Agreement shall apply and will be considered a part of any addendum, purchase order, or contract for programs and services delivered by HCDE. This Agreement and the attached and incorporated addenda, purchase orders, or exhibits, if any, contain the entire agreement of the parties, and there are no representations, agreements, arrangements, or undertakings, oral or written, between the Parties to this Agreement other than those set forth in this Agreement and duly executed in writing.
3. **Purpose and Scope of Work.**
 - A. HCDE agrees to:**
 - Provide LGE with descriptive offerings of each of the programs and services that HCDE provides.
 - Provide programs and services upon LGE's submission of independent contracts or purchase orders to HCDE and HCDE's acceptance thereof. HCDE's obligations to provide programs and services is contingent on HCDE acquiring and maintaining sufficient staffing through reasonable efforts to satisfy HCDE's obligations under this Agreement and all similar obligations under its contracts with other local governmental entities.
 - Conduct, at a minimum, an annual audit or survey, as appropriate, for each of the programs and services that HCDE delivers.
 - B. LGE agrees to:**
 - Participate in any or all of the programs and services that HCDE offers, in LGE's sole discretion.

- Submit purchase order(s) or independent contract(s) for each of the HCDE programs and/or services that LGE desires to purchase and/or collaborate.
 - Agree to follow the terms and conditions of each independent contract or purchase order.
 - Designate a person to act as LGE's representative to each respective HCDE program and/or service delivered.
4. As is. HCDE makes this Agreement available to HCDE participating entities "as is" and is under no obligation to revise the terms, conditions, scope, prices, and/or any requirements of the Agreement for the benefit of LGE.
 5. Master Contract. This Agreement can be utilized as a Master Contract. The general terms and conditions in this Agreement will serve to outline the working relationship between HCDE and LGE.

LGE agrees to adhere to the specific terms and conditions set forth for the HCDE programs and/or services as contracted by LGE. In the case of a conflict between this Agreement and any addendum, purchase order, or individual contract for a specific HCDE program or service, the provisions of the addendum, purchase order, or individual contract will govern.

6. Payments. The Parties agree that all payments made under this Agreement will be in an amount that fairly compensates the performing Party for the services or functions performed under this Agreement. The Parties further agree that each Party paying for the performance of governmental functions or services pursuant to this Agreement must make those payments from current revenues available to the paying Party.
7. Invoices. HCDE will invoice LGE for the HCDE programs and services that LGE purchases from HCDE. LGE agrees to remit payment to HCDE within thirty (30) days after the later of the following: (1) the date LGE receives the goods; (2) the date the performance of the service is completed; or (3) the date LGE receives an invoice for the goods or service. If LGE makes a payment to HCDE with a credit card, LGE agrees to pay to HCDE a surcharge fee consisting of any applicable credit card fees and/or costs incurred by HCDE, including, without limitation, the processing fee(s) charged to HCDE by the credit card company(ies).
8. Participation in HCDE's Cooperative Purchasing Program. If LGE elects to participate in HCDE's cooperative purchasing program, Choice Partners, LGE shall be permitted to purchase goods and services using the contracts competitively procured by HCDE. HCDE does not assess a fee to LGE for participation in Choice Partners. LGE shall make payments directly to vendors. LGE shall be responsible for ordering, inspecting, and accepting the goods and services purchased through Choice Partners. LGE shall further be responsible for the vendors' compliance with provisions relating to the specific quality of goods and services delivered and terms of delivered, as set forth between LGE and the vendor. HCDE is not responsible or liable for the performance of any vendor used by LGE as a result of this Agreement or LGE's participation in Choice Partners.
9. Compliance with Laws. Each Party is responsible for complying with applicable laws and regulations relating to this Agreement and any purchase made under this Agreement.

10. Termination. This Agreement may be terminated prior to the expiration of the Term hereof as follows:

- By either Party, with or without cause, upon thirty (30) days' prior written notice;
- By mutual written agreement of the Parties; or
- By either Party immediately if the other Party commits a material breach of any of the terms of this Agreement and no remedial action can be agreed upon by the Parties.

Termination of this Agreement by a Party shall not terminate an existing purchase order or individual contract between HCDE and LGE or between LGE and an HCDE cooperative purchasing program vendor. In the event of termination of this Agreement or any purchase order or individual contract, LGE shall be responsible for compensating HCDE for programs and services provided by HCDE up to the effective date of termination.

11. Assignment. Neither this Agreement nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
12. Conflict of Interest. During the Term of HCDE's service to LGE, LGE, its personnel and agents, shall not, directly or indirectly, whether for LGE's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
13. Contract Amendment. This Agreement may be amended only by the mutual agreement of all Parties, in writing, to be attached to and incorporated into this Agreement.
14. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
Attn: James Colbert, Jr.
County School Superintendent
6300 Irvington Blvd.
Houston, Texas 77022
713-694-6300

Edgewood ISD - Van Zandt Co.
Attn: Kristin Prater
Title: Superintendent
Address: 804 E PINE
City, State, Zip: Edgewood, TX 75117
Phone: 903-898-4332
Email: Kprater@edgewood-isd.net

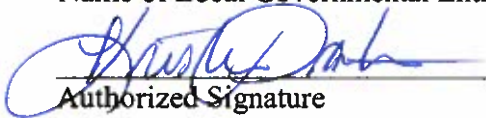
15. Relation of Parties. It is the intention of the parties that LGE is independent of HCDE and not an employee, agent, joint venturer, or partner of HCDE and nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and LGE or HCDE and any of LGE's representatives.
16. Non-Exclusivity of Services. Nothing in this Agreement may be construed to imply that HCDE has exclusive right to provide LGE with programs or services. During the Term of this Agreement, LGE reserves the right to use all available resources to procure other programs and services as needed and, in doing so, will not violate any rights of HCDE.

17. Disclaimer. HCDE DOES NOT WARRANT THAT THE OPERATION OR USE OF HCDE PROGRAMS AND/OR SERVICES WILL BE UNINTERRUPTED OR ERROR FREE. HCDE HEREBY DISCLAIMS ANY AND ALL WARRANTIES, EXPRESS OR IMPLIED, IN REGARD TO ANY INFORMATION, PRODUCT, PROGRAM, OR SERVICE FURNISHED UNDER THIS AGREEMENT, INCLUDING, WITHOUT LIMITATION, ANY AND ALL IMPLIED WARRANTIES OF MERCHANTABILITY OR FITNESS FOR A PARTICULAR PURPOSE.
18. Limitation of Liability. Without waiver of the Disclaimer in Article 17 of this Agreement, the Parties agree that:
- Neither Party waives any immunity afforded to it under applicable law; and
 - Neither Party shall be liable to the other Party for special, incidental, or exemplary damages with regard to any lawsuit or formal adjudication arising out of or relating to this Agreement.
19. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
20. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be in Houston, Harris County, Texas.
21. No Waiver. Nothing in this Agreement shall be deemed to waive, modify, or amend any legal defense available at law or equity to a Party, including the defense(s) of immunity. No failure on the part of either Party at any time to require the performance by the other Party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such Party's right to enforce such term, and no waiver on the part of either Party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof. No waiver, alteration, or modification of any of the provisions of this Agreement shall be binding unless in writing and signed by duly authorized representatives of the Parties hereto.
22. Benefit for Signatory Parties Only. Neither this Agreement, nor any term or provisions hereof, not any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.
23. Authorization. Each party acknowledges that the governing body of each Party to the Agreement has authorized and approved this Agreement.
24. Counterparts. This Agreement may be executed in any number of counterparts, each of which shall be deemed an original constituting one and the same instrument.

In witness whereof, HCDE and LGE have executed this Agreement to be effective on the date specified in Article 1. Term above:

Edgewood ISD
Name of Local Governmental Entity

Harris County Department of Education


Authorized Signature

Kristin Prater
Printed Name

James Colbert, Jr.

Superintendent
Title

County School Superintendent

2/21/20
Date

Date

Type of Local Governmental Entity (*select one*):

- ☒ School District ☐ Charter School
☐ County ☐ City/Municipality
☐ University ☐ College
☐ State Entity
☐ Governmental entity/other: _____

Interlocal Contract - Interstate
Between Harris County Department of Education
& KEARNEY SCHOOL DISTRICT

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract ("Contract") is made and entered into by and between the Harris County Department of Education ("HCDE"), located in Houston, Texas, and the KEARNEY SCHOOL DISTRICT ("Entity"), located in KEARNEY MO, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE's Choice Partners cooperative.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. **Term.** This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.
2. **Agreement.** The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.
3. **Purpose and Scope of Work.**
 - A. **HCDE:**
 - Represents that it has secured the vendor(s)' agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
 - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
 - B. **Entity:**
 - Agrees that it is Entity's responsibility to ensure that its State's rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity's participation in out-of-state contracts.
 - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner's vendors.
 - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.
- 4. As is. HCDE makes this Contract available to Choice Partners participating entities “as is” and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
- 5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
- 6. Conflict of Interest. During the Term of HCDE’s service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity’s own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
- 7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
- 8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
Attn: James Colbert, Jr.
County School Superintendent
6300 Irvington Blvd.
Houston, Texas 77022
Phone: 713-694-6300

Entity: KEARNEY SCHOOL DISTRICT
Attn: JEFF MORRISON
Title: ASST SUPT
Address: 150 W STATE RT 92
City, State, Zip: KEARNEY MO 64060
Phone: 8166284116
Email: MORRISONJ@KSDR1.NET

- 9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity’s agents.
- 10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
- 11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
 - By mutual written agreement of the parties, upon thirty (30) days prior notice;
 - By either party by giving thirty (30) days written notice to the other party; or
 - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
- 12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.
14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

Kearney School District

Entity Name

Harris County Department of Education


Signature

Jeff Morrison

Printed Name

James Colbert, Jr.

Asst. Supt

County School Superintendent

Title

1/28/2020

Date: _____

Date

Interlocal Contract - Interstate
Between Harris County Department of Education
& _____

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract ("Contract") is made and entered into by and between the Harris County Department of Education ("HCDE"), located in Houston, Texas, and the _____ ("Entity"), located in _____, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE's Choice Partners cooperative.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. **Term.** This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.
2. **Agreement.** The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.
3. **Purpose and Scope of Work.**
 - A. HCDE:**
 - Represents that it has secured the vendor(s)' agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
 - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
 - B. Entity:**
 - Agrees that it is Entity's responsibility to ensure that its State's rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity's participation in out-of-state contracts.
 - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner's vendors.
 - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.
4. As is. HCDE makes this Contract available to Choice Partners participating entities “as is” and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
 5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
 6. Conflict of Interest. During the Term of HCDE’s service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity’s own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
 7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
 8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 Phone: 713-694-6300

Entity: _____
 Attn: _____
 Title: _____
 Address: _____
 City, State, Zip: _____
 Phone: _____
 Email: _____

9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity’s agents.
10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
 - By mutual written agreement of the parties, upon thirty (30) days prior notice;
 - By either party by giving thirty (30) days written notice to the other party; or
 - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

_____	Harris County Department of Education
Entity Name	
_____	_____
Signature	
_____	James Colbert, Jr.
Printed Name	
_____	County School Superintendent
Title	
_____	Date: _____
Date	

Interlocal Contract - Interstate
Between Harris County Department of Education
& Idabel Public Schools

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract ("Contract") is made and entered into by and between the Harris County Department of Education ("HCDE"), located in Houston, Texas, and the Idabel Public Schools ("Entity"), located in Idabel, OK 74745, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE's Choice Partners cooperative.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. Term. This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.
2. Agreement. The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.
3. Purpose and Scope of Work.
 - A. **HCDE:**
 - Represents that it has secured the vendor(s)' agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
 - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
 - B. **Entity:**
 - Agrees that it is Entity's responsibility to ensure that its State's rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity's participation in out-of-state contracts.
 - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner's vendors.
 - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.
4. As is. HCDE makes this Contract available to Choice Partners participating entities "as is" and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
 5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
 6. Conflict of Interest. During the Term of HCDE's service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
 7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
 8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 Phone: 713-694-6300

Entity: Idabel Public Schools
 Attn: Cheryl Aattway
 Title: SFA
 Address: 200 Ave C NE
 City, State, Zip: Idabel, OK 74745
 Phone: 580-286-7639
 Email: cattaway@idabelps.org

9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity's agents.
10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
 - By mutual written agreement of the parties, upon thirty (30) days prior notice;
 - By either party by giving thirty (30) days written notice to the other party; or
 - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

Idabel Public School
Entity Name

Harris County Department of Education


Signature

Doug Brown
Printed Name

James Colbert, Jr.

Superintendent
Title

County School Superintendent

2-19-2020
Date

Date: _____

Interlocal Contract - Interstate
Between Harris County Department of Education
& Glendale-River Hills School District

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract ("Contract") is made and entered into by and between the Harris County Department of Education ("HCDE"), located in Houston, Texas, and the Glendale-River Hills School District ("Entity"), located in Glendale, Wisconsin, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE's Choice Partners cooperative.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. **Term.** This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.
2. **Agreement.** The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.
3. **Purpose and Scope of Work.**
 - A. HCDE:**
 - Represents that it has secured the vendor(s)' agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
 - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
 - B. Entity:**
 - Agrees that it is Entity's responsibility to ensure that its State's rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity's participation in out-of-state contracts.
 - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner's vendors.
 - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.
4. As is. HCDE makes this Contract available to Choice Partners participating entities “as is” and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
 5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
 6. Conflict of Interest. During the Term of HCDE’s service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity’s own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
 7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
 8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 Phone: 713-694-6300

Entity: Glendale-River Hills School District
 Attn: Rosey Teays
 Title: Director of Business Services
 Address: 2600 W. Mill Road
 City, State, Zip: Glendale, WI 53209
 Phone: 414-351-7175 X2108
 Email: rosey.teays@glendale.k12.wi.us

9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity’s agents.
10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
 - By mutual written agreement of the parties, upon thirty (30) days prior notice;
 - By either party by giving thirty (30) days written notice to the other party; or
 - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

Glendale-River Hills School District

Harris County Department of Education

Entity Name



Signature

Rosey Teays

James Colbert, Jr.

Printed Name

Dir. of Business Services

County School Superintendent

Title

February 19, 2020

Date: _____

Date

Interlocal Contract - Interstate
Between Harris County Department of Education
& Pleasant Hill R-III School District

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract ("Contract") is made and entered into by and between the Harris County Department of Education ("HCDE"), located in Houston, Texas, and the Pleasant Hill R-III School District ("Entity"), located in Pleasant Hill, MO, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE's Choice Partners cooperative.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. Term. This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.
2. Agreement. The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.
3. Purpose and Scope of Work.
 - A. **HCDE:**
 - Represents that it has secured the vendor(s)' agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
 - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
 - B. **Entity:**
 - Agrees that it is Entity's responsibility to ensure that its State's rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity's participation in out-of-state contracts.
 - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner's vendors.
 - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.
4. As is. HCDE makes this Contract available to Choice Partners participating entities “as is” and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
 5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
 6. Conflict of Interest. During the Term of HCDE’s service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity’s own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
 7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
 8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 Phone: 713-694-6300

Entity: Pleasant Hill R-III School District
 Attn: David Taylor
 Title: Director of Facilities
 Address: 318 Cedar St
 City, State, Zip: Pleasant Hill, MO 64080
 Phone: 816-540-3161
 Email: dtaylor@pleasanthillschools.com

9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity’s agents.
10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
 - By mutual written agreement of the parties, upon thirty (30) days prior notice;
 - By either party by giving thirty (30) days written notice to the other party; or
 - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.


In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

Pleasant Hill R-III School District

Harris County Department of Education

Entity Name

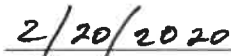

Signature


Printed Name

James Colbert, Jr.


Title

County School Superintendent


Date

Date: _____

Interlocal Contract - Interstate
Between Harris County Department of Education
& Ferguson Florissant School District

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract ("Contract") is made and entered into by and between the Harris County Department of Education ("HCDE"), located in Houston, Texas, and the Ferguson Florissant School District ("Entity"), located in St. Louis County, Missouri, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE's Choice Partners cooperative.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. Term. This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.
2. Agreement. The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.
3. Purpose and Scope of Work.
 - A. **HCDE:**
 - Represents that it has secured the vendor(s)' agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
 - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
 - B. **Entity:**
 - Agrees that it is Entity's responsibility to ensure that its State's rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity's participation in out-of-state contracts.
 - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner's vendors.
 - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.

4. As is. HCDE makes this Contract available to Choice Partners participating entities “as is” and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
6. Conflict of Interest. During the Term of HCDE’s service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity’s own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 Phone: 713-694-6300

Entity: Ferguson Florissant School District
 Attn: Laura Modrusic
 Title: Asst. Supt. for Business Services
 Address: 8855 Dunn Road
 City, State, Zip: Hazelwood, MO 63042-2212
 Phone: 314-687-1941
 Email: lmodrusic@fergflor.org

9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity’s agents.
10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
 - By mutual written agreement of the parties, upon thirty (30) days prior notice;
 - By either party by giving thirty (30) days written notice to the other party; or
 - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

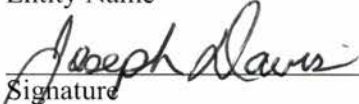
13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

Ferguson Florissant School District

Harris County Department of Education

Entity Name



Signature

Dr. Joseph Davis

James Colbert, Jr.

Printed Name

Superintendent

County School Superintendent

Title

02-12-2020

Date: _____

Date

Interlocal Contract - Interstate
Between Harris County Department of Education
& Queen Creek Unified School District #95

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract ("Contract") is made and entered into by and between the Harris County Department of Education ("HCDE"), located in Houston, Texas, and the Queen Creek Unified School District ("Entity"), located in Queen Creek, AZ, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE's Choice Partners cooperative.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. Term. This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.
2. Agreement. The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.
3. Purpose and Scope of Work.
 - A. **HCDE:**
 - Represents that it has secured the vendor(s)' agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
 - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
 - B. **Entity:**
 - Agrees that it is Entity's responsibility to ensure that its State's rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity's participation in out-of-state contracts.
 - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner's vendors.
 - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.
4. As is. HCDE makes this Contract available to Choice Partners participating entities "as is" and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
 5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
 6. Conflict of Interest. During the Term of HCDE's service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
 7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
 8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 Phone: 713-694-6300

Entity: Queen Creek Unified School District
 Attn: Crystal Zachary
 Title: CFO
 Address: 20217 E Chandler Heights
 City, State, Zip: Queen Creek AZ 85142
 Phone: 480 987 5935
 Email: CZachary@qcu.sd.org

9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity's agents.
10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
 - By mutual written agreement of the parties, upon thirty (30) days prior notice;
 - By either party by giving thirty (30) days written notice to the other party; or
 - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

<u>Queen Creek Unified School District</u>	Harris County Department of Education
Entity Name	
<u>Crystal Zachary</u>	_____
Signature	
<u>Crystal Zachary</u>	James Colbert, Jr.
Printed Name	
<u>CFO</u>	County School Superintendent
Title	
<u>2/11/2020</u>	Date: _____
Date	

Interlocal Contract - Interstate
Between Harris County Department of Education
& De Soto Public School

Pursuant to the Interlocal Cooperation Act, Chapter 791 of the Texas Government Code, this Interstate Contract ("Contract") is made and entered into by and between the Harris County Department of Education ("HCDE"), located in Houston, Texas, and the De Soto Public School ("Entity"), located in De Soto mo, for the purpose of allowing Entity to purchase services under the same terms, conditions, and prices as are available to all participants of HCDE's Choice Partners cooperative.

Preamble

HCDE is a local governmental entity established to promote education in Harris County, Texas and is also duly authorized to provide programs and services in the State of Texas and to agencies of other states, pursuant to Texas Government Code § 791.011(b)(2). Both HCDE and Entity desire to set forth, in writing, the terms and conditions of their agreement.

General Terms and Conditions

In consideration of the mutual covenants and conditions contained in this Contract and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. Term. This Contract is effective from the date of the first signature and shall automatically renew unless either party gives thirty (30) days prior written notice of non-renewal. This Contract may be terminated by either party with or without cause with thirty (30) days written notice. See other means of terminating the contract in Article 11, below. Any such notice shall be sent according to Article 8.
2. Agreement. The terms of this Contract shall apply and will be considered a part of any Addendum for programs and services delivered by HCDE. This Contract and the attached and incorporated Addendum, purchase orders, or exhibits, if any, contain the entire agreement of the parties and there are no representations, agreements, arrangements, or undertakings, oral or written, between the parties to this Contract other than those set forth in this Contract and duly executed in writing.
3. Purpose and Scope of Work.
 - A. **HCDE:**
 - Represents that it has secured the vendor(s)' agreement to provide commodities and/or services to its non-Texas members under the terms, conditions, and prices as contracted for Texas governmental entities.
 - Represents that it has reviewed the contract(s) and determined that it complies with any and all applicable rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing in the State of Texas.
 - B. **Entity:**
 - Agrees that it is Entity's responsibility to ensure that its State's rules, regulations, and statutes applicable to competitive procurement and cooperative purchasing allow Entity's participation in out-of-state contracts.
 - Agrees that it shall issue any and all purchase orders or other applicable authorizations for purchases made on its behalf to Choice Partner's vendors.
 - Agrees that it shall provide Choice Partners with a copy of any contract or purchase order based on a Choice Partners contract.

- Agrees to follow the terms and conditions of each independent contract or purchase orders for each Choice Partner vendor.
4. As is. HCDE makes this Contract available to Choice Partners participating entities "as is" and are under no obligation to revise the terms, conditions, scope, prices, and/or any other requirements of the Contract for the benefit of Entity.
 5. Assignment. Neither this Contract nor any duties or obligations entered in subsequent contracts because of this agreement shall be assignable by either party without the prior written acknowledgment and authorization of both parties.
 6. Conflict of Interest. During the Term of HCDE's service to Entity, Entity, its personnel and agents, shall not, directly or indirectly, whether for Entity's own account or with any other person or entity whatsoever, employ, solicit or endeavor to entice away any person who is employed by HCDE.
 7. Contract Amendment. This Contract shall not be altered, changed, or amended except by the mutual agreement of all parties in writing to be attached to and incorporated into this Contract.
 8. Notice. Any notice provided under the terms of this Contract by either party to the other shall be in writing and shall be sent by **certified mail, return receipt requested**. Notice to shall be sufficient if made or addressed as follows:

Harris County Department of Education
 Attn: James Colbert, Jr.
 County School Superintendent
 6300 Irvington Blvd.
 Houston, Texas 77022
 Phone: 713-694-6300

Entity: De Soto Public School
 Attn: Josh Isaacson
 Title: Superintendent
 Address: 6010 Vineland School Rd
 City, State, Zip: De Soto MO 63020
 Phone: 636-586-1000
 Email: isaacson.josh@desoto.k12.mo.us

9. Relation of Parties. It is the intention of the parties that Entity is independent of HCDE and is not an employee, agent, joint venturer, or partner of HCDE and nothing in this Contract shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between HCDE and Entity or HCDE and any of Entity's agents.
10. Non-Exclusivity of Services. Nothing in this Contract may be construed to imply that HCDE has exclusive right to provide Entity these services. During the Term of Contract, Entity reserves the right to use all available resources to procure other services as needed and, in doing so, will not violate any rights of HCDE.
11. Termination. This Contract may be terminated prior to the expiration of the Term hereof as follows:
 - By Entity upon 30 days notice if the work/service is not provided in a satisfactory and proper manner after a remedy has been reported and discussed;
 - By mutual written agreement of the parties, upon thirty (30) days prior notice;
 - By either party by giving thirty (30) days written notice to the other party; or
 - By either party immediately if the other party commits a material breach any of the terms of this Contract and no remedial action can be agreed upon by the parties.
12. Master Contract. This Contract can be utilized as the Master Contract. The general terms and conditions in this Contract will serve to outline the working relationship between HCDE and

Entity. Both parties agree to allow the Entity to use any or all of the following programs and/or services with no charge from HCDE including Choice Partners.

Entity agrees to adhere to the terms and conditions set forth for the programs and/or services as contracted under these programs. All other programs and/or services provided by HCDE requiring a fee will need an addendum to the approved Master Interstate Contract. The specific terms and conditions of the addendum will govern that individual contract. In the case of a conflict between the Contract and any addendum, the provisions of the addendum will govern.

13. Severability. In the event that any one or more of the provisions contained in this Contract shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Contract shall be construed as if such invalid, illegality, or unenforceable provision had never been contained in it.
14. Authorization. Each party acknowledges that the governing body of each party to the Contract has authorized this Contract.
15. Benefit for Signatory Parties Only. Neither this Contract, nor any term or provisions hereof, nor any inclusion by reference, shall be construed as being for the benefit of any party not in signatory hereto.

In witness whereof, HCDE and Entity have executed this Contract to be effective on the date specified in Article 1. Term above:

De Soto Public School

Entity Name

Jeffrey W. Russell

Signature

Jeffrey W. Russell

Printed Name

President

Title

2-20-20

Date

Harris County Department of Education

James Colbert, Jr.

County School Superintendent

Date: _____

Regular Board Meeting**6.G.1.**

Meeting Date:	April 15, 2020		
Title:	Renewal Options for Job No. 15/063YR-4 for CASE After School and Summer Direct Service Providers		
Submitted For:	Bill Monroe, Purchasing	Submitted By:	Inga Ash
Recommended Action:	Approve	HCDE Goal(s):	1. Impact education/respond to evolving needs
Additional Resource Personnel:	Dr. Jesus Amezcua, Bill Monroe, Inga Ash	Facilities/Technology Approval Needed?:	None

Information**Posted Agenda Item:**

Contract renewal options for job no. 15/063YR-4 for CASE After School and Summer Direct Service Providers with the following vendors: Abelitoart Appreciation; and Brazilian Arts Foundation for the period of 05/02/2020 through 05/01/2021.

Subject:

CASE, After School Services, Summer Service Providers, Literacy, Numeracy

Rationale:

Consider approval of renewal options for job no. 15/063YR-4 for CASE After School and Summer Direct Service Providers with the following vendors for the period of 05/02/2020 through 05/01/2021:

- Abelitoart Appreciation
- Brazilian Arts Foundation

The purpose of this proposal was to acquire vendors that will provide after school and summer program services to the CASE division. A total of eighty (80) invitations were sent to potential vendors of which fourteen (14) responses were received, scored, and the vendors offering the best value to HCDE Internal Purchasing were chosen. The original contract began on 05/02/16 through 05/01/2017.

Contracts are in accordance with Texas Education Code 44.031.

Fiscal Impact**Attachments**

Execution of Offer

Execution of Offer

Form Review**Inbox**

Purchasing
Assistant Superintendent - Business
Form Started By: Inga Ash
Final Approval Date: 03/31/2020

Reviewed By

Bill Monroe
Jesus Amezcua

Date

03/25/2020 11:40 AM
03/31/2020 11:07 PM
Started On: 03/25/2020 11:26 AM

**HARRIS COUNTY DEPARTMENT OF EDUCATION
EXECUTION OF OFFER – CONTRACT RENEWAL**

The undersigned company representative has carefully examined all instructions, requirements, specifications, terms, and conditions of the original proposal and this contract renewal and certifies:

- 1) It has the necessary experience, knowledge, abilities, skills, and resources to satisfactorily perform the requirements, specifications, terms and conditions of the original RFP.
- 2) All statements, information, and representations prepared and submitted in response to this contract renewal request are current, complete, true, and accurate.
- 3) It is not currently barred or suspended from doing business with the Federal government, any of the members represented, or any of their respective agencies.
- 4) It shall be bound by all statements, representations, warranties, and guarantees made in the original proposal and the updated terms and conditions.
- 5) That all of the requirements of this contract renewal have been read and understood. In addition, compliance with all requirements, terms and conditions will be assumed by HCDE if not otherwise noted.
- 6) The individual signing below has authority to enter into this contract renewal on behalf of Vendor.
- 7) Vendor acknowledges that the Agreement may be canceled if any conflict of interest or appearance of a conflict of interest is discovered by HCDE.
- 8) This contract is subject to purchase orders duly authorized and executed by HCDE.

CORPORATE NAME:	Abelitoart Appreciation		
AUTHORIZED SIGNATURE:			
PRINT NAME:	Abel Garza		
TITLE:	Owner		
DATE:	3-3-2020		
ADDRESS:	18515 Egret Bay Blvd #916		
CITY, STATE, ZIP CODE:	Houston, TX, 77058		
PHONE:	(281) 250-7862	FAX:	N/A
EMAIL ADDRESS:	abelitoart@gmail.com		

This section to be completed by HCDE

Contract Number: _____ Original term of contract: _____ to _____

Contract Renewal Term: _____ to _____ Number of Renewal Options Left _____

This contract renewal shall be for the period of one (1) year if agreed to by HCDE and awarded vendor.

Approved by Harris County Department of Education:

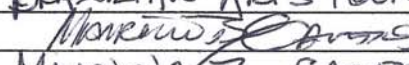
Jesus J. Amezcua, Ph.D., CPA, RTSBA
Assistant Superintendent for Business Services

Approval Date

**HARRIS COUNTY DEPARTMENT OF EDUCATION
EXECUTION OF OFFER – CONTRACT RENEWAL**

The undersigned company representative has carefully examined all instructions, requirements, specifications, terms, and conditions of the original proposal and this contract renewal and certifies:

- 1) It has the necessary experience, knowledge, abilities, skills, and resources to satisfactorily perform the requirements, specifications, terms and conditions of the original RFP.
- 2) All statements, information, and representations prepared and submitted in response to this contract renewal request are current, complete, true, and accurate.
- 3) It is not currently barred or suspended from doing business with the Federal government, any of the members represented, or any of their respective agencies.
- 4) It shall be bound by all statements, representations, warranties, and guarantees made in the original proposal and the updated terms and conditions.
- 5) That all of the requirements of this contract renewal have been read and understood. In addition, compliance with all requirements, terms and conditions will be assumed by HCDE if not otherwise noted.
- 6) The individual signing below has authority to enter into this contract renewal on behalf of Vendor.
- 7) Vendor acknowledges that the Agreement may be canceled if any conflict of interest or appearance of a conflict of interest is discovered by HCDE.
- 8) This contract is subject to purchase orders duly authorized and executed by HCDE.

CORPORATE NAME:	BRAZILIAN ARTS FOUNDATION		
AUTHORIZED SIGNATURE:			
PRINT NAME:	MAURICIO B. CAMPOS		
TITLE:	PRESIDENT		
DATE:	2/20/20		
ADDRESS:	316 PECORE ST.		
CITY, STATE, ZIP CODE:	HOUSTON, TX 77009		
PHONE:	713.862.3300	FAX:	
EMAIL ADDRESS:	MAURICIO@BRAZILIANARTS.ORG		

This section to be completed by HCDE

Contract Number: _____ Original term of contract: _____ to _____

Contract Renewal Term: _____ to _____ Number of Renewal Options Left _____

This contract renewal shall be for the period of one (1) year if agreed to by HCDE and awarded vendor.

Approved by Harris County Department of Education:

Jesus J. Amezcua, Ph.D., CPA, RTSBA
Assistant Superintendent for Business Services

Approval Date

Regular Board Meeting**6.G.2.**

Meeting Date:	April 15, 2020		
Title:	Renewal Option for Job No. 16/031LB for Auditing Services for HCDE		
Submitted For:	Bill Monroe, Purchasing	Submitted By:	Inga Ash
Recommended Action:	Approve	HCDE Goal(s):	1. Impact education/respond to evolving needs
Additional Resource Personnel:	Dr. Amezcua, Bill Monroe, Inga Ash	Facilities/Technology Approval Needed?:	

Information**Posted Agenda Item:**

Consider approval of renewal option for job no. 16/031LB for Auditing Services for HCDE with Whitley Penn, LLP for the period of 7/19/2020 through 7/18/2021 and approval of audit contract for FY 2020.

Subject:

Auditing Services, Internal Purchasing

Rationale:

Consider approval of renewal option for job no. 16/031LB for Auditing Services for HCDE for the period of 7/19/2020 through 7/18/2021 and approval of audit contract for the FY 2020 with the following vendor:

- Whitley Penn, LLP

The purpose of this proposal was to acquire a firm that will provide auditing services for Harris County Department of Education. A total of seventy-four (74) vendors were invited; four (4) responses were received, evaluated, scored, and the vendor offering the best value to HCDE Internal Purchasing was chosen.

The original contract began on 7/19/2016 through 7/18/2017 with an option to renew annually for up to four (4) additional years.

Contract is in accordance with Texas Government Code 2254

Fiscal Impact**Attachments**

Execution of Offer
Letter

Form Review**Inbox**

Purchasing
Purchasing Alternate (Originator)
Purchasing
Assistant Superintendent - Business
Form Started By: Inga Ash
Final Approval Date: 03/31/2020

Reviewed By

Inga Ash
Kendra Jackson
Bill Monroe
Jesus Amezcua

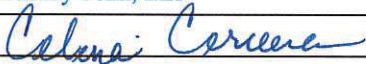
Date

03/26/2020 04:23 PM
03/26/2020 04:28 PM
03/26/2020 04:56 PM
03/31/2020 11:07 PM
Started On: 03/25/2020 11:48 AM

**HARRIS COUNTY DEPARTMENT OF EDUCATION
EXECUTION OF OFFER – CONTRACT RENEWAL**

The undersigned company representative has carefully examined all instructions, requirements, specifications, terms, and conditions of the original proposal and this contract renewal and certifies:

- 1) It has the necessary experience, knowledge, abilities, skills, and resources to satisfactorily perform the requirements, specifications, terms and conditions of the original RFP.
- 2) All statements, information, and representations prepared and submitted in response to this contract renewal request are current, complete, true, and accurate.
- 3) It is not currently barred or suspended from doing business with the Federal government, any of the members represented, or any of their respective agencies.
- 4) It shall be bound by all statements, representations, warranties, and guarantees made in the original proposal and the updated terms and conditions.
- 5) That all of the requirements of this contract renewal have been read and understood. In addition, compliance with all requirements, terms and conditions will be assumed by HCDE if not otherwise noted.
- 6) The individual signing below has authority to enter into this contract renewal on behalf of Vendor.
- 7) Vendor acknowledges that the Agreement may be canceled if any conflict of interest or appearance of a conflict of interest is discovered by HCDE.
- 8) This contract is subject to purchase orders duly authorized and executed by HCDE.

CORPORATE NAME:	Whitley Penn, LLP		
AUTHORIZED SIGNATURE:			
PRINT NAME:	Celina Cereceres		
TITLE:	Audit Partner		
DATE:	February 19, 2020		
ADDRESS:	3737 Buffalo Speedway, Suite 1600		
CITY, STATE, ZIP CODE:	Houston, Texas 77098		
PHONE:	713-386-1175	FAX:	713-386-1197
EMAIL ADDRESS:	Celina.Cereceres@whitleypenn.com		

This section to be completed by HCDE

Contract Number: _____ Original term of contract: _____ to _____

Contract Renewal Term: _____ to _____ Number of Renewal Options Left _____

This contract renewal shall be for the period of one (1) year if agreed to by HCDE and awarded vendor.

Approved by Harris County Department of Education:

Jesus J. Amezcu, Ph.D., CPA, RTSBA
Assistant Superintendent for Business Services

Approval Date

March 18, 2020

To the Board of Trustees and Management
Harris County Department of Education
6300 Irvington Blvd
Houston, Texas 77022

You have requested that we audit the financial statements of the governmental activities, the business-type activities, each major fund, and the aggregate remaining fund information of Harris County Department of Education (the “Department”), as of August 31, 2020 and for the year then ended, and the related notes to the financial statements, which collectively comprise the Department’s basic financial statements.

In addition, we will audit the Department’s compliance over major federal award programs for the year ended August 31, 2020. We are pleased to confirm our acceptance and our understanding of this audit engagement by means of this letter. Our audit will be conducted with the objectives of our expressing an opinion on each opinion unit and an opinion on compliance regarding the Department’s major federal award programs.

Accounting principles generally accepted in the United States of America require that *the management’s discussion and analysis* be presented to supplement the basic financial statements. Such information, although not a part of the basic financial statements, is required by *Governmental Accounting Standards Board*, who considers it to be an essential part of financial reporting for placing the basic financial statements in an appropriate operational, economic, or historical context. As part of our engagement, we will apply certain limited procedures to the required supplementary information (RSI) in accordance with auditing standards generally accepted in the United States of America. These limited procedures will consist primarily of inquiries of management regarding their methods of measurement and presentation, and comparing the information for consistency with management’s responses to our inquiries. We will not express an opinion or provide any form of assurance on the RSI. The following RSI is required by accounting principles generally accepted in the United States of America:

- 1) Management’s Discussion and Analysis.
- 2) General Fund Budgetary Schedule
- 3) Pension and OPEB Information

Supplementary information other than RSI will accompany the Department’s basic financial statements. We will subject the following supplementary information to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the supplementary information to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on the following supplementary information in relation to the financial statements as a whole:

- 1) Combining and individual fund statements
- 2) Schedule of Expenditures of Federal Awards
- 3) Schedule of Revenues, Expenditures, and Changes in Fund Balances-Budget to Actual Debt Service
- 4) Schedule of Delinquent Taxes Receivable

Also, the document we submit to you will include the following other additional information that will not be subjected to the auditing procedures applied in our audit of the financial statements:

- 1) Introductory Section
- 2) Statistical Section

Schedule of Expenditures of Federal Awards

We will subject the schedule of expenditures of federal awards to the auditing procedures applied in our audit of the basic financial statements and certain additional procedures, including comparing and reconciling the schedule to the underlying accounting and other records used to prepare the financial statements or to the financial statements themselves, and additional procedures in accordance with auditing standards generally accepted in the United States of America. We intend to provide an opinion on whether the schedule of expenditures of federal awards is presented fairly in all material respects in relation to the financial statements as a whole.

Data Collection Form

Prior to the completion of our engagement, we will complete the sections of the Data Collection Form that are our responsibility. The form will summarize our audit findings, amounts and conclusions. It is management's responsibility to submit a reporting package including financial statements, schedule of expenditure of federal awards, summary schedule of prior audit findings and corrective action plan along with the Data Collection Form to the federal audit clearinghouse. The financial reporting package must be text searchable, unencrypted, and unlocked. Otherwise, the reporting package will not be accepted by the federal audit clearinghouse. We will assist you in the electronic submission and certification. You may request from us copies of our report for you to include with the reporting package submitted to pass-through entities.

The Data Collection Form is required to be submitted within the *earlier* of 30 days after receipt of our auditors' reports or nine months after the end of the audit period, unless specifically waived by a federal cognizant or oversight agency for audits. Data Collection Forms submitted untimely are one of the factors in assessing programs at a higher risk.

Audit of the Financial Statements

We will conduct our audit in accordance with auditing standards generally accepted in the United States of America (U.S. GAAS), the standards applicable to financial audits contained in *Government Auditing Standards*, issued by the Comptroller General of the United States of America; the audit requirements of Title 2 U.S. Code of Federal Regulations (CFR) Part 200, *Uniform Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards* (Uniform Guidance). Those standards and the Uniform Guidance require that we plan and perform the audit to obtain reasonable assurance about whether the basic financial statements are free from material misstatement. An audit involves performing procedures to obtain audit evidence about the amounts and disclosures in the financial statements. The procedures selected depend on the auditor's judgment, including the assessment of the risks of material misstatement of the financial statements, whether due to error, fraudulent financial reporting,

misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements.

An audit also includes evaluating the appropriateness of accounting policies used and the reasonableness of significant accounting estimates made by management, as well as evaluating the overall presentation of the financial statements. If appropriate, our procedures will therefore include tests of documentary evidence that support the transactions recorded in the accounts, tests of the physical existence of inventories, and direct confirmation of cash, investments, and certain other assets and liabilities by correspondence with creditors and financial institutions. As part of our audit process, we will request written representations from your attorneys, and they may bill you for responding. At the conclusion of our audit, we will also request certain written representations from you about the financial statements and related matters.

In the course of our services, our firm may transmit confidential information that you provided us to third parties in order to facilitate our services. As applicable, we require confidentiality agreements with all our service providers to maintain the confidentiality of your information and additionally the firm will take reasonable precautions to determine that our service providers have the appropriate procedures in place to prevent the unauthorized release of confidential information to others. We will remain ultimately responsible for the work provided by any third-party service providers used under this agreement. By your signature below, you consent to having confidential information transmitted to entities outside the firm. Please feel free to inquire if you would like additional information regarding the transmission of confidential information to entities outside the firm.

Because of the inherent limitations of an audit, together with the inherent limitations of internal control, an unavoidable risk that some material misstatements or noncompliance (whether caused by errors, fraudulent financial reporting, misappropriation of assets, detected abuse, or violations of laws or governmental regulations) may not be detected exists, even though the audit is properly planned and performed in accordance with U.S. GAAS and *Government Auditing Standards* of the Comptroller General of the United States of America and in accordance with the Uniform Guidance. Please note that the determination of abuse is subjective and *Government Auditing Standards* does not require auditors to detect abuse.

In making our risk assessments, we consider internal control relevant to the Department's preparation and fair presentation of the financial statements in order to design audit procedures that are appropriate in the circumstances, but not for the purpose of expressing an opinion on the effectiveness of the Department's internal control. However, we will communicate to you in writing concerning any significant deficiencies or material weaknesses in internal control relevant to the audit of the financial statements that we have identified during the audit. Our responsibility as auditors is, of course, limited to the period covered by our audit and does not extend to any other periods.

We will issue a written report upon completion of our audit of the Department's basic financial statements. Our report will be addressed to the governing body of the Department. We cannot provide assurance that unmodified opinions will be expressed. Circumstances may arise in which it is necessary for us to modify our opinions, add an emphasis-of-matter or other-matter paragraph(s), or withdraw from the engagement.

In accordance with the requirements of *Government Auditing Standards*, we will also issue a written report describing the scope of our testing over internal control over financial reporting and over compliance with laws, regulations, and provisions of grants and contracts, including the results of that testing. However, providing an opinion on internal control and compliance over financial reporting will not be an objective of the audit and, therefore, no such opinion will be expressed.

We also will issue a written report on the Department's compliance with the Uniform Guidance as it related to each of the major federal awards upon completion of our audit.

Audit of Major Program Compliance

Our audit of the Department's major federal program(s) compliance will be conducted in accordance with the requirements of the Single Audit Act, as amended; and the Uniform Guidance, and will include tests of accounting records, a determination of major programs in accordance with the Uniform Guidance and other procedures we consider necessary to enable us to express such an opinion on major federal award program compliance and to render the required reports. We cannot provide assurance that an unmodified opinion on compliance will be expressed. Circumstances may arise in which it is necessary for us to modify our opinion or withdraw from the engagement.

The Uniform Guidance requires that we also plan and perform the audit to obtain reasonable assurance about whether the Department has complied with applicable laws and regulations and the provisions of contracts and grant agreements applicable to major federal award programs. Our procedures will consist of determining major federal programs and performing the applicable procedures described in the U.S. Office of Management and Budget *OMB Compliance Supplement* for the types of compliance requirements that could have a direct and material effect on each of the Department's major federal programs. The purpose of those procedures will be to express an opinion on the Department's compliance with requirements applicable to each of its major federal programs in our report on compliance issued pursuant to the Uniform Guidance.

Also, as required by the Uniform Guidance, we will perform tests of controls to evaluate the effectiveness of the design and operation of controls that we consider relevant to preventing or detecting material noncompliance with compliance requirements applicable to each of the Department's major federal award programs. However, our tests will be less in scope than would be necessary to render an opinion on these controls and, accordingly, no opinion will be expressed in our report.

We will issue a report on compliance that will include an opinion or disclaimer of opinion regarding the Department's major federal programs, and a report on internal controls over compliance that will report any significant deficiencies and material weaknesses identified; however, such report will not express an opinion on internal control.

Management's Responsibilities

Our audit will be conducted on the basis that management and, when appropriate, those charged with governance acknowledge and understand that they have responsibility:

1. For the preparation and fair presentation of the financial statements in accordance with accounting principles generally accepted in the United States of America;
2. For the design, implementation, and maintenance of internal control relevant to the preparation and fair presentation of financial statements that are free from material misstatement, whether due to error fraudulent financial reporting, misappropriation of assets, or violations of laws, governmental regulations, grant agreements, or contractual agreements;
3. For safeguarding assets;
4. For identifying, in its accounts all federal awards expended during the period including federal awards and funding increments received prior to December 26, 2014, and those received in accordance with the Uniform Guidance generally received after December 26, 2014;
5. For maintaining records that adequately identify the source and application of funds for federally funded activities. For preparing the schedule of expenditures of federal awards (including notes and noncash assistance received) in accordance with the Uniform Guidance requirements;
6. For the design, implementation, and maintenance of internal control over compliance;

7. For establishing and maintaining effective internal control over federal awards that provides reasonable assurance that the nonfederal entity is managing federal awards in compliance with federal statutes, regulations, and the terms and conditions of the federal awards;
8. For disclosing accurately, currently, and completely the financial results of each federal award in accordance with the requirements of the award;
9. For identifying and ensuring that the Department complies with laws, regulations, grants, and contracts applicable to its activities and its federal award programs and implementing systems designed to achieve compliance with applicable laws, regulations, grants, and contracts applicable to activities and its federal award programs;
10. For identifying and providing report copies of previous audits, attestation engagements, or other studies that directly relate to the objectives of the audit, including whether related recommendations have been implemented;
11. For taking prompt action when instances of noncompliance are identified;
12. For addressing the findings and recommendations of auditors, for establishing and maintaining a process to track the status of such findings and recommendations and taking corrective action on reported audit findings from prior periods and preparing a summary schedule of prior audit findings;
13. For following up and taking corrective action on current year audit findings and preparing a corrective action plan for such findings;
14. For submitting the reporting package and data collection form to the appropriate parties;
15. For making the auditor aware of any significant vendor / contractor relationships where the vendor / contractor is responsible for program compliance;
16. To provide us with:
 - a. Access to all information of which management is aware that is relevant to the preparation and fair presentation of the financial statements, and relevant to federal award programs, such as records, documentation, and other matters;
 - b. Additional information that we may request from management for the purpose of the audit; and
 - c. Unrestricted access to persons within the Department from whom we determine it necessary to obtain audit evidence.
17. For adjusting the financial statements to correct material misstatements and confirming to us in the management representation letter that the effects of any uncorrected misstatements aggregated by us during the current engagement and pertaining to the current year period(s) under audit are immaterial, both individually and in the aggregate, to the financial statements as a whole;
18. For acceptance of nonattest services, including identifying the proper party to oversee nonattest work;
19. For maintaining adequate records, selecting and applying accounting principles, and safeguarding assets; and
20. For informing us of any known or suspected fraud affecting the entity involving management, employees with significant role in internal control and others where fraud could have a material effect on compliance;
21. For the accuracy and completeness of all information provided;
22. For taking reasonable measures to safeguard protected personally identifiable and other sensitive information; and
23. For confirming your understanding of your responsibilities as defined in this letter to us in your management representation letter.

With regard to the supplementary information referred to above, you acknowledge and understand your responsibility (a) for the preparation of the supplementary information in accordance with the applicable criteria, (b) to provide us with the appropriate written representations regarding supplementary information, (c) to include our report on the supplementary information in any document that contains the supplementary information and that indicates that we have reported on such supplementary information, and (d) to present the supplementary information with the audited financial statements, or if the supplementary information will not be presented with the audited financial statements, to make the audited financial statements readily available to the intended users of

the supplementary information no later than the date of issuance by you of the supplementary information and our report thereon.

As part of our audit process, we will request from management and, when appropriate, those charged with governance, written confirmation concerning representations made to us in connection with the audit.

We understand that your employees will prepare all confirmations we request and will locate any documents or invoices selected by us for testing.

If you intend to publish or otherwise reproduce the financial statements and make reference to our firm, you agree to provide us with printers' proofs or masters for our review and approval before printing. You also agree to provide us with a copy of the final reproduced material for our approval before it is distributed.

Fees and Timing

The timing of our audit will be scheduled for performance and completion as follows:

Document internal control and preliminary tests	June/July 2020
Perform year-end audit procedures	November 2020
Issue audit reports	January 2021

We anticipate meeting these deadlines barring any delays.

Celina Cereceres, CPA is the engagement partner for the audit services specified in this letter. Her responsibilities include supervising Whitley Penn, LLP's services performed as part of this engagement and signing or authorizing another qualified firm representative to sign the audit report.

Our fee for the audit services will be based on the amount of time required and the difficulty of the work involved which we estimate to be \$48,500 for the audit as provided in the Request for Qualifications #16/031LB. In addition, we will assist in the preparation of the comprehensive annual financial report. Our fee for those nonattest services will total \$5,000. The fee estimate for the audit is based on anticipated cooperation from the Department's personnel and the assumption that unexpected circumstances will not be encountered during the audit. If significant additional time is necessary, we will keep you informed of any problems we encounter and our fees will be adjusted accordingly.

Our invoices for these fees will be rendered each month as work progresses and are payable on presentation and payment is due in Tarrant County. You agree to pay reasonable attorney fees and collection costs incurred relating to collection of fees for services performed under the terms of this engagement. In accordance with Whitley Penn, LLP policy, work may be suspended if your account becomes 30 days or more past due and will not resume until your account is paid in full. In addition, invoices not paid in full by the last day of the month will be assessed interest at a rate of one percent per month. If we elect to terminate our services for nonpayment, our engagement will be deemed to have been complete even if we have not issued our report. You will be obligated to compensate us for all time expended and to reimburse us for all out-of-pocket expenditures through the date of termination. Our final auditors' report will be released upon final payment of any outstanding invoices.

The Department may wish to include our report on these financial statements in an exempt offering document. The Department agrees that the aforementioned auditor's report, or reference to our Firm, will not be included in such offering document without prior permission or consent. Any agreement to perform work in connection with an exempt offering document, including an agreement to provide permission or consent, will be a separate engagement

letter. For exempt offerings for which we are not involved, you will clearly indicate that we were not involved with the contents of such offering document and a disclosure as shown below will be included in the exempt offering:

“Whitley Penn, our independent auditor, has not been engaged to perform and has not performed, since the date of its report included herein, any procedures on the financial statements addressed in that report. Whitley Penn also has not performed any procedures relating to this offering document.”

You may request that we perform additional services not addressed in this engagement letter. If this occurs, we will communicate with you concerning the scope of the additional services and the estimated fees. We also may issue a separate engagement letter covering the additional services. In the absence of any other written communication from us documenting such additional services, our services will continue to be governed by the terms of this engagement letter.

We would like to make the following comments regarding the fee estimates:

1. Our fee estimates have not considered the effects of any changes to auditing standards and accounting principles, which may be promulgated by the AICPA, Congress, or any other regulatory body in the future and are unknown to us at this time. If significant additional time is necessary resulting in increased fees, we will endeavor to notify you of any such circumstances as they are assessed.
2. The Department’s personnel are responsible for the preparation of all items requested in the Prepared by Client (“PBC”) listing and received by the date requested. Any delays caused by not preparing the items when requested may result in additional fees, as well as the possibility of postponing our fieldwork. The PBC listing will be provided to you during the planning process of the engagement.
3. Time incurred for audit adjustments identified during our audit and the related additional testing required has not been considered in our fee estimates. Prior to performing any additional testing, we will notify you of the exceptions and obtain approval for any additional fees which may be incurred.
4. Our fee estimates are based on all general ledger sub ledgers being reconciled to the general ledger balance and any adjustment necessary should be recorded to the general ledger prior to our fieldwork start date.

The ethics of our profession prohibit the rendering of professional services where the fee for such services is contingent, or has the appearance of being contingent, upon the results of such services. Accordingly, it is important that our bills be paid promptly when received. If a situation arises in which it may appear that our independence would be questioned because of significant unpaid bills, we may be prohibited from issuing our auditors’ report.

In the unlikely event that differences concerning our services or fees should arise that are not resolved by mutual agreement, to facilitate judicial resolution and save time and expense of both parties, the Department and Whitley Penn, LLP agree not to demand a trial by jury in any action, proceeding or counterclaim arising out of or relating to our services and fees for this engagement. Any controversy, dispute, or questions arising out of or in connection with this agreement or our engagement shall be determined by arbitration conducted in accordance with the rules of the American Arbitration Association, and any decision rendered by the American Arbitration Association shall be binding on both parties to this agreement. The costs of any arbitration shall be borne equally by the parties. Any and all claims in arbitration relating to or arising out of this contract/agreement shall be governed by the laws of the State of Texas and to the extent any issue regarding the arbitration is submitted to a court, including the appointment of arbitrators or confirmation of an award, the Department courts in Harris County shall have exclusive jurisdiction. Any action arising out of this agreement or the services provided shall be initiated within two years of the service provided.

This letter replaces and supersedes any previous proposals, correspondence and understanding, whether written or oral. The agreements contained in this engagement letter shall survive the completion or termination of this engagement.

The audit documentation for this engagement is the property of Whitley Penn, LLP and constitutes confidential information. However, we may be requested to make certain audit documentation available to various regulators pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision Whitley Penn, LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to the applicable regulator. The regulator may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies.

To ensure that Whitley Penn, LLP's independence is not impaired under the AICPA Code of Professional Conduct, you agree to inform the engagement partner before entering into any substantive employment discussions with any of our personnel.

Other Matters

During the course of the engagement, we may communicate with you or your personnel via fax or e-mail, and you should be aware that communication in those mediums contains a risk of misdirected or intercepted communications.

The audit documentation for this engagement is the property of Whitley Penn, LLP and constitutes confidential information. However, we may be requested to make certain audit documentation available to your pass-through regulatory entity and federal agencies and the U.S. Government Accountability Office pursuant to authority given to it by law or regulation, or to peer reviewers. If requested, access to such audit documentation will be provided under the supervision Whitley Penn, LLP's personnel. Furthermore, upon request, we may provide copies of selected audit documentation to these agencies and regulators. The regulators and agencies may intend, or decide, to distribute the copies of information contained therein to others, including other governmental agencies. We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

Further, we will be available during the year to consult with you on financial management and accounting matters of a routine nature.

With respect to any nonattest services we perform, the Department's management is responsible for (a) making all management decisions and performing all management functions; (b) assigning a competent individual to oversee the services; (c) evaluating the adequacy of the services performed; (d) evaluating and accepting responsibility for the results of the services performed; and (e) establishing and maintaining internal controls, including monitoring ongoing activities. Nonattest services may include our assistance with preparation of the financial statements, including government-wide conversion entries, and assistance with the pension and other post-employment benefit related journal entries.

During the course of the audit, we may observe opportunities for economy in, or improved controls over, your operations. We will bring such matters to the attention of the appropriate level of management, either orally or in writing.

We agree to retain our audit documentation or work papers for a period of at least five years from the date of our report.

You agree to inform us of facts that may affect the financial statements of which you may become aware during the period from the date of the auditor's report to the date the financial statements are issued.

At the conclusion of our audit engagement, we will communicate to the Board of Trustees the following significant findings from the audit:

- Our view about the qualitative aspects of the Department's significant accounting practices;
- Significant difficulties, if any, encountered during the audit;
- Uncorrected misstatements, other than those we believe are trivial, if any;
- Disagreements with management, if any;
- Other findings or issues, if any, arising from the audit that are, in our professional judgment, significant and relevant to those charged with governance regarding their oversight of the financial reporting process;
- Material, corrected misstatements that were brought to the attention of management as a result of our audit procedures;
- Representations we requested from management;
- Management's consultations with other accountants, if any; and
- Significant issues, if any, arising from the audit that were discussed, or the subject of correspondence, with management.

In accordance with the requirements of *Government Auditing Standards*, we have attached a copy of our latest external peer review report of our firm for your consideration and files.

Please sign and return the attached copy of this letter to indicate your acknowledgment of, and agreement with, the arrangements for our audit of the financial statements compliance over major federal award programs including our respective responsibilities.

We appreciate the opportunity to be your financial statement auditors and look forward to working with you and your staff.

Respectfully,

Whitley Penn LLP

Houston, Texas

RESPONSE:

This letter correctly sets forth our understanding.

Acknowledged and agreed on behalf Harris County Department of Education
by:

Name: _____

Title: _____

Date: _____



Report on the Firm's System of Quality Control

July 19, 2018

To the Partners of Whitley Penn LLP and
the National Peer Review Committee.

We have reviewed the system of quality control for the accounting and auditing practice of Whitley Penn LLP (the firm) applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended April 30, 2018. Our peer review was conducted in accordance with the Standards for Performing and Reporting on Peer Reviews established by the Peer Review Board of the American Institute of Certified Public Accountants (Standards).

A summary of the nature, objectives, scope, limitations of, and the procedures performed in a System Review as described in the Standards may be found at www.aicpa.org/prsummary. The summary also includes an explanation of how engagements identified as not performed or reported in conformity with applicable professional standards, if any, are evaluated by a peer reviewer to determine a peer review rating.

Firm's Responsibility

The firm is responsible for designing a system of quality control and complying with it to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. The firm is also responsible for evaluating actions to promptly remediate engagements deemed as not performed or reported in conformity with professional standards, when appropriate, and for remediating weaknesses in its system of quality control, if any.

Peer Reviewer's Responsibility

Our responsibility is to express an opinion on the design of the system of quality control and the firm's compliance therewith based on our review.

Required Selections and Considerations

Engagements selected for review included engagements performed under *Government Auditing Standards*, including compliance audits under the Single Audit Act, audits of employee benefit plans, audits performed under FDICIA, an audit of a broker-dealer, and examination of service organization (SOC 1 engagement).

As a part of our peer review, we considered reviews by regulatory entities as communicated by the firm, if applicable, in determining the nature and extent of our procedures.

Opinion

In our opinion, the system of quality control for the accounting and auditing practice of Whitley Penn LLP applicable to engagements not subject to PCAOB permanent inspection in effect for the year ended April 30, 2018, has been suitably designed and complied with to provide the firm with reasonable assurance of performing and reporting in conformity with applicable professional standards in all material respects. Firms can receive a rating of *pass*, *pass with deficiency(ies)* or *fail*. Whitley Penn LLP has received a peer review rating of *pass*.

Olsen Thielen & Co., Ltd.

Olsen Thielen & Co., Ltd.

Regular Board Meeting**6.G.3.****Meeting Date:** April 15, 2020**Title:** Renewal Option for Job No. 16/014YR for Early Head Start Child Care Partnerships**Submitted For:** Bill Monroe, Purchasing**Submitted By:** Inga Ash**Recommended Action:** Approve**HCDE Goal(s):**
1. Impact education/respond to evolving needs
2. Deliver value responsibly
3. Advocate for learners through innovation**Additional Resource Personnel:** Jonathan Parker, Venita Peacock, Dr. Amezcua, Bill Monroe, Inga Ash**Facilities/Technology Approval Needed?:**

Information**Posted Agenda Item:**

Contract renewal option for job no. 16/014YR for Early Head Start Child Care Partnerships with the following vendor: Deskot, LLC dba Kool Kids Daycare for the period of 05/02/2020 through 05/01/2021.

Subject:

Early Head Start Child Care Partnerships; Renewal

Rationale:

Consider approval of renewal option for job no. 16/014YR for Early Head Start Child Care Partnerships with the following vendor for the period of 05/02/2020 through 05/01/2021:

- Deskot, LLC dba Kool Kids Daycare

The purpose of this proposal was to create a partnership to accomplish the shared objective of increasing access to quality comprehensive early childhood service for low-income families with infants and toddlers in east and northeast Harris County and is funded by Early Head Start Child Care grant funds. The original contract began on 05/02/2016 through 05/01/2017.

Funding for this contract will be from Early Head Start Child Care grant funds. Contract is in accordance with Texas Education Code 44.031

Fiscal Impact**Attachments**

Execution of Offer

Form Review**Inbox**

Purchasing
Assistant Superintendent - Business
Form Started By: Inga Ash
Final Approval Date: 03/31/2020

Reviewed By

Bill Monroe
Jesus Amezcua

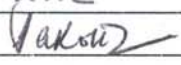
Date

03/26/2020 10:27 AM
03/31/2020 11:09 PM
Started On: 03/25/2020 12:00 PM

**HARRIS COUNTY DEPARTMENT OF EDUCATION
EXECUTION OF OFFER – CONTRACT RENEWAL**

The undersigned company representative has carefully examined all instructions, requirements, specifications, terms, and conditions of the original proposal and this contract renewal and certifies:

- 1) It has the necessary experience, knowledge, abilities, skills, and resources to satisfactorily perform the requirements, specifications, terms and conditions of the original RFP.
- 2) All statements, information, and representations prepared and submitted in response to this contract renewal request are current, complete, true, and accurate.
- 3) It is not currently barred or suspended from doing business with the Federal government, any of the members represented, or any of their respective agencies.
- 4) It shall be bound by all statements, representations, warranties, and guarantees made in the original proposal and the updated terms and conditions.
- 5) That all of the requirements of this contract renewal have been read and understood. In addition, compliance with all requirements, terms and conditions will be assumed by HCDE if not otherwise noted.
- 6) The individual signing below has authority to enter into this contract renewal on behalf of Vendor.
- 7) Vendor acknowledges that the Agreement may be canceled if any conflict of interest or appearance of a conflict of interest is discovered by HCDE.
- 8) This contract is subject to purchase orders duly authorized and executed by HCDE.

CORPORATE NAME:	DESKOT LLC		
AUTHORIZED SIGNATURE:			
PRINT NAME:	MS. SHEILA KOTHARI		
TITLE:	OWNER / DIRECTOR		
DATE:	03.11.2020		
ADDRESS:	602 FAIRMONT PARKWAY		
CITY, STATE, ZIP CODE:	PASADENA, TX 77504		
PHONE:	832-755-7889	FAX:	281-846-1532
EMAIL ADDRESS:	SheilaKot@sbcglobal.net		

This section to be completed by HCDE

Contract Number: _____ Original term of contract: _____ to _____

Contract Renewal Term: _____ to _____ Number of Renewal Options Left _____

This contract renewal shall be for the period of one (1) year if agreed to by HCDE and awarded vendor.

Approved by Harris County Department of Education:

Jesus J. Amezcua, Ph.D., CPA, RTSBA
Assistant Superintendent for Business Services

Approval Date

Regular Board Meeting**7.A.****Meeting Date:** April 15, 2020**Title:** Lease agreement between HCDE and Journey of Faith United Methodist Church for Humble Head Start**Submitted For:** Venetia Peacock**Submitted By:** Sharon McBride**Recommended Action:** Approve**HCDE Goal(s):**
1. Impact education/respond to evolving needs
2. Deliver value responsibly
4. Provide cost savings by leveraging tax dollars**Additional Resource Personnel:** Dr. Jesus Amezcua, Jonathan Parker, Venetia Peacock, Bill Monroe, Kendra Jackson**Facilities/Technology Approval Needed?:**

Information**Posted Agenda Item:**

Consider approval of the Lease Agreement between Harris County Department of Education (HCDE) and Journey of Faith for a second term of five years in the amount of \$240,000.00, for the Head Start Division to provide comprehensive services to 3 and 4 year old Head Start eligible children within Humble ISD for the period of June 1, 2020 through May 31, 2025 (approximately 74 children served) (fully funded by the Head Start grant).

Subject:

Lease agreement between Harris County Department of Education (HCDE) and Journey of Faith United Methodist Church

Rationale:

The lease agreement between the Harris County Department of Education (HCDE) and Journey of Faith United Methodist Church is for a second term of five years. This collaboration will provide comprehensive services to 3 & 4 year old Head Start eligible children within the Humble ISD beginning June 1, 2020, and ending May 31, 2025. Approximately 74 children will be served within this collaboration.

Fiscal Impact**Attachments**

Lease Agreement
Letter

Form Review**Inbox**

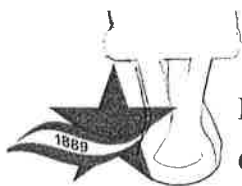
Head Start
Purchasing Alternate
Purchasing
Assistant Superintendent - Business
Form Started By: Sharon McBride
Final Approval Date: 03/31/2020

Reviewed By

Venetia Peacock
Kendra Jackson
Bill Monroe
Jesus Amezcua

Date

03/23/2020 11:24 AM
03/26/2020 08:49 PM
03/27/2020 12:07 PM
03/31/2020 11:07 PM
Started On: 03/18/2020 02:07 PM



HARRIS COUNTY DEPARTMENT OF EDUCATION
CONTRACT PROCESSING FORM

BA 5-19-15

SECTION 1 – CONTRACT INFORMATION			
Funding Division Head Start	Today's Date 5/13/15	# Original Contracts 1	Expenditure/Revenue Budget Account Code (20 digits) 2055516319990162680000
Contracting Party Journey of Faith United Methodist Church		Is Contracting Party an Employee of HCDE? If yes, which division? <input checked="" type="checkbox"/> No <input type="checkbox"/> Yes, Division:	
Description of Services: The use and occupancy of the premises located at 130-A Atascocita Road, Humble, Texas 77396			
Type of Contract Lease Agreement/Contract	Contract Fiscal Year 2015-2016	HCDE Contract? No (Vendor Contract)	Term From: 6/1/2015 To: 5/31/2020
SECTION 2 – CONTRACT TYPE			
Revenue contract greater than or equal to \$50,000 (Needs Board Approval)			Amount: \$240,000.00
SECTION 3 – COMPLIANCE WITH POLICY CH (LOCAL) PURCHASING AUTHORITY			
The Board has approved entering into this contract for political/lobbying services. <input type="checkbox"/> N/A <input type="checkbox"/> No <input type="checkbox"/> Yes – Click here to enter a date.			
SECTION 4 – CONTRACT REVIEW CHECKLIST			
<input checked="" type="checkbox"/> This contract was previously reviewed by HCDE attorney (Note that all templates have been reviewed by attorney) – Skip to Section 4			
<input type="checkbox"/> This contract was NOT previously reviewed by HCDE attorney (complete fields below)			
Date I reviewed contract using the Contract Review Checklist: Click here to enter a date.			
Exceptions Found? Click here to select one.			
<input type="checkbox"/> This contract was reviewed by Buyer.			
<input type="checkbox"/> This contract was reviewed by Technology (initials)			
<input type="checkbox"/> This contract was reviewed by Facilities (initials)			
SECTION 5 – REQUIRED SIGNATURES			
I certify to the best of my knowledge that the information contained in this document is correct and complete. I further certify that the program and all activities related to the program will be conducted in accordance with all applicable federal, state, and local laws including regulations and contract guidelines created to ensure accomplishment of this objective. Acknowledge by checking box and signing below.			
Employee Completing Contract Review Checklist Sharon McBride	Date 5/13/15	Funding Division Director Veneta L. Peacock	Date 5/13/15
Submit a two-part NCR copy to Purchasing along with the signed original contracts			

FOR PURCHASING DIVISION USE ONLY:	
Contract Reviewer: <i>[Signature]</i>	Date:
<input type="checkbox"/> Felony Conviction <input checked="" type="checkbox"/> CIQ <input checked="" type="checkbox"/> W-9 <input type="checkbox"/> SB9 <input type="checkbox"/> Resume <input type="checkbox"/> EICC Checklist <input type="checkbox"/> SAM's Check (Debarred <input type="checkbox"/> Yes <input checked="" type="checkbox"/> No)	
<input checked="" type="checkbox"/> Board Action Item – <input type="checkbox"/> Revenue <input type="checkbox"/> Expenditure <input type="checkbox"/> Grant <input type="checkbox"/> ILC	<input type="checkbox"/> Signed by Assistant Superintendent Date:
<input type="checkbox"/> Board Information Item Date:	<input checked="" type="checkbox"/> Returned to Division or: Date Returned: 5-27-15
<input checked="" type="checkbox"/> Contract Approved by Board Date: 5-19-15	<input type="checkbox"/> Additional Signatures Required – Return one original to Purchasing when obtained
<input type="checkbox"/> Contract Signed by Superintendent Date:	
<input type="checkbox"/> Expenditure Contract (For Approval Only) Date:	
NOTES: Board Agenda Item 7C.	
05-22-15 P06:14 RCVD	

LEASE AGREEMENT

This Lease Agreement ("Lease") is entered into effective as of June 1, 2015 (the "Effective Date"), by and between **JOURNEY OF FAITH UNITED METHODIST CHURCH**, a corporation, having its principal office and place of business at 130 Atascocita Rd., Humble, Texas, 77396, (the "Lessor"), and **HARRIS COUNTY DEPARTMENT OF EDUCATION**, a political subdivision of the State of Texas, having its principal office and place of business at 6300 Irvington Blvd., Houston, Texas 77022-5618 (the "Lessee").

Recitals:

WHEREAS, Lessor is the owner of land and improvements commonly known and numbered as 130 Atascocita Rd., Humble, TX 77396 and as legally described on the attached and incorporated Exhibit A, as hereinafter described in more detail (the "Property");

WHEREAS, Lessor desires to lease to Lessee, and Lessee desires to lease from Lessor, the Property;

WHEREAS, both Parties enter into this Lease with the intention that it be an operating lease in compliance with the funding and other requirements of the Head Start program as well as Lessee's application for such funding; and

WHEREAS, this Lease Agreement has been duly approved by the appropriate authority required of Lessor and the Board of Trustees of Lessee.

NOW, THEREFORE, in consideration of the premises and of their mutual undertakings, the parties agree as follows:

1. Lease of Real Property; Term:

1.a. Lessor, in consideration of the rents hereinafter reserved, and the terms, covenants, conditions and agreements set forth herein to be kept and performed by Lessee, does hereby agree to lease to Lessee and Lessee does hereby agree to lease from Lessor, the following portions of the Property, including, without limitation, a shared portion of the existing church building to include the kitchen and pantry containing approximately 455 square feet located on the Property ("shared kitchen and pantry"); land space on the Property sufficient for two portable buildings, the size of Lessee's choosing, which shall be purchased and placed on the Property by Lessee; land space on the Property sufficient for playground equipment, the size of Lessee's choosing, which shall be purchased and placed on the Property by Lessee; fencing to surround the two portable buildings and playground, which shall be purchased and installed on the Property by Lessee; adequate parking to accommodate parents and staff in accordance with applicable statutes, regulations and ordinances of authorities having jurisdiction thereof; adequate lighting around the perimeter of the Premises; as well as the adjacent grounds, driveways, walkways, and public entrances located within the Property (collectively, the "Premises"), pursuant to the terms set forth in this Lease. Lessor shall at all times maintain and keep in good repair the parking, lighting around the perimeter of the

Premises, adjacent grounds, driveways, walkways, and public entrances located within the Property.

1.b. Lessee shall have access to the shared kitchen and pantry during Lessee's operating hours and after business hours. Lessee shall have the right to move equipment into the shared kitchen and pantry, including, without limitation, Lessee's refrigerators, freezers and food storage racks, and Lessee shall at all times maintain ownership and sole control and use of such equipment as well as any other personal property Lessee may bring into the shared kitchen and pantry, including, without limitation, food items, cooking utensils, etc. Lessee shall have the right to remove Lessee's equipment and personal property brought into the shared kitchen and pantry at any time, including, without limitation, upon expiration or termination of this Lease. Lessor shall at all times provide and maintain a fully operational kitchen, including a minimum four burner stove with an oven and a three compartment sink, in the shared kitchen. Lessor shall ensure that the kitchen at all times meets all state and local requirements and maintains all required state and local permits.

1.c. Lessee shall have the right to install two portable buildings, playground equipment, and fencing around such portable buildings and playground in an outdoor area on the Property elected by Lessee and containing a minimum of twenty one thousand five hundred ten (21,510) square feet ("Lessee's Area"). Lessee shall at all times maintain ownership of such portable buildings and playground equipment, which Lessee shall be permitted to move or relocate anywhere on the Property at Lessee's sole discretion. Lessee shall, at Lessee's sole discretion, have the right to make any necessary improvements to the Property within Lessee's Area, including, but not limited to, constructing or installing ramps, decking, awnings, walkways, and a gravel driveway around the portable buildings for a dedicated fire lane to reach Lessee's buildings. Lessee shall be responsible for connecting water and electricity to the portable buildings. Upon expiration or termination of this Lease, Lessee shall have the right to remove the portable buildings and playground equipment from the Property.

1.d. Lessor represents that it is not aware of any material defect in the Premises or any part thereof that would affect the health or safety of an ordinary person or child or any environmental hazard on or affecting the Premises or any part thereof that would affect the health or safety of an ordinary person or child.

1.e. The term of this Lease shall be a five (5) year term commencing on June 1, 2015, (the "Commencement Date"), and expiring on, May 31, 2020 (the "Primary Term"), or until said term is sooner terminated pursuant to any of the conditional limitations or other provisions hereof. For purposes hereof, the term "Lease Term" means a period of five (5) years commencing on the Commencement Date or the annual anniversary date thereof.

1.f. Notwithstanding the foregoing, Lessee shall have the right to extend the Primary Term for up to three (3) additional five (5) year periods (each, an "Additional Term;" the Primary Term and any Additional Term(s), are hereinafter collectively referred to as the "Term"). The Lessee must exercise said option to extend by providing written notice to Lessor no later than sixty (60) days prior to the expiration of the Primary Term or the then-current Additional Term, as applicable.

2. **Rent.** Lessee shall pay to Lessor rental payments of three thousand five hundred dollars (\$3,500.00) per month during the Primary Term of the Lease (the "Base Rent"). In the event that Lessee exercises its option to extend then Primary Term, as set forth above, then beginning on the first day of each Additional Term, such monthly Base Rent shall be not be increased or shall be increased no more than by the lower of (i) one and a half percent (1.5%); or (ii) the current CPI index, over the monthly Rent for the preceding Lease Term. Lessor shall be responsible for paying all applicable taxes.

In addition to the Base Rent, Lessee agrees to pay to Lessor, as "Additional Rent," a monthly amount of five hundred dollars (\$500.00) per month for compensation to the Lessor for costs incurred by Lessor in connection with specific Operating Expenses (as defined below) related to the Premises.

The term "Operating Expenses" shall include reimbursement only for insurance costs and assessments for water and sewer services which accrue against the Premises during the Term. On or before June 30 of each year during the Term, Lessor shall provide Lessee with a written accounting of all Operating Expenses, including Lessee's proportional water and sewer service assessments and insurance premiums for the preceding year. In the event the Additional Rent does not cover the Operating Expenses for the Primary Term or any Additional Term, Lessee shall remit payment of an additional amount agreed upon by the parties sufficient to cover the Operating Expenses. In the event the Operating Expenses are less than the Additional Rent for the Primary Term or any Additional Term, Lessor shall remit a reimbursement payment of an amount agreed upon by the parties sufficient to reimburse Lessee the difference between the Additional Rent and the Operating Expenses and shall remit such payment no later than July 31 of the pertinent year.

The Base Rent and Additional Rent are herein collectively referred to as the "Rent." The first due date of Rent shall be July 1, 2015; no Rent shall be due and owing by Lessee prior to July 1, 2015.

All Rent due and payable to Lessor may be paid by Lessee on a monthly basis on or before the tenth (10th) day of each month during the Term, without prior written demand. Lessee shall pay Rent exclusively from legally available funds.

The parties agree that the Rent payable by Lessee as provided in this Section is the fair market rental value of the Premises. Lessor and Lessee understand and intend that the obligation of Lessee to pay Rent hereunder shall constitute a current expense of Lessee and shall not in any way be construed to be a debt of Lessee in contravention of any applicable constitutional, statutory or other legal limitation or requirement concerning the creation of indebtedness by Lessee, nor shall anything contained herein constitute a pledge of the faith and credit or taxing power of Lessee.

3. **Use of Premises.** Lessee shall use and occupy the Premises for operation of an early childhood educational facility, or other educational purposes, office and/or administrative purposes, and other lawful purposes. Lessee shall be responsible for the supervision of all students enrolled in Lessee's early childhood educational program while on the Premises.

Lessor agrees to collaborate with Lessee to request and to obtain all required permits, for the operation of Lessee's early childhood educational program. This Lease is contingent on the approval of all required permits. In the event Lessee is unable to obtain required permits, Lessee shall have the option to terminate this Lease upon written notice to Lessor.

4. **Utilities.** Lessee will be responsible for all charges for utilities, including gas, electricity, trash pick-up, security alarm, telephone, Internet, and cable, for Lessee's Area during the Term of this Lease, and shall pay the charges directly to the utility/service provider. Lessee may select the utility or service provider.

5. **Use of Common Areas.** During the Term of this Lease, Lessee shall have the right to use the driveways, walkways, entrances, parking lots, and other areas on the Property on which the Premises are located. Lessor shall at all times maintain and keep in good repair these common areas.

6. **Facilities, Repair, and Maintenance Obligations of Lessor.**

Lessor warrants that, as of June 1, 2015, all air conditioning, heating, and electricity; all parking areas; and all common spaces, including, but not limited to, the shared kitchen and pantry, including all kitchen appliances, for which Lessor is responsible, shall be in good, working order.

Lessor shall at all times during the Term hereof, at Lessor's own cost and expense, keep the Premises, including, without limitation, all air conditioning, heating, roof and roof structure, building foundation and structure, the shared kitchen and pantry, parking areas, walks, driveways, walkways, entrances, fences and gates (with the exception of the fence(s) and/or gate(s) installed by Lessee pursuant to paragraph 7), in good and operating condition and repair, and in such condition as may be required by law and by the terms of this Lease, specifically including, but not limited to, the replacement or repair of any portion of the Premises which may be required by law or regulations or which may have become worn or obsolete, whether or not such repairs or replacements shall be structural or nonstructural, interior or exterior, extraordinary or ordinary, and whether or not the same can be said to be within the present contemplation of the parties hereto.

If at any time during the Term, Lessor shall fail or neglect to make a repair for which Lessor is responsible hereunder with diligence and promptness, then Lessee may give Lessor notice of such failure or neglect, and, if such failure or neglect continues for twenty (20) calendar days after such notice, then Lessee, in addition to all other rights which Lessee may have, may provide labor and/or materials, cause the performance of any contract, and/or do such other acts and things as Lessee may deem advisable to prosecute such repair. All costs and expenses incurred by Lessee in carrying out such repair shall be borne by Lessor and shall be payable by Lessor to Lessee upon demand, which demand may be made by Lessee from time to time as such costs and expenses are incurred, in addition to any and all damages to which Lessee shall be entitled hereunder, and/or, at Lessee's option, Lessee may deduct the costs and expenses incurred by Lessee in carrying out such repair work from the Rent due and owing by Lessee to Lessor.

7. **Facility and Maintenance Obligations of Lessee.** With the exception of Lessor's obligations, as described above, Lessee shall be responsible for the maintenance associated with its portable buildings, including any interior doors, including closure devices, frames, molding, locks and hardware, as well as the playground equipment installed by Lessee, landscaping, irrigation, extermination, and pest control within Lessee's Area, specifically excluding the shared kitchen and pantry. Pursuant to paragraph 1.c., Lessee shall have the right to install two portable buildings and playground equipment and fencing around such portable buildings and playground. Lessee has the right to alter and renovate Lessee's Area, and has the right to enter any part of the Premises to make such alterations and renovations.

8. **Taxes.** Lessor will pay, before they become delinquent, all applicable Taxes and assessments which may be payable in connection with the Premises or any part thereof, during the Term of this Lease. Lessee shall have no obligation to pay any taxes assessed in connection with the Premises or any part thereof.

9. **Lessee's Property.** Lessor agrees that Lessee's portable buildings, all playground equipment, furniture, fixtures (including, without limitation, kitchen fixtures and equipment placed in the shared kitchen and pantry), and personal property created and/or placed in and on the Premises by Lessee may be removed by Lessee at the termination or expiration of this Lease, even though the same may be attached or fixed to the Premises.

10. **Hold Over.** In the event Lessee shall hold over and remain in possession of the Premises after the expiration or termination of this Lease without any renewal or extension thereof, such holding over shall not be deemed to operate as a renewal or extension of this Lease, but shall only create a tenancy from month-to-month at the monthly rental provided for in Section 2 hereof, which may be terminated at any time by either Lessee or Lessor.

11. **Insurance.** At all times during the Term hereof, Lessor shall maintain the following hazard insurance coverages:

(i) The Premises shall be insured against loss or damage by fire, lightning, windstorm, hail, explosion, riot, damage from aircraft, smoke damage, sprinkler leakage damage, war damage (when available) and such other insurance risks, casualties and hazards as are insured against in a "Causes of Loss – Special Form" or "all risks"-type hazard insurance policy, in an amount equal to one hundred percent (100%) of the replacement cost, with a co-insurance clause of no less than 80%, to be determined, in Lessor's discretion not more frequently than at annual intervals, by one or more of the insurers, or by an architect, contractor or appraiser selected by Lessor. Any of the Premises located in special flood hazard areas shall be insured against loss or damage by flood, in an amount equal to the maximum amount of insurance obtainable under the federal flood insurance program, and Lessor may obtain any additional insurance coverages that are commercially reasonable for the Premises; and

(ii) In addition, Lessor shall keep the net rental value of the insured against loss or damage by fire, lightning, windstorm, hail, explosion, riot, damage from aircraft, smoke damage, and such other insurance risks, casualties and hazards as are insured against in a "Causes of Loss – Special Form" or "all risks"-type hazard insurance policy.

All such insurance proceeds received by Lessor shall be held in trust to be applied to the cost of demolition, restoration, repair, replacement and rebuilding of the damage which occasioned the payment of such proceeds, subject to the requirements of any holder of a mortgage or deed of trust against the Property.

Lessee shall obtain and maintain throughout the Term of the Lease insurance of such types and coverage(s) to cover Lessee's portable buildings, playground equipment, kitchen appliances, fixtures, and personal property owned by Lessee and located on the Premises.

12. **Indemnification.** LESSOR HEREBY AGREES TO INDEMNIFY, DEFEND, AND HOLD LESSEE, ITS EMPLOYEES, AGENTS, OFFICERS, TRUSTEES, SUCCESSORS, AND ASSIGNS, HARMLESS FROM AND AGAINST ANY AND ALL CLAIMS, DAMAGES, LIABILITIES, COSTS, PENALTIES, AND EXPENSES (INCLUDING BUT NOT LIMITED TO, ATTORNEY'S FEES AND EXPERT'S FEES) ARISING OUT OF OR RELATING TO ANY SUIT, ACTION, PROCEEDING, CLAIM OR DEMAND BROUGHT OR DEMANDED; OR ANY COSTS OR DAMAGES INCURRED BY LESSEE, ARISING OUT OF OR RELATED TO ANY DIRECT OR INDIRECT ACTION OF LESSOR OR LESSOR'S EMPLOYEES, AGENTS, OFFICERS, SUCCESSORS, OR ASSIGNS. This clause shall survive acceptance and payment of all amounts by Lessee.

13. **Condemnation.** If at any time during the Term hereof, all or any portion of the Premises shall be taken in the exercise of the power of eminent domain by any sovereign, municipality or other public or private authority, Lessee shall have the right to terminate this Lease on the date of taking of possession by such authority; provided, however, that Lessee shall have the right to appear in any condemnation proceedings and receive any award or awards for Lessee's leasehold estate in the Premises. The award(s) for any taking shall be paid to Lessor, with the express exception of any award or awards for the taking of any portion of Lessee's leasehold estate in the Premises, which shall be paid to Lessee.

14. **Damage to Premises.** Notwithstanding anything in this Lease to the contrary, if the Premises or a substantial portion thereof, as determined by Lessee in Lessee's sole discretion, are damaged by fire or other casualty or sustains a serious casualty loss that renders the Premises or any portion thereof uninhabitable or unusable for Lessee's purposes, as determined by Lessee in Lessee's sole discretion, the rent otherwise due hereunder shall not be due nor paid by Lessee during the period of such destruction or damaged condition, and Lessee shall have the right to terminate this Lease immediately upon written notice to Lessor. Regardless of whether Lessee exercises its option to terminate this Lease, the Rent shall abate hereunder during the period of any damage to, destruction or damaged condition of the Premises, and if Rent for any such month has been paid in advance, then Lessee shall be entitled to a refund from Lessor of the excess amount paid.

15. **Assignment and Subletting.** Neither party may assign this Lease or any interest herein or pledge, mortgage, or hypothecate this Lease or any interest therein, without the other party's prior written consent, which shall not be unreasonably withheld, and any such attempted assignment or

subletting without such prior written consent shall be void.

16. **Lessor's Default.** If Lessor fails to comply with this Lease within thirty (30) calendar days after Lessee notifies Lessor of Lessor's failure to comply, Lessor will be in default and Lessee may seek any remedy provided by law. Notwithstanding anything herein to the contrary, if Lessor refuses or fails to perform any of its undertakings or obligations which are to be performed under this Lease, then Lessee shall have the right to terminate this Lease upon ten (10) calendar days' written notice given to Lessor.

17. **Lessee's Right to Cure Lessor's Defaults.** Without limiting the foregoing, whenever and as often as Lessor shall fail or neglect to comply with and perform any term, covenant, condition or agreement to be complied with or performed by Lessor hereunder, then, upon thirty (30) days' prior written notice to Lessor (except where a shorter notice period is provided herein, in which event such shorter period shall apply), if such default shall be continuing, Lessee, at Lessee's option, in addition to all other remedies available to Lessee, may perform, or cause to be performed, such work, labor, services, acts or things, and take such other steps, as Lessee may reasonably deem advisable, to comply with and perform any such term, covenant, condition or agreement which is in default, in which event Lessor shall reimburse Lessee upon demand, and from time to time, for all reasonable costs and expenses suffered or incurred by Lessee in so complying with or performing such term, covenants, condition or agreement. The commencement of any work or the taking of any other steps or performance of any other act by Lessee pursuant to this Section shall not be deemed to obligate Lessee to complete the curing of any term, covenant, condition or agreement which is in default.

18. **Lessor's Right to Cure Lessee's Defaults.** Without limiting the foregoing, whenever and as often as Lessee shall fail or neglect to comply with and perform any term, covenant, condition or agreement to be complied with or performed by Lessee hereunder, including, without limitation, payment of Rent, then, upon thirty (30) days' prior written notice to Lessee (except where a shorter notice period is provided herein, in which event such shorter period shall apply), if such default shall be continuing, Lessor, at Lessor's option, in addition to all other remedies available to Lessor, may pursue any of the following remedies:

- a. terminate this Lease, in which event Lessee shall immediately surrender the Premises to Lessor;
- b. sue Lessee for damages and costs sustained by virtue of Lessee's default.

19. **Non-Appropriation.** Notwithstanding any other provision of this Lease or obligation imposed on Lessee by this Lease, Lessee shall have the right to terminate this Lease without default or liability to Lessor resulting from such termination, effective as of the end of any fiscal year of Lessee or of Lessee's Head Start program, if it is determined by Lessee, in Lessee's sole discretion, that there are insufficient funds to extend this Lease, in accordance with Texas Local Government Code 271.903 concerning non-appropriation of funds for multi-year contracts. Lessor further acknowledges that federal funds will be used to pay for all rents due under this Lease and that this Lease is an annual lease subject to appropriation and approval of a Head Start Grant by the United States federal government for the specific purpose of operating a Head Start educational program and facilities housed in the Houston area. As such, if Lessee does not receive sufficient funding to

operate the Premises, Lessee may terminate this Lease without penalty or further obligation to Lessor, at any time upon written notice to Lessor.

20. **Quiet Enjoyment.** Lessor covenants that at all times during the Term hereof, so long as Lessee is not in material default hereunder, Lessee's quiet enjoyment of the Premises or any part thereof shall not be disturbed by any act of Lessor, or of anyone acting by, through or under Lessor.

21. **Right to Audit.** Lessee shall have the right, upon written notice to Lessor, to audit all documents or contracts related to this Lease. Records subject to audit shall include, but are not limited to, records which may have a bearing on matters of interest to Lessee in connection with this Lease, and shall be open to inspection and subject to audit and/or reproduction by Lessee's agents or its authorized representatives to the extent necessary to adequately permit evaluation and verification of (a) Lessor's compliance with this Lease, and (b) any other matters related to this Lease.

22. **No Agency.** It is the intention of the parties to this Lease that Lessor is independent of Lessee and is not an employee, agent, joint venturer, or partner of Lessee. Nothing in this Lease shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venturer or partner, between Lessor and Lessee. Lessee has no power or authority to assume or create any obligation or responsibility on behalf of Lessor, and Lessor has no power or authority to assume or create any obligation or responsibility on behalf of Lessee. Lessor agrees that Lessee shall have no responsibility for any conduct of any of Lessor's employees, agents, representatives, invitees, patrons, or guests.

23. **Rights Cumulative.** All the rights and remedies of each party hereunder or pursuant to present or future law shall be deemed to be separate, distinct and cumulative, and no one or more of them, whether exercised or not, nor any mention of or reference to any one or more of them herein, shall be deemed to be an exclusion or a waiver of any of the others, or of any of the rights or remedies which such party may have, whether by present or future law or pursuant hereto, and each party shall have, to the fullest extent permitted by law, the right to enforce any rights or remedies separately and to take any lawful action or proceedings to exercise or enforce any right or remedy without thereby waiving or being barred or estopped from exercising and enforcing any other rights and remedies by appropriate action or proceedings.

24. **Obligations upon Termination.** Subject to Section 9, above, Lessee shall, upon any termination hereof prior to the expiration of the Term, well and truly surrender and deliver up the Premises into the possession and use of Lessor, without delay and in good order, condition and repair, ordinary wear and tear excepted.

25. **No Waiver.** No failure on the part of either party at any time to require the performance by the other party of any term hereof shall be taken or held to be a waiver of such term or in any way affect such party's right to enforce such term, and no waiver on the part of either party of any term hereof shall be taken or held to be a waiver of any other term hereof or the breach thereof.

26. **Severability.** The invalidity or unenforceability of any particular provision hereof shall not

affect the other provisions, and this Lease shall be construed in all respects as if such invalid or unenforceable provision had not been contained herein.

27. **Benefit.** This Lease shall inure to the benefit of and be binding upon the parties and their respective legal representatives, successors and assigns. The provisions hereof are solely for the benefit of the parties and their respective legal representatives, successors and assigns, and shall not be deemed or construed to create any rights for the benefit of any other person.

28. **Entire Agreement: Written Modifications.** This Lease contains the entire understanding between the parties with respect to the subject matter hereof; all representations, promises, and prior or contemporaneous understandings, between the parties with respect to the subject matter hereof are merged into and expressed in this Lease; and any other understandings between the parties with respect to the subject matter hereof are hereby canceled. This Lease shall not be amended, modified or supplemented without the written agreement of the parties to this Lease at the time of such amendment, modification or supplement.

29. **Governing Law; Venue.** This Lease shall be governed by the laws of the State of Texas, without regard to its provisions on conflicts of laws. Any dispute under this Lease may be brought in the state and federal courts located in Houston, Harris County, Texas, and the parties hereby submit to the exclusive jurisdiction of said courts.

30. **Captions.** The captions herein are for convenience and identification purposes only, are not an integral part hereof, and are not to be considered in the interpretation of any part hereof.

31. **Notices.** All notices, demands or other communications of any type given by a party to the other, whether required by this Lease or in any way related to this Lease, shall be given in accordance with the provisions of this Lease in writing and shall be delivered personally to the addressee with a receipt requested therefor or shall be sent by a recognized overnight courier service for next day delivery or by United States certified mail, return receipt requested, postage prepaid and addressed to the parties at their respective addresses set forth below. Notices sent in compliance with this Section shall be effective (a) upon receipt or refusal if delivered personally; (b) one (1) business day after deposit with an overnight courier service; or (c) five (5) business days after deposit in the U.S. Mail. Either party may change the address for notice and the person to whom notices are sent by giving the other party ten (10) days' advance written notice of such change of address.

To Lessor: Journey of Faith United Methodist Church
Attn: Ivory Levigne
130 Atascocita Dr.
Humble, Texas 77396

With a copy to: Journey of Faith United Methodist Church
Attn: Corey Terrance
130 Atascocita Dr.
Humble, Texas 77396

To Lessee: Harris County Department of Education
Attn: County School Superintendent
6300 Irvington
Houston, TX 77022

With a copy to: Sarah Weber Langlois
Rogers, Morris & Grover, LLP
5718 Westheimer, Suite 1200
Houston, TX 77057

or to such other address as shall be furnished in writing by either party to the other party.

32. **Counterparts.** This Lease may be executed in separate counterparts, each of which when so executed shall be an original, but all of such counterparts shall together constitute but one and the same instrument.

33. **Costs of Enforcement.** If any action is instituted in connection with any controversy arising out of this Lease, the prevailing party shall be entitled to recover, in addition to costs, such sum as the court may adjudge reasonable as attorneys' fees in such action and on any appeal from any judgment or decree entered therein.

34. **Safety.** Lessor shall comply with OSHA safety rules and any other safety guidelines and standards as required by Lessee, including but not limited to the safety and other requirements specified in the RFP for the Premises.

IN WITNESS WHEREOF, the authorized representatives of the parties have executed and delivered this Lease with effect as of the day and year first above written.

[Separate Signature Pages Follow]

SEPARATE SIGNATURE PAGE TO
LEASE AGREEMENT

LESSOR:

**JOURNEY OF FAITH UNITED METHODIST
CHURCH**

By: [Signature]
Name: TRUSTEE CHAIR - IVORY LEN LEVIGNE
Title: TRUSTEE CHAIR

STATE OF TEXAS

COUNTY OF HARRIS

I, William A. Allman a Notary Public of the County and State aforesaid, certify that IVORY LEN LEVIGNE personally appeared before me this day and acknowledged that he is TRUSTEE CHAIR of JOURNEY OF FAITH UNITED METHODIST CHURCH., a _____ corporation, and that by authority duly given and as the act of the company, the foregoing instrument was signed in its name by him as its TRUSTEE, under seal.

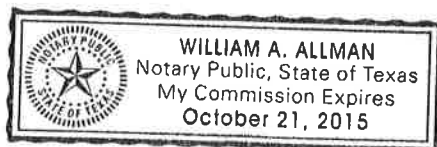
WITNESS my hand and Notarial Seal or Stamp, this the 8 day of MAY, 2015.

[Signature]
Notary Public

My Commission Expires:

10/21/2015

NOTARIAL SEAL/STAMP



SEPARATE SIGNATURE PAGE TO
LEASE AGREEMENT

LESSEE:

HARRIS COUNTY DEPARTMENT OF
EDUCATION

By: [Signature]
Name: Jesus Amezcua
Title: Asst. Supt Business

STATE OF TEXAS

COUNTY OF Harris

I, a Notary Public of state and county aforesaid, certify that Jesus Amezcua personally came before me this day and acknowledged that (s)he is the Asst Supt of Harris County Department of Education, a political subdivision of the State of Texas, and (s)he as Asst Supt being authorized to do so, executed the forgoing instrument on behalf of the Harris County Department of Education.

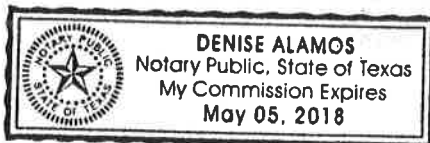
WITNESS my hand and Notarial Seal or Stamp, this the 27 day of May, 2015.

[Signature]
Notary Public

My Commission Expires:

5-27-18

NOTARIAL SEAL/STAMP



March 25, 2020

Journey of Faith United Methodist Church
Attn: Ivory Levigne
130 Atascocita Dr.
Humble, Texas 77396

Via Overnight Courier Service

Dear Ivory Levigne:

Please accept this correspondence as Harris County Department of Education's ("HCDE") formal written notification of HCDE's exercise of its option to extend the term of its Lease Agreement with Journey of Faith United Methodist Church for the property known and numbered as 130 Atascocita Rd., Humble, TX 77396, for an additional five-year period, beginning June 1, 2020 and expiring on May 31, 2025.

Pursuant to the Lease Agreement entered into by and between HCDE and Journey of Faith, the initial or primary term of the Lease Agreement is a five-year term that commenced on June 1, 2015 and is set to expire on May 31, 2020. See *Lease Agreement*, at ¶ 1.e. The Lease Agreement permits HCDE to extend the primary term for up to three additional five-year periods. See *Lease Agreement*, at ¶ 1.f. The Lease Agreement provides that HCDE "must exercise said option to extend by providing written notice to Lessor no later than sixty (60) days prior to the expiration of the Primary Term...." See *Lease Agreement*, at ¶ 1.f.

Having satisfied the contractual obligation of providing notice of HCDE's exercise of its option to extend the term of the Lease Agreement pursuant to this correspondence, HCDE looks forward to a continued successful relationship with Journey of Faith. Should you have any questions, please contact me directly.

Regards,

Rich Vela

Rich Vela Mar 26, 2020
Executive Director of Facilities
Harris County Department of Education

CC" Journey of the Faith United Methodist Church – Corey Terrance






Letter to Interfaith Church

Final Audit Report

2020-03-26

Created:	2020-03-26
By:	Jesus Amezcua (jamezcua@hcde-texas.org)
Status:	Signed
Transaction ID:	CBJCHBCAABAA-Ut6ePmx86W2pXQ9x2rHx0Jr6Ycnev1Y

"Letter to Interfaith Church" History

-  Document created by Jesus Amezcua (jamezcua@hcde-texas.org)
2020-03-26 - 4:02:17 AM GMT- IP address: 50.238.110.131
-  Document emailed to rich Vela (rvela@hcde-texas.org) for signature
2020-03-26 - 4:03:01 AM GMT
-  Email viewed by rich Vela (rvela@hcde-texas.org)
2020-03-26 - 2:22:28 PM GMT- IP address: 67.44.177.69
-  Document e-signed by rich Vela (rvela@hcde-texas.org)
Signature Date: 2020-03-26 - 11:21:33 PM GMT - Time Source: server- IP address: 67.44.177.69
-  Signed document emailed to rich Vela (rvela@hcde-texas.org) and Jesus Amezcua (jamezcua@hcde-texas.org)
2020-03-26 - 11:21:33 PM GMT

Regular Board Meeting**7.B.**

Meeting Date: April 15, 2020
Title: CH Local FY 20 - Revised
Submitted For: Bill Monroe, Purchasing

Submitted By: Kendra Jackson
HCDE Goal(s): 2. Deliver value responsibly

Recommended Action: Approve

Additional Resource Personnel: Dr. Jesus Amezcua, Bill Monroe, Kendra Jackson, Yaritza Roman

Facilities/Technology Approval Needed?: None

Information**Posted Agenda Item:**

Consider approval to increase the allowable maximum contract amount under CH Local FY 2020 for Data Recognition Corporation (original \$75,000), requesting new total of \$181,380 (increase of \$106,380), for testing material for Adult Education.

Subject:

Request an increase in maximum allowable spending under CH Local

Rationale:

The CH Local allowed maximum expenditures need to be increased to reflect actual and anticipated spending.

Fiscal Impact**Attachments**

No file(s) attached.

Form Review**Inbox**

Purchasing
Assistant Superintendent - Business
Form Started By: Kendra Jackson
Final Approval Date: 03/31/2020

Reviewed By

Bill Monroe
Jesus Amezcua

Date

03/31/2020 10:45 AM
03/31/2020 11:06 PM
Started On: 03/31/2020 10:09 AM

Regular Board Meeting**7.C.**

Meeting Date: April 15, 2020
Title: Schools Division ABS East-Contract Addendum FY19 for ESY: Summer School
Submitted For: Anthony Mays, Schools
Submitted By: Denise Alamos
Recommended Action: Approve
HCDE Goal(s):
1. Impact education/respond to evolving needs
2. Deliver value responsibly
3. Advocate for learners through innovation
4. Provide cost savings by leveraging tax dollars

Additional Resource Personnel: Jonathan Parker Anthony Mays, Dr. Jesus Amezcua, Bill Monroe, Kendra Jackson
Facilities/Technology Approval Needed?:

Information**Posted Agenda Item:**

Academic and Behavior School East Addendum (revenue contract) for FY 2019 in the aggregate amount of \$421,600 with Houston ISD for three (3) extended school year contracts total to \$15,600 (in-county: \$5,200 each). Addendum to increase annual contract by \$15,600. Original annual contract is for \$406,000.

Subject:

Academic and Behavior School East Addendum (revenue contract) for FY 2019 in the aggregate amount of \$421,600 with Houston ISD for three (3) extended school year contracts total to \$15,600 (in-county: \$5,200 each). Addendum to increase annual contract by \$15,600. Original annual contract is for \$406,000.

Rationale:

Entity	Description	Date	Amount
Houston ISD	Summer Contract(s)-3 (In-County: \$5,200 each) Increased original contract of \$406,000 plus ESY \$15,600	6/10/19 - 7/11/19	\$421,600
Total			\$421,600

Fiscal Impact

Included in FY budget Y/N: y
Included in current budget amendment Y/N: n

Attachments

HISD Addendum For ESY 2019

Form Review

Inbox
Purchasing Alternate

Reviewed By
Kendra Jackson

Date
03/30/2020 01:37 PM

**FIRST ADDENDUM TO THE AGREEMENT
BETWEEN
THE HOUSTON INDEPENDENT SCHOOL DISTRICT
AND
HARRIS COUNTY DEPARTMENT OF EDUCATION ABS EAST (ESY)**

This First Addendum modifies the original agreement between the Houston Independent School District and Harris County Department of Education ABS East which was previously approved and executed on July 12, 2018. This addendum provides ESY services for **3 units**, school year 2018-2019. The remainder of the Agreement remains in effect and is not affected by these changes.

1. This addendum is to increase the amount of the original contract by \$15,600.00 for ESY services.
2. The School district will pay the Contractor for its complete and satisfactory performance of this Agreement Four Hundred Twenty-One Thousand Six Hundred Dollars and Zero Cents (\$421,600.00) should not exceed Four Hundred Twenty-One Thousand Six Hundred Dollars and Zero Cents (\$421,600.00).

Dated this 31th day of January 2020.


Harris County Department of
Education (West)

HOUSTON INDEPENDENT SCHOOL
DISTRICT

Dr. James Colbert, Jr.
County School Superintendent

Sherrie Robinson
Controller

Approved as to Form:



Elaine Hutchins-Taylor
General Counsel

**FIRST ADDENDUM TO THE AGREEMENT
BETWEEN
THE HOUSTON INDEPENDENT SCHOOL DISTRICT
AND
HARRIS COUNTY DEPARTMENT OF EDUCATION ABS EAST (ESY)**

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Dated this 31th day of January 2020.


Harris County Department of
Education (West)

HOUSTON INDEPENDENT SCHOOL
DISTRICT

Dr. James Colbert, Jr.
County School Superintendent

Sherrie Robinson
Controller

Approved as to Form:


Elneita Hutchins-Taylor
General Counsel

**FIRST ADDENDUM TO THE AGREEMENT
BETWEEN
THE HOUSTON INDEPENDENT SCHOOL DISTRICT
AND
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Dated this 31th day of January 2020.

Harris County Department of
Education (West)

HOUSTON INDEPENDENT SCHOOL
DISTRICT

Dr. James Colbert, Jr.
County School Superintendent

Sherrie Robinson
Controller

Approved as to Form:



Elaine Hutchins-Taylor
General Counsel



HOUSTON INDEPENDENT SCHOOL DISTRICT

Hattie Mae White Educational Support Center
4400 West 18th Street • Houston, Texas 77092-8501

S. Lachlin Verrett, Ph.D.

Assistant Superintendent, Special Education Services
Tel: 713-556-7025 • Fax: 713-556-7099

www.HoustonISD.org
www.twitter.com/HoustonISD

February 17, 2020

Harris County Department of Education
Dr. James Colbert
6300 Irvington Blvd
Houston, Texas 77022

Re: 2019-2020 Contract
ABS EAST

Dear Dr. Colbert,

Please find enclosed three copies of the addendum between the Houston Independent School District and your company. Your signature is requested on each of the addendums. Please return all copies to my office. A fully executed addendum with required signatures will be forwarded to you within fourteen business days.

Please be reminded that all services must be completed by the end of the contract period. In order to ensure that you are paid in a timely manner, it is requested that you submit your invoices to Ms. Ardalía P. Idlebird, Director, Special Education Compliance, Instruction, and Services, Houston Independent School District, Office of Special Education Services, 4400 West 18th Street, Houston, TX 77092-8501.

Please contact me at (713) 556-7025, if you have any questions.

Sincerely,

Ardalia P. Idlebird, Director
Special Education Compliance, Instruction, and Services



INVOICE

TO: Ardalia P. Idelbird
Manager of Special Education Services
Houston ISD
4400 West 18th Street
Houston, TX 77092

INVOICE #: AE11S19

INVOICE DATE: 7/1/2019

SERVICES RENDERED FOR
MONTHS OF : Summer Session 2019

TERMS: DUE UPON REQUEST

2019 Summer Session Service Agreement

Education Services at the Academic and Behavior School: East

In-County ED - 3 Units

TOTAL INVOICE

\$15,600

Please refer to invoice number when making check payable to:

Harris County Department of Education

Mail to: Accounts Receivable
6300 Irvington Boulevard
Houston, TX 77022-5618

HCDE USE ONLY:

19980060100131 57290000

AE32530

Regular Board Meeting**7.D.**

Meeting Date:	April 15, 2020		
Title:	Notice of Award - HCDE-Head Start Budget Period 01/01/2020 - 06/30/2020		
Submitted For:	Venetia Peacock, Head Start	Submitted By:	Sharon McBride
Recommended Action:	Accept	HCDE Goal(s):	1. Impact education/respond to evolving needs 2. Deliver value responsibly 3. Advocate for learners through innovation 4. Provide cost savings by leveraging tax dollars 5. Recruit high-quality professionals
Additional Resource Personnel:	Jonathan Parker, Venetia Peacock, Dr. Jesus Amezcua, Bill Monroe, Kendra Jackson	Facilities/Technology Approval Needed?:	

Information**Posted Agenda Item:**

Consider acceptance of the Notice of Award (NOA) from the Department of Health and Human Services (HHS) Administration for Children and Families (ACF) for the Head Start Division in the amount of \$2,947,763 for the period of 01/01/2020 through 06/30/2020.

Subject:

Notice of Award in the amount of \$2,947,763 - HCDE-Head Start Budget Period 01/01/2020 - 06/30/2020.

Rationale:

This action awards the balance of funds for Head Start operations and Head Start training and technical assistance for the 01/01/2020-06/30/2020 budget period.

This award is subject to the requirements as set forth in 45 CFR Part 87. This award is subject to HHS regulations codified at 45 CFR Chapter XIII, Parts 1301, 1302, 1303, 1304, and 1305. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award.

Fiscal Impact**Attachments**

Head Start - NOA.April-June

Form Review**Inbox**

Head Start
Purchasing Alternate
Purchasing

Reviewed By

Venetia Peacock
Kendra Jackson
Bill Monroe

Date

03/25/2020 12:21 PM
03/26/2020 01:08 PM
03/26/2020 04:06 PM

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDING OFFICE: Office of Head Start	2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 06CH7177-06-01	3a. AMEND. NO.: 1
--	---	--	-----------------------------

4. FAIN: 06CH7177

5. TYPE OF AWARD: Service	6. TYPE OF ACTION: Balance of Funds	7. AWARD AUTHORITY: 42 USC 9801 ET SEQ.
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8. BUDGET PERIOD: 01/01/2020 THRU 06/30/2020	9. PROJECT PERIOD: 01/01/2015 THRU 06/30/2020	10. CFDA NO.: 93.600 - Head Start
--	---	---

11. RECIPIENT ORGANIZATION: HARRIS COUNTY DEPARTMENT OF EDUCATION 6300 Irvington Blvd Houston, TX 77022-5618 Grantee Authorizing Official: Eric Dick , Board President	12. PROJECT / PROGRAM TITLE: Head Start
---	---

13. COUNTY: Harris	14. CONGR. DIST: 29	15. PRINCIPAL INVESTIGATOR OR PROGRAM DIRECTOR: Venetia Peacock Senior Director of Head Start
------------------------------	-------------------------------	--

16. APPROVED BUDGET:		17. AWARD COMPUTATION:	
Personnel.....	\$ 3,564,034.00	A. NON-FEDERAL SHARE.....	\$ 1,473,882.00 20%
Fringe Benefits.....	\$ 837,396.00	B. FEDERAL SHARE.....	\$ 5,895,527.00 80%
Travel.....	\$ 14,684.00	18. FEDERAL SHARE COMPUTATION:	
Equipment.....	\$ 0.00	A. TOTAL FEDERAL SHARE.....	\$ 5,895,527.00
Supplies.....	\$ 110,608.00	B. UNOBLIGATED BALANCE FEDERAL SHARE.....	\$ 700.00
Contractual.....	\$ 180,646.00	C. FED. SHARE AWARDED THIS BUDGET PERIOD...\$	2,947,064.00
Facilities/Construction.....	\$ 0.00	19. AMOUNT AWARDED THIS ACTION:	\$ 2,947,763.00
Other.....	\$ 531,007.00	20. FEDERAL \$ AWARDED THIS PROJECT PERIOD:	\$ 67,637,008.00
Direct Costs.....	\$ 5,238,375.00	21. AUTHORIZED TREATMENT OF PROGRAM INCOME:	
Indirect Costs.....	\$ 657,152.00	Additional Costs	
In Kind Contributions.....	\$ 0.00	22. APPLICANT EIN:	23. PAYEE EIN:
Total Approved Budget.....	\$ 5,895,527.00	746001215	1746001215A1
		24. OBJECT CLASS: 41.51	

25. FINANCIAL INFORMATION:				DUNS	188326151
ORGN	DOCUMENT NO.	APPROPRIATION	CAN NO.	NEW AMT.	UNOBLIG.
	06CH717706	75-20-1536	0-G064122	\$2,917,926.00	
	06CH717706	75-20-1536	0-G064120	\$29,837.00	

26. REMARKS: (Continued on separate sheets)

27. SIGNATURE - ACF GRANTS OFFICER Ms. Jennifer M Curtiss 601 E. 12th St. Room 349 Kansas City, MO 64106-2808 Phone: N/A	ISSUE DATE: 03/16/2020	28. SIGNATURE(S) CERTIFYING FUND AVAILABILITY Mr. Omar Barrett 03/16/2020
--	----------------------------------	--

29. SIGNATURE AND TITLE - PROGRAM OFFICIAL(S) Mrs. Tatia Long - Supervisory Program Specialist	DATE: 03/16/2020
--	----------------------------

**DEPARTMENT OF HEALTH AND HUMAN SERVICES
ADMINISTRATION FOR CHILDREN AND FAMILIES
NOTICE OF AWARD**

SAI NUMBER:

PMS DOCUMENT NUMBER:

1. AWARDING OFFICE: Office of Head Start		2. ASSISTANCE TYPE: Discretionary Grant	3. AWARD NO.: 06CH7177-06-01	3a. AMEND. NO.: 1
4. FAIN: 06CH7177				
5. TYPE OF AWARD: Service		6. TYPE OF ACTION: Balance of Funds	7. AWARD AUTHORITY: 42 USC 9801 ET SEQ.	
8. BUDGET PERIOD: 01/01/2020 THRU 06/30/2020	9. PROJECT PERIOD: 01/01/2015 THRU 06/30/2020	10. CFDA NO.: 93.600 - Head Start		
11. RECIPIENT ORGANIZATION: HARRIS COUNTY DEPARTMENT OF EDUCATION				

STANDARD TERMS

1. Paid by DHHS Payment Management System (PMS), see attached for payment information. This award is subject to the requirements of the HHS Grants Policy Statement (HHS GPS) that are applicable to you based on your recipient type and the purpose of this award.

This includes requirements in Parts I and II (available at <http://www.hhs.gov/grants/grants/policies-regulations/index.html>) of the HHS GPS. Although consistent with the HHS GPS, any applicable statutory or regulatory requirements, including 45 CFR Part 75, directly apply to this award apart from any coverage in the HHS GPS. This award is subject to requirements or limitations in any applicable Appropriations Act. This award is subject to the requirements of Section 106 (g) of the trafficking Victims Protection Act of 2000, as amended (22 U.S.C. 7104). For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>. This award is subject to the Federal Financial Accountability and Transparency Act (FFATA or Transparency) of 2006 subaward and executive compensation reporting requirements. For the full text of the award term, go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>. This award is subject to requirements as set forth in 2 CFR 25.110 Central Contractor Registration (CCR) and DATA Universal Number System (DUNS). For full text go to <http://www.acf.hhs.gov/discretionary-post-award-requirements>

Consistent with 45 CFR 75.113, applicants and recipients must disclose in a timely manner, in writing to the HHS awarding agency, with a copy to the HHS Office of Inspector General (OIG), all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Subrecipients must disclose, in a timely manner, in writing to the prime recipient (pass through entity) and the HHS OIG, all information related to violations of federal criminal law involving fraud, bribery, or gratuity violations potentially affecting the federal award. Disclosures must be sent in writing to the awarding agency and to the HHS OIG at the following addresses:

The Administration for Children and Families U.S. Department of Health and Human Services Office of Grants Management ATTN: Grants Management Specialist 330 C Street, SW., Switzer Building Corridor 3200 Washington, DC 20201 AND
U.S. Department of Health and Human Services Office of Inspector General ATTN: Mandatory Grant Disclosures, Intake Coordinator 330 Independence Avenue, SW, Cohen Building Room 5527 Washington, DC 20201 Fax: (202) 205-0604 (Include "Mandatory Grant Disclosures" in subject line) or Email: MandatoryGranteeDisclosures@oig.hhs.gov
Failure to make required disclosures can result in any of the remedies described in 45 CFR 75.371 Remedies for noncompliance, including suspension or debarment (See 2 CFR parts 180 & 376 and 31 U.S.C. 3321).

This award is subject to the requirements as set forth in 45 CFR Part 87. This award is subject to HHS regulations codified at 45 CFR Chapter XIII, Parts 1301, 1302, 1303, 1304 and 1305. Attached are terms and conditions, reporting requirements, and payment instructions. Initial expenditure of funds by the grantee constitutes acceptance of this award.

AWARD ATTACHMENTS

HARRIS COUNTY DEPARTMENT OF EDUCATION

06CH7177-06-01

1. Remarks

26. REMARKS (Continued from previous page)

This action awards the balance of funds for Head Start operations and Head Start training and technical assistance for the 01/01/2020-06/30/2020 budget period.

Regular Board Meeting**7.E.****Meeting Date:** April 15, 2020**Title:****Submitted For:** Natasha Truitt, Human Resources **Submitted By:** Natasha Truitt**Additional Resource****Personnel:**

Information**Posted Agenda Item:**

Consider adoption of resolution concerning emergency administrative leave with pay in accordance with Policy DEA associated with City of Houston water main break and its aftermath on February 27, 2020 and February 28, 2020.

Subject:

Consider adoption of resolution concerning emergency administrative leave with pay in accordance with Policy DEA associated with City of Houston water main break and its aftermath on February 27, 2020 and February 28, 2020.

Rationale:

Adoption of resolution concerning emergency administrative leave with pay in accordance with Policy DEA (Local). If the superintendent grants emergency administrative leave with pay in accordance with local policy, the Board shall adopt a resolution or take other Board action establishing the purpose served by the expenditure.

Attachments

Resolution

Declaration of state of emergency water main

Form Review**Inbox**

Human Resources (Originator)
Form Started By: Natasha Truitt
Final Approval Date: 03/25/2020

Reviewed By

Natasha Truitt

Date

03/25/2020 06:27 PM
Started On: 03/25/2020 04:48 PM

**RESOLUTION OF THE BOARD OF TRUSTEES
OF HARRIS COUNTY DEPARTMENT OF EDUCATION**

WHEREAS, Harris County Department of Education (“HCDE” or the “Department”) Board of Trustees recognizes that the territory included within the Department recently suffered flooding and other detrimental effects, associated with a City of Houston water main break and its aftermath;

WHEREAS, in order to respond to the water main break and its aftermath, HCDE ceased operations at Harris County Department of Education’s North Post Oak location on February 27, 2020 and Compton Head Start, Coolwood Head Start, Dogan Head Start, Fonwood Head Start, Fifthward Head Start, Pugh Head Start, Sheffield Head Start, and Tidwell Head Start on February 28, 2020 for the safety of students and staff. The water main break also resulted in the closure of Spring Branch Independent School District on February 28, 2020, which resulted in HCDE therapists assigned to Spring Branch ISD not being able to report to work;

WHEREAS, pursuant to HCDE Board Policy DEA (Local), HCDE’s Superintendent declared a “state of emergency” and granted emergency administrative leave with pay and additional emergency pay to employees assigned to the above-detailed locations (*see Exhibit A, Declaration*);

WHEREAS, HCDE Board Policy DEA (Local) provides, “If the superintendent grants emergency administrative leave with pay in accordance with this policy, the Board shall adopt a resolution or take other Board action establishing the purpose served by the expenditure;”

WHEREAS, the Board of Trustees of Harris County Department of Education seeks to retain its employees, facilitate efficient operation of educational activities, assist with emergency operations, staff and support of shelter operations and for any and all reasonable support services due to this incident;

WHEREAS, the Board of Trustees of Harris County Department of Education finds that compensating employees for work days missed as a result of water main break serves an important public purpose in that continued retention of such employees shall enable the Department to continue efficient operation(s) of educational and community activities; and

WHEREAS, the Board of Trustees of Harris County Department of Education also finds that there is a public purpose in the continued retention and morale for such employees to be compensated for workdays missed as a result of the various location closures caused by the water main break.

IT IS THEREFORE:

RESOLVED that the Board of Trustees of Harris County Department of Education hereby authorizes the HCDE administration to compensate employees assigned to the above-detailed locations for workdays missed when the above-referenced locations were closed due to the water main break at their regular hourly or daily rate of pay, according to the regular duty schedule the

employee would have otherwise worked if not for the closure, or other schedule(s), as determined by the Superintendent. Substitutes and independent contractors are not eligible for the emergency pay outlined herein; and

FURTHER RESOLVED that the Board of Trustees of Harris County Department of Education hereby authorizes the HCDE administration to award additional emergency pay to non-exempt and exempt employees assigned to any of the above-detailed locations who were required to work during the Department's closure, pursuant to HCDE Board Policy DEA (Local) and the Superintendent's Declaration. Substitutes and independent contractors are not eligible for the additional emergency pay outlined herein.

CERTIFICATE FOR RESOLUTION

I hereby certify that the foregoing resolution was presented to the Board of Trustees of Harris County Department of Education during a regular Board Meeting on April 15, 2020. A quorum of the Board of Trustees being then present, it was then duly moved and seconded that the resolution be adopted, and such resolution was then adopted according to the following vote:

Ayes: _____ Nays: _____ Abstentions: _____

Passed the 15th day of April, 2020. This Resolution may be signed electronically and in counterparts.

Eric Dick
President, Board of Trustees
Harris County Department of Education

Attest: _____
Danyahel (Danny) Norris
Vice President, Board of Trustees
Harris County Department of Education

**DECLARATION OF STATE OF EMERGENCY AND
GRANT OF EMERGENCY ADMINISTRATIVE LEAVE WITH PAY AND
ADDITIONAL PAY UNDER POLICY DEA (LOCAL)**

In accordance with HCDE Policy DEA (Local), as superintendent, effective February 27, 2020, I declare a “state of emergency” as a result of the City of Houston’s water main break that occurred on February 27, 2020 and resulting aftermath, which continued through February 28, 2020. The water main break and its aftermath resulted in the closure of Harris County Department of Education’s North Post Oak location on February 27, 2020 and the closure of Compton Head Start, Coolwood Head Start, Dogan Head Start, Fonwood Head Start, Fifthward Head Start, Pugh Head Start, Sheffield Head Start, and Tidwell Head Start on February 28, 2020 for the safety of students and staff. The water main break also resulted in the closure of Spring Branch Independent School District on February 28, 2020, which resulted in HCDE therapists assigned to Spring Branch ISD not being able to report to work.

The state of emergency ended at 12:01 a.m. on February 29, 2020.

I grant emergency administrative leave with pay to HCDE employees affected at the above-detailed locations pursuant to HCDE Policy DEA (Local). As such, affected HCDE employees will be compensated at their assigned rate per the HCDE compensation plan. Emergency administrative leave with pay is granted for HCDE employees at HCDE’s North Post Oak location on February 27, 2020; HCDE employees of Compton Head Start, Coolwood Head Start, Dogan Head Start, Fonwood Head Start, Fifthward Head Start, Pugh Head Start, Sheffield Head Start, and Tidwell Head Start on February 28, 2020; and HCDE therapists assigned to Spring Branch ISD on February 28, 2020. As outlined in HCDE Policy DEA (Local), substitutes and independent contractors are not eligible for emergency administrative leave with pay.

I further grant additional emergency pay, in addition to the emergency administrative leave with pay, as follows:

- HCDE non-exempt employees assigned to any of the above-detailed locations who were required to work during the state of emergency shall be compensated at a rate of 1.5 times their regular rate of pay for hours worked during the state of emergency; and
- HCDE exempt employees assigned to any of the above-detailed locations who worked, including teleworking, during the state of emergency may apply for an earned non-duty day at a rate of 1.0, in accordance with HCDE procedures.

Employees who were on prior-approved leave, called in sick, or took an unscheduled discretionary day during the state of emergency shall continue to be charged for such leave and shall not earn any other benefit as compensation, pursuant to HCDE Policy DEA (Local).



James Colbert, Jr.
COUNTY SCHOOL SUPERINTENDENT
HARRIS COUNTY DEPARTMENT OF EDUCATION

Regular Board Meeting**7.F.****Meeting Date:** April 15, 2020**Title:****Submitted For:** Natasha Truitt, Human Resources **Submitted By:** Natasha Truitt**Additional Resource****Personnel:**

Information**Posted Agenda Item:****Consider approval of the 2020-2021 HCDE Work/Holiday Calendar.****Subject:**

2020-2021 HCDE Work/Holiday Calendar

Rationale:Work/Holiday calendar for the 2020-2021 school year reflecting work days and holidays and meetings of the HCDE Board of Trustees.

Attachments2020-21 Work Calendar

Form Review**Inbox**Human Resources (Originator)
Form Started By: Natasha Truitt
Final Approval Date: 03/25/2020**Reviewed By**

Natasha Truitt

Date03/25/2020 06:27 PM
Started On: 03/25/2020 05:09 PM



Harris County
Department of
Education

2020-2021 Work/Holiday Calendar

HOLIDAYS

Labor Day – September 7, 2020
Thanksgiving – November 26 – 27, 2020
Christmas Break – December 23, 2020 – January 1, 2021
Martin Luther King, Jr. Day – January 18, 2021
Spring Break – March 15 – 19, 2021
Good Friday – April 2, 2021
Memorial Day – May 31, 2021
Independence Day – July 5, 2021

MAKE-UP DAYS

April 2, 2021
May 31, 2021

*Make-up days for staff may vary depending
on the division and school districts served*

EARLY RELEASE DAY

August 21, 2020

BOARD MEETINGS

August 19, 2020	April 21, 2021
September 16, 2020	May 19, 2021
October 21, 2020	June 16, 2021
November 18, 2020	July 21, 2021
December 16, 2020	
January 20, 2021	
February 24, 2021	

AUGUST

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Regular Board Meeting

7.G.

Meeting Date: April 15, 2020

Title: Adult Education Part-time Teacher Pay Structure Change

Submitted For: Natasha Truitt, Human Resources **Submitted By:** Natasha Truitt

Additional Resource Stephanie Ross

Personnel:

Information

Posted Agenda Item:

Consider approval of the Adult Education Part-time Teacher Pay Schedule and Adult Education Professional Development Stipend effective July 1, 2020.

Subject:

Adult Education Part-Time Teacher Pay Schedule and Professional Development Stipend for Part-time Staff.

Rationale:

The Adult Education division is requesting approval of a per session rate pay schedule for part-time teachers to enable the program to better manage the number of hours that teachers are working within a session. The per session compensation rate is aligned with the number of classroom hours required by the state for participants which also includes additional time for student absences and planning.

The per session compensation rate allows the Adult Education program to manage personnel and benefit budgets within a limited federal funded program. Savings can be applied to purchasing student materials and providing additional non-instructional resources such as career pathways, transition to work, and counseling for participants. In addition, class schedules can be built across all sites that better support traditional continuing education programs with the goal of transitioning students into higher education institutions.

Attachments

AE Pay Structure Change

AE Stipends

Form Review

Inbox

Human Resources (Originator)
Form Started By: Natasha Truitt
Final Approval Date: 03/25/2020

Reviewed By

Natasha Truitt

Date

03/25/2020 06:27 PM
Started On: 03/25/2020 06:09 PM

Adult Education Part-time Teacher Pay Schedule Effective July 1, 2020

Compensation Amounts Per Session

Program	Amount
General Education Degree (GED)	\$1,620
English as a Second Language (ESL)	\$2,160

Hours Worked Per Session

Program	Weeks	Hours Per Week
GED – 60 hours	6	10 hours
GED – 60 hours	8	7.5 hours
GED – 60 hours	10	6 hours

Program	Weeks	Hours Per Week
ESL – 80 hours	6	13.3 hours
ESL – 80 hours	8	10 hours
ESL – 80 hours	10	8 hours

Retired teachers are not eligible to be compensated at the per session rate. Retired teachers will be paid at a rate of \$27/hour and will be required to clock in/out using the automated timekeeping system.

03.25.2020

**Adult Education Professional Development Stipend
Part-time Staff****Professional Development Stipend**

Position	Required Hours	Stipend
Teacher, Transition Specialist, Program Assistant	15	\$300
Substitute (4 consecutive days of teaching)	15	\$300
Aide	3	\$40

(Paid after the completion of all required hours by March 29th)

Additional Training Stipend

Position	1 Hour	3 Hours	6 Hours
Teacher, Transition Specialist, Program Assistant, Sub	\$20	\$60	\$120
Aide	\$15	\$45	\$90

(Paid upon completion)

Regular Board Meeting**7.H.****Meeting Date:** April 15, 2020**Title:** Approval of Services Contract with SOA Fin1st**Submitted For:** Bill Monroe, Purchasing**Submitted By:** Kendra Jackson**Recommended Action:** Approve**HCDE Goal(s):** 4. Provide cost savings by leveraging tax dollars**Additional Resource Personnel:** Dr. Jesus J. Amezcua, Bill Monroe, Kendra Jackson**Facilities/Technology Approval Needed?:**

Information**Posted Agenda Item:**

Consider ratification and approval of a Services Agreement with SOA Fin1st (job no. 20/019KJ) for Accounting Services for the time period of March 9, 2020 through August 31, 2020 in an amount not to exceed \$55,000, including reimbursable expenses. Contract needed to provide accounting and school finance technical services to Stafford MSD through August, 2020.

Subject:

Service Agreement for Accounting Services

Rationale:

Contractor will assist in the daily operations of the Business Office to ISDs, Charters, and HCDE.

Fiscal Impact**Attachments**Service Agreement

Form Review**Inbox**

Purchasing
Purchasing Alternate (Originator)
Purchasing
Assistant Superintendent - Business
Form Started By: Kendra Jackson
Final Approval Date: 03/31/2020

Reviewed By

Bill Monroe
Kendra Jackson
Bill Monroe
Jesus Amezcua

Date

03/27/2020 12:04 PM
03/27/2020 12:11 PM
03/27/2020 01:07 PM
03/31/2020 11:06 PM
Started On: 03/26/2020 09:32 PM

SERVICES AGREEMENT FOR HCDE EXPENDITURES

This Services Agreement (“Agreement”) is made and entered into by and between the Harris County Department of Education (“HCDE”), located in Houston, Texas 77022, and SOA Fin1st (“Contractor”), located in 4310 Keystone Trail, Pearland, TX 7758, for Contractor to provide services to HCDE in accordance with the terms and conditions specified herein.

Recitals

HCDE is a political subdivision of the State of Texas, established to promote education in Harris County, Texas. Both HCDE and Contractor desire to set forth in writing the terms and conditions of their agreement. In consideration of the mutual covenants and conditions contained in this Agreement and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties intending to be legally bound agree as follows:

1. **Purpose.** HCDE agrees to retain Contractor and Contractor agrees to provide services to HCDE as Contractor and to perform the duties and all necessary labor and resources needed to provide the services set forth in Paragraph 3 – Scope of Work. Contractor shall also perform such other related services and duties as are customarily performed by a Contractor in a similar position.
2. **Term.** This Agreement is for services beginning March 9, 2020 and ending August 31, 2020. (“Term”). All extensions of this Agreement shall be subject to the terms and conditions specified herein.
3. **Scope of Work.** Exhibit A includes a detailed Scope of Work that sets out the services (hereinafter “Services”) Contractor agrees to provide.
4. **Independent Contractor Status.** It is the intention of the parties that Contractor be an independent contractor and not an employee, agent, joint venturer, or partner of HCDE. Nothing in this Agreement shall be interpreted or construed as creating or establishing the relationship of employer and employee between HCDE and either Contractor or any employee or agent of Contractor. As an independent contractor, Contractor will be solely responsible for determining the means and methods for performing the Services and shall furnish all tools, materials, transportation, and personal incidentals necessary in the performance of the Services. Contractor shall be responsible for any and all applicable social security and personal income taxes that may become due as a result of any payments made by HCDE hereunder and Contractor shall indemnify and hold HCDE harmless in this regard.
5. **Review of Progress.** Contractor will work to meet all timelines mutually established by Contractor and HCDE. HCDE reserves the right to monitor the progress of Contractor.
6. **Changes & Amendments.** During the Term of the Agreement (see Paragraph 2), HCDE and Contractor reserve the right to make changes to the Services the Contractor is required to provide pursuant to this Agreement. This Agreement may be amended only by the mutual agreement of the parties, in writing to be attached to and incorporated in this Agreement. All such changes shall be made in writing and agreed to by both parties.

7. **Assignment.** Neither this Agreement nor any duties or obligations under it shall be assignable by Contractor without the prior written acknowledgement and authorization of HCDE.

8. **Compensation.** HCDE will pay Contractor \$504.00 a day (8 hours) not to exceed \$55,000.00 including reimbursable expenses such as mileage for Services provided in Exhibit A. Contractor will invoice HCDE periodically throughout the Term of the Agreement in accordance with Section 29 of this Agreement. HCDE is Texas sales and use tax exempt and will not reimburse Contractor for any Texas sales taxes incurred by Contractor. In the event that any payment(s) to Contractor under this Agreement are subsequently disallowed by a state or federal grant awarding agency or in the event that HCDE is required to refund any funding received from a state or federal grant awarding agency relating to Contractor's Work, to the maximum extent permitted by applicable law, Contractor shall repay to HCDE, on demand, the amount of any such disallowed costs and/or refund. HCDE may, in its sole discretion, deduct the amount(s) of any such disallowed costs and/or refund(s) from subsequent payments to Contractor under this Agreement.

9. **Intellectual Property.** Contractor represents that it has all intellectual property rights necessary to enter into and perform its obligations in this Agreement.

10. **Ownership of Work Product.** All work product, including any concepts, products, software, research, reports, studies, data, photographs, negatives, or other documents, drawings or materials prepared by Contractor in the performance of its obligations under this Agreement will be deemed works for hire and the exclusive property of HCDE, the Texas Education Agency, the State of Texas, and/or the federal government, as applicable. Contractor shall deliver all such materials to HCDE upon completion, termination, or cancellation of this Agreement. Any programs, data, or other materials furnished by HCDE for use by Contractor in connection with the Services performed under this Agreement will remain HCDE's property. Any pre-existing programs, data, or other materials furnished and owned by Contractor for use by Contractor in connection with the Services performed under this Agreement will remain Contractor's property.

11. **Professional Services.** This Agreement (check applicable box) ☐ is / ☐ is not for professional services and governed by the Professional Services Procurement Act, TEX. GOV'T CODE Chp. 2254. Contractor represents and warrants that Contractor has demonstrated competence and possesses qualifications to perform the Services and is performing the Services for a fair and reasonable price. Contractor further represents and warrants that the professional fees under the Agreement do not exceed any maximum provided by law.

12. **Conflict of Interest.** During the Term of Contractor's service to HCDE, Contractor shall not, directly or indirectly, whether for Contractor's own account or for or with any other person or entity whatsoever, employ, solicit, or endeavor to entice away any person who is employed by HCDE.

13. **Criminal History Certification.** Contractor shall complete the "Criminal History Certification" regarding the criminal history of covered employees and the "Felony Conviction Notice," both of which are incorporated by reference herein. Noncompliance or misrepresentation regarding these certifications may be grounds for termination of this Agreement.

14. Indemnity. TO THE FULLEST EXTENT PERMITTED BY LAW, CONTRACTOR SHALL INDEMNIFY AND HOLD HARMLESS HCDE, ITS TRUSTEES, OFFICERS, EMPLOYEES, AND AGENTS FROM AND AGAINST ALL LIABILITY, LOSS, EXPENSE (INCLUDING REASONABLE LITIGATION COSTS AND ATTORNEY'S FEES), OR CLAIMS FOR INJURY OR DAMAGES ARISING OUT OF THE PERFORMANCE OF THIS AGREEMENT (COLLECTIVELY, "CLAIM") TO THE EXTENT THE CLAIM ARISES FROM THE NEGLIGENCE, WILLFUL ACT, BREACH OF CONTRACT, OR VIOLATION OF LAW BY CONTRACTOR, ITS EMPLOYEES, AGENTS, CONTRACTORS, OR SUBCONTRACTORS.

15. Non-appropriation of funds. The Term of this Agreement is a commitment of HCDE current revenue only. Notwithstanding anything to the contrary in this Agreement, HCDE is obligated to make payments only as approved each year by HCDE's Board of Trustees. HCDE's Board of Trustees retains the right to terminate the Agreement at the expiration of each budget period of HCDE. To the extent that HCDE will use federal grant funds to fulfill its obligations under this Agreement, Contractor acknowledges that federal funds will be used to pay for all or a portion of funds due under this Agreement and that this Agreement is only effective upon receipt of the Notice of Grant Award ("NOGA") by HCDE from the awarding agency. As such, if HCDE does not receive sufficient funding for the services provided in this Agreement, HCDE may terminate this Agreement without penalty or further obligation to Contractor, at any time upon written notice to Contractor. Services rendered in accordance with this Agreement shall be funded by General Fund *[funding source(s)]*. Payment for services rendered shall be allocated as follows: 100% funded by General Fund *[funding source]*; and ____% funded by _____ *[additional funding source, if applicable]*.

16. Non-Exclusivity. Nothing in this Agreement may be construed to imply that Contractor has the exclusive right to provide HCDE Services. During the Term of this Agreement, HCDE reserves the right to use all available resources to procure other services as needed and doing so will not violate any rights of Contractor.

17. Performance. Contractor agrees that Contractor's Services will be performed with reasonable care, skill, judgment, and experience in a professional business-like manner, with no direct supervision from HCDE. If Contractor is unable to complete the work in this manner based on the mutually agreed upon time, Contractor shall notify HCDE's Assistant Superintendent for Business Services in writing.

18. Termination. Either party for any reason upon thirty (30) days written notice may terminate this Agreement without cause. HCDE will be responsible for payment for Services that have been accepted by HCDE up to the termination date.

HCDE may, by written notice, immediately terminate this Agreement if Contractor has defaulted in whole or in part, refuses or fails to comply with the provisions of this Agreement, fails to make progress, does not cure such failure after written notice within a reasonable period of time, or fails to perform the Services within the same time period specified or any written extension thereof. In such event, HCDE may obtain comparable Services elsewhere and either deduct the costs of obtaining such Services from any amount owed Contractor or Contractor shall reimburse HCDE for such costs incurred by HCDE.

19. Inspection and Acceptance of Service. HCDE reserves the right to inspect the Services provided under this Agreement at all reasonable times and places during the Term. If any of the Services do not conform to the requirements set forth in this Agreement, HCDE may (i) require Contractor to perform the Services again in conformity with such requirements, with no additional charge to HCDE; or (ii) equitably reduce payment due Contractor to reflect the reduced value of the Services performed. These remedies do not limit other remedies available to HCDE in this Agreement or otherwise available by law.

20. Subcontractors. If HCDE gives written permission for Contractor to subcontract any of the Services, Contractor shall ensure that each subcontractor complies with all provisions of this Agreement. Contractor shall require each subcontractor to maintain and to furnish Contractor with satisfactory evidence of Workers Compensation, Employer's Liability and such other forms and amounts of insurance which Contractor deems reasonably adequate. Contractor will remain liable for the acts and omissions of such subcontractor(s) and the proper performance and delivery of the Services.

21. Insurance. Unless an appropriate HCDE representative agrees to waive the requirements by initialing the designated space near the signature block below, Contractor shall comply with all of HCDE's insurance requirements. Contractor shall provide Certificates of Insurance evidencing the Insurance Requirements prior to the start of work. Contractor shall maintain insurance coverage in the amounts specified by HCDE. Certificates of Insurance on the current ACORD form shall be issued to HCDE showing all required insurance coverage.

22. Force Majeure. The parties to this Agreement may be excused from performance hereunder during the time and to the extent that they are prevented from performance due to an act of God, fire, strike or lockout, when satisfactory evidence thereof is presented to the other party and provided that such non-performance is not due to the fault of the non-performing party.

23. Notice. Any notice provided under the terms of this Agreement by either party to the other shall be in writing and may be affected by certified mail, return receipt requested. Notice to either party shall be sufficient if made or addressed as to the address listed in the signature line of this Agreement.

Each party may change the address at which notice may be sent to that party by giving notice of such change to the other party by certified mail, return receipt requested.

24. Governing Law and Venue. This Agreement shall be governed by and construed in accordance with the laws of the State of Texas without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this Agreement shall be a court of competent jurisdiction in Harris County, Texas.

25. No Waiver of HCDE's Immunity. The execution of this Agreement and the performance of HCDE of any of its obligations hereunder are not, and are not intended to waive or relinquish, and HCDE shall not waive or relinquish, any governmental, sovereign immunity or defense from or to liability or prosecution available to HCDE, its trustees, officers, employees, or agents under federal or Texas laws.

26. Entire Agreement. The Agreement, the procurement solicitation issued by HCDE, RFP # 20/019KJ, Contractor's proposal submitted in response to HCDE's procurement solicitation, and the attached and incorporated addendum, exhibits, and documents/forms contain the entire agreement of the parties relative to the purpose(s) of the Agreement and supercede any other representations, agreements, arrangements, negotiations, or understanding, oral or written, between the parties to this Agreement. In the event of a conflict between this Agreement and the procurement solicitation issued by HCDE or Contractor's proposal submitted in response to HCDE's procurement solicitation, this Agreement shall control. In the event of a conflict between the procurement solicitation issued by HCDE and Contractor's proposal submitted in response to HCDE's procurement solicitation, HCDE's procurement solicitation shall control. This Agreement supersedes any conflicting terms and conditions on any purchase or work orders, invoices, checks, order acknowledgements, forms, purchase orders, or similar commercial documents relating hereto and which may be issued by Contractor after the Effective Date of this Agreement.

27. Severability. In the event that any one or more of the provisions contained in this Agreement shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the Agreement shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

28. Debarment and Suspension. Pursuant to Executive Orders 12549 and 12689, a contract award (see 2 CFR 180.220) must not be made to parties listed on the governmentwide exclusions in the System for Award Management (SAM), in accordance with the OMB guidelines at 2 CFR 180 that implement Executive Orders 12549 (3 CFR part 1986 Comp., p. 189) and 12689 (3 CFR part 1989 Comp., p. 235), "Debarment and Suspension." SAM Exclusions contains the names of parties debarred, suspended, or otherwise excluded by agencies, as well as parties declared ineligible under statutory or regulatory authority other than Executive Order 12549. When federal funds are expended by HCDE under this Agreement, Contractor certifies that during the term of this Agreement, Contractor certifies that neither it nor its principals is presently debarred, suspended, proposed for debarment, declared ineligible, or voluntarily excluded from participation by any federal department or agency or by the State of Texas. Contractor shall immediately provide written notice to HCDE if at any time Contractor learns that this certification was erroneous when submitted or has become erroneous by reason of changed circumstances. HCDE may rely upon Contractor's certification that Contractor is not debarred, suspended, ineligible, or voluntarily excluded from the covered contract, unless HCDE knows the certification is erroneous.

29. Invoices. Contractor is required to submit original invoices to the HCDE Business Office ATTN: Accounts Payable. The invoices can be mailed through the postal service to HCDE Business Office ATTN: Accounts Payable, 6300 Irvington Boulevard, Houston, Texas 77022, or emailed to accountspayable@hcde-texas.org.

The invoices should include the following:

1. Date of invoice
2. Period of service
3. List of services provided
4. Location where services were provided
5. Invoice number

6. Contact information
7. Deliverables under the contract
8. Certification of service provided through a signature by company representative

Contractor is required to submit to HCDE a completed IRS Form W-9, Criminal History Certification, Felony Conviction Notice, Conflict of Interest Questionnaire, and any other forms required of HCDE before payment is rendered. Payment to Contractor shall be made only after Services are performed and not before. Advance payment to Contractor is strictly prohibited.

Contractor shall submit invoices within a timely manner during HCDE's fiscal year in which the good(s) and/or services are purchased. In accordance with Texas Government Code § 2251.021, payments are due to Contractor within forty-five (45) days after the later of the following: (1) the date HCDE receives the goods under the Agreement; (2) the date the performance of the service under the Agreement is completed; or (3) the date HCDE receives an invoice for the goods or service. Contractor agrees to pay any subcontractors, if any, the appropriate share of the payment received from HCDE not later than the tenth (10th) day after the date Contractor receives the payment from HCDE. The exceptions to payments made by HCDE and/or Contractor listed in Texas Government Code § 2251.002 shall apply to this Agreement.

Failure to send the invoices to the Accounts Payable Office will delay payment. Contractor certifies that no work has been performed before the effective date of this Agreement. Invoices submitted by Contractor for work performed prior to the effective date of the Agreement may not be honored by HCDE, in HCDE's sole discretion.

In addition to all other rights and remedies that HCDE may have, HCDE shall have the right to setoff, against any and all amounts due to Contractor by HCDE, whether due under this Agreement or any other agreement between HCDE (including any division of HCDE) and Contractor, any sums for which HCDE is entitled to under this Agreement, as determined by HCDE in its sole discretion, including, without limitation, sums due by Contractor to HCDE as a result of indemnification obligations, warranty claims, and/or HCDE/Choice Partners Administrative Fee(s), as applicable.

30. Compliance with Applicable Laws. Contractor agrees to comply with all federal, state, and local laws, rules, regulations, and ordinances, as applicable, including, but not limited to the Education Department General Administrative Regulations ("EDGAR"), 2 C.F.R. Parts 200 and 3474, and 34 C.F.R. Parts 75-77 and 81. If applicable, Contractor certifies compliance with all provisions, laws, acts, regulations, rules, and ordinances as detailed in HCDE's Certifications form, "Required Contract Provisions for Non-Federal Entity Contracts under Federal Awards – Appendix II to 2 CFR Part 200," which is incorporated by reference herein. Contractor further certifies compliance with all applicable provisions, laws, acts, regulations, rules, and ordinances, including those referenced in any HCDE vendor packet completed by Contractor, which is incorporated by reference herein.

Contractor hereby certifies that it is not a company identified on the Texas Comptroller's list of companies known to have contracts with, or provide supplies or services to, a foreign organization designated as a Foreign Terrorist Organization by the U.S. Secretary of State.

If (a) Contractor is not a sole proprietorship; (b) Contractor has ten (10) or more full-time employees; and (c) this Agreement has a value of \$100,000 or more, the following certification shall apply; otherwise, this certification is not required. Pursuant to Chapter 2270 of the Texas Government Code, the Contractor hereby certifies and verifies that neither the Contractor, nor any affiliate, subsidiary, or parent company of the Contractor, if any (the "Contractor Companies"), boycotts Israel, and the Contractor agrees that the Contractor and Contractor Companies will not boycott Israel during the term of this Agreement. For purposes of this Agreement, the term "boycott" shall mean and include refusing to deal with, terminating business activities with, or otherwise taking any action that is intended to penalize, inflict economic harm on, or limit commercial relations with Israel, or with a person or entity doing business in Israel or in an Israeli-controlled territory, but does not include an action made for ordinary business purposes.

31. Confidential Data of HCDE. In the course of performing duties under this Agreement, Contractor may view, obtain, or have access to financial, accounting, statistical, personnel, and other information of a confidential nature concerning students and school districts being served by HCDE and employees of HCDE. All such information is confidential and shall not be disclosed, directly or indirectly, to any person other than authorized officials of HCDE, either during the Term of this Agreement or after such Term.

Contractor acknowledges that HCDE would be irreparably injured if Contractor were to disclose such information to third parties not entitled to receive such information or to misappropriate such confidential information for Contractor's own purposes or benefit and that money damages would not compensate HCDE for such irreparable injury.

Contractor further acknowledges that to the extent Contractor receives confidential student information during the performance of duties under this Agreement, Contractor is considered a "school official" in accordance with the Family Educational Rights and Privacy Act ("FERPA"), 20 U.S.C. § 1232g, and shall not disclose confidential student information or education records.

32. Warranties. All goods and/or services provided by Contractor under this Agreement must be warranted to be free from defects in material, workmanship, and free from such defects in design for a period of one (1) year upon the later of HCDE's acceptance of the product and/or service or payment of the applicable invoice. Contractor warrants that all goods and/or services furnished under this Agreement shall conform in all respects to the terms of this Agreement, including any drawings, specifications, and/or standards incorporated herein, including, without limitation, those detailed in the procurement solicitation issued by HCDE. In addition, Contractor warrants that goods and/or services are suitable for and will perform in accordance with the purposes for which they are intended. Contractor shall assume all liabilities incurred within the scope of consequential damages and incidental expenses, as set forth in the vendor or manufacturer's warranty, which result from either delivery or use of product, which does not meet the specifications within this Agreement or the solicitation procurement.

Insurance Requirements Waiver – IF the Insurance Requirements are not applicable to the Services or if HCDE otherwise chooses to waive such requirements for purposes of this Agreement, the appropriate HCDE representative may waive the requirements by initialing here: →

Otherwise, Contractor must satisfy the Insurance Requirements specified in this Agreement.

In witness whereof, HCDE and Contractor have executed this Agreement to be effective on the date specified in Term above:

SoA FinalST Rosa Maria Torres
By: Rosa Maria Torres
(Signature)

Harris County Department of Education

By: _____
(Signature)

Jesus Amezcua, Ph.D., CPA, RTSBA
Assistant Superintendent –Business Services
6300 Irvington Blvd
Houston, TX 77022-5618
713-696-1371
713-696-0740

EXHIBIT A
SCOPE OF WORK

Contractor	HCDE
<ul style="list-style-type: none">• Services/Obligations/Deadlines• Contractor will assist in the daily operations of the Business Office to ISDs, Charters, and HCDE. To include review of financial data, report generating, evaluation of internal controls and supervision of staff.	<ul style="list-style-type: none">• Obligations• Provide clear direction of services requested.• Coordinate and facilitate introduction to ISDs, Charters and other entities business staff.

Regular Board Meeting

7.I.

Meeting Date: April 15, 2020

Title: Waiving HCDE Policy DN (Local) Regarding Appraisals

Submitted For: Natasha Truitt, Human Resources **Submitted By:** Natasha Truitt

Additional Resource

Personnel:

Information

Posted Agenda Item:

Consider waiving HCDE Policy DN (Local) regarding appraisals and delegating authority to the Superintendent and/or his designee to develop and implement an appraisal plan for 2019-2020 due to operational disruptions caused by COVID-19.

Subject:

Consider waiving HCDE Policy DN (Local) regarding appraisals and delegating authority to the Superintendent and/or his designee to develop and implement an appraisal plan for 2019-2020 due to operational disruptions caused by COVID-19.

Rationale:

Board policy requires HCDE to appraise employees annually. The COVID-19 epidemic has disrupted HCDE operations substantially, causing all buildings to be closed and forcing employees to work remotely. This is a significant change to normal operations and does not allow for the required face-to-face appraisal process. Given these extenuating circumstances and the fact that all employees are working within an alternate environment, it is reasonable for the department to waive policy regarding the appraisal process and develop and implement an appraisal plan for the 2019-2020 school year.

Attachments

No file(s) attached.

Form Review

Inbox

Human Resources (Originator)
Form Started By: Natasha Truitt
Final Approval Date: 03/30/2020

Reviewed By

Natasha Truitt

Date

03/30/2020 02:22 PM
Started On: 03/30/2020 01:33 PM

Regular Board Meeting

7.J.

Meeting Date: April 15, 2020

Title: Approval and/or Ratification of Submission of an Appraisal Waiver to TEA

Submitted For: Natasha Truitt, Human Resources **Submitted By:** Natasha Truitt

Additional Resource Dr. Anthony Mays

Personnel:

Information

Posted Agenda Item:

Consider approval of an appraisal process waiver request to the Texas Education Agency for 2019-2020 due to operational disruptions caused by COVID-19.

Subject:

Consider approval of an appraisal process waiver request to the Texas Education Agency for 2019-2020 due to operational disruptions caused by COVID-19.

Rationale:

Board policy requires HCDE to appraise employees annually. The COVID-19 epidemic has disrupted HCDE operations substantially, causing all buildings to be closed and forcing employees to work remotely. This is a significant change to normal operations and does not allow HCDE to ensure that appropriate components of the appraisal process are completed in accordance with state standards. Given these extenuating circumstances and the fact that all employees are working within an alternate environment, HCDE has submitted an appraisal process waiver request to the Texas Education Agency for the 2019-2020 school year.

Attachments

No file(s) attached.

Form Review

Inbox

Human Resources (Originator)
Form Started By: Natasha Truitt
Final Approval Date: 03/30/2020

Reviewed By

Natasha Truitt

Date

03/30/2020 01:59 PM
Started On: 03/30/2020 01:43 PM

Regular Board Meeting**7.K.****Meeting Date:** April 15, 2020**Title:****Submitted By:** Melissa Godbout**Recommended Action:** Approve**Additional Resource****Personnel:****HCDE Goal(s):****Facilities/Technology****Approval Needed?:**

Information**Posted Agenda Item:**

Discussion and possible action regarding HCDE providing funding to the Education Foundation of Harris County in support of scholarships, sponsorships, and grants to Harris County school districts, approving a Memorandum of Understanding with the EFHC regarding same, and approving a Budget Amendment in the amount of \$500,000 for FY 2020.

Subject:**Rationale:**

Fiscal Impact**Attachments**

MOU HCDE

Form Review

Form Started By: Melissa Godbout

Final Approval Date: 04/09/2020

Started On: 04/09/2020 09:16 PM

**MEMORANDUM OF UNDERSTANDING
BETWEEN HARRIS COUNTY DEPARTMENT OF EDUCATION AND
THE EDUCATION FOUNDATION OF HARRIS COUNTY
RELATING TO HCDE’S PARTNERS IN EDUCATION PROJECT**

This Memorandum of Understanding (“MOU”) is made and entered into by and between Harris County Department of Education (“HCDE”), located at 6300 Irvington Boulevard, Houston, Texas, 77022, and the Education Foundation of Harris County (“Foundation”), located at 6300 Irvington Boulevard, Houston, Texas, 77022, desiring to memorialize the nature of their relationship and set forth the respective obligations and rights of the parties.

RECITALS

WHEREAS, HCDE is a county school district of the State of Texas, established to equalize educational opportunities in Harris County, Texas;

WHEREAS, Foundation is an independent nonprofit corporation organized under the Texas Business Organizations Code and exempt from taxation pursuant to Internal Revenue Code 501c(3);

WHEREAS, Foundation is organized in Harris County and operates exclusively for educational and charitable purposes, with Foundation’s primary purpose being to raise funds for and support HCDE;

WHEREAS, HCDE desires for the Foundation to assist HCDE with HCDE’s Partners in Education Project, which consists of three programs, including grants, scholarships, and sponsorships to benefit Harris County independent school districts, as further outlined herein;

WHEREAS, HCDE’s Board of Trustees expressly finds as follows: (1) this MOU and the funds provided by HCDE to the Foundation as prescribed herein serve the public purposes appropriate to the function of HCDE as further outlined herein; (2) the funds provided by HCDE to the Foundation as prescribed herein are spent on HCDE’s Partners in Education Project, serving students and educators across Harris County; and (3) the trustees maintain sufficient controls over the Foundation by carefully monitoring its activities as they relate to the Partners in Education Project;

WHEREAS, HCDE and Foundation desire to set forth in writing their relationship as it relates to HCDE’s Partners in Education Project to advance HCDE’s public purposes and to assist HCDE’s efforts to equalize educational opportunities in Harris County; and

NOW, THEREFORE, in consideration of the mutual covenants and conditions contained in this MOU and other good and valuable consideration, the receipt and sufficiency of which are hereby acknowledged, the parties, intending to be legally bound, agree as follows:

Article 1 Term

The Effective Date of this MOU is the date of execution. This MOU is for services beginning on the Effective Date and ending on April 30, 2021 ("Term"). This MOU may be renewed upon mutual written consent of HCDE and the Foundation.

Article 2 Public Purpose

HCDE has identified the following educational public purposes for its Partners in Education Project and the Foundation's role in the Partners in Education Project:

1. Because of the uncertainty and restrictions inherent to the public school finance system, HCDE and the 25 independent school districts in Harris County must seek alternative sources of revenue in order to continue and/or enhance their quality education programs.
2. Strong community support to assist HCDE in maximizing alternative revenue sources requires reciprocal commitment and support from HCDE.
3. The community's legitimate expectation is that HCDE supports Harris County's 25 independent school districts by equalizing educational opportunities.
4. HCDE's Board of trustees finds that a public purpose is served by the Partners in Education Project and the Foundation's assistance with facilitating the Partners in Education Project.
5. Solicitations of additional revenue by Foundation to further support the Partners in Education Project will relieve the fundraising burden of HCDE's and Harris County independent school districts' superintendents, administrators, teachers and staff, leaving them free to focus on their respective educational missions.
6. Revenues obtained by Foundation will be provided for the betterment of HCDE's educational programs and to equalize educational opportunities across the 25 independent schools districts in Harris County.

Article 3 Partners in Education Project

As part of its statutory objective to equalize educational opportunities in Harris County, HCDE has designed the Partners in Education Project for the benefit of the 25 Harris County independent school districts. The Partners in Education Project consists of three major components: grants, scholarships, and sponsorships. HCDE and the Foundation shall collaborate for the implementation of the Partners in Education Project as outlined in this MOU.

Article 4 HCDE Commitment

HCDE agrees to provide the following to Foundation for the Partners in Education Project, provided that the public purposes continue to be met and the controls continue to be implemented, and subject to the HCDE Board of Trustees' continuing right to refuse to appropriate necessary funds in any budget year:

1. HCDE shall provide the Foundation with an initial amount of \$500,000.00 (the "Funds") for the Partners in Education Project to be used for the Partners in Education Project's grants, scholarships, and sponsorship activities during the Term of this MOU.
2. HCDE shall collaborate with Foundation representatives to create eligibility requirements for the Partners in Education Project's grants, scholarships, and sponsorship activities. Final eligibility requirements for the Partners in Education Project's grants, scholarships, and sponsorship activities shall be mutually agreed upon by HCDE and Foundation.

3. HCDE shall provide Foundation with a solicitation/application template for Partners in Education grants and scholarships, Notice of Grant Award template, and/or other legal agreement(s) for Foundation's use with Partners in Education Project recipients.
4. HCDE may, in its sole discretion, provide Foundation with reasonable assistance relating to the Partners in Education Project.
5. HCDE shall develop and maintain a web page dedicated for the Partners in Education Project.

Article 5 Responsibilities of the Foundation

The Foundation agrees to:

1. administer the Partners in Education Project, including, but expressly not limited to:
 - a. market the Partners in Education Project to the 25 independent school districts in Harris County, Texas;
 - b. ensure a transparent application process;
 - c. ensure an effective evaluation process for review of applications and final awards, including use of an evaluation committee for such purposes; and
 - d. institute a monitoring program to ensure recipients' compliance with Partners in Education Project requirements.
2. use its best efforts to solicit, collect, invest, and administer additional funds for the Partners in Education Project, which shall be used as outlined in this MOU;
3. collaborate with HCDE representatives to create eligibility requirements for the Partners in Education Project's grants, scholarships, and sponsorship activities;
4. utilize the solicitation/application template for Partners in Education grants and scholarships, Notice of Grant Award template, and/or other legal agreement(s) provided by HCDE for Foundation's use with Partners in Education Project recipients;
5. attend meetings and events as requested by the HCDE Superintendent or HCDE's Foundation liaison relating to the Partners in Education Project; and
6. either (a) invest the Funds according to the Texas Public Funds Investment Act, Chapter 2256 of the Texas Government Code or (b) ensure the Funds are collateralized at one hundred and two percent (102%). The Parties agree that any interest earnings made off of the Funds may be used for any unrestricted purpose of the Foundation.

The Foundation shall provide the following deliverables to HCDE during the Term of this MOU:

1. Annually, in conjunction with HCDE Executive Leadership, draft a development plan for approval by the HCDE Superintendent that outlines the goals and major aspects of the Partners in Education Project.
2. Periodic reports on the progress of Foundation's activities relating to the Partners in Education Project throughout the year.
3. Annual written report during each year of the Term describing Foundation activities relating to the Partners in Education Project, which shall include detailed information relating to each of the Partners in Education Project's three areas (grants, scholarships, and sponsorship activities), including recipients, dollar amounts awarded per recipient, and results.

Article 6 Controls

To ensure that a proper public educational purpose is served by this MOU, HCDE and Foundation agree to the following controls:

1. The Foundation shall provide periodic reports relating to the Partners in Education Project to HCDE, as outlined in Article 5.
2. The Foundation shall provide an annual written report during each year of the Term describing Foundation activities relating to the Partners in Education Project to HCDE, as outlined in Article 5.
3. HCDE shall have the right to monitor the progress of the Foundation and the Partners in Education Project, as outlined in Article 8.
4. HCDE shall have the right to audit all of Foundation's records and accounts relating to this MOU, as outlined in Article 14.

Article 7 Independent Status

It is the intention of the parties that Foundation be independent from HCDE and not an employee, agent, joint venturer, or partner of HCDE. Nothing in this MOU shall be interpreted or construed as creating or establishing the relationship of employer and employee, agent, joint venture, or partner between HCDE and Foundation or any employee or agent of Foundation.

Foundation agrees that Foundation is not an employee of HCDE and is solely responsible for all social security, unemployment compensation and taxes, both state and federal. Foundation further agrees that Foundation's services will be performed with reasonable care, skill, judgment, and experience and in a professional business-like manner, with no direct supervision from HCDE. If Foundation is unable to complete the work in this manner based on the mutually agreed upon time, Foundation shall notify the County Superintendent, Harris County, in writing.

Foundation has no power or authority to assume or create any obligation or responsibility on behalf of HCDE. Foundation agrees that HCDE has no responsibility for any conduct of any of Foundation's board members, employees, agents, representatives, contractors, or subcontractors.

Article 8 Review of Progress

Foundation will work to meet all timelines mutually established by Foundation and HCDE relating to the Partners in Education Project. HCDE reserves the right to monitor the progress of the Foundation and the Partners in Education Project.

Article 9 Changes & Amendments

During the Term of the MOU (see Article 1), HCDE and Foundation reserve the right to make changes to the work Foundation is required to provide pursuant to this MOU. This MOU may be amended only by the mutual agreement of the parties, in a writing to be attached to and incorporated in this MOU. All such changes shall be made in writing and agreed to by both parties.

Article 10 Assignment

Neither this MOU nor any duties or obligations under it shall be assignable by Foundation without the prior written acknowledgment and authorization of HCDE. Any attempted assignment of this MOU by Foundation shall be null and void.

Article 11 Indemnity

FOUNDATION SHALL INDEMNIFY AND HOLD HCDE HARMLESS FROM ALL CLAIMS, LIABILITIES, COSTS, SUITS OF LAW OR IN EQUITY, EXPENSES, ATTORNEYS' FEES, FINES, PENALTIES OR DAMAGES ARISING FROM THE ACTS OR OMISSIONS OF FOUNDATION, FOUNDATION'S EMPLOYEES, AGENTS, OR SUBCONTRACTORS, IN CONNECTION WITH THIS MOU.

Article 12 Non-Appropriation of Funds

This MOU is a commitment of HCDE's current revenue only. While not assumed, renewal of this MOU and continuation of the Partners in Education Project, if any, will be in accordance with Tex. Local Gov't Code § 271.903 concerning non-appropriation of funds for multi-year MOUs. Notwithstanding any other provision of this MOU or obligation imposed on HCDE by this MOU, HCDE shall have the right to terminate this MOU, discontinue the Partners in Education Project, and/or decrease or increase funding for the Partners in Education Project without default or liability to Foundation resulting from such termination, effective as of the expiration of each budget period of HCDE, if it is determined by HCDE, in its sole discretion, that there are insufficient funds to extend this MOU and/or it is in HCDE's best interest to do so.

Article 13 Governing Law & Venue

This MOU shall be governed by and construed in accordance with the laws of the State of Texas, without regard to its conflicts of laws provisions. The mandatory and exclusive venue for the adjudication or resolution of any dispute arising out of this MOU shall be in Harris County, Texas, and the parties hereby submit to the exclusive jurisdiction of said courts.

Article 14 Records Retention and Right to Audit

Foundation shall maintain its records and accounts in a manner that shall assure a full accounting for all services provided by Foundation to HCDE under this MOU. These records and accounts shall be retained by Foundation and made available for audit by HCDE for a period of not less than three (3) years from the date of completion of the services or the date of the receipt by HCDE of Foundation's final invoice or claim for payment in connection with this MOU, whichever is later. If an audit has been announced, Foundation shall retain its records and accounts until such audit has been completed.

HCDE, upon written notice to Foundation, shall have the right to audit all of Foundation's records and accounts relating to this MOU. Records subject to audit shall include, but are not limited to, records which may have a bearing on matters of interest to HCDE in connection with Foundation's work for HCDE and shall be open to inspection and subject to audit and/or reproduction by HCDE or its authorized representative(s) to the extent necessary to adequately permit evaluation and verification of:

- (a) Foundation's compliance with this MOU,
- (b) compliance with applicable HCDE's policies and procedures, laws, etc.,
- (c) compliance with provisions for computing billings to HCDE, and/or
- (d) any other matters related to this MOU.

Article 15 Entire Agreement

This MOU is the sole agreement by which the above parties will abide relative to the purpose(s) of this MOU, which is the Partners in Education Project. The MOU and the exhibits hereto, if any, represent the entire and exclusive agreement between the parties thereto and replace in their entirety any previous agreements, written or oral, relating to the Partners in Education Project. The MOU between HCDE and the Foundation entered into on or about October 19, 2016, continues in full force and effect and is not superseded or affected by this MOU.

Article 16 Severability

In the event that any one or more of the provisions contained in this MOU shall for any reason be held to be invalid, illegal, or unenforceable in any respect, such invalidity, illegality, or unenforceability shall not affect any other provisions, and the MOU shall be construed as if such invalid, illegal, or unenforceable provision had never been contained in it.

Article 17 Notice

Any notice provided under the terms of this MOU by either party to the other shall be in writing and shall be given by hand-delivery or by certified or registered mail, return receipt requested. Notice shall be sufficient if made or addressed to the address listed in the signature line of this Agreement. Notice shall be deemed effective upon receipt. Each party may change the address at which notice may be sent to that party by giving notice of such change to the other party by certified or registered mail, return receipt requested.

Article 18 Governmental Immunity

Nothing in this MOU will be construed to waive, modify, or amend any legal defense available to HCDE or any of its past or present trustees, officers, agents, or employees, including, without limitation, governmental immunity from suit as provided by law.

In witness whereof, HCDE and Foundation have executed this MOU to be effective on the date specified in Term above and represent that each party is duly authorized to execute and deliver this MOU:

Education Foundation of Harris County

Harris County Department of Education

By: _____
(Signature)
Name: _____
Title: _____
Address: _____
City, State Zip: _____
Phone: _____
Fax: _____

By: _____
(Signature)
James Colbert, Jr.
Superintendent of Schools
6300 Irvington Blvd
Houston, TX 77022-5618
713-696-1715
Fax: 713-696-0740

Regular Board Meeting

10.A.

Meeting Date: April 15, 2020

Title:

Submitted By: Melissa Godbout

Recommended Action: Approve

Additional Resource

Personnel:

HCDE Goal(s):

Facilities/Technology

Approval Needed?:

Information

Posted Agenda Item:

Human Resources Information Items

Subject:

Rationale:

Fiscal Impact

Attachments

HR Information Items

Form Review

Form Started By: Melissa Godbout

Final Approval Date: 03/31/2020

Started On: 03/31/2020 02:46 PM



PERSONNEL INFORMATION ITEMS

RESIGNATIONS:

Name	Division	Position	Status	DOH	Effective
Buckhalter, Deidre	Adult Education	AE Teacher	P	03/27/19	03/25/20
Cook, Aubry	Academic & Behavior School East	I-3 Educational Aide III	F	10/02/18	01/31/20
Crane, Joanne	School-Based Therapy Services	P-3 Occupational Therapist	F	08/19/13	02/27/20
Crawford, Kierra	Head Start	O-1 Cook	F	08/05/19	02/21/20
Gonzalez, Odelia	Adult Education	AE Teacher	P	01/23/18	03/25/20
Harbert, Tamara	Head Start	I-4 Teacher	F	09/30/19	02/28/20
Hosang, Marsha	Adult Education	AE Teacher	P	09/27/19	03/25/20
Jackson, Frederica	Head Start	I-4 Teacher	F	07/23/18	03/06/20
Jones, Jana	Head Start	A-4 Data Compliance Manager	F	11/05/18	02/28/20
Lerma, Diana	Adult Education	AE Program Assistant	P	09/09/09	01/31/20
Oliva, Jose	Head Start	A-1 Family Services Provider	F	02/17/20	02/21/20
Richards, Lisa	Adult Education	AE Teacher	P	11/21/17	03/25/20
Rivera-Rodriguez, Fanny	Head Start	I-1 Teaching Assistant	F	01/06/20	01/31/20
Russell, Brian	Adult Education	AE Teacher	P	03/26/18	03/25/20
Thompson, Valerie	Academic & Behavior School East	TS Teacher	F	08/13/18	01/31/20
Tran, Kelly	Head Start	I-4 Teacher	F	12/02/19	02/28/20
Vela Hernandez, Alexis	Academic & Behavior School East	I-3 Educational Aide III	F	08/28/18	03/06/20
Watson, Adam	Adult Education	AE Teacher	P	08/22/19	03/25/20
Williams, Eric	Academic & Behavior School West	Long-Term Substitute Teacher	P	01/06/14	02/19/20
Zhang, Guopeng	Adult Education	AE Teacher	P	05/21/19	03/25/20

TERMINATIONS:

Name	Division	Position	Status	DOH	Effective
Hartford, Tyra	Highpoint School East	Substitute Teacher	P	01/04/17	01/28/20

RETIREMENTS:

Name	Division	Position	Status	DOH	Effective
Russom, Lynn	School-Based Therapy Services	S-7 Occupational Therapy Assistant	F	10/05/98	05/29/20

EMPLOYMENT:

Name	Division	Position	Status	Effective	Work Days
Bibriesca, Omar	Records Management	S-1 Student Intern	P	02/10/20	
Davis, Jade	Head Start	A-3 Nutrition Services Coordinator-CCP	P	02/10/20	
Denman, Kassidy	Head Start	I-1 Teaching Assistant	F	03/23/20	190
Espinoza, Karen	Records Management	S-1 Student Intern	P	02/12/20	
Flores Sanchez, Eveny	Head Start	I-1 Teaching Assistant	F	02/10/20	190
Gallegos, Alma	Head Start	O-1 Housekeeper	F	03/03/20	218
Gibson, Stephen	Choice Partners	A-4 Contract Manager II	F	02/17/20	240
Gurrola, Myrna	Head Start	I-4 Teacher	F	03/23/20	210
Lewis, Michael	Academic & Behavior School West	I-3 Educational Aide III	F	03/16/20	191
Nicholas, Tamara	Head Start	I-2 Teacher	F	03/16/20	218
Olivo, Jose Luis Jr	Head Start	A-1 Family Services Provider	F	02/17/20	230
Pickney, Roni	Head Start	O-1 Cook	F	03/02/20	190
Ramirez, Jesse	Records Management	S-1 Student Intern	P	02/12/20	
Robinson, Jacquelyn	Head Start	A-1 Family Services Provider	F	02/17/20	230
Sanchez Treese, Debra	Communications & Creative Services	A-4 Manager of Multimedia	F	03/23/20	240
Waddel, Lisa	CASE	A-4 Manager – College & Career Readin.	F	02/11/20	240
Webster, Khy	Head Start	I-1 Teaching Assistant	F	02/17/20	190

REHIRES:

Name	Division	Position	Status	Effective	Work Days
Fernandez-Castillo, Rosa	Head Start	I-1 Teaching Assistant	F	02/24/20	190
Zeno, Reynique	Head Start	S-3 Office Clerk - Operations	F	02/24/20	230

CHANGE OF STATUS/TRANSFER:

Name	Previous Status	Current Status	Status	Effective	Work Days	Salary Change
<i>Academic & Behavior School East:</i>						
Davison, Elishia	Long-Term Substitute Teacher, Part-time	I-3 Educational Aide III, Full-time	F	02/10/20	191	\$25,500.00/yrly
Wade, Twanna	Long-Term Substitute Teacher, Part-time	I-3 Educational Aide III, Full-time	F	02/10/20	191	\$29,400.00/yrly
<i>Adult Education:</i>						
Nava, Veronica	AE Digital Learning Aide	AE Clerk Instructional Aide Tester	P	02/01/20		-\$2.00/hrly
Sosa Rosales, Lucero	AE Digital Learning Aide	AE Clerk Instructional Aide Tester	P	02/01/20		-\$2.00/hrly
<i>Technology:</i>						
Sanchez Ochoa, Richard T-1	Help Desk Field Technician	T-3 Systems Engineer – Data Center	F	02/17/20	240	\$32,000.00/yrly

ALLOWANCE/CELLPHONE:

Name	Division	Position	Status	Effective	Hourly Rate
Breaux, Darlene	Research & Evaluation Institute	A-7 Director	F	03/04/20	\$1,200.00/yrly

ALLOWANCE/SUPPLEMENT:

Name	Division	Position	Status	Effective	Hourly Rate
Amar, Christian	Head Start	I-1 Teaching Assistant	F	02/12/20	\$1.61/hrly
Smith, Lashawnda	Head Start	I-1 Teaching Assistant	F	12/09/19	\$1.61/hrly

ALLOWANCE/TECHNOLOGY:

Name	Division	Position	Status	Effective	Hourly Rate
Barker, Ashley	Human Resources	A-3 Generalist	F	03/23/20	\$50.00/mthly
Coachmen, Whitney	Purchasing	S-5 Quality Assurance Specialist	F	03/26/20	\$50.00/mthly
Duke, Kris	Human Resources	A-3 Coordinator	F	03/23/20	\$50.00/mthly
Jackson, Kendra	Purchasing	A-5 Assistant Director	F	03/26/20	\$50.00/mthly
Johnson, Regina	Human Resources	A-3 Benefits Coordinator	F	03/23/20	\$50.00/mthly
Nilon, Laura	Human Resources	A-3 Coordinator	F	03/23/20	\$50.00/mthly
Romasn, Yaritza	Purchasing	A-3 Contract Manager	F	03/26/20	\$50.00/mthly
Tolbert, Charisma	Purchasing	S-5 Purchasing Specialist	F	03/26/20	\$50.00/mthly

Regular Board Meeting**10.B.****Meeting Date:** April 15, 2020**Title:** Employee Count**Submitted For:** Natasha Truitt, Human Resources **Submitted By:** Monserrat Witine**Additional Resource
Personnel:**

Information**Posted Agenda Item:**
Employee Count**Subject:**
Employee Count**Rationale:**
Employee Count

Attachments

February 2020 Employee Count

Form Review**Inbox**

Human Resources

Form Started By: Monserrat Witine

Final Approval Date: 03/30/2020

Reviewed By

Natasha Truitt

Date

03/30/2020 03:13 PM

Started On: 03/30/2020 03:03 PM



Employee Count - February 2020

DIVISION	Full-Time								Part-Time								FT/PT
	A	I	O	P	S	T	TS	Total	A	AE	I	O	P	S	TS	Total	Total
Academic & Behavior School East	4	23	1	3	1	0	21	53	0	0	0	0	0	0	2	2	55
Academic & Behavior School West	3	21	0	2	2	0	22	50	0	0	0	0	0	0	0	0	50
Administration	6	0	0	0	4	0	0	10	0	0	0	0	0	0	0	0	10
Adult Education	10	0	1	0	11	0	0	22	1	215	0	1	0	0	0	217	239
Business Services	9	0	0	0	7	0	0	16	0	0	0	0	0	1	0	1	17
Center For Grants Development	5	0	0	0	1	0	0	6	0	0	0	0	0	0	0	0	6
Center Safe & Secure Schools	4	0	0	0	0	0	0	4	0	0	0	0	0	0	0	0	4
Choice Partners	12	0	0	0	5	0	0	17	0	0	0	0	0	0	0	0	17
Client Engagement	4	0	0	0	1	0	0	5	0	0	0	0	0	0	0	0	5
Communications & Creative Services	4	0	0	0	0	4	0	8	0	0	0	0	0	0	0	0	8
Center For Afterschool, Summer & Enrichment	20	0	0	0	4	0	0	24	1	0	0	0	0	4	0	5	29
Educator Certification & Advancement	4	0	0	0	1	0	0	5	0	0	0	0	0	1	0	1	6
Facilities	5	0	39	0	6	0	0	50	0	0	0	0	0	0	0	0	50
Fortis Academy	1	1	0	2	1	0	5	10	0	0	0	0	0	0	0	0	10
Head Start	85	149	29	0	13	0	0	276	2	0	3	0	0	0	0	5	281
Highpoint East	3	4	0	2	3	0	20	32	0	0	1	0	0	0	1	2	34
Human Resources	7	0	0	0	3	0	0	10	0	0	0	0	0	0	0	0	10
Purchasing Support	0	0	0	0	1	20	0	21	0	0	0	0	0	0	0	0	21
Records Management	4	0	0	0	2	0	0	6	0	0	0	0	0	0	0	0	6
Research & Evaluation	2	0	7	0	5	0	0	14	0	0	0	0	0	3	0	3	17
School-Based Therapy Services	7	0	0	0	1	0	0	8	0	0	0	0	0	0	0	0	8
Schools	1	0	0	87	30	0	0	118	0	0	0	0	39	4	0	43	161
Teaching And Learning Center	2	0	1	1	2	0	0	6	0	0	0	0	0	0	9	9	15
Technology	8	0	0	0	4	0	0	12	0	0	0	0	0	1	0	1	13
Total	210	198	78	97	108	24	68	783	4	215	4	1	39	14	12	289	1,072

A = Administration
 AE = Adult Education
 I = Instructional Support
 O = Operations Support
 P = Professional Support
 S = Administrative Support
 T = Technology
 TS = Teachers

Meeting Date: April 15, 2020